

**RESOLUTION 21-157**

**RESOLUTION TO APPROVE A SPECIAL EVENTS PERMIT FOR  
THE GREY GHOST 5K AND 10K**

**WHEREAS**, Title 16, Chapter 3, of the Spring Hill Municipal code requires a permit for special events held in the city; and

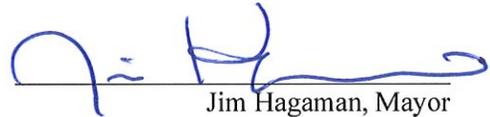
**WHEREAS**, Rod Holliman with Rotary Club of Spring Hill and Thompson's Station, sponsoring the Grey Ghost 5k, has made application to the Spring Hill Board of Mayor and Aldermen; and

**WHEREAS**, the event will require a street closure at Oaklawn Mansion, Denning Lane from Highway 31 to Kedron Road; and

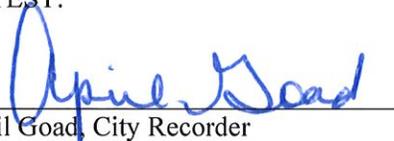
**WHEREAS**, all requirements in Title 16, Chapter 3 of the Spring Hill Municipal Code have been met.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE**, that the Special Event Request is approved and staff is authorized to issue a permit for the Grey Ghost 5k to be held on Saturday, October 23, 2021, at Oaklawn Plantation on Denning Lane.

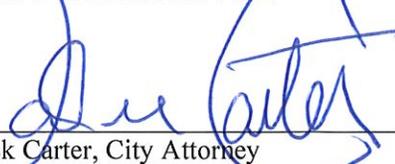
Passed and adopted this 20<sup>th</sup> day of September, 2021.

  
Jim Hagaman, Mayor

ATTEST:

  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
Patrick Carter, City Attorney



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804	<b>CONTACT NAME:</b> Mass Merchandising Underwriting	
	<b>PHONE (A/C, No, Ext):</b> 800-426-2889	<b>FAX (A/C, No):</b> 260-459-5105
<b>E-MAIL ADDRESS:</b> info@sportsinsurance-kk.com		
<b>PRODUCER CUSTOMER ID:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> ROTARY CLUB OF SPRING HILL 4875 PORT ROYAL RD SPRING HILL, TN 37174 A Member of the Sports, Leisure & Entertainment RPG	<b>INSURER A:</b> Nationwide Mutual Insurance Company	23787
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** W02022601 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		6BRPG0000007485200	10/22/2021 12:01 AM EDT	10/25/2021 12:01 AM	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea Occurrence)	\$1,000,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$5,000,000
							PRODUCTS - COMP/OP AGG	\$1,000,000
							PROFESSIONAL LIABILITY	
							LEGAL LIAB TO PARTICIPANTS	\$1,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NOT PROVIDED WHILE IN HAWAII						COMBINED SINGLE LIMIT (Ea accident)	
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE	
							AGGREGATE	
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	
							E.L. DISEASE - EA EMPLOYEE	
							E.L. DISEASE - POLICY LIMIT	
A	<b>MEDICAL PAYMENTS FOR PARTICIPANTS</b>			6BRPG0000007485200	10/22/2021 12:01 AM EDT	10/25/2021 12:01 AM	PRIMARY MEDICAL	
							EXCESS MEDICAL	\$25,000

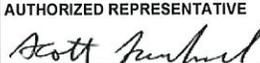
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Legal Liability to Participants (LLP) limit is a per occurrence limit.

Event Name: GREY GHOST 5K Type of Event: Run Distance:5K

Event Date (including ancillary events and set-up/tear-down): 10/22/2021 to 10/24/2021 Number of Participants: 1500 Event Location: OAKLAWN PLANTATION , 3331 DENNING LN, SPRING HILL

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

<b>CERTIFICATE HOLDER</b> CITY OF SPRING HILL 199 TOWN CENTER PKWY SPRING HILL, TN 37174 (Owner/Lessor of Premises)	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Coverage is only extended to U.S. events and activities.

\*\* NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<p><b>Name Of Additional Insured Person(s) Or Organization(s)</b></p> <p>CITY OF SPRING HILL 199 TOWN CENTER PKWY SPRING HILL, TN 37174</p>  <p>Named Insured: ROTARY CLUB OF SPRING HILL</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



## GREY GHOST 5K



### Earn Money Towards your P.E. Program!

The 14<sup>th</sup> Annual Grey Ghost 5K is a fun family friendly community event that raises money and promotes wellness for our local elementary schools. Over the last 14 years, the Grey Ghost has raised thousands of dollars and donated a significant portion of that right back to PE Teachers in our schools for much needed equipment and programming!



#### Event Information:

Date: October 23, 2021  
Time: 7:00AM to 12:30AM  
Location: Oaklawn Plantation  
3331 Denning Ln, Spring Hill  
Races: Grey Ghost 10K  
Grey Ghost 5K  
Goblin Gallop 1K (2<sup>nd</sup> – 5<sup>th</sup> Grade)  
Goblin Gallop 1/2K (Pre-K – 1<sup>st</sup> Grade)  
Cost: \$10 Students running Goblin Gallop  
\$30 Grey Ghost 5K

Registration is now open!

<https://greyghost.itsyourrace.com/>

*For more information, visit us on Facebook*

Get Your Students Registered to Run: Earn money through school participation  
15% of total enrollment earns \$7 per registered runner  
20% of total enrollment earns \$8 per registered runner  
25% of total enrollment earns \$9 per registered runner  
26%+ of total enrollment earns \$10 per registered runner

The school with the highest percentage of students participating takes home  
The Grey Ghost Cup and bragging rights for the year!

