

RESOLUTION 22-128

A RESOLUTION TO APPROVE THE CARRY OVER OF OUTSTANDING PURCHASE ORDERS FOR FY 2022 TO FY 2023

WHEREAS, the City of Spring Hill has outstanding or partial received purchase orders issued in FY 2022 for items and/or contract services that will not be completed prior to June 30, 2022; and

WHEREAS, City staff recommends these purchase orders be carried over to FY 2023 with the funds being rebudgeted in corresponding departments; and

WHEREAS, if additional funding through a change order is required, additional funds will be from the FY 2023 budget; and

WHEREAS, outstanding purchase orders recommended to be carried over are detailed in Exhibit A, attached hereto; and

WHEREAS, carried over purchase orders will remain in and be paid from the existing departments as detailed in Exhibit A.

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen approve the carry over of outstanding purchase orders for FY 2022 for which services or merchandise will not be completed prior to June 30, 2022 to FY 2023 and funding budgeted accordingly.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 20th day of June, 2022.


Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: Approval of Resolution 22-128

SUBMITTED BY: Pam Caskie, City Administrator
Missy Stahl, CIP Manager

DATE: June 20, 2022

RE: To approve the carry over of outstanding purchase orders from FY 22 to FY 23

ATTACHMENTS: Exhibit A

PURPOSE:

This resolution approves the carry over of outstanding and/or partially received purchase orders from FY 22 to FY 23.

BACKGROUND:

Currently there are several large outstanding and/or partially received purchase orders for items that have been ordered or for consultants that are in an on-going contract. For purchase orders that will not be completed in full prior to June 30, 2022, staff requests these purchase orders be carried over in lieu of voiding and reissuing all. The budgeted funds associated with these purchase orders will also be carried over. The purchase orders recommended to be rolled over are shown in Exhibit A, attached hereto.

FINANCIAL IMPACT:

The budgeted funds for FY 22 associated with the carry over purchase orders will carry over to FY 23 and will be shown as "prior year revenues". No additional funding will be required.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 22-128 to approve the carry over of outstanding purchase orders from FY 22 to FY 23

