

RESOLUTION 23-38

A RESOLUTION TO AWARD THE ENGINEERING SERVICES FOR THE LPRF GRANT AWARD IMPROVEMENTS TO FISCHER PARK AND WALNUT STREET SKATE PARK

WHEREAS, the City of Spring Hill approved Resolution 22-145 to accept the 25% increase to the LPRF 50% match grant award; and

WHEREAS, the City of Spring Hill requires engineering services for the improvements to Fischer Park and Walnut Street Skate Park as awarded by the LPRF grant; and

WHEREAS, the City publicly advertised a Request for Qualifications with an opening on November 8, 2022 for engineering services for the improvements to Fischer Park and Walnut Street Skate Park as awarded by the LPRF grant: and

WHEREAS, the Parks and Recreation Commission reviewed the six (6) RFQ submittals and interviewed their top two (2) candidates; and

WHEREAS, the Parks and Recreation Commission submits a favorable recommendation to award the engineering services for the LPRF grant award improvements to Fischer Park and Walnut Street Skate Park to Kimley-Horn.

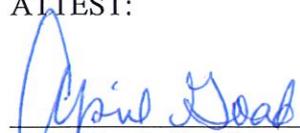
NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill, Board of Mayor and Aldermen awards the engineering services for the LPRF grant award improvements to Fischer Park and Walnut Street Skate Park to Kimley-Horn.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 6th day of March, 2022.



Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED.



Patrick Carter, City Attorney



REQUEST: Approval of Resolution 23-38

SUBMITTED BY: Parks and Recreation Commission
Kayce Williams, Director of Parks & Recreation

DATE: February 28, 2023

RE: Engineering Services for LPRF Grant Award

ATTACHMENTS: Resolution, RFQ Submittal. Budget Worksheet

PURPOSE:

To award the engineering services contract for the LPRF grant improvements to Fischer Park and Walnut Street Skate Park to Kimley-Horn.

BACKGROUND:

The City applied for a matching grant to add athletic fields in Fischer Park and Pickle Ball Courts in Walnut Street Skate Park and was awarded the grant funds in 2021. Due to the increase in costs of goods since the award, TDEC later offered a 25% award increase for the project with a 50% match and BOMA approved that in July of 2022. We are now ready to move forward with the engineering of this project.

An RFQ was put out in October of 2022 with a submittal deadline of November 8, 2022. Six (6) submittals were received. The submittals were reviewed by the Parks and Recreation Commission and narrowed down to two (2) final candidates who were interviewed at their February meeting. The Parks and Recreation Commission puts forth a favorable recommendation to procure Kimley-Horn for the engineering services required for this grant project.

FINANCIAL IMPACT:

Current Award Totals

Professional Fees = \$41,884.50 Grant Contract + \$41,884.50 City Match = \$83,769.00

Capital Project = \$359,508.62 Grant Contract + \$359,508.63 City Match = \$719,017.25

Grant Total = \$401,393.12 Grant Contract + \$401,393.13 City Match = \$802,786.25

ACTION REQUIRED (INCLUDE DEADLINE /PRIORITY):

Engineering services could take up to 6 months. We would like to be ready for construction bidding by October 2023 so a March 2023 approval is preferred.



Budget

Budget Worksheet

Policy 03 Object Line- item reference	Expense Object Line- item Category (1)	Grant Contract	Grantee Match	Total Project
Enter Match % Requirement:	50%			
1.2	Salaries, Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee, Grant and Award (2)	\$41,884.50	\$41,884.50	\$83,769.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage and Shipping, Occupancy, Equipment, Rental and Maintenance, Printing and Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences and Meetings	\$0.00	\$0.00	\$0.00
13	Interest (2)	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation (2)	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel (2)	\$0.00	\$0.00	\$0.00
20	Capital Purchase (2)	\$359,508.62	\$359,508.63	\$719,017.25
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	Grant Total	\$401,393.12	\$401,393.13	\$802,786.25



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STATEMENT OF QUALIFICATIONS

ENHANCEMENTS TO WALNUT STREET SKATE PARK AND FISCHER PARK AT PORT ROYAL

Prepared by:

Kimley»»Horn

November 2022

Prepared for:



1. Cover Letter/Letter of Interest

November 8, 2022

City of Spring Hill

Attn: April Goad, City Recorder
199 Town Center Parkway
Spring Hill, TN 37174

Kimley-Horn

10 Lea Avenue, Suite 400
Nashville, TN 37210
615 564 2701

RE: Enhancements to Walnut Street Skate Park and Fischer Park at Port Royal

Dear Ms. Goad and Members of the Selection Committee:

We are excited that the City is using Local Parks and Recreation Fund (LPRF) grant funding for enhancements to Walnut Street Skate Park and Fischer Park at Port Royal. These enhancements will broaden and strengthen the City's premier parks and recreation amenity offerings, improving the quality of life for citizens and visitors alike. To make this project a success, the City needs a consulting team with technical excellence and extensive hands-on experience with the planning and design of similar municipal facilities coupled with a thorough understanding of the detailed requirements for LPRF grants so the reimbursement funding is not jeopardized. **Kimley-Horn is that team.**

The Kimley-Horn team has been committed to the City of Spring Hill since working with you in 2013 on the Port Royal Park Master Plan. We also recently facilitated your update to the Parks, Recreation, and Greenways Master Plan in 2019-2020. We are eager and ready to build on that experience to help make these exciting enhancements to Walnut Street Skate Park and Fischer Park at Port Royal a reality. As you review our statement of qualifications, please consider the following benefits the Kimley-Horn team offers the City:

- **You get a team with extensive park experience, resulting in innovative and successful project outcomes.** The Kimley-Horn team's portfolio of similar park and recreation master plans and facility designs will provide invaluable experience through lessons learned and understanding implementation realities. Project manager Alisha Eley, PLA, LEED AP, ASLA has 13 years of experience working on parks and recreation facilities throughout Middle Tennessee, including Goodlettsville, Dickson, Mt. Juliet, Portland, Smyrna, Williamson County, Cookeville, and many others. Not only is Alisha a park designer, but she also is a park user. With two young children, she visits parks across the country when traveling and evaluates firsthand what works and what doesn't for park users.
- **You get a team that is familiar and experienced with these parks.** Kimley-Horn worked with the City on Port Royal Park—now Fischer Park at Port Royal—in 2013 when we embarked on the Port Royal Park Master Plan. We gathered additional insight and knowledge of your park facilities through our work on the recent Parks, Recreation, and Greenways Plan. This experience lends our team a thorough understanding of these sites, meaning that we are ready to hit the ground running without any learning curves—saving you time and money.
- **You get a team with significant grant funding experience.** Kimley-Horn offers a team with extensive grant funding experience—from the preparation of grant applications to the completion of grant-funded design projects. Over the past six years, Kimley-Horn has secured \$55+ million in grant funding for 23 cities and counties in Tennessee. We will leverage our local, regional, and national experience with grant-funded projects to help ensure this project will meet the grant budget and schedule while exceeding the goals and expectations of the program.

We look forward to the opportunity to continue our partnership with the City on this exciting project. Please feel free to contact me directly at 615 564 2713 or alisha.eley@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN



Alisha Eley, PLA, LEED AP, ASLA | Project Manager

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2. Firm/Team Experience

Kimley-Horn is a multidisciplinary consulting firm composed of civil engineers, landscape architects, environmental engineers, planners, roadway designers, and other design professionals. Founded in 1967, we offer a full range of consulting services to public and private clients of all sizes. Our service areas include landscape architecture, master planning, parking, transportation planning and design, intelligent transportation systems (ITS), site civil engineering, environmental sciences, water resources, and structural engineering.

With 95+ offices across the nation and 6,700+ employees, Kimley-Horn offers a wide range of professionals—including 11 in Franklin and 118 in Nashville—who can provide solutions for a variety of your parks and recreation project types.

