

ORDINANCE NO. 02-42

**AN ORDINANCE TO AMEND THE PERSONNEL ORDINANCE
MODIFYING SECTION V, SUBSECTION E AND SUBSECTION G,
ANNUAL LEAVE AND SICK LEAVE**

WHEREAS, the Personnel Ordinance is reviewed periodically to ensure it is pertinent and up to date with changes in policy; and

WHEREAS, there is a need to clarify and adjust the number of workdays allowed for annual leave and sick leave; and

NOW, THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, that the following schedule for annual leave and sick leave is hereby established as follows and the Personnel Ordinance 99-4 is hereby amended accordingly;

E. Annual Leave

Years of Service	Annual Leave
1 – 5 years	2 weeks
5 – 15 years	3 weeks
Over 15 years	4 weeks

Annual leave unused upon a persons employment anniversary date shall be forfeited and removed from the records.

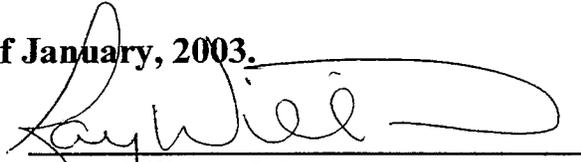
G. Sick Leave

All Full time employees shall be given eight (8) hours of sick leave with pay for each month of employment to a maximum accumulation of seven hundred and twenty (720) hours. It is expressly prohibited that sick leave be used for any purpose other than recovery from an illness. Any other use, including seeking other employment, will result in immediate termination and the loss of compensation for the time period of the violation.

BE IT FURTHER ORDAINED THAT ANY ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

BE IT FURTHER ORDAINED THAT THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS ADOPTION, THE PUBLIC WELFARE REQUIRING IT.

Passed and adopted this 20th day of January, 2003.


Ray Williams, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


M. Andrew Hoover, City Attorney

Passed on 1st Reading 12-16-02

Passed on 2nd Reading 1-21-03