OUTSTANDING PURCHASE ORDERS TO CARRY OVER TO FY 23

EXHIBIT A

Number	Vendor Number	Issue Date	Vendor Name	Description	Outstanding	Department	Department Name
PO13695	5079	03/07/2022	VOLKERT, INC	PROFESSIONAL ENGINEERING SVCS COMMUNITY SERVICE ROW	\$ 72,290.00	44420	Adequate Facilities
PO13043	2598	07/07/2021	KIMLEY-HORN & ASSOCIATES	PROF SVCS-BUCKNER LANE WIDENING	\$ 299,028.30	44420	Adequate Facilities
PO13042	09123	07/07/2021	THOMAS & HUTTON ENGINEERING CO	BUCKNER LN WIDENING UTILITY RELOCATIONS	\$ 94,244.00	44420	Adequate Facilities
PO13041	2598	07/07/2021	KIMLEY-HORN & ASSOCIATES	PROF SVCS-DESIGN CONTINGENCY-BUCKNER LN WIDENING	\$ 136,650.00	44420	Adequate Facilities
PO13040	0993	07/07/2021	COLLIER ENGINEERING COMPANY	CEI SERVICES-TOM LUNN ROAD	\$ 19,607.48	44420	Adequate Facilities
PO13039	09437	07/07/2021	ONGRADE, LLC	CONSTRUCTION-TOM LUNN RD WIDENING	\$ 292,612.80	44420	Adequate Facilities
PO13901	09952	06/08/2022	GERBER COLLISION & GLASS - SPRING HILL	REPAIRS FOR 2017 CAD XT5	\$ 8,271.08	41320	Administration Department
PO13900	06861	06/08/2022	CHAMPION DATA SYSTEMS, LLC	MICROPHONES AND RELATED FOR CHAMBER	\$ 4,800.00	41320	Administration Department
PO13906	09393	06/14/2022	CLAYTON PROPERTIES GROUP	Arbor Valley Tank	\$ 1,634,218.00	52338	ARBOR VALLEY WATER TANK
PO13847	09124	05/23/2022	THE CORRADINO GROUP	PROF SVCS - PORT ROYAL RD CORRIDOR LAYOUT	\$ 2,990.00	43130	CAPITAL PROJECTS
PO13777	09124	04/19/2022	THE CORRADINO GROUP	PROF SVCS CONTINGENCY-PORT ROYALBUCKNER INTERSECT	\$ 25,691.19	43130	CAPITAL PROJECTS
PO13776	09124	04/19/2022	THE CORRADINO GROUP	PROF SVCS-PORT ROYAL RD/BUCKNER INTERSECTION IMPRO	\$ 138,529.39	43130	CAPITAL PROJECTS
PO13775	08503	04/19/2022	T M PARTNERS, PLLC	DESIGN SVCS CONTINGENCY-NEW PD HEADQUARTERS	\$ 151,543.44	43130	CAPITAL PROJECTS
PO13774	08503	04/19/2022	T M PARTNERS, PLLC	DESIGN SVCS- NEW POLICE DEPT HEADQUARTERS	\$ 1,485,140.25	43130	CAPITAL PROJECTS
PO13047	09571	07/07/2021	MIDDLE TENNESSEE ELECTRIC MEMBERSHIP CO	ELECTRIC SVCS RELOCATION-BUCKNER LN WIDENING NORTH	\$ 400,000.00	43130	CAPITAL PROJECTS
PO13046	5079	07/07/2021	VOLKERT, INC	OWNERS REP SVCS - I-65 INTERCHANGE	\$ 175,539.86	43130	CAPITAL PROJECTS
PO13738	09741	03/31/2022	FLEX DIGITAL	Utility bill printing and mailing services	\$ 5,303.98	52316	Customer Accounts and Collections
PO13879	4856	06/07/2022	TYLER TECHNOLOGIES, INC	THREE TYLER PROJECTS	\$ 8,370.00	41500	Financial Administration
PO13856	4856	06/01/2022	TYLER TECHNOLOGIES, INC	POSITION CONTROL SERVICES	\$ 1,040.00	41500	Financial Administration
PO13855	4856	06/01/2022	TYLER TECHNOLOGIES, INC	CHART OF ACCOUNTS SERVICE-CONVERSION OF ACCT NUMBE	\$ 5,610.00	41500	Financial Administration