Our 300+ creative and talented landscape architects and planners believe their role is to guide the efficient, effective, and responsible use of land where density and intensity of uses demand the development of functional and pleasing visual spaces with meaningful themes and strong connections to the environment—all while being sensitive to budget and long-term maintenance.

We offer expertise in open space design, recreational planning and design, feasibility studies, park master planning, multi- and shared-use paths, hardscape design, and site planning. We leverage our planning and design experience to help redefine our built environment and create accessible places where people want to spend their time. The result? Visual environments with meaningful themes, distinctive images, and a strong sense of place. Let us help you imagine the possibilities.

Our parks and recreation planning and design services include the following:

- Master planning and site design
- Landscape architecture
- Civil engineering
- Athletic field design
- Tennis facility design
- Playground and splashpad design
- Roadway, utility, and drainage design
- Greenway, bicycle, and pedestrian facility design
- Environmental engineering and permitting
- Parking layout and design
- Stormwater management
- Public participation programs
- Construction documentation, bid evaluation, and observation

Kimley-Horn is a registered corporation in the State of Tennessee as documented on pages 29-31. Additionally, project manager Alisha Eley, PLA, LEED AP, ASLA is a professional landscape architect registered in the State of Tennessee (license no. 920). Our proof of errors and omissions insurance as well as proof of worker's comp insurance can be found on page 32.

Kimley-Horn's Experience in the Planning and Design of Facilities

Kimley-Horn's focus on thoughtful design and our creative and sustainable project approach has been successfully implemented in similar facility projects in communities like yours across Tennessee. We emphasize facilities' impacts on the community to develop plans that address the needs of the people who live there. With facilities ranging from splashpads to large parks, our passion for placemaking and the improvement to quality of life is what sets us apart from the rest. Our approach utilizes universal design principles, cultural influences, and trends that make park and recreation facilities great. During early stages of planning and design, three powerful principles capture our intent: inclusive; beautiful; and sustainable. The best park projects succeed because they meet the programmatic needs of a diverse community and match the budgetary and operational resources of the agency.

Our team's qualifications include designing tailored recreational experiences for our clients and communities. We take pride in designing neighborhood and signature parks, greenways, sports and aquatics facilities, and other recreational sites that create experiences while respecting the land and using cost-effective design solutions. Members from different disciplines in our firm are all under one roof, enabling us to coordinate, meet, and operate seamlessly on a day-to-day basis and add resources as needed.

We have a proven track record of bringing our clients' visions to life. We are a diverse group of designers that can handle any project type and size. Our projects, specifically for public agencies and municipalities, have been nationally recognized and we are consistently ranked at the top for national design firms.



The following projects demonstrate Kimley-Horn's experience with municipal facility projects of a similar size and scope.

LPRF IMPLEMENTATION | HENDERSONVILLE, TN

After completing the City's systemwide parks master plan and assisting the City with a 2020 LPRF grant application, Kimley-Horn was selected by the City of Hendersonville to administer the grant awarded to the City by the Tennessee Department of Environment and Conservation (TDEC).

The grant funded improvements at two of the City's parks. At Drakes Creek Park, new artificial turf will be installed and two existing light fixtures will be converted to a light-emitting diode (LED), while improvements at Rugby Park include the installation of four new LED light fixtures. At both parks, the grant funds the addition of two accessible parking spaces along with an accessible route to a concrete pad near the fields for wheelchair spectator viewing.

Kimley-Horn's services include project management and grant administration, existing conditions survey, construction plans production, permitting, bid phase services, and construction administration.



Kimley-Horn is experienced in seeing parks and recreation projects from planning through construction. The following two projects — Trey Park in Hartsville, TN and Buckner Park in Dickson, TN — exemplify Kimley-Horn's ability to complete a master plan and then assist with the subsequent design and implementation of the project.

TREY PARK | HARTSVILLE, TN

In 2019, the City of Hartsville/Trousdale County selected Kimley-Horn to create a master plan for Trey Park, which was funded by a Built Environment grant from the Department of Health. The City desired a master plan that outlined improvements to be made to the 18-acre site that is currently home to a senior citizen center, baseball fields, a skatepark, walking trail, pool, playground, tennis courts, and basketball courts. Kimley-Horn conducted public engagement strategies to incorporate community members' input into the planning process. Based on this input, we developed two alternative park concepts and presented them to project stakeholders and City staff for review. To complete the final master plan, Kimley-Horn also prepared an opinion of probable cost and a final report to document the planning process and leverage potential future funding sources to implement the master plan.

In 2020, Kimley-Horn assisted the City/County in preparing a 2020 LPRF grant to implement the first phase of the master plan. This year, after being awarded the LPRF grant, the City awarded another contract to Kimley-Horn to assist with grant administration and for full design and construction administration for the LPRF project, which will provide ADA accessible parking, access to the playground, and upgrade the playground to be inclusive with safety surfacing.

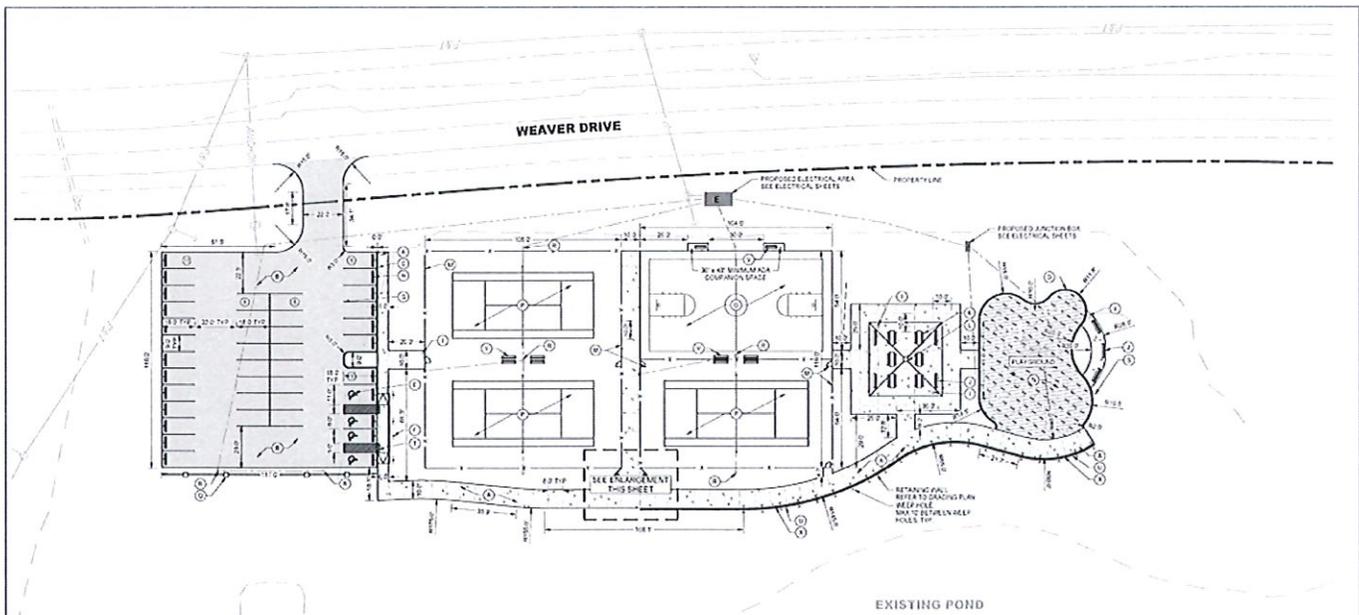


BUCKNER PARK MASTER PLAN | DICKSON, TN

The City of Dickson acquired two tracts of land—totaling 87 acres—adjacent to the existing J. Dan Buckner Park. To make best use of the new space, the City teamed with Kimley-Horn to prepare a master use plan of the park system and, ultimately, design a well-planned park that will bring a positive economic impact to the community. Many needs and potential opportunities for growth were identified, including soccer, parking, and bathroom facilities as well as the possibility of a skate park. The Kimley-Horn team carefully considered uses, their impacts on the existing park, and the needs of the community to develop the programming and planning of the Master Plan. Kimley-Horn also facilitated an extensive public input process. Through careful planning and consideration, Kimley-Horn was able to balance City, stakeholder, and citizen goals to create a master plan that will lead to a thriving community park..

