

RESOLUTION 21-146

**A RESOLUTION TO APPROVE THE PURCHASE OF A LARGE SCALE LATEX
PRINTER AND HEAT LAMINATOR FOR SIGN MAKING MATERIALS**

WHEREAS, the City of Spring Hill Streets and Highways Department fabricates the signs for use throughout the City; and

WHEREAS, the current equipment utilized for these signs is out of date and requires costly maintenance repairs; and

WHEREAS, a Request for Proposals was publicly advertised for a large scale latex printer and heat laminator with a bid opening on August 25, 2021; and

WHEREAS, Grimco, Inc. was the most responsible bidder at a cost of \$24,520.00; and

WHEREAS, City staff recommends award of the bid to Grimco, Inc. to purchase the printer and heat laminator to be used for sign making materials.

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen approve the purchase of a large scale latex printer and heat laminator for sign making materials from Grimco, Inc. at a total cost of \$24,520.00.

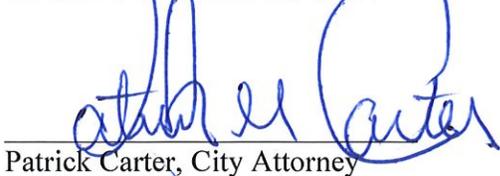
Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 7th day of September, 2021.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney



REQUEST: *Approval of Resolution 21-146*
SUBMITTED BY: Tyler Scroggins, Public Works Director
DATE: September 7, 2021
RE: To approve the purchase of a large scale latex printer and heat laminator for sign making materials
ATTACHMENTS: Bid tabulation

PURPOSE:

The purpose of this resolution is to approve the purchase of a large scale latex printer and heat laminator for sign making materials for the Streets and Highways Department.

BACKGROUND:

The City fabricates the signs for the City in-house. The existing machine is outdated and needs costly maintenance repairs but will be kept as a back-up machine for less complication signs. A Request for Proposals was advertised with a bid opening on August 25, 2021. Three bids were received with Grimco, Inc. being the most responsible bidder at a cost of \$24,520.00. Grimco, Inc. is the current brand of printer in use for the City's sign department

The purchase price includes both machines, set up and installation and training by the distributor to certified City staff.

FINANCIAL IMPACT:

The funding for the road striping would be from the Streets and Highways department as budgeted for FY 2021/22 in 110-43100-942.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 21-146 to approve the purchase of a large scale latex printer and heat laminator for sign making materials.

**CITY OF SPRING HILL
LARGE SCALE LATEX PRINTER**

**REQUEST FOR PROPOSALS
WEDNESDAY, AUGUST 25, 2021
2:30 P.M.**

Please PRINT below indicating that you were present for the above referenced bid opening.

| NAME | COMPANY | EMAIL ADDRESS |
|------------------------|---|--|
| April Goad | City of Spring Hill | agoad@springhilltn.org |
| Missy Stahl | City of Spring Hill | mstahl@springhilltn.org |
| Tyler Scroggins | City of Spring Hill | tscroggins@springhilltn.org |
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| Bidders: | | Total Price |
| Big Systems | N59 W14053 Bobolink Ave., Menomonee Falls, WI 53051-5901 | 24,965.00 |
| Grimco, Inc. | 3850 Kennesaw 75 Kennesaw, GA 30144 | 24,520.00 |
| Warehouse, IT Supplies | 2100 Golf Rd., Rolling Meadows, IL 60008-4230 | 24,358.84 |
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