

**RESOLUTION 24-274**

**A RESOLUTION TO ADOPT A REVISED SCHEDULE OF AUTHORIZED POSITIONS FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the City of Spring Hill is committed to providing adequate and appropriate staffing levels and delivering an excellent level of services by maintaining a quality workplace for our employees; and

**WHEREAS**, the funds for a position reclassification within the Parks and Recreation Department was approved in the 2024/2025 budget; and

**WHEREAS**, the position of Recreation Program Manager is currently a full-time hourly position; and

**WHEREAS**, the position of Recreation Program Manager is to be reclassified into a Recreation Superintendent salary position to properly align the title with the actual duties of the aforementioned position; and

**WHEREAS**, the position of Recreation Superintendent aligns with similar positions throughout the organization.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Spring Hill, Board of Mayor and Aldermen approves the reclassifies the Recreation Program Manager full-time hourly position to Recreation Superintendent salary position.

**Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 18<sup>th</sup> day of November, 2024.**

  
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Jim Hagaman, Mayor

ATTEST:

  
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April Goad, City Recorder

LEGAL FORM APPROVED:

  
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Patrick Carter, City Attorney



**REQUEST:** Approval of Resolution 24-274

**SUBMITTED BY:** Kayce Williams, Director of Parks & Recreation

**DATE:** November 13, 2024

**RE:** Personnel Reclassification

**ATTACHMENTS:** Resolution

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**PURPOSE:**

To approve the reclassification of the Recreation Program Manager to Recreation Superintendent

**BACKGROUND:**

The current Recreation Program Manager position is currently a full-time hourly position. The job duties that are needed, and being performed, are beyond the current scope of that classification and better align with a salaried Recreation Superintendent classification. Funds were included in the FY 24/25 budget to transition the current position into the new classification. This is not an addition of a new position, it is a reclassification of an existing position.

**FINANCIAL IMPACT:**

The change carries no impact to the current Fiscal year budget as the changes we included in the budget as adopted.