

**RESOLUTION 26-01**

**A RESOLUTION TO APPROVE BLANKET PURCHASE ORDERS FOR  
ESSENTIAL VENDORS FOR PUBLIC WORKS CONSTRUCTION CREW FOR  
REMAINDER OF FISCAL YEAR 2025-2026**

**WHEREAS**, the City of Spring Hill adopted the 2025-2026 fiscal year budget by Ordinance 25-13 in June 2025; and

**WHEREAS**, certain expenses for the Public Works Construction Crew require purchase and/or repair items not available through vendors under contract or through Sourcewell at the time needed; and

**WHEREAS**, due to related project timing, uncertainty of vendor availability, and unknown amounts of needed items, costs may exceed \$25,000.00;

**WHEREAS**, City staff will issue blanket purchase orders for such purchases as anticipated throughout the remainder fiscal year 2025-2026;

**WHEREAS**, the Public Works Department will evidence the need for the use of the blanket purchase orders with proper documentation showing construction schedule risks and limited vendor availability; and

**WHEREAS**, use of the authorized blanket purchase orders shall be limited to purchases where advance competitive procurement is not practicable due to timing, availability, or operational necessity, and such purchases shall remain subject to the City's purchasing policy to the extent practicable, including documentation of pricing reasonableness and cumulative vendor expenditures.

**NOW THEREFORE, BE IT RESOLVED**, that the City of Spring Hill, Board of Mayor and Aldermen authorizes purchases and blanket purchase orders for essential vendors for the Public Works Construction Crew as needed for the remainder of FY26 as listed on Exhibit A, attached hereto.

Passed and adopted this 5<sup>th</sup> day of January, 2026.



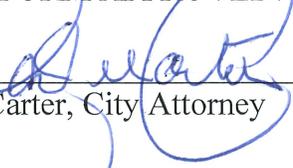
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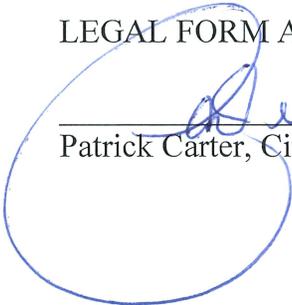
Matt Fitterer, Mayor

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
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Patrick Carter, City Attorney



## STAFF MEMORANDUM

**TO:** Board of Mayor and Aldermen  
**FROM:** Tyler Scroggins | Public Works Director  
**DATE:** January 5, 2026  
**SUBJECT:** Resolution 26-01 | A Resolution Authorizing Blanket Purchase Orders with Essential Vendors to Support the Public Works Construction Crew for the Remainder of Fiscal Year 2025-2026

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### RECOMMENDATION:

Staff recommends the approval of the blanket purchase orders for essential vendors to support the Public Works Construction Crew.

### BACKGROUND:

Certain expenses for the Public Works Construction Crew require purchasing from multiple vendors to maintain daily operations and respond to infrastructure needs.

Due to the uncertainty related to project timing, vendor availability, and unknown quantities of materials required, expenditures with individual vendors may exceed \$25,000.00 over the course of the fiscal year.

When blanket purchase orders are utilized, staff will document the justification for their use, including construction schedule risks, limited vendor availability, and pricing reasonableness. Expenditures will be monitored on a cumulative basis to ensure alignment with budgeted appropriations and to identify recurring or high-dollar purchases that may be more appropriately procured through formal contracts or competitive agreements.

Vendor operations may not always be able to produce materials or provide services at the time they are needed. For this reason, it is necessary to maintain relationships with multiple vendors capable of supplying the same or similar materials, supplies, and repair services to ensure continuity of operations.



**FINANCIAL IMPACT:**

Expenditures under the proposed blanket purchase orders will be funded through existing appropriations in the Fiscal Year 2025–2026 budget.

**SUPPORTING DOCUMENTS:**

Exhibit A is a listing of the vendors proposed for inclusion under the blanket purchase orders.



City of Spring Hill | Communications  
199 Town Center Parkway  
Spring Hill, Tennessee 37174



<u>Vendor Number</u>	<u>Vendor Name</u>	<u>Descriptions</u>
4407	Swarco	Road Striping Materials
6633	Volunteer Materials	Rock and Dirt Materials
9131	Volunteer Paving	Asphalt
6793	Volunteer Concrete	Concrete
1135	Vulcan Materials Company	Asphalt
2342	IMI	Concrete
6394	SRM Concrete	Concrete
1754	G&C Supply	Signage Supply
1987	Home Depot	Misc Supplies
2626	Lowes	Misc Supplies
2493	Kerr Bros	Striping
11503	The Gravel Company	Gravel and Sand
5884	PCS of Tennessee	Gravel
9204	Fortiline Water Works	Pipe
8585	Foley	Pipe
5094	Williamson Pipe Supply	Pipe
5772	Rogers Group	Rock and Asphalt
0356	John Bouchard	Manhole Inserts
	Jenn Hill	Erosion Materials
	Stephen's Seed and Supply	Erosion Materials
	Sentinal Construction	Guardrail
3107	May Construction	Sidewalk and Curb