

City of Spring Hill  
 8060 Station Hill Dr.  
 Spring Hill, TN. 37174



Email Applications to:  
[permits@springhilltn.org](mailto:permits@springhilltn.org)

## Application for Fence Permit

**Permit Cost \$25.00 – Permit must be paid for prior to fence being constructed.**

**Permit Expires 180 days from date paid.**

<b>Property Owner &amp; Location</b>	Name: _____	
	Address: _____	
	City/State: _____	Zip: _____
	Subdivision: _____	Lot# _____
	County: _____	Contact #: _____
<b>Contractor</b> (leave blank if home owner is building fence)	Name: _____	
	Address: _____	
	City/State: _____	Zip: _____
	Contact # _____	Email _____
<b>Fence Type</b>	<input type="checkbox"/> Residential Privacy <input type="checkbox"/> Commercial Enclosure <input type="checkbox"/> Commercial Buffer/ Screening	
<b>Fence Material &amp; Size</b>	<input type="checkbox"/> Chain Link <input type="checkbox"/> Wooden <input type="checkbox"/> Synthetic (PVC, Vinyl) <input type="checkbox"/> Fashioned Metal <input type="checkbox"/> Other: _____	Fence Height: _____ (Maximum 6')  Fence Length: _____ (Approx. Linear Footage)

**\*Required items for fence permits:**

1. A fence permit must be obtained when putting up a new fence or replacing more than 50% of an existing fence.
2. A survey/plot plan showing location of the fence and gates on the property must be attached to the application. A plot plan may be available in our records.
3. Finished side of Fence must face out.
4. Forms can be emailed to [permits@springhilltn.org](mailto:permits@springhilltn.org). You will be contacted when approved.  
**Permit is then picked up and paid for at 5000 Northfield Lane, Suite 600.**

**Please check one:**

I hereby certify by signing this application that:

\_\_\_\_ I have been approached by a Codes Officer or other City Official pertaining to this matter in person, by letter, by phone or citation issued.

\_\_\_\_ I have not been approached by a Codes Officer or other City Official pertaining to this matter in person, by letter, by phone, or citation issued.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**City Staff Signature**

\_\_\_\_\_  
**Date**

City of Spring Hill  
5000 Northfield Lane  
Building 600  
Spring Hill, TN. 37174



Phone 931-486-2252 Ext. 212  
Fax: 931-486-3596

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## City of Spring Hill Fence Waiver Form

**Must be completed and turned in with the Fence Permit Application  
and signed by the Property Owner**

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_

I \_\_\_\_\_ (***please print***) understand that in the event, I (**the property owner**) should build a fence on the City's Utility Easement and the City of Spring Hill has that right of way; I am responsible for the removal and re-installation of my fence and all cost associated with this work. I further agree that I will not block the flow of water in any drainage ditch that is located on my property, or encompass any utility, electrical, gas, water, manholes or storm drains inside the fence.

Signature: \_\_\_\_\_

**Final Inspection Required**

Email inspection to: [permits@springhilltn.org](mailto:permits@springhilltn.org)