

**RESOLUTION 24-180**

**A RESOLUTION TO AUTHORIZE A GRANT APPLICATION FOR FUNDS TO  
ENHANCE THE CITY'S EMERGENCY PREPAREDNESS AND THE SAFETY OF  
FIRE PERSONNEL**

**WHEREAS**, the City of Spring Hill is actively assessing the City's needs for various safety equipment to enhance our emergency preparedness and personnel safety; and

**WHEREAS**, grant funds are available via Public Entity Partner's Judy Housley Safety Partners Grant to assist local government bodies with the purchase of safety equipment; and

**WHEREAS**, the City's Health and Safety Manager has completed the grant application to request grant funding in the amount of \$3,885.50 with the City required to commit to a match of \$3,885.50 (50%); and

**WHEREAS**, the grant funds would allow for the City to purchase bleeding control kits and structural firefighting boots to enhance our emergency preparedness throughout the city and the safety of our fire personnel; and

**WHEREAS**, City staff recommends authorization of grant application for funds to assist with these purchases, through Public Entity Partners.

**NOW, THEREFORE BE IT RESOLVED**, the City of Spring Hill Board of Mayor and Aldermen:

1. Commits and obligates a grant match in the amount of \$3,885.50 if the grant funds are received in the amount of \$3,885.50.
2. Authorize the grant application to be submitted electronically online.

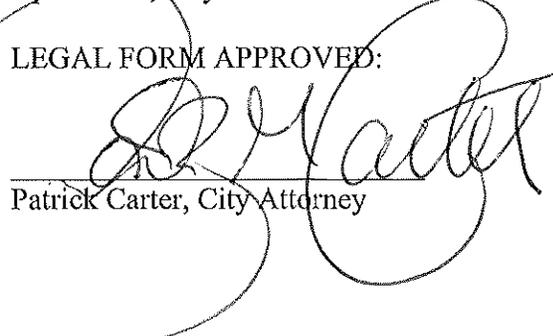
**Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 5<sup>th</sup> day of August, 2024.**

  
Jim Hagaman, Mayor

ATTEST:

  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
Patrick Carter, City Attorney

## July Hoosier Safety Partners Grant

Did you purchase safety equipment during the current fiscal year? Are you planning on purchasing safety equipment for the upcoming fiscal year?

The July Hoosier Safety Partners Grant provides funding for Public Entity Partners members to purchase safety and loss prevention items or training aimed at reducing work-related injuries and accidents. Examples of eligible items include, but are not limited to:

- PPE
- Reflective vests
- Work zone safety equipment

Expenditures for employee safety items or employee education/training that is necessary to control employee safety hazards are eligible for reimbursement through the July Hoosier Safety Partners Grant. Grant applications are available beginning July 1st and are due by August 16th, 2024.



### How to Apply for the Safety Partners Grant:

1. Read the eligibility criteria and program guidelines.
2. Complete the online grant application. The application window for this grant will be open July 1st - August 16th.
3. Submit a signed Resolution or Motion passed by your governing body authorizing your application. This can be submitted AFTER your application is accepted. Download Resolution/Motion in Word or Printable PDF. This must be submitted by Tuesday, October 1st, 2024.
4. If your grant application is approved, you will be required to submit proof of payment(s) for your safety-related purchased items.

### Do you have questions about this grant program?

Please make sure you review the eligibility criteria and program guidelines.

1. Who is eligible to apply?
2. How much is my organization eligible to receive through this grant?
3. What will our organization be notified that our grant application is approved?
4. I received my grant approval letter. What is the next step?
5. Do you have a copy of the model motion or resolution in Microsoft Word?
6. My grant application was approved. Where do I submit my proof of payment(s) for safety-related purchased items?
7. Who can I contact with questions?

#### Who is eligible to apply?

Public Entity Partners members who do not have their own reinsurance coverage.

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#### How much is my organization eligible to receive through this grant?

The July Hoosier Safety Partners Grant is a 50/50 matching grant. Public Entity Partners will reimburse up to 50% of the cost of the safety-related approved item(s) with a maximum reimbursement level by the Priority Classification rate category. Funding levels for the Grant are based on the annual workers' compensation premium for the previous year (2023-2024).

Grant Class	Member Earned Premium Amount for 2023-2024	Grant Eligibility Award Amount
Class I	Contributed earned premium for the previous year \$500,000 or more in the requested coverage area.	Up to \$4,000
Class II	Contributed earned premium for the previous year between \$200,000 and \$399,999 in the requested coverage area.	Up to \$3,000
Class III	Contributed earned premium for the previous year between \$100,000 and \$199,999 in the requested coverage area.	Up to \$2,000
Class IV	Contributed earned premium for the previous year between \$25,000 and \$99,999 in the requested coverage area.	Up to \$1,500
Class V	Contributed earned premium for the previous year between \$10,000 and \$24,999 in the requested coverage area.	Up to \$1,000

Class VI	Contributed earned premium for the previous year between \$2,501 and \$9,229 in the requested coverage area	Up to \$500
Class VII	Contributed earned premium for the previous year less than \$2,500	Up to \$250

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**When will our organization be notified that our grant application is approved?**

You will receive a confirmation email within 15 minutes of submitting your grant application. Applicants with approved grants will be notified the week of September 28th, 2023.

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**I received my grant approval letter. What is the next step?**

In order to receive reimbursement for your approved grant items, you must submit the following:

1. Signed resolution or motion
2. Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of cover sheet.
3. Two proofs of payment which must include the following:
  1. CANCELED check/bank statement, credit card receipt/credit card statement, Automated Clearing House (ACH), or Automated Funds Transfer (AFT)
  2. Copy of invoice or purchase order (serving as the backup to the canceled check or credit card receipt). Submitting invoices alone will not be accepted.

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**Do you have a copy of the model motion or resolution in Microsoft Word or Fillable PDF?**

Yes. You can download an editable version of the model motion and resolution in [WORD](#) here or a [Fillable PDF](#) here. The model resolution or motion must be submitted by October 1st, 2023.

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**My grant application was approved. Where do I submit my proof of payment(s) for safety-related purchased items?**

Tabba Mitchell  
 Grant & Scholarship Program  
 TMMitchell@PEPartners.org  
 Fax: 615.371.9212

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**Who can I contact with questions?**

Tabba Mitchell  
 Grant & Scholarship Program  
 TMMitchell@PEPartners.org  
 (770) 624-6996

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## Making a difference in the lives of public entity employees and the citizens they serve



**PUBLIC ENTITY PARTNERS**

1000 Peachtree Street, NE  
 Suite 1000  
 Atlanta, GA 30309  
 (770) 624-6996  
[www.pepartners.org](http://www.pepartners.org)



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