

**RESOLUTION 24-231**

**A RESOLUTION TO ACCEPT GRANT FUNDS FROM PUBLIC ENTITY PARTNERS FOR THE PURCHASE OF SAFETY EQUIPMENT**

**WHEREAS**, the City of Spring Hill submitted an application for The Public Entity Partner's Judy Housley Safety Partners Grant to assist local government bodies with the purchase of safety equipment; and

**WHEREAS**, the grant funds would allow for the City to purchase bleeding control kits and structural firefighting boots to enhance our emergency preparedness throughout the city and the safety of our fire personnel; and

**WHEREAS**, the funding for the grant is 50% from Public Entity Partners and requires a 50% matching contribution from the City; and

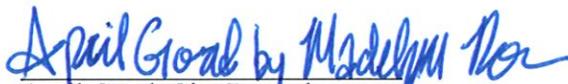
**WHEREAS**, all improvements must be completed by April 1, 2025.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Spring Hill Board of Mayor and Aldermen approves, commits and obligates a grant match in the amount of \$3,885.50 so as to receive grant funds in the amount of \$3,885.50.

**Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the September 16, 2024.**

  
\_\_\_\_\_  
Jim Hagaman, Mayor

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
\_\_\_\_\_  
Patrick Carter, City Attorney



**REQUEST:** *Approval of Resolution 24-231*  
**SUBMITTED BY:** Missy Stahl, CIP Director  
**DATE:** September 16, 2024  
**RE:** The Public Entity Partner's Judy Housley Safety Partners Grant Funds  
**ATTACHMENTS:** The Public Entity Partner's Judy Housley Safety Partners Grant Approval Letter

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**PURPOSE:**

To authorize acceptance of The Public Entity Partner's Judy Housley Safety Partners Grant funds which would allow for the City to purchase bleeding control kits and structural firefighting boots to enhance our emergency preparedness throughout the city and the safety of our fire personnel.

**BACKGROUND:**

the City's Health and Safety Manager submitted an application to request grant funding in the amount of \$3,885.50 with the City required to commit to a match of \$3,885.50 (50%). The application was approved by Public Entity Partners. The grant funding would allow for the City to purchase bleeding control kits and structural firefighting boots to enhance our emergency preparedness throughout the city and the safety of our fire personnel.

The project must be completed by April 1, 2025. All grant funds awarded are 50% from Public entity Partners and requires a 50% match by the City.

**FINANCIAL IMPACT:**

The City will be required to expense the funds as invoices are paid 50% reimbursement requests will be submitted to Public Entity Partners.

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution 24-229 to accept Judy Housley Safety Partners grant funds from Public Entity Partners.

**Missy Stahl**

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**From:** Mike Bryan  
**Sent:** Thursday, August 29, 2024 3:05 PM  
**To:** Missy Stahl  
**Subject:** FW: APPROVAL NOTIFICATION - SAFETY PARTNERS GRANT

Thanks for all you do,



**Mike Bryan**  
Health and Safety Manager  
Stay Great! Stay Safe!

City of Spring Hill  
199 Town Center Parkway | PO Box 789  
Spring Hill, TN 37174

[mbryan@springhilltn.org](mailto:mbryan@springhilltn.org)  
m: 931-698-7677

**From:** Tahtia Mitchell <TMitchell@PEpartners.org>  
**Sent:** Tuesday, August 27, 2024 8:50 AM  
**To:** Mike Bryan <mbryan@springhilltn.org>  
**Subject:** [External] APPROVAL NOTIFICATION - SAFETY PARTNERS GRANT



August 27, 2024

Spring Hill, City of  
199 Town Center Parkway  
Spring Hill, TN 37174

**Subject:** JUDY HOUSLEY SAFETY PARTNERS MATCHING GRANT – APPROVED STATUS

Congratulations! This letter serves as official notification to the Spring Hill, City of that you have been approved for the 2024-2025 Judy Housley Safety Partners Matching Grant Program, for which you applied.

A Grant in the amount of \$3,886.00 was approved for your requested items. The PAID receipts for the approved items along with the invoices for the approved items must amount to at least \$7,772.00 to be eligible to receive the full reimbursement of \$3,886.00. Your 2024-2025 Priority Classification Rating is Class I.

**Important!** The deadline for all reimbursement receipts is April 1, 2025. If you have already sent us **proof of payment** for approved purchases, you will be receiving your Grant check shortly. If you have not sent this information, please do so by **April 1, 2025**, along with a copy of this notification. Please keep in mind that if we do not receive reimbursement items in a timely manner you may jeopardize your eligibility to receive funding the following fiscal year. If proof of payment is not received by this date, your reimbursement dollars may be reappropriated. Your check will not be processed until we have verification of payment. Please see list of mandatory items needed for reimbursement below.

#### GRANT REIMBURSEMENT CHECKLIST:

1. "Notification of Approval" letter
2. Signed Resolution/Motion
3. Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of cover sheet.
4. Two proofs of payment which must include the following:
  - A. CANCELLED check/bank statement OR credit card receipt/credit card statement OR Automated Clearing House (ACH) OR Automated Funds Transfer (AFT)
  - B. Copy of invoice OR purchase order (serving as the backup to the cancelled check or credit card receipt). Submitting invoices alone will not be accepted.

Forward all receipts/documentation to:  
Tahtia Mitchell  
Grant & Scholarship Program  
Email: [Tmitchell@PEpartners.org](mailto:Tmitchell@PEpartners.org) or Fax: 615-371-9212

Best Regards,



Chester Darden  
Director of Loss Control