

RESOLUTION 25-292

**A RESOLUTION TO ADOPT A REVISED SCHEDULE OF AUTHORIZED POSITIONS FOR FISCAL YEAR 2025-2026**

**WHEREAS**, the City of Spring Hill is creating a Public Works Construction Crew to provide in-house capability for construction and maintenance projects that were previously outsourced or could not be completed due to staffing limitations; and

**WHEREAS**, the Construction Crew requires nine (9) new full-time positions to support excavation, grading, concrete work, drainage repairs, equipment operation, and related construction activities; and

**WHEREAS**, adding these nine positions to the FY25-26 Authorized Strength is necessary for the Public Works Department to recruit and fill the Construction Crew.

**NOW, THEREFORE BE IT RESOLVED**, the operating costs for these positions in FY26 can be fully supported within existing General Fund and Stormwater Fund operating budgets, with only startup capital needs requiring fund balance appropriation.

**Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 15th day of December, 2025.**

  
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Matt Fitterer, Mayor

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
\_\_\_\_\_  
Patrick Carter, City Attorney

## STAFF MEMORANDUM

**TO:** Board of Mayor and Aldermen  
**FROM:** Tyler Scroggins | Public Works Director  
**DATE:** 12/15/2025  
**SUBJECT:** Resolution 25-292: Amend FY25-26 Authorized Strength to Add Nine Positions for the Public Works Construction Crew.

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### **RECOMMENDATION:**

Staff recommends that the Board of Mayor and Aldermen approve the amendment to the FY25-26 Authorized Strength to add nine (9) new positions for the newly established Public Works Construction Crew.

### **BACKGROUND:**

The City is establishing a Public Works Construction Crew to expand internal capacity for roadway, drainage, and small infrastructure projects. This new division will allow the City to perform work in-house that was previously outsourced or delayed due to staffing limitations.

The Construction Crew requires nine (9) new full-time positions to support excavation, grading, concrete work, drainage repairs, equipment operation, and general construction activities. These positions will form a full operating crew capable of completing a wide range of construction tasks internally.

### **FINANCIAL IMPACT:**

Funding for the nine new positions is included within the existing FY26 General Fund and Stormwater Fund operating budgets.

Partial-Year FY26 Operating Costs:

- General Fund: \$322,915.77
- Stormwater Fund: \$250,818.51

Full-Year Recurring Operating Costs:

- General Fund: \$952,417.50
- Stormwater Fund: \$822,133.11

These personnel and operating costs were able to be absorbed within existing FY26 budgets without requiring additional fund balance beyond the startup capital expenses and will be appropriated with the approval of BA#2



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