

RESOLUTION 25-102

A RESOLUTION TO AUTHORIZE THE MAYOR TO APPROVE THE TASK ORDER CONTRACT WITH THOMAS & HUTTON FOR STORMWATER ENGINEERING SERVICES

WHEREAS, the City has worked with Thomas & Hutton for many years, and Thomas & Hutton has significant historic and institutional knowledge of the City's infrastructure systems; and

WHEREAS, per staff's request, Thomas & Hutton has prepared a proposal to provide engineering consulting services to include stormwater plan review on a monthly basis; and

WHEREAS, the task order contract proposal is \$47,000.00 for a twelve-month period; and

WHEREAS, the costs will be funded from the Stormwater Division (416-43150-52451); and

WHEREAS, City staff recommends approval of the contract with Thomas & Hutton for Engineering Services.

NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen:

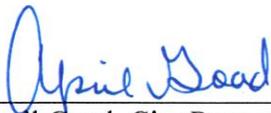
1. Approve the Task Order Contract with Thomas & Hutton as attached.
2. Authorize the Mayor to execute the Contract, attached hereto.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of April, 2025.



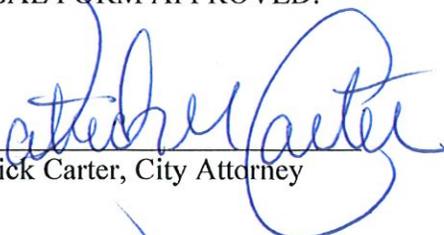
Matt Fitterer, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: **Approval of Resolution 25-102**

SUBMITTED BY: Tyler Scroggins, Public Works Director

DATE: April 21, 2025

RE: To authorize the Mayor to sign a Task Order Contract with
Thomas & Hutton for Engineering Services related to
Stormwater

ATTACHMENTS: Task Order Contract

PURPOSE:

Thomas & Hutton has submitted a Task Order Contract for general consulting services to include plans review for the Stormwater Division on a monthly basis.

BACKGROUND:

Staff asked Thomas & Hutton to submit a cost proposal for general consulting services including plans review for the Stormwater Division. Thomas & Hutton previously conducted plan reviews for the Stormwater Division.

The total cost is \$47,000.00.

FINANCIAL IMPACT:

Funds are budgeted in the FY25 Stormwater Division budget under Engineering Services (416-43150-52451).

STAFF RECOMMENDATION:

Staff recommends the approval of Resolution 25-102 to authorize the Mayor to sign a Task Order Contract with Thomas & Hutton for general consulting services to include stormwater plans review on a monthly basis.



THOMAS & HUTTON

502 HAZELWOOD DRIVE
SMYRNA, TN 37167 | 615-220-5800
WWW.THOMASANDHUTTON.COM

Spring Hill, TN Stormwater Plan Review Task Order Contract

Task Order No: **28298.0072**

Date: **4/11/2025**

The Professional Service Agreement - Task Order Contract between the City of Spring Hill and Thomas & Hutton for General Engineering Consultant Services for monthly stormwater plan reviews. The Professional Services Agreement (dated 10/4-2021) is hereby amended to include the following Task Order:

Task Description: **General Consulting Services to include stormwater plan reviews, on a monthly basis.**

Contact: Tyler Scroggins – Public Works Director

Scope of Services: General Consulting Services
General engineering consulting services will be provided to assist the City of Spring Hill with monthly stormwater plan reviews. Service will include attending the monthly review meeting in-person or virtually as necessary, to perform the required review tasks and coordinate with Spring Hill review staff.

As part of Thomas & Hutton's engineering consulting services, the following tasks and engineering services will be provided:

1. Attend the monthly review meeting, in-person or virtual as necessary.
2. Participate in review meetings, including correspondence with staff and development engineers as required. Provide a summary of comments and markups of plans and calculations.
3. Review preliminary plats and construction drawings.
4. Review final plats and site plans.
5. Review drainage calculations for verification of accuracy and completeness.

The service fees are based on a 12-month period with an average of 20 hours per month. Reimbursable Expenses shall include travel in company or private vehicles billed at the IRS Standard Mileage Rate. Should services extend beyond that time or if additional review services are requested by the Owner, the Engineer shall furnish additional services on a time and expense basis following written authorization from the Owner.

EXCLUSIONS: Services do not include any design or construction engineering.

Deliverables: 1. General Consulting Services

General Consulting Services	Time and Expense (Budget): \$46,000.00
Reimbursable Expenses	Time and Expense (Budget): \$1,000.00
Additional Services	Time & Expense: See Consulting Services Rate Sheet

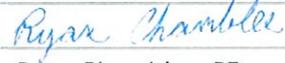
Total Task Order Amount: \$ 47,000.00

This Agreement hereby amends the above referenced Professional Services Agreement between Thomas & Hutton and the City of Spring Hill. This Agreement of Services may only be amended, supplemented, modified, or cancelled by a duly executed written instrument. IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day written below,

Client: **CITY OF SPRING HILL**

Engineer: **THOMAS & HUTTON**

Signed: 

Signed: 

Name: Matt Fitterer

Name: Ryan Chamblee, PE

Title: Mayor

Title: Environmental Group Leader

Date: April 21, 2025

Date: 4/11/2025