PO13807	0906	05/04/2022	CFS INSPECTION	STATE LADDER INSPECTIONS	\$ 3,000.00	42200	Fire
PO13793	09900	04/25/2022	SITE MED FIRE	RESOLUTION 22-69 SITEMED NFPA 1582 PHYSICALS (60)	\$ 22,600.00	42200	Fire
PO13448	1497	12/07/2021	EMERGENCY VEHICLE SPECIALIST	ENFORCER RESCUE NON WALK IN SINGLE 18.5'	\$ 875,000.00	42200	Fire
PO13696	09848	03/08/2022	ACT SECURITY SERVICES	ACCESS CONTROL SYSTEM FOR CITY HALL DOORS	\$ 16,783.81	41800	General Government
PO13892	08180	06/14/2022	BLACK BOX NETWORK SERVICES	IP PHONE YEARLY COST - RES 22-50	\$ 30,781.48	41600	GIS/IT
PO13876	4856	06/06/2022	TYLER TECHNOLOGIES, INC	TIME AND ATTENDANCE SOFTWARE AND HARDWARE	\$ 34,524.00	41600	GIS/IT
PO13874	09941	06/03/2022	TRI STAR DIGITAL CONNECTIONS, LLC	EQUIPMENT AND INSTALLATION OF COURTROOM DISPLAYS	\$ 17,209.97	41600	GIS/IT
PO13801	1197	05/03/2022	DELL MARKETING LP.	Deil invoice annual Office 365 G1 license software	\$ 4,500.00	41600	GIS/IT
PO13770	09873	04/14/2022	NEC CLOUD COMMUNICATIONS AMERICA, INC	NEC Cloud service agreement - Resolution 22-50	\$ 11,415.95	41600	GIS/IT
PO13726	08180	03/29/2022	BLACK BOX NETWORK SERVICES	Black Box IP phone initial cost - Res 22-50	\$ 6,259.14	41600	GIS/IT
PO13896	1754	06/14/2022	G & C SUPPLY CO INC	Insertion Valve for Highway 31 Pump Station	\$ 12,918.00	52339	HIGHWAY 31 BOOSTER STATION
PO13748	09123	04/05/2022	THOMAS & HUTTON ENGINEERING CO	PROV SVCS - WATER BOOSTER PUMP STATION	\$ 34,296.68	52339	HIGHWAY 31 BOOSTER STATION
PO13897	08504	06/14/2022	R J MACHINE CO. INC	HP T1700 44" Printer and Training	\$ 6,605.00	43100	Highways and Streets
PO13888	09954	06/09/2022	Rafteils Financial Consultants, Inc.	PRF SVCS SANITATION/STORMWATER RATE STUDY	\$ 57,670.00	43100	Highways and Streets
PO13887	09954	06/09/2022	Rafteils Financial Consultants, Inc.	PRF SVCS SANITATION/STORMWATER RATE STUDY	\$ 17,830.00	43100	Highways and Streets
PO13885	05772	06/08/2022	ROGERS GROUP INC	PAVING	\$ 281,394.36	43100	Highways and Streets
PO13884	2493	06/08/2022	KERR BROS.	STRIPING	\$ 92,814.28	43100	Highways and Streets
PO13883	06955	06/08/2022	TRANSPORTATION CONTROL SYSTEM	EMERGENCY REPAIRS TRAFFIC SIGNALS	\$ 20,000.00	43100	Highways and Streets
PO13878	4006	06/07/2022	S & W CONTRACTING COMPANY INC	REPLACEMENT OF 3 DAMAGED TRAFFIC LOOPS AND CONTROL	\$ 3,600.00	43100	Highways and Streets
PO13877	2493	06/07/2022	KERR BROS.	RESTRIPING THE CROSSING ENTRANCE	\$ 6,500.00	43100	Highways and Streets
PO13838	08301	05/25/2022	NICKELL COMPANY, LLC	GUARDRAIL REPAIRS MAHLON MOORE ROAD ACCESS BRIDGE	\$ 200,227.50	43100	Highways and Streets

