

RESOLUTION 23-248

**A RESOLUTION DESIGNATING A SCHEDULE FOR CITY OF SPRING HILL
PUBLIC MEETINGS FOR THE 2024 CALENDAR YEAR**

WHEREAS, pursuant to Chapter 1, Section 101, of the Spring Hill Municipal Code, the Spring Hill Board of Mayor and Aldermen has the authority and obligation to hold regular monthly meetings and to establish a place and time for such meetings; and

WHEREAS, the Spring Hill Municipal Planning Commission holds regular monthly meetings also established by the attached 2024 calendars; and

WHEREAS, the Spring Hill Municipal Board of Zoning Appeals holds regular monthly meetings also established by the attached 2024 calendars; and

WHEREAS, the City of Spring Hill Board of Mayor and Aldermen desires to adopt the attached schedule for regular meetings for the Spring Hill Municipal Planning Commission, Spring Hill Board of Zoning Appeals, and Board of Mayor and Aldermen for the calendar year of 2024; and

WHEREAS, the Chairman of the Planning Commission, Chairman of the Board of Zoning Appeals or the Mayor has the authority to call special meetings or public hearings in addition to those regularly scheduled; and

WHEREAS, the attached calendars of 2024 meetings shall be advertised as a notice in the local newspapers and shall be posted on the City of Spring Hill website; and

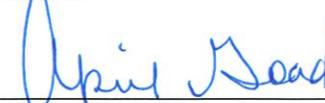
NOW, THEREFORE, BE IT RESOLVED, that the Spring Hill Board of Mayor and Aldermen approves the attached 2024 calendars of designated City Public Meetings to be held at Spring Hill City Hall, Court Room, 199 Town Center Parkway, Spring Hill, Tennessee, or virtually if permitted, at specified dates and times.

Passed and adopted this 4th day of December, 2023.



Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney

2024
CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
PUBLIC MEETING SCHEDULE

DATES AND TIMES

Meeting Dates	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan 25
Board of Mayor & Aldermen (Each Meeting Consists of Public Hearing, Beer Board, Voting Meeting & Work Session) 6:00 p.m.	2 Tuesday	5	4	1	6	3	1	5	3 Tuesday	7	4	2	6
	16 Tuesday	20 Tuesday	18	15	20	17	15	19	16	21	18	16	21 Tuesday

*All Meetings are Held at Spring Hill City Hall, 199 Town Center Parkway, Spring Hill, TN 37174, or virtually, if permitted.
 For Further Information, call City Hall at 931.486.2252, or visit the website: www.springhilltn.org
 The Mayor of Spring Hill and the Spring Hill Municipal Planning Commission Chairman have the authority to call special meetings in addition to those listed above.
 Notice will be given of any such meeting in local newspaper and on City's Website.*

Approved by Resolution 23-248



Spring Hill Municipal Planning Commission

2024 Meeting Schedule

Round #	Pre-Submittal Deadline (When Applicable)	Application Deadline	Staff Technical Review	Applicant Review	Revision Deadline 1	Planning Commission Work Session	Revision Deadline 2	Planning Commission Voting Meeting
11	September 25	October 30	November 2	November 8	November 13	November 27	December 4	December 11
1	October 30	*January 2	January 4	January 10	*January 16	January 22	January 29	February 12
2	*January 2	January 29	February 1	February 7	February 12	February 26	March 4	March 11
3	January 22	March 4	March 7	March 13	March 18	March 25	April 1	April 8
4	February 26	April 1	April 4	April 10	April 15	April 22	April 29	May 13
5	March 25	April 29	May 2	May 8	May 13	*May 28	June 3	June 10
6	April 22	June 3	June 6	June 12	June 17	June 24	July 1	July 8
7	*May 28	July 1	*July 5	July 10	July 15	July 22	July 29	August 12
8	June 24	July 29	August 1	August 7	August 12	August 26	*September 3	September 9
9	July 22	*September 3	September 5	September 11	September 16	September 23	September 30	October 14
10	August 26	September 30	October 3	October 9	October 14	October 28	November 4	*November 12
11	September 23	November 4	November 7	November 13	November 18	November 25	December 2	December 9
1	*October 28	*January 6	January 9	January 15	January 20	January 27	February 3	February 10

** The 2024 Planning Commission cycle ends on December 9, 2024. No new applications are to be submitted in December, as there is no December 2024 Work Session or January 2025 Regular Meeting. **

Indicates change in day due to a holiday.

Indicates 2023 dates

Indicates 2025 dates

The Pre-Submittal calendar dates were created to show a modified deadline schedule to give the Planning Department and other city staff an additional 20 days to process specific plans. This additional time is required to provide staff enough time to review each plan thoroughly and to provide the applicant with quality feedback. This affects the following plans:

- Site Plan (STP)
- Preliminary Plat (PPL)
- Annexation (ANX)
- Neighborhood Concept Plan (NCP)
- Planned Development (PDC, PDP, PDF)
- Rezone (Zoning Map Amendment, RZN)



Spring Hill Board of Zoning Appeals 2024 Meeting Schedule

Application deadline	Board of Zoning Appeals
12:00 PM (noon)	5:30 PM
Monday	Tuesday
Planning Office	City Hall
-One folded hard copy -One (1) CD/USB with PDF	Applicant attendance required

1	November 20	December 19
2	December 18	January 17
3	*January 16	February 21
4	*February 20	March 19
5	March 18	April 16
6	April 15	May 21
7	May 13	June 18
8	June 17	July 16
9	July 15	August 20
10	August 12	September 17
11	September 16	October 15
12	October 14	November 19
13	November 18	December 17

- ▣ Indicates **2023** dates
- * Indicates change due to Holiday