The Kimley-Horn team carefully considered uses, their impacts on the existing park, and the needs of the community to develop the programming and planning of the Park Usage Master Plan. Kimley-Horn facilitated an extensive public input process and used this thorough input to make informed decisions regarding programming and design. The City hoped to increase connectivity to City Lake and the nearby school. Through careful planning and consideration, our team was able to balance City, stakeholder, and citizen goals and wishes to create a master plan for the future that will lead to a thriving community park where people of all ages can enjoy the great outdoors.

Following the master plan process, Kimley-Horn assisted the City in applying for TDEC's LPRF grant to implement the first phase of the master plan. After being awarded the funding, the City requested Kimley-Horn provide full design and final construction documents for Phase 1 of implementation. Kimley-Horn is currently working on final design for this phase that will include tennis, pickleball, and basketball courts as well as a pavilion with restrooms and playground. This phase will include ADA-compliant access to these new features as well as an overlook to view the lake on site. Kimley-Horn will provide bidding services as well as miscellaneous grant administration assistance.



OLD HICKORY COMMUNITY CENTER | NASHVILLE, TN

Kimley-Horn was selected by Metro Nashville for the Metro Parks On-Call. The first work order request is to redevelop the Old Hickory Community Center and site amenities. Our team is designing a brand new, two-story, 30,000-square-foot building that will include a fitness room, movement studio, teaching kitchen, pottery studio, meeting rooms, and a gymnasium. The site surrounding the facility will include expanded parking, multisport courts, playgrounds, bike track, pavilions, and stormwater treatment areas. Our team has gathered input from public meetings and social media to help inform the design, which will include nods to the history of Dupont Plant and Rayon City legacies. Final design will be completed this year. Upon completion, we also will provide bid phase services and construction administration.



GRANNY WHITE PARK INCLUSIVE PLAYGROUND | BRENTWOOD, TN

The City of Brentwood selected Kimley-Horn to design a renovation of the existing playground at Granny White Park to better meet the needs of the community and reflect current trends with an inclusive playground design. Kimley-Horn's services included ADA-compliant site design as well as the design of a sidewalk to connect the existing restroom and pavilion structures to the playground. During the design process, Kimley-Horn attended stakeholder meetings, including a focus group, and hosted an online survey to gather input from the community. The team also assisted the City in preparing a request for proposals to playground manufacturers to provide equipment options that will meet the goals and desires of all user groups.



CARTER PARK IMPROVEMENTS | KNOXVILLE, TN

Kimley-Horn is providing construction plans for an ADA compliance plan for Carter Park, a 30-acre park home to a public library, senior center, and various recreational amenities such as athletic fields, a walking trail, and a playground. Kimley-Horn is using the ADA Self-Evaluation and Transition Plan the firm previously created for the County to identify the non-compliant elements and recommended improvements outlined in the Transition Plan. After preparing the final construction plans, Kimley-Horn will oversee permitting and utility coordination for the improvements. Finally, the team will provide bid phase services and limited construction administration.



BLACKMAN PARK | MURFREESBORO, TN

Kimley-Horn created a comprehensive plan for a new, 120-acre regional park located on the west side of Murfreesboro. Through the identification, purchase, and development process, Kimley-Horn planned a state-of-the-art recreational facility, ultimately providing a strategic economic investment for the City of Murfreesboro. A collaborative effort between Kimley-Horn and members of the community provided the City with a thorough and thoughtful evaluation of possible site locations within the western portion of the City's limits. To aid the site selection, Kimley-Horn led a series of conceptual design efforts, with the intent of analyzing the most suitable sites for the park according to the City's needs.



Through a continuing process of refinement and analysis, Kimley-Horn developed a plan with the most effective design solution for the park that also reflects the desires of the City. The City recently moved the park from the Hwy 840 location to a new site location and kept the same Kimley-Horn team to continue the project. Site selection is complete, and the team has recently begun the master plan phase for the new site. Due to their confidence in the Kimley-Horn team's work and design, City park officials retained our services for the new location on Franklin Road/Hwy 96.

RICHLAND PARK | PORTLAND, TN

Kimley-Horn was selected by the City of Portland to provide services for multiple trails within Richland Park. This project is funded by a Recreational Trail Project grant through TDEC's Recreation Educational Services Department and will include a 3,000-foot walking trail, 5,000-foot walking/biking trail, and 10,000-foot mountain bike trail. Kimley-Horn services include trail and signage design, bidding and contractor procurement, and construction administration. In addition, Kimley-Horn also helped the City develop its vision for Phase 2 of the project, which includes a pumptrack, additional bike trails, a dirt jump strip, and a pavilion.

HENSLEE PARK | DICKSON, TN

After acquiring a new tract of land, now called Henslee Park, the City of Dickson teamed with Kimley-Horn to design an all-inclusive playground and splashpad. Kimley-Horn worked with various City stakeholders to select splashpad and playground features, locations, and other project materials. Following approval of the conceptual site layout, Kimley-Horn prepared a set of supplemental preliminary construction plans for the proposed splashpad and playground. The team also prepared an opinion of probable construction cost (OPCC) to accompany the preliminary site plans. After input from the City, Kimley-Horn produced final plans and OPCC. Kimley-Horn prepared a bid book and provided construction observation services during the park's construction, which is underway. The project includes an accessible restroom and mechanical building and provides a one-of-a-kind upper-level covered picnic and park viewing space.



RACHEL'S GARDEN INCLUSIVE PLAYGROUND | GOODLETTSVILLE, TN

Kimley-Horn was selected to assist the City of Goodlettsville with grant assistance for a 2020 LPRF grant application for Rachel's Garden. This project is a state-of-the-art inclusive playground that has evolved from a local resident's desire to have a playground for all residents in her community.

After being awarded the grant, Kimley-Horn is providing professional design services that include the development of engineering reports, plans, specifications, bid documents, and on-site inspection of the construction activities.



EXPLORE! COMMUNITY SCHOOL PLAYGROUND | NASHVILLE, TN

Kimley-Horn provided civil engineering, master planning, and landscape architecture services for this charter school located within the Cayce Homes development. The development includes an 85,000-square-foot, three-story school building for grades K-8 as well as associated playground, parking, access driveways, and sidewalks. The playground specifically includes two separate play areas, one for ages 2-5 and one for ages 5-12. Kimley-Horn worked with the school's principal and the children to select equipment, colors, and other design elements. Both playgrounds were designed and constructed to be ADA accessible with poured-in-place surfacing and accessible equipment for all students.



RED OAK FLATS AND TOWNHOMES PLAYGROUND | NASHVILLE, TN

Kimley-Horn is assisting the Metropolitan Development and Housing Agency (MDHA) with a playground design to serve the Red Oak Flats and Red Oak Townhomes. The playground will include artificial turf, seven distinct pieces of play equipment, benches, a bike rack, trash receptacle, retaining walls, and fencing. The playground was strategically located between two specimen trees on the property and designed in a way to protect the root zones of the trees while also offering shade and proximity to the beautiful trees on site. The playground was designed to meet ADA requirements and fall zone specifications.

PEACOCK HILL NATURE PARK | COLLEGE GROVE, TN

Kimley-Horn is providing design and construction documentation services for the Peacock Hill Nature Park in Williamson County. Based on the concepts presented in August 2019, this project will consist of approximately one mile of paved trails, improved parking lot layout at the existing house, a new parking lot east of the house, wayfinding signage, site furnishings, boardwalks at the first two ponds, and a covered bridge near the pond closest to the house.