**Grey Ghost 2021 Sponsored by**





**Spring Hill Police Department**  
**3636-A Royal Park Blvd.**  
**Spring Hill, TN 37174**

### Temporary Street Closure Application

The SHPD must receive completed applications at least **10 days** in advance of the scheduled date of closure. (Municipal Code 16-304)

A "temporary street closure" shall refer to a condition created by special event or private gathering to be conducted within or on any street or intersection in the City of Spring Hill that requires all lanes of travel to be closed for public safety purpose. Any request for temporary street closure(s) is deemed a request for a special event and requires a special event permit. Any temporary street closure authorized in whole or in part by the city for municipal purposes, including but not limited to, conveyance of traffic, or travel is exempt from this chapter. (Municipal Code 16-301)

1. Date(s) of event: 10/23/2021

2. Beginning and ending time of closure:  
7:00 am to 11:00 AM

3. Block to be closed:  
SEE map  
 Example: Buckner Ln. between Duplex Rd. and Stewart Campbell Pt.

4. Applicant Information:  
Royal Club of Spring Hill & Thompson Station  
 Name: Red Holiman Address: 4875 Port Royal Road  
 Phone Number: 615 440-9297 Email: Red.Holiman@springhill.com

5. Please provide a description of the event below. Include information regarding: a) the type of event planned, b) number of people attending the event (estimate), c) activities/entertainment to be included at the event (this application is not a waiver for the City's ordinance on sound amplification equipment or the City's ordinance on noise as outlined in title 11 chapter 4.), d) whether or not sales of food, beverages (including alcohol/beer), or other merchandise will occur, e) will the street closure occupy all or only a portion of the street or intersection involved:

10K/5K Run, Gobble's Gallop, Kids Zone

Concession

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6. Type of barricades/warning devices the applicant is planning on utilizing for the closure:

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7. Contact Information for person/organization responsible for collection/removal of all trash, garbage, and litter caused by or arising out of the event or road closure (Municipal Code 16-305):

Name: Rod Holliman Phone Number: 615-480-9247  
Rotary Club of SMTS

**Standards for Issuance of Permit**

1. The applicant has not knowingly and with intent to deceive, made any false, misleading or fraudulent statements of material fact in the application for a permit or in any other document required.
2. The time, duration, and size of the special event will not substantially disrupt the orderly and safe movement of other traffic or create a public nuisance.
3. The event is of a size or nature such that it will not require the diversion of so great a number of public safety officers of the city as to prevent normal public safety protection to the city.
4. The concentration of persons will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such event.
5. The event will not unduly interfere with the movement of firefighting equipment on the way to a fire or 911 call.
6. The event will not unduly interfere with the orderly operation of parks, hospitals, churches, schools, or other public and quasi-public institutions in the city.
7. Half of the roadway's width for the entire length of the closure shall remain clear of objects (tables, BBQ grills, etc.) in order to accommodate public safety vehicles in the event of an emergency.

Applicant Name (Print): Rodney Holliman

Applicant Signature and Date: Rodney Holliman 9-10-2021

Chief of Police Signature and Date: [Signature]

Reviewed by City Administrator On: [Signature]



# CITY OF SPRING HILL SPECIAL EVENT APPLICATION

PERMIT # \_\_\_\_\_

Application Date: 9/10/2021

Event Date: 10/23/2021

Street Closure Required:  Yes / No

IF yes, *Street Closure Permit* must be attached.

Estimated Number of Attendees: 1500

### FEES REQUIRED:

Permit Review Fee: \$20.00

Deposit/Bond Required - Determined by City Administrator:

Amount: \$ \_\_\_\_\_

### EVENT DETAILS:

NAME OF EVENT: Grey Ghost 10K/5K Fun Run & Goblin Gobble

Applicant/Organization: Rotary Club of Spring Hill & Thompson Station

\* Organization shall provide Certificate of Insurance, no less than \$250,000. Copy Attached: \_\_\_\_\_

\*\* Provide copy of business license. Copy Attached: \_\_\_\_\_

Representative Name & Contact Information: PH# 615-440-9247 EMAIL rod@honest1springhill.com  
4875 Port Royal Road Spring Hill TN 37174  
(Street) (City) (State) (Zip)

Event Location: Oaklawn mansion

Time event will begin: Gates Open at 7:00am Time event will end: Close 1:00pm

Time & place event will: assemble 6:00 - 8:00 Disassemble: 11:00 - 1:00

Upon signing this application, the applicants shall agree to assume the defense of and indemnify and save harmless the city, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the city may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of special event and the activities permitted in connection therewith.

Rod Halliman Rotary Club Spring Hill & Thompson Station Rodney Holloman  
Print Name of Event Applicant Signature

Notes/Instructions	
<u>Q3Q</u>	
POLICE CHIEF APPROVAL	DATE
<u>[Signature]</u>	<u>9/23/2021</u>
FIRE CHIEF APPROVAL	DATE
<u>[Signature]</u>	
CITY ADMINISTRATOR APPROVAL	DATE
PERMIT ISSUED	DATE



# GREY GHOST 5K

Spring Hill, Tennessee

Course is an "out and back" starting at Oak Lawn Plantation

Address:  
3331 Denning Lane  
Spring Hill, TN 37174

Historic  
Oak Lawn  
Plantation

Parking

