



Pool Permit Application Checklist

Development Services

8060 Station Hill Drive, Spring Hill, TN 37174

Phone: (931) 451-0904

Any phase of the permitted construction that requires the use of a crane, concrete pump truck, or similar equipment and may obstruct or block a public right-of-way require prior approval from BOMA before such work may commence.

All documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show detail that it will conform to the provisions of the codes, relevant laws, ordinances, rules, and regulations, as determined by the appropriate code officials.

All property owners and/or swimming pool installers shall comply with the requirements of the 2018 International Residential Code (IRC), Chapter 42, and the 2018 International Swimming Pool and Spa Code (ISPSC). These codes are available for public viewing at no cost at codes.iccsafe.org.

The checklist must be completed and attached to the completed building permit application with the information required below for the application to be accepted. Additional documents may be required if deemed necessary during the review process. Following approval of the pool application, an electrical permit shall be obtained from the City of Spring Hill.

- Complete building permit application
- Laydown area for all supplies, materials and spoils (shall not be placed in City Right of Way).
- Erosion control to be on a separate drawing. This must be in place before construction begins.
- Pool must be 10 feet from all property lines.
- Pool must be minimum 5 feet off the house.
- Pool cannot be in front setback or corner side setback
- Landscaping, existing or to be added
- Location of required fencing (barrier). This requires a separate fence permit will require details of fencing as to meet pool barrier requirements



- Location of pool deck. New deck around pool will require a separate deck permit.
- Location of pavers. This requires a separate patio pavers permit.
- Locations of any flood zones on property.
- Retaining walls three feet and higher will require an engineer stamped drawing. This requires a separate retaining wall permit.

- Surveyor prepared plot plan must include the following:
 - Signed and sealed by a Tennessee licensed surveyor
 - Properly Identified with property lot number and address
 - Building setbacks and recorded easements
 - Locations of decks, patios, porches or outbuilding/sheds
 - Driveway location and dimensions
 - Location of water meter, sewer tap, fire hydrants, main water valve boxes and HVAC pad
 - Pervious and Impervious calculations of existing lot with proposed improvements: pool, pool deck, pool house etc.
 - Location of Utilities
 - Storm water swales, area drains and drainage culverts recorded on final plat
 - Pool equipment location
 - Location of pool discharge location on plot plan
 - Septic tank location if applicable