

RESOLUTION 22-35

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH ACT SECURITY, INC. FOR THE INSTALLATION OF AN ACCESS CONTROL SYSTEM AT CITY HALL

WHEREAS, the City of Spring Hill desires to contract with a private company for the installation of an access control system at City Hall; and

WHEREAS, the City of Spring Hill publicly advertised bids for such work with a bid opening on January 31, 2022; and

WHEREAS, City staff recommends awarding the contract for services to ACT Security Services, Inc. in the amount of \$33,567.62; and

WHEREAS, funding for the project is to be drawn from 110-41800-931 as approved by the Board of Mayor and Aldermen.

NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Alderman, authorize the Mayor to sign a contract in the amount of \$33,567.62 with ACT Security Services, Inc. for the installation of the access control system at City Hall.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 7th day of March, 2022.



Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



SUBJECT: Resolution to award the contract for access control installation at City Hall.

DATE: March 7, 2022

ATTENTION: Board of Mayor and Aldermen

STAFF: Tyler Scroggins, Public Works Director

STAFF MEMORANDUM:

The purpose of this memo is to provide information on the selection of a company to install an access control system at City Hall.

BACKGROUND:

The City advertised for proposals for the installation of an access control system at City Hall. Bids were opened on January 31, 2022. Three bids were received. The bid from ACT Security, Inc. came in as the highest bid at a cost of \$44,980.04; however, the cost reflected on their bid for the access control system alone was the second lowest of the three at a cost of \$33,567.62. ACT Security Inc. was the only vendor to submit a bid that included all requested supporting documents.

STAFF RECOMMENDATION:

Staff recommends the selection of ACT Security, Inc. for the installation of an access control system at City Hall.

CITY OF SPRING HILL

**ACCESS CONTROL SYSTEM
REQUEST FOR PROPOSALS
MONDAY, JANUARY 31, 2022
2:00 P.M.**

Please PRINT below indicating that you were present for the above referenced bid opening.

NAME	COMPANY	EMAIL ADDRESS
April Goad	City of Spring Hill	agoad@springhilltn.org
Tyler Scroggins	City of Spring Hill	tscroggins@springhilltn.org
Dakota Mercer	City of Spring Hill	dmercerc@springhilltn.org
Kip Scott	ACT Security Systems	kscott@actsecurity.net
Bidders:	Bid Amount	
ACT Security Services	\$ 44,980.04	
Howard Enterprise	\$ 30,176.99	
Open Source Controls	\$ 44,346.52	