

RESOLUTION 18-164

**RESOLUTION TO APPROVE A SPECIAL EVENTS PERMIT FOR
THE GREY GHOST 5K**

WHEREAS, Title 16, Chapter 3, of the Spring Hill Municipal code requires a permit for special events held in the city; and

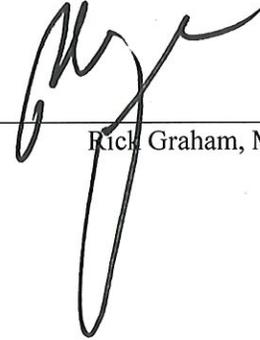
WHEREAS, David St. Charles with Rotary Club of Spring Hill, representing the Grey Ghost 5k, has made application to the Spring Hill Board of Mayor and Aldermen; and

WHEREAS, the event will require a street closure at Denning Lane from Highway 31 to Kedron Road; and

WHEREAS, all requirements in Title 16, Chapter 3 of the Spring Hill Municipal Code have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, that the Special Event Request is approved and staff is authorized to issue a permit for the Grey Ghost 5k to be held on Saturday, October 6, 2018, at Oaklawn Plantation on Denning Lane.

Passed and adopted this 17th day of September, 2018.



Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



CITY OF SPRING HILL SPECIAL EVENT APPLICATION

PERMIT # _____

Application Date: 9/27/18

Event Date: 10/6/18

Street Closure Required: Yes / No

IF yes, *Street Closure Permit* must be attached.

FEES REQUIRED:

Permit Review Fee: \$20.00

Deposit/Bond Required - *Determined by City Administrator:*
Amount: \$ _____

EVENT DETAILS:

NAME OF EVENT: GREY GHOST 5K

Applicant/Organization: ROTARY CLUB OF SPRING HILL

* *Organization shall provide Certificate of Insurance, no less than \$250,000.*
** *Provide copy of business license.*

Copy Attached: _____

Copy Attached: _____

Representative Name & Contact Information: PH# 615 302 1380 EMAIL DAVID@DAVIDSTCHARLES.COM
5083 MAIN ST SH TN 37174
(Street) (City) (State) (Zip)

Event Location: OAKLAWN PLANTATION

Time event will begin: 6AM Time event will end: 12:00 PM

Time & place event will: assemble 10/5 OAKLAWN Disassemble: NOON

Upon signing this application, the applicants shall agree to assume the defense of and indemnify and save harmless the city, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the city may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of special event and the activities permitted in connection therewith.

DAVID ST. CHARLES
Print Name of Event Applicant

[Signature]
Signature

Notes/Instructions	
<u>[Signature]</u>	<u>9/17/18</u>
CITY ADMINISTRATOR APPROVAL	DATE
PERMIT ISSUED	DATE



Spring Hill Police Department
3636-A Royal Park Blvd.
Spring Hill, TN 37174

Temporary Street Closure Application

The SHPD must receive completed applications at least **10 days** in advance of the scheduled date of closure. (Municipal Code 16-304)

A "temporary street closure" shall refer to a condition created by special event or private gathering to be conducted within or on any street or intersection in the City of Spring Hill that requires all lanes of travel to be closed for public safety purpose. Any request for temporary street closure(s) is deemed a request for a special event and requires a special event permit. Any temporary street closure authorized in whole or in part by the city for municipal purposes, including but not limited to, conveyance of traffic, or travel is exempt from this chapter. (Municipal Code 16-301)

1. Date(s) of event: 10/6/18

2. Beginning and ending time of closure: 6am - 10 AM

3. Block to be closed: DENNING LAKE from Hwy 31 to KEDRON
 Example: Buckner Ln. between Duplex Rd. and Stewart Campbell Pt.

4. Applicant Information:

Name: ROTARY CLUB OF SH Address: 5083 MAIN
DAVID ST. CHARLES
 Phone Number: 615-302-1580 Email: DAVID@DAVIDSTCHARLES.COM

5. Please provide a description of the event below. Include information regarding: a) the type of event planned, b) number of people attending the event (estimate), c) activities/entertainment to be included at the event (*this application is not a waiver for the City's ordinance on sound amplification equipment or the City's ordinance on noise as outlined in title 11 chapter 4.*), d) whether or not sales of food, beverages (including alcohol/beer), or other merchandise will occur, e) will the street closure occupy all or only a portion of the street or intersection involved:

5K RACE @ 2,000 in attendance

DT, Bounce houses, Race is out
+ back from Oaklawn to
Ag extension.

6. Type of barricades/warning devices the applicant is planning on utilizing for the closure:

SHPD

7. Contact Information for person/organization responsible for collection/removal of all trash, garbage, and litter caused by or arising out of the event or road closure (Municipal Code 16-305):

Name: DAVID ST. CHARLES Phone Number: 615 302 1380

Standards for Issuance of Permit

1. The applicant has not knowingly and with intent to deceive, made any false, misleading or fraudulent statements of material fact in the application for a permit or in any other document required.
2. The time, duration, and size of the special event will not substantially disrupt the orderly and safe movement of other traffic or create a public nuisance.
3. The event is of a size or nature such that it will not require the diversion of so great a number of public safety officers of the city as to prevent normal public safety protection to the city.
4. The concentration of persons will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such event.
5. The event will not unduly interfere with the movement of firefighting equipment on the way to a fire or 911 call.
6. The event will not unduly interfere with the orderly operation of parks, hospitals, churches, schools, or other public and quasi-public institutions in the city.
7. Half of the roadway's width for the entire length of the closure shall remain clear of objects (tables, BBQ grills, etc.) in order to accommodate public safety vehicles in the event of an emergency.

Applicant Name (Print): DAVID ST. CHARLES

Applicant Signature and Date: [Signature] 9/27/18

Chief of Police Signature and Date: _____

Reviewed by City Administrator On: _____