

**RESOLUTION 16-140**

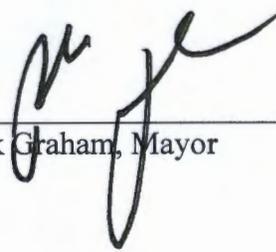
**A RESOLUTION AUTHORIZING AN EXPENDITURE FOR THE  
INSTALLATION OF AN EMERGENCY GENERATOR AT THE CITY  
BUILDING AT 407 MCLEMORE AVENUE**

**WHEREAS**, there is a critical need to provide backup electrical power at the city building at 407 Mclemore Avenue; and

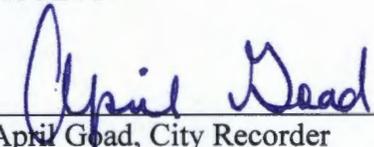
**WHEREAS**, the City of Spring Hill has advertised for proposals for installation of an emergency generator from licensed, qualified contractors by sealed bid on July 22, 2016; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee that an expenditure of approximately \$22,134.00 is hereby authorized for the installation of an emergency generator from Lee Company, Franklin, TN, as recommended by staff after review of all bids.

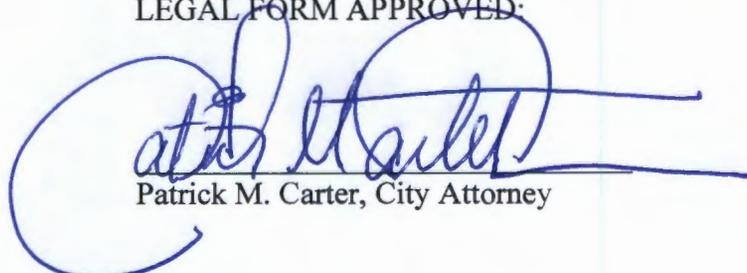
**Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, this 17th day of October, 2016.**

  
\_\_\_\_\_  
Rick Graham, Mayor

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
\_\_\_\_\_  
Patrick M. Carter, City Attorney



**REQUEST:** *Approval of Resolution 16-140*

**SUBMITTED BY:** John Pewitt, GIS/IT Director

**DATE:** 9/29/16

**RE:** Installation of emergency generator at Mclemore building.

**ATTACHMENTS:** Bid submitted

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**PURPOSE:**

To install an emergency generator at the city building at 407 Mclemore Ave.

**BACKGROUND:**

The Mclemore building is currently being renovated to upgrade the electrical service. The department utilizing the building will require adequate backup electrical power to maintain systems on line during a prolonged electrical outage.

Staff advertised and received bid for this project.

**FINANCIAL IMPACT:**

Bid came in at \$22,134.00. This is a budgeted item for the GIS/IT Dept.

**STAFF RECOMMENDATION:**

Favorable Recommendation. The emergency generator will add security to being able to maintain systems on line during prolonged power outages. Planned future use of the building will benefit from the generator being available.

**ACTION REQUIRED (INCLUDE DEADLINE /PRIORITY):**

BFAC recommendation to BOMA to approve Resolution 16-140 to authorize expenditure of funds for installation of an emergency generator at the Mclemore Ave building.

John B. Pewitt,  
GIS/IT Director

INSTALL OF EMERGENCY GENERATOR AT 407 MCLEMORE AVE  
SPECIFICATIONS AND ADDITIONAL QUESTIONS

**1.00 GENERAL**

The minimum requirements and the specification for the installation, as well as certain requests for information to be provided by Vendor as part of its proposal, are set forth below.

**2.00 REQUIREMENTS FOR THE INSTALL OF EMERGENCY GENERATOR AT 407 MCLEMORE AVE**

- 2.01 Prepare site, including installation of concrete pad, natural gas lines as needed.
- 2.02 Provide and install a new 10KW 200-amp, natural gas powered, service generator to include a new Auto Transfer Switch.
- 2.03 Complete satisfactory system test and basic maintenance training on system.

Or equivalent.

**3.00 ADDITIONAL INFORMATION SPECIFIC TO THIS RFP**

All bids should show delivery date and be signed by company representative giving bid.

Vendor must submit the following information as part of Vendor's proposal:

If Vendor takes exception to any terms or conditions set forth in this RFP, Vendor will submit a list of the exceptions.

**4.00 PRICING AND DELIVERY SCHEDULE**

**Proposal of** Lee Company  
(Proposer Company Name)  
**To:** The City of Spring Hill  
**Ref.:** Install of Emergency Generator at 407 Mclemore Ave

Ladies and Gentlemen:

Having carefully examined all the specifications and requirements of this RFP and any attachments thereto, the undersigned proposes to install an Emergency Generator at 407 Mclemore Ave required pursuant to the above referenced Request for Proposal upon the terms quoted below.