OUTSTANDING PURCHASE ORDERS TO CARRY OVER TO FY 23

POT13837	2493	05/25/2022	KERR BROS.	RESTRIPING CITY STREETS	\$ 173,867.00	43100	Highways and Streets
POT13832	051272	05/25/2022	THOMAS & HUTTON ENGINEERING CO	CEI SVCS FOR MAHLON MOORE ROAD ACCESS BRIDGE & GUAR	\$ 5,000.00	43100	Highways and Streets
POT13831	051772	05/25/2022	ROGERS GROUP INC	REPAVING AND STRIPING THE CROSSINGS ENTRANCE	\$ 272,324.25	43100	Highways and Streets
POT13798	06955	05/02/2022	TRANSPORTATION CONTROL SYSTEM	CONTROLLER FOR REDLIGHTS	\$ 3,500.00	43100	Highways and Streets
POT13790	4006	04/27/2022	S & W CONTRACTING COMPANY INC	CONTRACT SVCS - PETRA COMMONS TRAFFIC SIGNAL	\$ 209,848.50	43100	Highways and Streets
POT13781	08657	04/20/2022	CT CONSULTANTS	TCRC SIDEWALK DESIGN SERVICES CONTINGENCY	\$ 50,000.00	43100	Highways and Streets
POT13780	08657	04/20/2022	CT CONSULTANTS	TCRC SIDEWALK DESIGN SERVICES	\$ 99,000.00	43100	Highways and Streets
POT13765	05772	04/13/2022	ROGERS GROUP INC	REPAVING CAMERON FARMS (RES 21-140)	\$ 188,344.50	43100	Highways and Streets
POT13680	09123	03/09/2022	THOMAS & HUTTON ENGINEERING CO	ENG SVCS - MAHLON MOORE RD BRIDGE GUARDRAIL REPAIR	\$ 9,772.50	43100	Highways and Streets
POT13686	06917	06/09/2022	BELL & ASSOCIATES	INSTALLATION OF FIBER CONDUIT-BUCKNER LN NORTH	\$ 75,000.00	43110	Impact Fees
POT13628	09930	05/23/2022	NEEL-SCHAFFER, INC.	PROF SVCS-CLEBURNE /BEECHROFT RD TIS	\$ 18,510.00	43110	Impact Fees
POT13791	4006	04/27/2022	S & W CONTRACTING COMPANY INC	CONTRACT SVCS - PETRA COMMONS TRAFFIC SIGNAL	\$ 139,224.00	43110	Impact Fees
POT13667	09124	01/20/2022	THE CORRADINO GROUP	CONTINGENCY-PROF SVCS-PORT ROYAL/COUNTLESS ROUNDABO	\$ 26,771.18	43110	Impact Fees
POT13666	09124	01/20/2022	THE CORRADINO GROUP	PROF SVCS-PORT ROYAL RD/COUNTLESS ROUNDABOUT	\$ 123,201.88	43110	Impact Fees
POT13690	3378	06/14/2022	OHM ENGINEERING ADVISORS	I&I Consulting Services	\$ 579,640.00	52330	Inflow and Infiltration
POT13788	09901	04/27/2022	Mobile Communications America	Radar Certification (50), Travel Charge (1)	\$ 2,125.00	41100	Legislative
POT13423	09123	11/18/2021	THOMAS & HUTTON ENGINEERING CO	DRAINAGE STUDY-STEWART CAMPBELL PT	\$ 3,068.00	42425	MS4
POT13215	09123	08/17/2021	THOMAS & HUTTON ENGINEERING CO	(3) DRAINAGE STUDIES	\$ 8,507.28	42425	MS4
POT13061	08585	07/07/2021	FOLEY PRODUCTS COMPANY	HEADWALL & PIPE-CAMERON FARMS REPAIRS	\$ 4,500.00	42425	MS4
POT13630	1987	05/23/2022	HOME DEPOT	Evaporative Cooler for shop	\$ 3,000.00	44700	Parks
POT13796	4477	04/28/2022	STANLEY ACCESS TECHNOLOGIES	ADA Door for the Parks and Rec Office	\$ 2,870.00	44700	Parks
