



## Food Truck/Tent/Trailer Requirements

To operate a food truck/tent/trailer inside Spring Hill, please submit the following items in-person at the Spring Hill City Hall, or by email to: [jmitchell@springhilltn.org](mailto:jmitchell@springhilltn.org). You may pay the \$10.00 investigation fee in-person or by phone at 931-451-0891.

- A Completed *Solicitor/Transient/Vendor Permit Application* - one application per business/owner - answer every single question-do not leave anything blank
- Color copy of your driver's license
- Copy of your Mobile Food Permit from the TN Department of Health
- \$1,000.00 surety bond **OR** a Certificate of Commercial Liability Insurance which specifically names the City of Spring Hill as the certificate holder:

City of Spring Hill  
199 Town Center Parkway  
Spring Hill ,TN 37174

- Payment for the \$10.00 investigation fee – cash, check, Visa, Mastercard or Discover (A 2% processing fee will apply to all credit/debit card transactions.)
- You must contact the Spring Hill Fire Department to schedule an inspection. Please call or send an email to [twallace@springhilltn.org](mailto:twallace@springhilltn.org), 615-486-1379, or [jberry@springhilltn.org](mailto:jberry@springhilltn.org), 629-214-5433.

**If you intend to operate a Food Truck at one location for an extended period of time, you will also need a *Temporary Use Permit* from the Spring Hill Planning Department.**



### THE CITY OF SPRING HILL

199 Town Center Parkway • Spring Hill, Tennessee 37174

931-486-2252

[www.springhilltn.org](http://www.springhilltn.org)