MUSCO LIGHTING, ALI KRIEGER SPORTS COMPLEX | DUMFRIES, VA

Kimley-Horn provided project management for engineering design of LED athletic field and site lighting for this new 30-acre public park that includes nine National Federation of State High School Associations (NFHS)-level rectangular synthetic turf fields, one softball field, two Little League fields, restrooms, a playground, and parking. The park is in honor of US Women's Fédération Internationale de Football Association (FIFA) World Cup Champion, Ali Krieger.



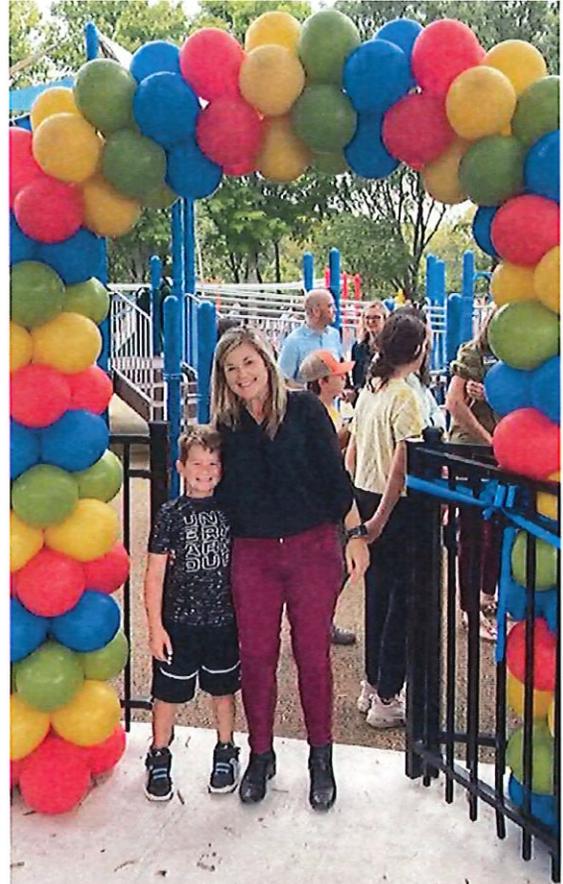
3. Personnel Experience

Kimley-Horn's team of professionals have helped communities—small and large—identify needs and priorities for parks and recreation as well as plan, develop, and construct facilities and improvements similar to the ones proposed as part of this project. The landscape architects, planners, and engineers comprising our team have relevant planning and design experience and are ideally suited to meet your needs. In working with communities across the country, our team offers a broad background of potential ideas and solutions supported by lessons learned.

Our key personnel's qualifications include experience in designing neighborhood parks, signature parks, sports facilities, and other recreational sites that create experiences while respecting the land and using cost-effective design solutions. Members from different disciplines in our firm are all under one roof, enabling us to coordinate, meet, and operate seamlessly on a day-to-day basis as well as provide additional resources as needed on our projects. With Kimley-Horn, we will be with you and your staff from start to finish.

Alisha Eley, PLA, LEED AP, ASLA will serve as your project manager. Alisha has 13 years of experience working with municipalities to complete parks and recreation facility designs and comprehensive and site-specific master plans for communities across Middle Tennessee, including Spring Hill, Clarksville, Dickson, Goodlettsville, Hendersonville, Murfreesboro, and Portland. She also is working on multiple LPRF grant implementation projects for future park improvements across the state, making her well-qualified to lead this important site improvements project.

Alisha also is heavily involved in local, statewide, and national parks and recreation organizations. She has attended and presented at the Tennessee Recreation and Parks Association (TRPA) conference and TDEC's Greenways and Trails Forum multiple times. She is a member of the Mt. Juliet Bicycle and Pedestrian Advisory Committee (BAPC), regularly attends pertinent conferences like the WalkBike Summit, and has been invited by national organizations to speak about her expertise in this field, including at the annual National Recreation and Park Association (NRPA) conference in 2019.

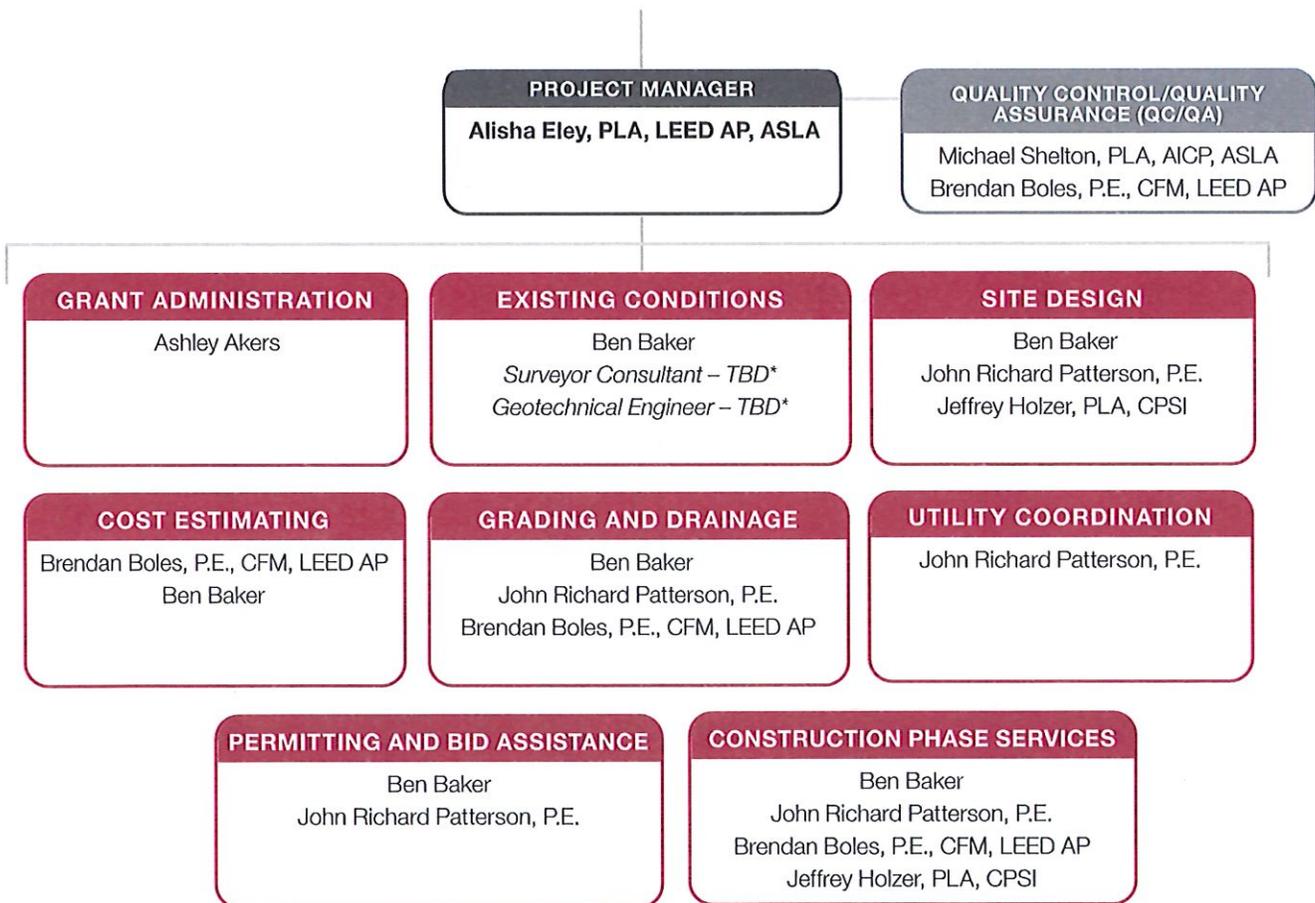


Alisha Eley and one of her sons at the grand opening of Granny White Park Inclusive Playground in Brentwood, TN

Biographies of key staff to be assigned to the project and their experience with municipalities are included on their respective resumes on pages 15-21. An organization chart showing the working relationship of the Kimley-Horn team can be found on page 14.