POT13724	09848	03/28/2022	ACT SECURITY SERVICES	Controlled Access for the Winchester Building	\$ 2,746.37	44700	Parks
POT13683	3612	03/08/2022	PARKS MOTOR SALES, INC	Motor for truck	\$ 4,500.00	44700	Parks
POT13401	09727	11/03/2021	MIRACLE OF KY & TN	Replace broken accessible swings at Fischer Park	\$ 2,420.00	44700	Parks
POT13276	09664	09/17/2021	SPOHN RANCH SKATE PARKS	Skate park Expansion Design - Sourcewell	\$ 7,000.00	44700	Parks
POT13245	08443	09/08/2021	Ford of Murfreesboro	F550 Dump bed truck. BOMA approved on Sept 7, 2021	\$ 65,345.00	44700	Parks
POT13035	08657	07/07/2021	CT CONSULTANTS	PROF SVCS-HARVEY PARK GREENWAY PH 1	\$ 318,039.60	44700	Parks
POT13034	08657	07/07/2021	CT CONSULTANTS	PROF SVCS-CONTINGENCY-HARVEY PARK GREENWAY	\$ 20,223.50	44700	Parks
POT13827	5259	05/23/2022	WILSON COUNTY MOTORS	NEW CHEVY EQUINOX (APPROVED BY BA #1)	\$ 22,000.00	41710	Planning and Zoning
POT13895	08513	06/13/2022	Dana Safety Supply, Inc	Emergency Equip for 2 Durangos	\$ 8,728.00	42100	Police
POT13803	0073	05/03/2022	APPLIED CONCEPTS, INC.	DSR 2XR Radar winstant on remote (4)	\$ 12,132.00	42100	Police
POT13789	09901	04/27/2022	Mobile Communications America	Radar Cert (50), Travel Charge (1)	\$ 2,125.00	42100	Police
POT13785	1839	04/25/2022	GULF STATES DISTRIBUTORS	308win 168gr Ammo (4), less lethal launchers (2)	\$ 3,345.92	42100	Police
POT13727	1197	03/29/2022	DELL MARKETING L.P.	Computer Workstations (6)	\$ 11,425.50	42100	Police
POT13720	08410	03/23/2022	DELL MARKETING LP	Deil Latitude 5420 - Seibold	\$ 1,499.02	42100	Police
POT13621	1758	02/10/2022	GALL'S INC.	Paraclete Phalanx Ballistic Shield	\$ 5,621.00	42100	Police
POT13558	09777	01/13/2022	Forensic Mapping Solutions, Inc	Mapping Software, License, Equipment - CIRT	\$ 1,485.00	42100	Police
POT13494	08252	12/30/2021	Buds Police Supply	S&W M&Pg M2.0 4" Comp Optic Ready 15+1 (3)	\$ 1,277.85	42100	Police
POT13407	0246	11/09/2021	AUTOBODY ADVANTAGE-SPRING HILL	Crash Repair - 14 Tahoe	\$ 1,130.13	42100	Police
POT13353	06240	10/18/2021	TT OF COLUMBIA	Dodge Durangos (9)	\$ 35,193.75	42100	Police
POT13346	08513	10/18/2021	Dana Safety Supply, Inc	Light/Siren Package - Camy	\$ 1,280.00	42100	Police
POT13261	1038	09/09/2021	CDW GOVERNMENT INC	Laptops, printers, sierra atlink - 9 Durangos	\$ 5,264.82	42100	Police
POT13256	08513	09/09/2021	Dana Safety Supply, Inc	Equipment for Durangos (9)	\$ 41,897.06	42100	Police
POT13212	1758	08/17/2021	GALL'S INC.	New Hire Uniforms/Equip	\$ 8,174.88	42100	Police
POT13108	1839	07/15/2021	GULF STATES DISTRIBUTORS	Ammo - duty	\$ 3,834.60	42100	Police

