

ORDINANCE 23-21

AN ORDINANCE OF THE CITY OF SPRING HILL, TENNESSEE, AMENDING SPRING HILL MUNICIPAL CODE TITLE 5, CHAPTER 1, ADDING SECTION 5-104 (ESTABLISHMENT OF FEES, FINES, CHARGES, AND RATES)

WHEREAS, the Board of Mayor and Aldermen of the City of Spring Hill may, pursuant to its charter and general laws of the State of Tennessee, enact regulatory ordinances protecting and promoting the general welfare, health, and safety of its citizens; and

WHEREAS, the Spring Hill Municipal Code, Title 5, Chapter 1, currently does not set procedure for the establishment of fees, fines, charges, and rates for various services, permits, and activities; and

WHEREAS, the Board of Mayor and Aldermen desire to update this section to establish a comprehensive framework for setting and modifying fees, fines, charges, and rates within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SPRING HILL, TENNESSEE, BOARD OF MAYOR AND ALDERMEN, that Title 5, Chapter 1, shall be amended to add:

"§ 5-104 ESTABLISHMENT OF FEES, FINES, CHARGES, AND RATES

(a) Purpose and Intent: The purpose of this section is to provide a unified and transparent process for the establishment, modification, and reference of fees, fines, charges, and rates within the City of Spring Hill.

(b) Procedure for Establishment and Modification: All fees, fines, charges, and rates associated with City services, permits, licenses, activities, and other applicable matters shall be set and modified by resolution of the Board of Mayor and Aldermen (BOMA). The BOMA may modify such fees, fines, charges, and rates at any time throughout the year through a duly adopted resolution.

(c) Publication and Accessibility: The established fees, fines, charges, and rates shall be published on the official City website and made available for public inspection at the City Clerk's office during regular business hours.

(d) Applicability: All other sections of the SHMC Spring Hill Municipal Code that refer to specific fees, fines, charges and rates shall be henceforth subject to this Ordinance. Sections of the Spring Hill Municipal Code that refer to specific fees, fines, charges and rates not referenced in the most recent fee resolution shall remain as denoted in the Code of Ordinances.

(e) Severability: If any provision of this section or its application to any person or circumstance is held invalid, the remainder of the section or the application of the provisions to other persons or circumstances shall not be affected.

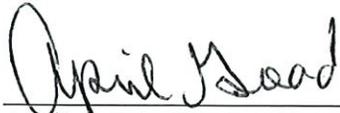
BE IT FURTHER ORDAINED, that all Ordinances in conflict herewith be, and the same hereby are, repealed or changed accordingly.

Passed and adopted by the Board of Mayor and Alderman of the City of Spring Hill, Tennessee,

on this 4th day of December, 2023.

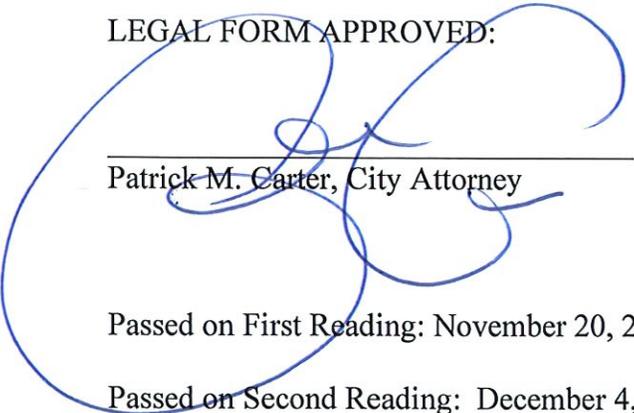

Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick M. Carter, City Attorney

Passed on First Reading: November 20, 2023

Passed on Second Reading: December 4, 2023



STAFF MEMORANDUM

TO: Board of Mayor and Alderman
FROM: Tony Tolstedt, Assistant City Administrator
DATE: December 4, 2023
RE: Ordinance 23-21: Fee Changes

PURPOSE:

Ordinance 23-21 proposes to establish § 5-104 *ESTABLISHMENT OF FEES, FINES, CHARGES, AND RATES*, which provides a unified and transparent process for the establishment, modification, and reference of fees, fines, charges, and rates within the City of Spring Hill.

BACKGROUND:

In an effort to provide a more clear and consistent adoption process for the modification of most fees, fines, and charges, Ordinance 23-21 provides an addition to the Spring Hill Municipal Code (SHMC) to allow for adjustment of adopted fees by resolution via a consolidated table. As proposed, Ordinance 23-21 is not, by its adoption, intended to increase or decrease any of the current fees, fines, charges, or rates.

PROCEDURE FOR ESTABLISHMENT AND MODIFICATION:

All fees, fines, charges, and rates would, henceforth, be modified by resolution of the Board of Mayor and Aldermen (BOMA). The BOMA could modify such fees, fines, charges, and rates at any time throughout the year via resolution. Initial intent is to provide at least one consideration per year at the time of budget consideration as part of the revenue discussion in the annual budget.

The current tables of denoted fees are provided in the discussion portion of the 11/20/2023 Agenda. Legal review of the proposed ordinance was completed prior to proposal to the BOMA.

FINANCIAL IMPACT:

The adoption of Ordinance 23-21 does not carry with it any notable financial impact. Future modifications and additions of fees would be evaluated at the time of those proposed resolutions.

RECOMMENDATION:

OFFICE OF THE CITY ADMINISTRATOR

199 Town Center Parkway • Spring Hill, Tennessee 37174

931-486-2252, ext 215

www.springhilltn.org



City Administration recommends that the Board of Mayor and Aldermen approve Ordinance 23-21.