Organization Chart

The organization chart below illustrates the working relationship of the management structure and subconsultants. The individual members of our project team were selected using two criteria—their project experience and their availability to assume technical responsibilities within this contract’s timeframe. These team members are available immediately to serve you and are in an excellent position to handle the workload required to complete the scope of services of this contract.



**We work with many local surveyors and geotechnical engineers and understand each of their strengths and weaknesses and can certainly bring a preferred option to the table. However, you may have a preferred or several favorite contractors to work with. Once selected, we will work with you to identify the right surveyor and/or geotechnical engineer for this project based on date of authorization and any preferences you might have.*



Professional Credentials

Bachelor of Landscape
Architecture, Ball State
University

Professional Landscape
Architect in TN and KY

LEED Accredited
Professional

American Society of
Landscape Architects
(ASLA)

TRPA Commercial Member

ALISHA ELEY, PLA, LEED AP, ASLA

Project Manager

Alisha is a landscape architect with a passion for working with local municipalities across Tennessee on community enhancement projects. She has 13 years of extensive experience in park and recreation planning and design as well as streetscape improvement projects throughout the state. Alisha is dedicated to enhancing the landscapes in which we live, work, and play.

Relevant Experience

- Port Royal Park Master Plan, Spring Hill, TN
- BlueCross Healthy Places Grant Application, Spring Hill, TN
- Parks, Recreation, and Greenways Master Plan, Spring Hill, TN
- Trey Park Master Plan, Hartsville, TN
- Granny White Park Inclusive Playground, Brentwood, TN
- Rachel's Garden Inclusive Playground, Goodlettsville, TN
- Henslee Park, Dickson, TN
- Parks and Recreation Master Plan, Goodlettsville, TN
- Benchmarking and Grant Application, Dickson, TN
- LPRF Grant Application, Mt. Juliet, TN
- Explore! Community School Playground Design, Nashville, TN
- Buckner Park Master Plan, Dickson, TN
- Blackman (West) Park, Murfreesboro, TN
- Peacock Hill Nature Park, College Grove, TN
- ADA Self-Evaluation and Transition Plan, Mt. Juliet, TN
- The Park at Harlinsdale Farm Master Plan, Franklin, TN
- Systemwide Parks Master Plan, Mt. Juliet, TN
- Systemwide Recreation Master Plan, Hendersonville, TN
- Systemwide Comprehensive Outdoor Recreation Plan (SCORP), Statewide, TN
- Systemwide Parks Master Plan, Smyrna, TN
- Systemwide Parks Master Plan, Cookeville, TN
- McMinn Countywide Parks and Recreation Master Plan, Athens, TN
- Richland Park Master Plan, Portland, TN



Professional Credentials

Master of Landscape
Architecture, Louisiana
State University

Bachelor of Science,
Ornamental Horticulture
and Landscape Design,
University of Tennessee

Professional Landscape
Architect in TN, AR, and MS

American Institute of
Certified Planners

ASLA

MICHAEL SHELTON, PLA, AICP, ASLA

QC/QA

Michael has 17 years of experience as a landscape architect and community planner. He is passionate about ecologically responsive design solutions and has worked diligently to incorporate them into parks, streetscapes, residential communities, and commercial properties throughout Tennessee and across the country. His experience includes both public and private sector projects ranging from small-scale park design to state transportation enhancements and large-scale community master planning.

Relevant Experience

- Henslee Park, Dickson, TN
- Handy Park, Memphis, TN
- Handy Park Design, Memphis, TN
- Middle Fork Recreational Area, Madison, TN
- SCORP, Statewide, TN
- ADA Self-Evaluation and Transition Plan, Germantown, TN
- ADA Self-Evaluation and Transition Plan, Ripley, TN
- Parks and Recreation Comprehensive Master Plan, Haywood County, TN*
- Parks and Recreation Comprehensive Master Plan, Hardeman County, TN*
- North Memphis Greenline, Memphis, TN
- Jefferson Avenue Cycle Track, Memphis, TN
- Main Street and Convention Center District Streetscape Master Plan, Memphis, TN
- Downtown Streetscape Master Plan, Greer, SC
- Walker Avenue Streetscape, Memphis, TN*
- Main Street Corridor Study Community Transportation Planning Grant (CTPG), Henning, TN
- SR 76/SR 19 Corridor Study CTPG, Brownsville, TN
- Navy Road Streetscape, Phase 2, Millington, TN
- Highway 182 Corridor Revitalization, Starkville, MS
- Elvis Presley Boulevard, Memphis, TN
- Innovation Corridor, Memphis, TN
- Multimodal Transportation Master Plan, Covington, TN*

* Prior to joining Kimley-Horn



Professional Credentials

Bachelor of Science, Civil
Engineering, University of
Tennessee

Professional Engineer in TN

Certified Floodplain
Manager

LEED AP Building Design
and Construction

TDEC, Certified Erosion
Control Technician, Levels
I and II

BRENDAN BOLES, P.E., CFM, LEED AP

QC/QA; Cost Estimating; Grading and Drainage; Construction Phase
Services

With more than 20 years of permitting, engineering, and design experience, Brendan has worked on a wide range of project types throughout the Southeast. He's a true 'Tennessean' with a keen urban design influence and commitment to the city itself. Brendan excels at drawing upon his experience with complex and challenging projects to appropriately balance competing project priorities, which leads to a successful project execution. He has developed construction documents and technical specifications for more than \$100 million in site improvements.

Relevant Experience

- Old Hickory Community Center, Nashville, TN
- Cayce Community Services Campus Master Plan, Nashville, TN
- 12th and Wedgewood Multifamily Development, Nashville, TN
- Robinson Flats, Nashville, TN
- Hermitage Flats, Nashville, TN
- Oakwood Flats Multifamily, Nashville, TN
- Broadstone South Gulch, Nashville, TN
- Octave Residential Development, Berry Hill, TN
- The Morris High-Rise Residential Tower, Nashville, TN
- Waterford Crossing, Hendersonville, TN
- Skyhouse Nashville, Nashville, TN
- Cumberland Park Bank Stabilization, Nashville, TN*
- Southeast Community Center, Nashville, TN*
- Predators Practice Facility, Antioch, TN*
- Sonoma Residential Development, Brentwood, TN*
- Metro Nashville Public Schools, ADA Playground Improvements, Nashville, TN*
- Gwinnett County Parks, Gwinnett Environmental and Heritage Center, Buford, GA*
- Duncan Creek Park, Gwinnett County, GA*
- Rock Springs Park, Gwinnett County, GA*
- Club Drive Park, Gwinnett County, GA*
- Mud Creek Soccer Complex, Cobb County, GA*

* Prior to joining Kimley-Horn



Professional Credentials

Bachelor of Landscape
Architecture, Ball State
University

BEN BAKER

Existing Conditions; Site Design; Cost Estimating; Grading and Drainage;
Permitting and Bid Assistance; Construction Phase Services

Ben is a driven landscape architecture analyst with four years of experience. He has worked on a variety of private and public projects ranging from private sector multifamily design to public sector greenway trail and park design and is experienced in master plans, conceptual design, and construction documentation. Ben is passionate about transforming outdoor spaces using innovation and intentionality to develop projects that enhance the community.