OUTSTANDING PURCHASE ORDERS TO CARRY OVER TO FY 23

PO13104	08595	07/14/2021	MOTOROLA SOLUTIONS, INC	APX8500 - Command Vehicle	\$ 17,747.58	42100	Police
PO12949	05843	07/01/2021	ROK TECHNOLOGIES INC	GIS / ARC	\$ 1,500.00	42100	Police
PO12935	05928	07/01/2021	BOWGAR CORPORATION	IT Software	\$ 3,050.00	42100	Police
PO13880	09123	06/07/2022	THOMAS & HUTTON ENGINEERING CO	PSA w/ T&H for Crooked Creek & Royaltion Woods	\$ 92,000.00	52211	Sewer Collections
PO13103	5259	07/06/2021	WILSON COUNTY MOTORS	NEW CHEVY COLORADO	\$ 26,746.28	52211	Sewer Collections
PO13058	09377	07/07/2021	C.K. MASONRY CO., INC.	MANHOLE REHAB CONTRACT	\$ 8,667.18	52211	Sewer Collections
PO13882	09816	02/23/2022	STATE OF TENNESSEE DEPARTMENT OF ENVIRONMENT	DIRECTOR'S ORDER WPC22-0001	\$ 63,360.00	52200	Sewer Dept
PO13899	05772	06/07/2022	ROGERS GROUP INC	REPAVING CROSSING ENTRANCE - NIGHT HOURS	\$ 13,616.22	43190	State Street Aid
PO13767	05772	04/13/2022	ROGERS GROUP INC	REPAVING WYNGATE (RES 21-140)	\$ 113,464.25	43190	State Street Aid
PO13766	05772	04/13/2022	ROGERS GROUP INC	REPAVING CHERRY GROVE (RES 21-140)	\$ 420,169.50	43190	State Street Aid
PO13037	09124	07/07/2021	THE CORRADINO GROUP	PROF SVCS-TRAFFIC SIGNAL @ PETRA COMMONS	\$ 23,204.22	43190	State Street Aid
PO13844	1038	05/27/2022	CDW GOVERNMENT INC	AutoCad for Intern	\$ 2,523.91	52317	UTILITY ADMINISTRATION
PO13826	1038	05/12/2022	CDW GOVERNMENT INC	Auto Cad Civil 3D	\$ 2,523.91	52317	UTILITY ADMINISTRATION
PO13894	3250	06/10/2022	NEDROW & ASSOCIATES	Repair of Flygt pump 3102.181 S/N 1210095	\$ 5,577.00	52200	Wastewater Treatment
PO13893	3250	06/10/2022	NEDROW & ASSOCIATES	Repair of Flygt pump 3085.160 S/N 1210255	\$ 1,956.00	52200	Wastewater Treatment
PO13768	08414	04/13/2022	BAR ENVIRONMENTAL SUPPLY INC	Emergency Repair to WWTP Clarifier # 3	\$ 73,400.00	52200	Wastewater Treatment
PO13062	09123	07/07/2021	THOMAS & HUTTON ENGINEERING CO	PROF SVCS-SCADA UPGRADES GEL AND FINAL INSPECTION	\$ 7,050.20	52200	Wastewater Treatment
PO13054	09573	07/07/2021	UTILITY SERVICE CO., INC.	LINER FOR OXIDATION DITCH REPAIR	\$ 773,160.00	52200	Wastewater Treatment
PO13052	09123	07/07/2021	THOMAS & HUTTON ENGINEERING CO	ENG SVCS-WWTP HEADWORKS UPGRADES & EQ BASIN	\$ 188,133.56	52200	Wastewater Treatment
PO13843	09805	05/27/2022	INLINE ELECTRIC SUPPLY CO. SPRING HILL	Electrical equipment for HWY 31 Booster Station	\$ 9,974.00	52100	Water Department
PO13763	09123	04/13/2022	THOMAS & HUTTON ENGINEERING CO	(Proposal) Kedron Rd-Tom Lunn Rd water main repair	\$ 2,820.00	52100	Water Department
PO13891	09644	02/28/2022	B H CRAIG CONSTRUCTION CO., INC	Highway 31 Water Booster Station	\$ 716,374.35	52100	Water Department
PO13115	5259	07/20/2021	WILSON COUNTY MOTORS	(3) NEW CHEVY TRUCKS FOR WATER DISTRIBUTION	\$ 62,553.65	52100	Water Department
PO13753	0356	04/06/2022	JOHN BOUCHARD & SONS CO	Emergency Pump Repair	\$ 23,910.00	52110	Water Treatment
PO13750	0155	04/06/2022	ANDERSON ELECTRICAL SERVICE LLC	Emergency VFD Repair	\$ 26,210.00	52110	Water Treatment
PO13129	1038	07/22/2021	CDW GOVERNMENT INC	Microsoft Surface Pro	\$ 2,289.01	52110	Water Treatment
PO13743	09123	03/29/2022	THOMAS & HUTTON ENGINEERING CO	Engineering Services	\$ 584,692.67	52337	WTP/RWI Capacity Upgrade to 6 MGD
PO13725	09123	03/29/2022	THOMAS & HUTTON ENGINEERING CO	ENG SVCS-WWTP OXIDATION/FILTER BASIN COATINGS	\$ 240,520.00	52336	WWTP Oxidation Ditch Repairs
PO13741	4113	03/29/2022	SOUTHERN FLOW, INC.	SCADA UPGRADE	\$ 182,135.00	52336	WWTP/WTP SCADA Upgrades
PO13740	4113	03/29/2022	SOUTHERN FLOW, INC.	SCADA UPGRADE	\$ 291,737.00	52336	WWTP/WTP SCADA Upgrades
					\$13,283,238.50		