

RESOLUTION 25-61

A RESOLUTION TO ADOPT A REVISED SCHEDULE OF AUTHORIZED POSITIONS FOR FISCAL YEAR 2025-2026

WHEREAS, the City of Spring Hill is committed to providing adequate and appropriate staffing levels and delivering an excellent level of services by maintaining a quality workplace for our employees; and

WHEREAS, the Fire Department has identified two (2) FTE positions that are not properly aligned with the current city pay scale or position classifications; and

WHEREAS, one (1) vacant PTE position needs to be reassigned from the Operations Division to the Fire Marshal Division to assist with increased workload; and

WHEREAS, the requested changes are already budgeted and modifications are budget neutral.

NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill, Board of Mayor and Aldermen approves the following reclassifications:

- Employee 10020 from S221 to A301
- Employee 10042 from A301 to A401
- Vacant PTE from Operations Division 42220 to Fire Marshal Division 42240

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 3rd day of March, 2025.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney



REQUEST: *Approval of Resolution 25-61*
SUBMITTED BY: Graig Temple, Fire Chief
DATE: March 3, 2025
RE: To adopt a revised schedule of authorized positions

PURPOSE:

The purpose of this resolution is to re-align two (2) current FTE positions that are incorrectly classified on the pay scale and to move one (1) PTE position from the Operations Division (42220) to the Fire Marshal Division (42240).

BACKGROUND:

Following last budget year's changes to the position classifications and job numbers, two positions in the Fire Marshal's Office were not corrected to better align with the new position descriptions and pay grades. This Resolution will correct the placement of two employees into the proper pay code classifications and allow them greater room for future growth. Additionally, the PTE position that is vacant in Operations will not be filled and is being requested to be assigned to the Fire Marshal's Division to assist with Fire Inspections.

FINANCIAL IMPACT:

This is a cost neutral change in job classifications and division assignments.

STAFF RECOMMENDATION:

Staff recommends approval of this Resolution for a July 1, 2025 implementation.