Relevant Experience

- Parks, Recreation, and Greenways Master Plan Update, Spring Hill, TN
- Granny White Park Inclusive Playground, Brentwood, TN
- Henslee Park, Dickson, TN
- Carter Park Improvements, Knoxville, TN
- Peacock Hill Nature Park, College Grove, TN
- Systemwide Recreation Master Plan, Hendersonville, TN
- McMinn Countywide Parks and Recreation Master Plan, Athens, TN
- Grundy County Systemwide Parks and Recreation Master Plan, Altamont, TN
- Systemwide Parks Master Plan, Smyrna, TN
- Blackman (West) Park, Murfreesboro, TN
- Parks and Recreation Master Plan, Goodlettsville, TN
- Buckner Park Master Plan, Dickson, TN
- Martin Luther King, Jr. Transitional School, Memphis, TN
- Major League Soccer (MLS) Stadium Infrastructure Improvements, Nashville, TN
- Neuhoff Mixed-Use Development, Nashville, TN
- ADA Self-Evaluation and Transition Plan, Hendersonville, TN
- Alston Construction/Panattoni, Park 24 Industrial Development, La Vergne, TN
- Vintage Station North Transit Oriented Development, Mt. Juliet, TN
- CTPG, Ashland City, TN
- City Plaza Renovation, Raleigh, NC
- ADA Transition Plan, Cookeville, TN
- ADA Self-Evaluation and Transition Plan, Lawrence County, TN
- ADA Self-Evaluation and Transition Plan, Phase II, Smyrna, TN



Professional Credentials

Master of Landscape
Architecture, Kansas State
University

ASHLEY AKERS

Grant Administration

Ashley is a landscape analyst with experience working on mixed-use developments, streetscape improvements, public greenways, and park master plans. She has contributed to projects across Tennessee and collaborates with local communities to create meaningful and specialized designs for the public. Ashley is passionate about promoting designed landscapes that are inclusive and accessible environments for all users. She strives to implement native plant palettes in her designs to aid in building a network that supports biodiversity, pollinator health, and ecological restoration. Ashley is skilled in the use of AutoCAD, Adobe Creative Suite, and Sketch-Up.

Relevant Experience

- Granny White Park Inclusive Playground, Brentwood, TN
- Thompson's Station Greenway, Phases 2-3, Thompson's Station, TN
- ADA Self-Evaluation and Transition Plan, Thompson's Station, TN
- Peacock Hill Nature Park, College Grove, TN
- Old Lebanon Dirt Road Park, Mt. Juliet, TN
- Buckner Park, Dickson, TN
- Trey Park, Hartsville, TN
- Peay Park, Goodlettsville, TN
- Drakes Creek Park, Hendersonville, TN
- Miracle on the Mountain Play Outside Park, Grundy County, TN
- Cane Creek Park, Cookeville, TN
- Volunteer Park, Hendersonville, TN
- Park Master Plan, Gatlinburg, TN
- 8th Avenue Connectivity, Berry Hill, TN
- Carter Park Improvements, Knoxville, TN
- Park Master Plan, Knox County, TN
- Streetscape Planning and Design Services, Maryville, TN



Professional Credentials

Bachelor, Landscape
Architecture, Pennsylvania
State University

Professional Landscape
Architect in VA

Certified Playground Safety
Inspector

JEFFREY HOLZER, PLA, CPSI

Site Design; Construction Phase Services

Jeff has 6 years of design experience in planning, urban design, and landscape architecture. Jeff's project management and design experience are founded in active and passive park development, playgrounds, athletic facilities, and irrigation. In 2020, Jeff won the Anova sponsored American Society of Landscape Architects National "Napkin-Sketch Design Competition" with a sketch and essay entitled "Inclusive Playgrounds for All."

Relevant Experience

- Port Royal Park Master Plan, Spring Hill, TN
- Open Spaces Master Plan, Clarksville, TN
- MDHA, Boscobel III/Dew Street Extension, Nashville, TN
- Siegel Soccer Updates, Murfreesboro, TN
- Henslee Park, Dickson, TN
- City Park Master Plan, Portsmouth, VA
- Hunter Woods Park, Reston, VA
- Welleby Park Expansion, Sunrise, FL
- Canyon District Park, Boynton Beach, FL
- Monarch Lakes Park, Miramar, FL
- Jennie Dean Park, Manassas, VA
- Park on Bear Creek, Fairburn, GA
- Lakeshore Park Improvements, Miramar, FL
- Sara Sims Park Improvements, Boynton Beach, FL
- Clematis Streetscape Improvements, Phases I-III, West Palm Beach, FL
- Miramar Parkway Streetscape from SW 64th Avenue to SW 68th Avenue, Miramar, FL
- Lincoln Park at Ballpark of the Palm Beaches (BTPB), West Palm Beach, FL
- Reston Association, Hunters Woods Ballfield, Reston, VA
- SR A1A Complete Streets Design, Hollywood, FL
- City Hall and Municipal Campus Improvements, Sunrise, FL



Professional Credentials

Bachelor of Science,
Civil and Environmental
Engineering, University of
Mississippi

Professional Engineer in TN

JOHN RICHARD PATTERSON, P.E.

Site Design; Grading and Drainage; Utility Coordination; Permitting and Bid Assistance; Construction Phase Services

John Richard has 11 years of civil engineering experience. His work includes master planning for projects across the Southeast, including parks and recreation, multifamily residential, mixed-use, and commercial. Through his involvement across an array of development and site types, John Richard maintains a focus on project management and developing design solutions for constraints and challenges.

Relevant Experience

- Granny White Park Inclusive Playground, Brentwood, TN
- Buckner Park Master Plan, Dickson, TN
- Henslee Park Master Plan, Dickson, TN
- Explore! Community School Playground, Nashville, TN
- Alta Riverwalk and Cumberland River Greenway Trailhead, Nashville, TN
- The Reservoir Specific Plan, Nashville, TN
- 12th and Wedgewood Multifamily Development, Nashville, TN
- Belcourt Village Mixed-Use Development, Nashville, TN
- Flats at Pond Gap Multifamily Development, Knoxville, TN
- Hobson Flats Multifamily Development, Nashville, TN
- Moss Grove Flats Multifamily Development, Knoxville, TN
- Robinson Flats Multifamily Development, Nashville, TN
- Elmington Capital Group, Young High Flats, Knoxville, TN
- Hermitage Flats, Nashville (Hermitage), TN
- Hillside Flats Multifamily Development, Nashville, TN
- LC Nations Multifamily Development, Nashville, TN
- Modera Germantown Multifamily Development, Nashville, TN
- Nashville Speedway Industrial Redevelopment, Lebanon, TN
- Neuhoff Mixed-Use Development, Nashville, TN
- Oakwood Flats Multifamily Development, Nashville, TN
- Pinnacle Bank, Bartlett, TN
- Pinnacle Bank, Memphis, TN

4. Project Understanding/Approach

Scope of Work

We understand the City of Spring Hill has received a 2020 LPRF grant from TDEC to provide improvements at two parks—Walnut Street Skate Park and Fischer Park at Port Royal. The improvements at Walnut Street will consist of pickleball courts and new restrooms. The improvements at Fischer Park are for improving a field and adding irrigation, lighting, a new walking track, corn hole, and interactive trail apparatuses.



Statement of Approach

The Kimley-Horn team is highly experienced in the design of ADA-compliant, LPRF grant-funded park improvements throughout Middle Tennessee. We will incorporate the strategies and lessons learned from our past experience to assist you in developing functional and cost-effective design plans that meet TDEC requirements at both parks. The Kimley-Horn team is versatile and available to quickly respond to complete a final design and assist with implementation within your schedule that incorporates stakeholder input and is truly shaped by the needs of the community while also meeting all of the requirements of the TDEC LPRF grant.

STAFF ASSIGNMENT OF GRANT EXPERTISE

As project manager, Alisha Eley, PLA, LEED AP, ASLA has more than 13 years of experience working with communities across the state of Tennessee on parks and recreation projects. Alisha also leads our ADA Transition Plan team and is an ADA compliance specialist, helping to ensure your project is designed to meet ADA requirements that are top of mind for TDEC on LPRF-funded projects. Currently, she's helping Dickson, Hartsville, Hendersonville, and Goodlettsville implement similar LPRF grants. Alisha is ready to leverage her knowledge and experience to help you with successful implementation.

TASK 1 — KICK-OFF

We will meet with your staff in-person at the onset of the project to identify project priorities, goals and milestones, stakeholders, project limits, and budgetary constraints and define appropriate communication protocols between our team and yours. As a part of this meeting, we will walk the sites, where we will discuss the opportunities and constraints and listen to your goals and ideas. We will also discuss and confirm local government and regulatory agency approvals necessary to outline the project schedule.

