

RESOLUTION 22-109

**RESOLUTION TO APPROVE A SPECIAL EVENTS PERMIT FOR
NEWPORT CROSSING BLOCK PARTY**

WHEREAS, Title 16, Chapter 3, of the Spring Hill Municipal code requires a permit for special events held in the city; and

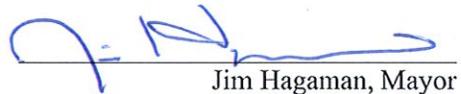
WHEREAS, Kristan Holton, representing the event, Newport Crossing Block Party, has made application to the Spring Hill Board of Mayor and Aldermen; and

WHEREAS, the event will require a street closure which has been approved by the Police Department; and

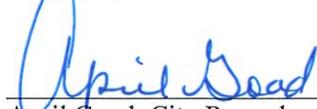
WHEREAS, all requirements in Title 16, Chapter 3 of the Spring Hill Municipal Code have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, that the Special Event Request is approved and staff is authorized to issue a permit for Newport Crossing Block Party, on July 30, 2022, beginning at Summerville Circle, from Augustine Trail to 1150 Summerville Circle

Passed and adopted this 6th day of June, 2022.


Jim Hagan, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney



Spring Hill Police Department
3636-A Royal Park Blvd.
Spring Hill, TN 37174

Temporary Street Closure Application

The SHPD must receive completed applications at least **10 days** in advance of the scheduled date of closure. (Municipal Code 16-304)

A "temporary street closure" shall refer to a condition created by special event or private gathering to be conducted within or on any street or intersection in the City of Spring Hill that requires all lanes of travel to be closed for public safety purpose. Any request for temporary street closure(s) is deemed a request for a special event and requires a special event permit. Any temporary street closure authorized in whole or in part by the city for municipal purposes, including but not limited to, conveyance of traffic, or travel is exempt from this chapter. (Municipal Code 16-301)

1. Date(s) of event: 7/30/22

2. Beginning and ending time of closure:
11am - 11pm

3. Block to be closed:
Summerville Circle from Augustine trail to
 Example: Buckner Ln. between Duplex Rd. and Stewart Campbell Pt. about 1150
Summerville

4. Applicant Information:

Name: Kristan Holton Address: 1156 Summerville Cr.
Thompsons St., TN
 Phone Number: 847-409-7874 Email: Kiholton@comcast.net 37179

5. Please provide a description of the event below. Include information regarding: a) the type of event planned, b) number of people attending the event (estimate), c) activities/entertainment to be included at the event (this application is not a waiver for the City's ordinance on sound amplification equipment or the City's ordinance on noise as outlined in title 11 chapter 4.), d) whether or not sales of food, beverages (including alcohol/beer), or other merchandise will occur, e) will the street closure occupy all or only a portion of the street or intersection involved:

We are looking to host a block party with others from the neighborhood. we would have ~100 people whom would participate in a "pot luck" type event.

we would like to have a "Spring Hill Food Pantry"
donation box available. we would like to rent a
dunk tank and bounce house for activities.

6. Type of barricades/warning devices the applicant is planning on utilizing for the closure:

traffic cones or cars w/ a sign

7. Contact Information for person/organization responsible for collection/removal of all trash, garbage, and litter caused by or arising out of the event or road closure (Municipal Code 16-305):

Name: Holton Family Phone Number: 847-409-7874

Standards for Issuance of Permit

1. The applicant has not knowingly and with intent to deceive, made any false, misleading or fraudulent statements of material fact in the application for a permit or in any other document required.
2. The time, duration, and size of the special event will not substantially disrupt the orderly and safe movement of other traffic or create a public nuisance.
3. The event is of a size or nature such that it will not require the diversion of so great a number of public safety officers of the city as to prevent normal public safety protection to the city.
4. The concentration of persons will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such event.
5. The event will not unduly interfere with the movement of firefighting equipment on the way to a fire or 911 call.
6. The event will not unduly interfere with the orderly operation of parks, hospitals, churches, schools, or other public and quasi-public institutions in the city.
7. Half of the roadway's width for the entire length of the closure shall remain clear of objects (tables, BBQ grills, etc.) in order to accommodate public safety vehicles in the event of an emergency.

Applicant Name (Print): Kristan Holton

Applicant Signature and Date: K A 4/18/22

Chief of Police Signature and Date: [Signature] 4/21/22

Reviewed by City Administrator On: [Signature]

Amanda Knobloch

From: Kenny Seibold
Sent: Tuesday, April 26, 2022 9:24 AM
To: Amanda Knobloch
Cc: Don Brite
Subject: RE: Response Needed Please - Special Event with Street Closure request

I spoke with Ms. Holton regarding her permit request. Based on the area and the understanding of emergency equipment access, I see no issues with the event.

From: Amanda Knobloch <aknobloch@springhilltn.org>
Sent: Monday, April 25, 2022 3:59 PM
To: Kenny Seibold <kseibold@springhilltn.org>; Geoff Betts <gbetts@springhilltn.org>; Kevin Glenn <kglenn@springhilltn.org>
Cc: Lisa Burns <lburns@springhilltn.org>; Don Brite <dbrite@springhilltn.org>; April Goad <agoad@springhilltn.org>; Pam Caskie <pcaskie@springhilltn.org>
Subject: Response Needed Please - Special Event with Street Closure request

See attachment and message below and respond if approved or not approved Street Closure for Block Party.

Thank you.

Amanda T. Knobloch
Special Projects Manager

City of Spring Hill
199 Town Center Pkwy. | PO Box 789
Spring Hill, TN 37174

aknobloch@springhilltn.org

o: 931-486-2252 x 204

From: Amanda Knobloch
Sent: Thursday, April 14, 2022 2:35 PM
To: Don Brite <dbrite@springhilltn.org>; Kenny Seibold <kseibold@springhilltn.org>; Geoff Betts <gbetts@springhilltn.org>; Kevin Glenn <kglenn@springhilltn.org>; Lisa Burns <lburns@springhilltn.org>; April Goad <agoad@springhilltn.org>
Cc: Pam Caskie (<pcaskie@springhilltn.org>) <pcaskie@springhilltn.org>
Subject: Special Event with Street Closure request

Good afternoon,

Attached for your review is a Special Event Application for a Block Party with Street Closure Application in the Newport Crossing neighborhood.

Date: 7/30/22	Start time: 11:00 AM	End time: 11:00 PM
Event Contact:	Kristan Holton 1156 Summerville Circle	847-409-7874 kiholton@comcast.net

Expected attendance: 100

CITY OF SPRING HILL, TN
199 TOWN CENTER PKWY
SPRING HILL, TN 37174

DATE : 4/14/2022 12:49 PM
OPER : DAW
TKBY : clw
TERM : 3
REC# : R0118318

36000-110 MISC 20.00
KRISTAN HOLTON 20.00

Paid By:KRISTAN HOLTON
CK 20.00 REF:1195

APPLIED 20.00
TENDERED 20.00

CHANGE 0.00
