



Dear Service Provider,

The **Spring Hill Fire Department** is committed to reaching full compliance with our fire code. In an effort to collaborate with the Service Providers who Inspect, Test, and Maintain (ITM) Fire Protection Systems, all compliant and non-compliant system test reports will be required to be submitted, electronically, by your company through our new Web-Based Reporting System, www.InspectionReportsOnline.net (IROL), effective **May 1, 2023**

PLEASE SEE PAGE 3 FOR THE FIRE CODE

We understand the importance of ITM within our community and by utilizing this technology it'll allow us to work together more efficiently to ensure a system's readiness and meeting the required codes and standards. IROL's platform will allow our department to streamline the ITM process, track compliance, and overall reduce the impact of fire.

Together, we will assist in timely deficiency remediation, educating our businesses on the importance of frequent ITM, and increasing overall system performance.

IROL's proven process provides benefits for our entire community:

- Ensures the conditions and readiness of fire and life safety systems
- Increases the frequency of repairs by addressing deficiencies
- Provides increased education, awareness and response by Business/Property Owners
- Assists in ensuring licensed companies are performing quality ITM

There will be a nominal fee of \$19.99 per submitted report. IROL offers additional fee options and we suggest taking the time to learn more about their company, services and solutions through the available options enclosed in this letter or by contacting them directly.

Companies such as yours play a key role in both Prevention and Community Risk Reduction. The services you provide are helping preserve property and people. We look forward to working with you in helping build and maintain safe and resilient communities.

Sincerely,



Getting Started: How to Register with IROL

1. In order to Register as a Service Provider with IROL, copy and paste the following link: <https://inspectionreportsonline.net/public/ServiceProviderRegistration.aspx> OR visit IROL's website www.InspectionReportsOnline.net and click "Register" under the Service Provider section.

Training Opportunities: held the 3rd Wednesday of each month.

Link: https://us02web.zoom.us/webinar/register/WN_GORlWAt8QyuRQTqjxGymLA

Helpful Tips:

- **Our AHJ ID is TNA11530.** This is necessary when submitting reports through IROL.
- IROL's system provides industry-based reports OR companies can upload/submit their own test report.
- Users are able to track and update deficiencies and communicate with our department and/or your customer, the business/property owner, directly through IROL at no additional costs.
- There are no user fees or additional fees associated with IROL.
- You're able to create and add unlimited number of users.
- Business/property owners are able to register and use IROL at no cost allowing your company to also electronically submit to your customer.

Systems to be submitted:

Initial System Commissioning	Annual Sprinkler (commercial only)
Annual Fire Alarm	Annual Fire Pump
Annual and Semi-Annual Hood Suppression	Annual 5-year Internal Pipe
Semi-Annual Kitchen Hood Cleaning	Annual Emergency Generator
Annual Smoke Control System	5-year Standpipe
Annual Standpipe	Annual Clean Agent
Annual Emergency Radio (Repeaters)	Declined Service (No cost)
Annual Private Hydrant	

Please review the required submission time frames listed below:

Clear/Compliant: Systems containing NO deficiencies will be submitted within a 30-day time frame of when the inspection took place.

Deficient: Systems containing any deficiencies will be submitted within a 7-10 day time frame of when the inspection took place.

Critical: Upon ANY red tag/CRITICAL impairment, **please call the Fire Department immediately.** Once we're notified, please upload the information through IROL within 24 hours.



Fire Code and/or Ordinance:

§ 7-213 FIRE INSPECTION REPORTING ONLINE.

Fire Protection System inspections and maintenance shall be submitted electronically and made accessible to the City of Spring Hill Fire Department Fire Marshal's Office via an online format.

(Ord. 23-02, passed 3-6-2023)