**LUMP SUM TOTAL: \$** 22,134.00

Delivery schedule of events and time periods

Generator delivery time is 9-10 weeks after receipt of purchase order.

Installation time is 3 days after delivery of generator.

Respectfully submitted,

**Proposer:** Lee Company

**By:**   
**(Authorized Signer for Proposer)**

**Name:** Justin Braden

**Title:** Vice President of Construction Sales

**Date:** 07/22/2016



STATE OF TENNESSEE  
DEPARTMENT OF  
COMMERCE AND INSURANCE



ID NUMBER: 00009255  
LIC STATUS: ACTIVE  
EXPIRATION DATE: 10/31/2017

CONTRACTORS  
CONTRACTOR  
LEE COMPANY

THIS IS TO CERTIFY THAT ALL REQUIREMENTS  
OF THE STATE OF TENNESSEE HAVE BEEN MET.

MANDY LINDSEY  
LEE COMPANY  
331 MALLORY STATION ROAD  
FRANKLIN TN 37067-8257



9721866

313513

# State of Tennessee

BOARD FOR LICENSING CONTRACTORS

CONTRACTOR

LEE COMPANY

*This is to certify that all requirements of the State of Tennessee  
have been met.*

ID NUMBER: 00009255  
LIC STATUS: ACTIVE  
EXPIRATION DATE: 10/31/2017

CMC; CE; MU; BC;

UNLIMITED



IN-1313

DEPARTMENT OF  
COMMERCE AND INSURANCE



July 22, 2016

Spring Hill City Hall  
April Goad, City Recorder  
199 Town Center Parkway  
Spring Hill, TN 37174

**RE: Install Emergency Generator at 407 McLemore Ave**

Dear April,

Thank you for the opportunity to submit a proposal on the above referenced project. We have received 0 addenda at this time. We include the following clarifications & scope of work for your review.

**Clarifications:**

Lee Company has provided a scope of work that shall provide you with a complete and working Electrical system. Our proposal is based on a schedule that includes normal business hours (7:00am–3:30pm) Monday – Friday. Any changes to the current scope of work, after award of the project, shall be provided via change order.

**Scope of Work:**

Based on our understanding of the current scope of work, Lee Company shall provide labor and material for relocation of existing lighting and new receptacles.

- Installation of one (1) 25KW 100 amp 240/120 volt natural gas emergency generator.
- Installation of one (1) pad for emergency generator.
- Installation of wiring for emergency generator from automatic transfer switch to emergency generator.
- Installation of one (1) remote annunciator.

**Franklin**  
331 Mallory Station Road  
Franklin, Tennessee 37067  
p 615.567.1000 • f 615.567.1027

**Cumberland**  
1140 First Avenue South  
Baxter, Tennessee 38544  
p 931.520.3434 • f 877.572.3856

**North Alabama**  
26670 Success Drive SW, Ste H  
Madison, Alabama 35756  
p 256.353.1500 • f 256.898.3446

**Bluegrass**  
5237 Nashville Road, Building 6  
Bowling Green, Kentucky 42101  
p 270.467.7000 • f 270.282.8783

[leecompany.com](http://leecompany.com)





Lee Company is a family owned business that has been operating in the southeastern U.S. since 1944. Lee Company has over 1,000 employees and is consistently ranked among the best companies to work for in several trade publications. Lee Company is also listed as one of the top 50 mechanical service companies in America.

Project experience includes healthcare, commercial, institutional, government and industrial facilities. Over the **last 5 years** Lee Company has had an average annual revenue of \$128.34 Million.

#### Large Construction at a Glance

- **Large Construction Projects Completed Annually:** 58 projects on average
- **Average Annual Revenue:** \$104 million on average in revenue annually.
- **Average Revenue by Project:** An average of \$1.79 million per project.
- **Projects Size Range:** From \$500k to \$22 million.

#### Special Products at a Glance

- **Special Projects Completed Annually:** 339 projects on average
- **Average Annual Revenue:** \$14.9 million on average in revenue annually.
- **Average Revenue by Project:** Equates to an average of \$43.9k per project.
- **Projects Size Range:** from \$330 to \$1.4 million.

Lee Company can deliver a project in a variety of methods from design/build to design/assist to plan/spec bids. Capabilities include HVAC, sheet metal, plumbing, electrical, medical gas, specialty piping and duct.

Lee Company is dedicated to staying within professional licensing requirements and holds over 410 licenses in 32 different states. Licenses and certifications range from Professional Engineer, General Contractor, Master Plumber, and HVAC Contractor to Master Electricians.