Communication is important to the success of any project. Throughout this process, we will keep the lines of communication open with you, providing updates on progress via emails, phone calls, conference calls, and additional in-person progress meetings if needed. We will hold key reviews with your staff at the 30%, 90%, and 100% design submittals. This will continue to move the project forward in a transparent manner with staff and the community. The project will maintain a rhythm regarding ongoing communication with the community, stakeholders, and elected officials. Once construction documents have been approved, the project will transition to final approvals and permitting.



TASK 2 — GRANT ADMINISTRATION

As needed, we can provide assistance to you regarding the grant administration. With staff extremely familiar with TDEC LPRF requirements and staff, we can attend the three grant workshops leading up to the contract signing, manage communication within the Grant Management System (GMS), complete reimbursement requests, and any other grant tasks as needed per the Public Recreation Grant Project Manual to make sure the project is constructed and approved by TDEC staff before the contract expires at the three-year mark.

TASK 3 — REVIEW SITE AND EXISTING CONDITIONS

Although we have been on site multiple times, we will visit the site again as a part of the kickoff meeting to discuss the specific grant scope at both park locations.

CONDUCT FIELD-RUN SURVEY

After the kickoff meeting, our team will begin the data collection and site assessment process, which will provide critical information for the basis of design. Initial tasks may include some of the following site and fieldwork activities:

- Topographic/ALTA survey
- Geotechnical fieldwork
- Existing utility mapping/as-built plans
- Review of existing playground documents

We work with many local surveyors and understand each of their strengths and weaknesses and can certainly bring a preferred option to the table. However, you may have a preferred or several favorite surveyors to work with. We also understand that with the current market, many surveyors have too many projects on their plate and aren't able to commit to a reasonable schedule. Once selected, we will work with you to identify the right surveyor for this project based on date of authorization and any potential preferred surveyors you might have.

Our team will then complete the site assessment based on the site inventory and data collection work, which will result in prepared engineering reports as well as an opportunities and constraints exhibit providing organization to the layering of project site information. The opportunities and constraints exhibit will be critical in working through the concept development tasks for the project. These layers of information include drainage analysis, utilities assessment (water, sewer, electrical, etc.), existing mature vegetation, geotechnical data, and accessibility to support facilities like the restrooms and parking.

CONDUCT GEOTECHNICAL ANALYSIS

Our team will identify locations for the pickleball courts, parking lot, building, and other key locations that will benefit from a geotechnical boring. Our geotechnical engineer will evaluate the existing soil conditions for multiple aspects, including drainage, compaction, structural stability, etc., and make recommendations for pavement sections and other key design elements to make sure our design is successful.

ASSESS CONSTRUCTIBILITY CHALLENGES AND PROVIDE POTENTIAL OPTIONS/SOLUTIONS

With our field notes and photos from the site visit as well as the site inventory and data collection, we will complete a site inventory and analysis exercise to best understand the existing site conditions. This analysis will help us to uncover any potential constructibility challenges as well as work through the potential design solutions.

Some of the main items we anticipate working through during this phase include:

EXISTING ACCESSIBILITY

Since both of the project locations are within existing parks, we will need to make sure that the existing parking and paths of travel meet ADA requirements so the final grant build-out is accepted by TDEC. Some ADA parking stalls may need minor improvements and some cracks in the sidewalks/asphalt trails may need to be repaired. We can assess this in detail during our initial site visit to confirm what existing features need to be “fixed.”

DRAINAGE ANALYSIS

The field improvements at Port Royal are near the floodplain, so attention to details will be important here. Kimley-Horn will qualitatively evaluate the drainage conditions to assess the flooding and erosion potential. Upon final site design, we will make sure the improvements are protected from flooding and erosion.

GRADING SOLUTIONS

We will complete a detailed Civil 3D grading exercise to provide site grading solutions that works within the existing site constraints and provides ADA compliance from the parking lots to the new features to meet TDEC LPRF grant requirements.

TASK 4 — ENGAGEMENT

If you desire any public or stakeholder input beyond what we received during the master plan and grant application process, we are happy to facilitate this. Often our projects require careful listening skills, flexibility in approach and technique, and confidence—traits that we will exemplify in our work with both your staff and community stakeholders. We understand the importance of providing stakeholders with opportunities to establish their priorities and provide input that is appropriate for the project. Stakeholder meetings may be formalized group meetings or informal one-on-one meetings, depending on how much you want them to be involved. Each stakeholder group brings a different perspective and is invested in creating the right project solutions. Proactive and effective communication allows for each perspective to be considered and incorporated, leading to successful project outcomes.

Some techniques we've used in the past include gauging suggested play elements and priorities for the improvements. Kimley-Horn has successfully used a combination of inspirational imagery boards and voting dots to allow stakeholders to weigh in on the design, and we can incorporate these same techniques as part of the stakeholder outreach on this project. The image boards and illustrations start the conversation and generate enthusiasm, dialogue, and results.

We also have allowed stakeholders the opportunity to review site plan options that incorporate the theme and design priorities generated as part of the above engagement opportunity. The site plan will include specific information on infrastructure or drainage considerations to inform stakeholders of all the possible impacts that could occur with each design option.

TASK 5— DEVELOP SITE DESIGN WITH COST ESTIMATES

Our goal for every park project is to provide an engaging experience where many users can change and mold their own environment in ways that are comfortable for them—all while inspiring new ways to interact, move, and play beyond traditional ADA guidelines.

CONCEPT PLAN

We will prepare a conceptual site plan solution after defining and refining the project programming at the kick-off meeting. The design team will produce conceptual sketches to spatially organize the elements and amenities for the project within the property boundaries. The conceptual sketches will illustrate the layout of the project elements and amenities, the needed support infrastructure such as pedestrian and vehicular circulation, and any necessary utility and drainage improvements. Conceptual sketches will be hand-drawn, rendered illustrations overlaid on the most current aerial image of the property.

At the schematic level, we are dealing with ideas and concepts, planning elements, space usage, and adjacencies. These drawings will include sketches, drawings, and representative images, and will start to show the interplay between desired outcomes and existing constraints.



L PPL03

DESIGN DEVELOPMENT

Once the concept plan has been reviewed and approved by you, the design development can begin.

We anticipate having the following plan sheets:

- Cover
- Notes
- Site layout plans
- Site details
- Court details
- Lighting details
- Trail apparatus details
- Grading and drainage plans
- Landscape plans
- Irrigation plans
- Utility plans (if needed)
- Technical specifications

We also will provide a construction cost estimate based on the design elements in this plan set.

CONSTRUCTION DOCUMENTATION

We will address any comments based on the direction received on our design development plans. The final construction documents will be updated/revise and resubmitted as part of the final construction document submittal for City and agency approvals. We also will update cost estimate based on the final construction documents and recent similar project costs.

COORDINATE WITH UTILITY PROVIDERS AS NECESSARY

Depending on the final construction documents, our team will coordinate with utility providers for any necessary utility additions or revisions that are proposed. We will coordinate with them early and often to make sure the project stays on schedule.

TASK 6 — BID PHASE SERVICES

Our team will prepare specifications and bid documents. We can also attend a pre-bid meeting and bid opening for this project and provide technical assistance for questions raised during the bid process. We can assist with evaluating opened bids and provide a recommendation for contractor selection.

TASK 7 — CONSTRUCTION PHASE SERVICES **CONDUCT PRE-CONSTRUCTION MEETING**

Like in all of our project design implementation, our team is more than capable in assisting you with a low-stress construction process. With our experience and lessons learned, we can predict and thus prevent potential problems or concerns before they happen, ultimately saving you time, headaches, and money.

Our team will work as an extension of your staff and visit the site as much as needed. Since things change so frequently on quickly-progressing projects like this, we suggest a weekly construction meeting with your staff, our team, and the contractor to discuss current work and the schedule for the following week to prevent any issues or delays.

