

RESOLUTION NO. 26-20

A RESOLUTION AUTHORIZING A BLANKET PURCHASE ORDER FOR FIRE HYDRANTS AND FIRE HYDRANT PARTS WITH AN ESSENTIAL VENDOR (HAYES PIPE)

WHEREAS, the City of Spring Hill adopted the 2025–2026 fiscal year budget by Ordinance 25-13 in June 2025; and

WHEREAS, the Water Department requires the purchase of fire hydrants and associated fire hydrant parts on an as-needed basis to support system maintenance, emergency repairs, development activities, and compliance with applicable standards; and

WHEREAS, due to project timing, emergency response needs, uncertainty of vendor availability, and unknown quantities of required materials, expenditures with an individual vendor may exceed \$25,000.00 during the fiscal year; and

WHEREAS, Hayes Pipe is an essential vendor that provides fire hydrants and fire hydrant parts that meet City specifications and are compatible with existing infrastructure; and

WHEREAS, City staff will issue a blanket purchase order for fire hydrants and fire hydrant parts with Hayes Pipe as anticipated throughout the remainder of fiscal year 2025–2026; and

WHEREAS, the Water Department will document the justification for use of the blanket purchase order, including operational necessity, pricing reasonableness, and vendor availability, and will monitor cumulative expenditures to ensure alignment with the adopted budget and purchasing policies.

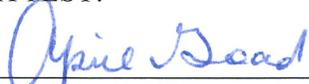
NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, that purchases and a blanket purchase order for fire hydrants and fire hydrant parts with Hayes Pipe are hereby authorized for the remainder of fiscal year 2025–2026, subject to compliance with the City’s purchasing policy.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 20th day of January, 2026.



Matt Fitterer, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney

STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Jeremy Vanderford – Spring Hill Water - AGM
DATE: 1/20/2026
SUBJECT: Resolution 26-20, a Resolution Authorizing a Blanket Purchase Order for Fire Hydrants and Fire Hydrant Parts with an Essential Vendor (Hayes Pipe)

RECOMMENDATION: Staff recommends approval of a blanket purchase order with Hayes Pipe for the purchase of fire hydrants and fire hydrant parts for the remainder of fiscal year 2025–2026.

BACKGROUND: The City of Spring Hill Water Department is responsible for maintaining and expanding the City's water distribution system, including the installation, replacement, and repair of fire hydrants. These activities support fire protection, regulatory compliance, routine maintenance, emergency repairs, and ongoing development throughout the City.

Due to uncertainty related to project schedules, emergency response needs, development timing, and fluctuating material availability, it is not practicable to competitively bid each individual purchase of fire hydrants or related parts. As a result, cumulative expenditures with a single vendor may exceed \$25,000.00 over the course of the fiscal year.

Hayes Pipe is an essential supplier that provides fire hydrants and fire hydrant parts meeting City standards and compatible with the City's existing system. Establishing a blanket purchase order allows staff to efficiently procure materials when needed, minimize service disruptions, and respond promptly to operational and emergency conditions.

When the blanket purchase order is utilized, staff will document the operational necessity and pricing reasonableness of purchases. Expenditures will be tracked on a cumulative basis to ensure consistency with the adopted budget and to identify opportunities where future purchases may be more appropriately procured through formal contracts or competitive agreements.

Approval of this resolution will support continuity of operations and ensure the Water Department can maintain adequate fire protection infrastructure throughout the remainder of fiscal year 2025–2026.

FINANCIAL IMPACT: Expenditures under the proposed blanket purchase orders will be funded through existing appropriations in the Fiscal Year 2025-2026 budget.

SUPPORTING DOCUMENTS: N/A



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