

Closing Your Spring Hill Business Tax Standard License

City of Spring Hill

199 Town Center Pkwy.

P.O. Box 789

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- (1) When your business closes, you will logon to TNTAP (the state tax portal), click on Business Tax, and then click on Close Account.

Closing only one specific location

If you have multiple locations, you can close just one specific location, and leave your business tax account open along with any other active locations. If you are closing just one specific location, the location ID will still show up on your next business tax return. You must report all earnings made from this location from the start of the tax period through the day you close the specific location, on the tax return that covers the date you closed the specific location.

Closing your entire business

If you are closing your entire business – closing every location - you can close all locations and close the entire business tax account. If you are closing down the entire business, then you will file the final or last business tax return and payment, and then click on close account.

- (2) Contact the County Property Assessor's Office to notify them of the date your business closed. They must remove your business from the City & County Personal Property Tax Rolls so you do not receive any further personal property tax bills.

Williamson County Property Assessor's Office: (615) 790-5708

Maury County Property Assessor's Office: (931) 375-4001

- (3) Contact the County Trustee's Office, the City Property Tax Office and the State of Tennessee to inquire about any outstanding tax bills that are owed now.

Williamson County Trustee: (615) 790-5709

Maury County Trustee: (931) 375-2201

Spring Hill Property Tax: (629) 241-8301

TN Dept. of Revenue: (615) 253-0600 or (800) 342-1003