SITE OBSERVATION VISITS

Kimley-Horn will provide on-site construction observation services during the construction phase to monitor the progress of the work. Based on information obtained during these visits, Kimley-Horn will evaluate whether the contractor's work is proceeding in accordance with the contract documents and will keep the City informed of the general progress of the work.

In addition to on-site inspections, a preliminary punch list and final inspection will be conducted during the final stages of construction. Kimley-Horn will visit the site to observe substantially complete construction. As a follow-up to each site visit, a summary memorandum will be provided.

CLARIFICATIONS AND INTERPRETATIONS/RFI REVIEW

Kimley-Horn will respond to contractor requests for information (RFI) and issue necessary clarifications and interpretations of the contract documents to you as appropriate to the orderly completion of the contractor's work. Based on our recent similar projects, we know what questions the contractor will have and will proactively provide that information in our construction documents to limit the requests during the bidding and construction process.

SUBMITTAL AND SHOP DRAWING REVIEW

Kimley-Horn will review shop drawing submittals by the contractor in compliance with our design plans. We also will review product submittals and other data that the contractor is required to submit.

REVIEW PAY REQUESTS

Based on observed progress of work, Kimley-Horn will provide recommendations for percentage of completion payment related to contractor's applications for payment.

CONDUCT FINAL INSPECTION

Kimley-Horn will complete one final site visit to make sure that all punchlist items have been completed and will notify TDEC when we are ready for their final inspection so that they will release the final reimbursement payment to you.

CLOSE OUT PROJECT

Kimley-Horn will provide final grant documentation to TDEC prior to the three-year contract terms to close out this project as a success!

5. References

Our clients know that with Kimley-Horn, they experience better. How do we know this? They consistently tell us we deliver remarkable results and we're really good people to work with—and we live for that. We invite you to contact them personally regarding our work history and quality of service.

City of Hendersonville, TN | LPRF Implementation



Andy Gilley
Parks and Recreation Director



615 822 3898



agilley@hvilletn.org



101 Maple Drive North
Hendersonville, TN 37075

"Beyond the shadow of a doubt you all were by far the best choice to do my project."

*Andy Gilley, Parks and Recreation Director
City of Hendersonville*

Town of Thompson's Station, TN | Thompson's Station Greenway, Phases 1-3



Micah Wood
Town Planner



615 794 4333



mwood@thompsons-station.com



1551 Thompson's Station Road West
Thompson's Station, TN 37179



City of Dickson, TN | Henslee Park



Cherie Wilson
Parks and Recreation Superintendent



615 446 1721



cwilson@cityofdickson.om



213 Bruce Drive
Dickson, TN 37055



Town of Smyrna, TN | Systemwide Parks Master Plan



Mike Moss
Parks and Recreation Director



615 459 9773



mike.moss@townofsmyrna.org



100 Sam Ridley Parkway East
Smyrna, TN 37167

"Kimley-Horn provides a professional design and planning team who understands timelines, milestones, and the importance of the end product. They exceeded all expectations on our master plan update."

Mike Moss, Parks and Recreation Director, Town of Smyrna

TDEC | SCORP



Anne Marshall
Director, Division of Recreation Resources



615 330 6021



anne.marshall@tn.gov



312 Rosa L. Parks Avenue
Nashville, TN 37243

Tennesseans Outdoors – Vision 2030
Tennessee's Statewide Comprehensive
Outdoor Recreation Plan





Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

Filing Information

Name: **KIMLEY-HORN AND ASSOCIATES, INC.**

General Information

SOS Control #	000039000	Formation Locale:	NORTH CAROLINA
Filing Type:	For-profit Corporation - Foreign	Date Formed:	09/14/1973
	09/14/1973 4:30 PM	Fiscal Year Close	12
Status:	Active		
Duration Term:	Perpetual		

Registered Agent Address
C T CORPORATION SYSTEM
300 MONTVUE RD
KNOXVILLE, TN 37919-5546

Principal Address
STE 600
421 FAYETTEVILLE ST
RALEIGH, NC 27601-1777

The following document(s) was/were filed in this office on the date(s) indicated below:

<u>Date Filed</u>	<u>Filing Description</u>	<u>Image #</u>
03/08/2022	2021 Annual Report	B1174-7021
03/16/2021	2020 Annual Report	B1000-2607
02/20/2020	2019 Annual Report	B0821-4988
02/22/2019	2018 Annual Report	B0657-5566
02/21/2018	2017 Annual Report	B0502-1123
01/26/2018	Registered Agent Change (by Agent)	*B0478-4994
	Registered Agent Physical Address 1 Changed From: 800 S GAY ST To: 300 MONTVUE RD	
	Registered Agent Physical Address 2 Changed From: STE 2021 To: No Value	
	Registered Agent Physical Postal Code Changed From: 37929-9710 To: 37919-5546	
02/22/2017	2016 Annual Report	B0349-6559
	Principal Address 1 Changed From: 3001 WESTON PKWY To: 421 FAYETTEVILLE ST	
	Principal Address 2 Changed From: No value To: STE 600	
	Principal City Changed From: CARY To: RALEIGH	
	Principal Postal Code Changed From: 27513-2301 To: 27601-1777	
02/18/2016	2015 Annual Report	B0199-5233
02/16/2015	2014 Annual Report	B0054-8088
03/25/2014	2013 Annual Report	A0225-3119
03/06/2013	2012 Annual Report	A0159-1869
11/3/2022 1:54:33 PM		

Filing Information

Name: **KIMLEY-HORN AND ASSOCIATES, INC.**

03/15/2012 2011 Annual Report	A0109-0024
Principal Address 1 Changed From: 3001 WESTON PARKWAY To: 3001 WESTON PKWY	
Principal Address 3 Changed From: No value To: MINDY ZENI	
Principal Postal Code Changed From: 27513 To: 27513-2301	
04/08/2011 2010 Annual Report	A0070-0589
03/10/2010 2009 Annual Report	A0009-2038
03/23/2009 2008 Annual Report	6483-2061
03/27/2008 2007 Annual Report	6266-0138
04/02/2007 2006 Annual Report	6013-1220
03/20/2006 2005 Annual Report	5725-0277
03/22/2005 2004 Annual Report	5398-1188
09/27/2004 Registered Agent Change (by Agent)	5243-0482
Registered Agent Physical Address Changed	
03/25/2004 2003 Annual Report	5082-0416
08/01/2003 Registered Agent Change (by Entity)	4877-0301
Registered Agent Physical Address Changed	
Registered Agent Changed	
04/01/2003 2002 Annual Report	4777-3341
Registered Agent Changed	
03/21/2002 2001 Annual Report	4454-0393
02/05/2001 2000 Annual Report	4111-2283
02/23/2000 1999 Annual Report	3835-0582
Registered Agent Physical Address Changed	
Registered Agent Changed	
08/14/1991 CMS Annual Report Update	2243-0766
Principal Address Changed	
Mail Address Changed	
06/21/1991 Notice of Determination	ROLL 2203
03/04/1991 Registered Agent Change (by Entity)	2100-0908
Registered Agent Physical Address Changed	
Registered Agent Changed	
06/16/1990 Administrative Amendment	FYC/REVENUE
Fiscal Year Close Changed	
10/16/1989 Registered Agent Change (by Entity)	1492-0939
Registered Agent Physical Address Changed	

Filing Information

Name: **KIMLEY-HORN AND ASSOCIATES, INC.**

Registered Agent Changed		
10/17/1988	Administrative Amendment	999-0435
Mail Address Changed		
02/03/1987	Registered Agent Change (by Entity)	665 02952
Registered Agent Physical Address Changed		
Registered Agent Changed		
06/11/1985	Registered Agent Change (by Agent)	548 00511
Registered Agent Physical Address Changed		
Registered Agent Changed		
01/28/1982	Articles of Amendment	265 01338
Principal Address Changed		
08/07/1979	Registered Agent Change (by Entity)	093 01212
Registered Agent Physical Address Changed		
Registered Agent Changed		
09/14/1973	Initial Filing	FOREIGN

Active Assumed Names (if any)	Date	Expires
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