

RESOLUTION 19-80

A RESOLUTION AUTHORIZING THE CITY OF SPRING HILL TO BECOME A MEMBER OF NATIONAL COOPERATIVE PURCHASING ALLIANCE

WHEREAS, the City of Spring Hill desires to become a member of National Cooperative Purchasing Alliance (“NCPA”) for future purchasing opportunities at no cost to participate; and

WHEREAS, NCPA is a national government cooperative purchasing organization for procurement through awarded contracts and partnerships; and

WHEREAS, the awarded contracts have been competitively solicited and offer the best pricing to help reduce the cost of goods and services to public and nonprofit sectors.

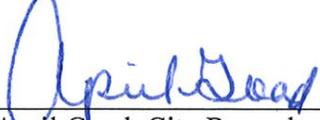
NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen authorize the City of Spring Hill to become a member of National Cooperative Purchasing Alliance program.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 17th day of June, 2019.



Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney

SUBJECT: Resolution to authorize the City to become a member of National Cooperative Purchasing Alliance (“NCPA”)

DATE: May 22, 2019

ATTENTION: Board of Mayor and Aldermen

STAFF: Missy Stahl, Senior Project Manager



STAFF MEMORANDUM

National Cooperative Purchasing Alliance (“NCPA”) is a national government cooperative purchasing organization that for public and nonprofit sectors to purchase from contracted vendors that have been awarded solicited bids under NCPA. This program is similar to NJPA and OMNIA, which the city is currently a member of. By purchasing through NCPA contracts, the city would not have to advertise for an invitation to bid for purchases that exceed \$10,000.00. There is no cost associated with the membership.

Staff would like to become a member and be able to purchase parts for the city mechanic from O’Reillys Auto Parts’ contract with NCPA. We currently purchase parts from O’Reillys under the NJPA contract at a discounted price per item. However, under the NCPA contract, we are eligible to receive a larger discount on items.

Staff requests approval of this resolution.

FREQUENTLY ASKED QUESTIONS



WHAT IS NCPA'S SOLICITATION AND AWARD PROCESS FOR CONTRACT?

NCPA works with Region 14 ESC, the lead public agency that competitively solicits national master contracts for use by all public agencies. Contracts are awarded based on quality, performance, and most importantly pricing. These contracts are established using the following process:

1. Region 14 ESC issues a competitive solicitation for a product or service on behalf of NCPA and all public agencies.
2. The solicitation is advertised nationally for a minimum of 30 days.
3. The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for intergovernmental contract use (also known as "piggybacking" or "adopting")
4. Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.
5. Region 14 ESC evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

CAN I SEE DOCUMENTATION OF THE SOLICITATION PROCESS ASSOCIATED WITH EACH COMPETITIVELY SOLICITED CONTRACT?

NCPA provides all the due diligence documents needed on each individual vendor page under the Contract Docs tab.

HOW DO I USE A NCPA AWARDED VENDOR?

After you have registered with NCPA navigate to www.ncpa.us/vendors to find a listing of all awarded vendors. Here you will find a great deal of information that will allow you to research and contact the vendor of your choosing so you can start working together. Billing is executed directly from the servicing vendor. No different than if you were using your own contracts.

WHAT IS A JOINT POWERS OR COOPERATIVE PROCUREMENT AUTHORITY?

State statutes and, if applicable, local ordinances generally allow one government agency to purchase from contracts competitively solicited by another government agency ("Lead Public Agency"). Generally, a public body may participate in, sponsor, conduct or administer a cooperative procurement agreement with one or more other public bodies, or agencies of the United States, for the purpose of combining requirements to increase efficiency or reduce administrative expenses.

OTHER QUESTIONS NOT ANSWERED HERE?

O'Reilly Auto Parts
Professional Sales Department
Phone: (866) 578-5997 ext. 10807
Email: publicsector@oreillyauto.com

NCPA
P.O. Box 701273
Houston, TX 77270
Phone: (888) 543-6515
Email: info@ncpa.us

NCPA
National Cooperative Purchasing Alliance

ABOUT US

(/)

NCPA (National Cooperative Purchasing Alliance) is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states.

NCPA'S PROCESS

NCPA utilizes state of the art procurement resources and solutions that result in cooperative purchasing contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

NCPA works with a lead public agency, who competitively solicits master contracts. Contracts are based on quality, performance, and most importantly pricing. These contracts are established using the following process:

- The Lead Agency issues a competitive solicitation for a product or service on behalf of NCPA and all public agencies.
- The solicitation is advertised nationally for a minimum of 30 days. You can view our **current solicitations (/Solicitations)** on our website.

- The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for inter-jurisdictional contract use (also known as "piggybacking" or "adopting")
- Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.
- The Lead Agency evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

WHO CAN USE NCPA'S CONTRACTS

There are over 90,000 agencies nationwide from both the public and nonprofit sectors that are eligible to utilize NCPA's cooperative purchasing contracts (/Vendors). These include, but are not limited to the following agency types:

- School Districts (including K-12, Charter schools, and Private K-12)
- Higher Education (including Universities, Community Colleges, Private Colleges, and Technical / Vocational Schools)
- Cities, Counties, and any Local Government
- State Agencies
- Healthcare Organizations
- Church/Religious
- Nonprofit Corporations
- Federal

STATE STATUTES

Want to see your state's laws on cooperative purchasing? Click here to view your state's laws on cooperative purchasing (/Statutes).