

RESOLUTION 24-192

A RESOLUTION TO AUTHORIZE THE MAYOR TO AMEND A PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL PLANNING SERVICES WITH CORRADINO GROUP, INC. TO INCLUDE ENGINEERING SERVICES

WHEREAS, the City of Spring Hill has identified the need for on-call engineering services to perform services related to proposed development reviews and in-person customer and applicant support; and

WHEREAS, a Request for Qualifications was advertised and Statement of Qualifications were opened on November 11, 2023; and

WHEREAS, five (5) Statements of Qualifications were received with staff review selecting two (2) to enter in to a Professional Services Agreement (PSA) with the City for planning services; and

WHEREAS, on February 5, 2024, the Board of Mayor and Aldermen authorized the Mayor to sign a PSA with Corradino Group, Inc. for planning services; and

WHEREAS, Corradino Group, Inc. employees multiple qualified and licensed engineers with a local presence in Spring Hill to supplement in-house engineering vacancies; and

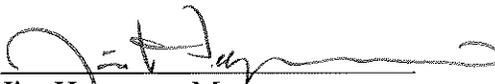
WHEREAS, City staff recommends entering in to a Professional Services Agreement with CORRADINO GROUP, INC. for a period of three (3) years from date of execution with the option to renew for two (2) twelve (12) month periods if both parties are in agreement for extension; and

WHEREAS, cost of services will be based on a fee schedule included as part of this Resolution.

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen:

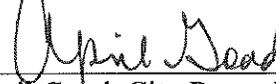
1. Approve the Professional Services Agreement with **CORRADINO GROUP, INC.** for on-call engineering services to be utilized on as an-needed basis.
2. Authorize the Mayor to amend the Professional Services Agreement, attached hereto.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 5TH day of August, 2024.



Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: Resolution 24-192

SUBMITTED BY: Dara Sanders, Development Services Director

DATE: August 5, 2024

RE: To authorize the Mayor to amend a Professional Services Agreement with Corradino Group, Inc. to include on-call engineering services

BACKGROUND:

On February 5, 2024, the BOMA approved Resolution 24-30 to authorize the Mayor to sign a professional services agreement (PSA) with Corradino Group, Inc. for on-call planning services. At the same time, the BOMA authorized the Mayor to sign professional services agreements with two other firms for on-call engineering services related to proposed development and construction review.

Since that time, the City Engineer position has been vacated and remains unfilled after three (3) months of recruiting attempts. Staff has increased efforts to recruit a qualified P.E. with the minimum requirements to serve as City Engineer. Mr. Allen, Assistant City Administrator, the only remaining licensed engineer in the organization, has served as Acting City Engineer. City staff is working to increase Mr. Allen's capacity to take on more pressing City business.

City staff intends to utilize contract engineering services with a P.E. with a Tennessee license to take on the development and construction review responsibilities of an Interim City Engineer. Given the complexity of many on-going projects in the City, having a local P.E. would be a benefit City staff and our customers, applicants, and development partners. These two firms do not have local or regional Professional Engineers (P.E.) with a Tennessee license.

REQUEST:

Staff requests BOMA authorization to amend the PSA with Corradino Group, Inc. to include on-call engineering services.

DISCUSSION:

Corradino Group, Inc. has multiple qualified and licensed engineers with a local presence in Spring Hill and currently participates in development review with traffic engineering services. They are available to attend in-person meetings with staff, customers, applicants, and development partners, as needed.

Staff will still have the option of supplementing in-house engineering review with the two engineering firms with on-call agreements. Staff will also utilize these firms for engineering services should conflicts of interest arise by utilizing Corradino Group, Inc. to take on some responsibilities of an Interim City Engineer.

RECOMMENDATION:

Staff recommends that the BOMA adopt Resolution 24-192.