

RESOLUTION 23-144

**A RESOLUTION TO AUTHORIZE A SPECIAL EVENTS PERMIT AND
CLOSE FISCHER PARK FOR THE 2023
CAMPIN' IN THE PARK EVENT**

WHEREAS, the City of Spring Hill Parks and Recreation Department desires to hold a community camping event in Fischer Park September 23nd – 24th of 2023; and

WHEREAS, the 2023 Campin' In The Park event will be an overnight camping event; and

WHEREAS, the event permit team met to discuss the event; and

WHEREAS, the public safety representatives for the City of Spring Hill agree that the temporary closure of Fischer Park from dawn on September 23rd through 9:00am on September 24th for this event is in the best interest of those attending the event.

NOW, THEREFORE, BE IT RESOLVED, the Board of Mayor and Aldermen approves the Special Event Permit and the temporary closure of Fischer Park from dawn on September 23rd through 9:00 am on September 24th for the 2023 Campin' In The Park Event.

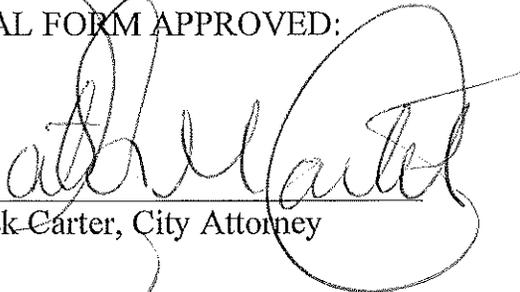
Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on this 7th day of August, 2023.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney

April Goad

From: noreply@civicplus.com
Sent: Monday, July 10, 2023 11:29 AM
To: Amanda Knobloch; April Goad
Subject: [External] Online Form Submittal: Special Event Permit Application

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Special Event Permit Application

Special Event Permit

The Special Event Permit can be completed online and used to apply for events in locations where people gather. Some events may require a permit from other organizations, and regulation is based on the type of event, the setting, and the potential risk to the participants and the surrounding community. All text and information submitted in this form may be used to promote the event if open to the public.

Enter the name of organization applying for Special Event Permit	Parks and Recreation - City of Spring Hill
Enter the name of the special event.	Campin' In The Park
Event type	Other (describe below)
Other, please describe	Overnight Camping Event
Does your event have an expressive message covered by the First Amendment that you wish to protect?	No
Event website	https://www.springhilltn.org/620/Campin-In-The-Park
Description of Event	Overnight Camping event - more details in attachments
Open to the public?	Yes
Estimated attendance	Max 500

Admission fee Free

Event sponsors *Field not completed.*

Is this a recurring event? Yes

(Section Break)

Date and Time

Please indicate below the time you will begin setting up temporary assets for the event; the start/end of the event; and the take-down of temporary assets.

Set up 9/22/2023 8:00 AM

Start time 9/23/2023 8:00 AM

End time 9/24/2023 8:00 AM

Take down 9/24/2023 9:00 AM

(Section Break)

Applicant Contact Info

Please provide primary contact information for your organization. If there is a different primary contact on the day of the event, please enter it below as well.

Primary Contact First Name David

Primary Contact Last Name Curnock

Address1 4237 Port Royal Rd.

City Spring Hill

State TN

Zip 37174

Phone 931 922 6074

Email address dcurnock@springhilltn.org

Type of organization other

Secondary Person first name Kayce

Secondary person last name Williams

Phone *Field not completed.*

Email *Field not completed.*

Day of Contact information Yes

(Section Break)

Food & Vendors

Will food or beverages be sold or given away? Yes

Will alcohol be served at the event? No

Will you provide potable water? Yes

(Section Break)

Facilities & Equipment

Will the event have tents or canopies? Yes

Will there be amplified sound? Yes

Will you be using generators? Yes

Describe your trash and/or recycling services to be provided at the event. City Staff

Describe the portable restroom set-up at your event, to include the total number and number of ADA compliant restrooms. 3 additional porta Johns

Will you be providing hand washing stations at your event? No

Please describe your clean-up plan. Include clean-up times and contact information for the person in charge during clean-up. City Staff - David Curnock/Kayce Williams

Are you requesting water taps? No

Will you be requesting electrical hookups? No

(Section Break)

Safety & Security

Will you be providing private security? No

Are you specifically requesting police resources for this event? Yes

Will private medical be provided? No

Will your event have propane/gas on site? No

(Section Break)

Traffic Control

Will the event require roads to be closed (temporary, partial, or full)? No

Will there be reserved or blocked parking? Yes

(Section Break)

City Services Requested

What City services will you be requesting? Other

Fire/EMS/Police/Public Works considerations

(Section Break)

Location

Event Location 4285 Port Royal Rd - Fischer Park

Spring Hill Map [Spring Hill Map](#)

Locate the event on a map

Search for an address or click on the map to specify the location. If the event (eg., marathon, race) covers a large area, identify where most activities would occur, such as the start/finish area.

Event Site Map [Campin Event Introduction.pdf](#)

(Section Break)

Application Submission

Additional documents *Field not completed.*

Terms and Conditions/Hold Harmless Clause

- I / we agree to abide by all ordinances and regulations of the City of Spring Hill and all conditions placed upon the event by the City Administrator and Board of Mayor and Aldermen.
- I / we do swear or affirm that all of the information given in this application is true and complete.
- I / we do hereby agree to assume the defense and indemnify and save harmless the City, its Aldermen, boards, commissions, officers, employees, and agents from all suits, actions, damages, or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of, or as a consequence of such event and the activities permitted in connection therewith, and to submit a certificate of insurance prior to the event pursuant to City requirements.
- I/we agree to provide a copy of this signed Special Event Permit application to any vendors, planners, and related parties for this event.

- I/we understand that I/we assume the responsibility for the actions of any vendors, planners, and related parties for this event.
- I/we understand that granting a Special Event Permit does not imply granting of another permit that is separately required.
- The application for a Special Event Permit shall be filed not less than 90 days prior to the scheduled date of such event. Events shall not be advertised until a Special Event Permit has been obtained from the City. Failure to file in a timely manner may result in the denial of a Special Event Permit.

First name David
Last name Curnock
Signature David curnock
Date 7/10/23

Email not displaying correctly? [View it in your browser.](#)