

RESOLUTION 23-152

**A RESOLUTION TO AUTHORIZE ANNUAL WORKER'S COMPENSATION
INSURANCE RENEWAL WITH PUBLIC ENTITY PARTNERS**

WHEREAS, the City of Spring Hill obtains liability and auto physical damage insurance, workers' compensation insurance and property insurance coverage through Public Entity Partners; and

WHEREAS, the policy renews July 1st of each fiscal year; and

WHEREAS, the City of Spring Hill has received the renewal invoice for workers' compensation coverage for the 2023-24 fiscal year;

WHEREAS, the City of Spring Hill has not received the renewal invoices for liability and auto physical damage and property insurance coverage for the 2023-24 fiscal year;

WHEREAS; funds for payment of the premiums are included within the General, Water/Sewer and Stormwater Funds within the FY 2023-24 budget; and

WHEREAS; City staff has reviewed the invoice and recommends payment for worker's compensation insurance renewal only. Once the liability and property invoices are received, they will be presented for payment at that time.

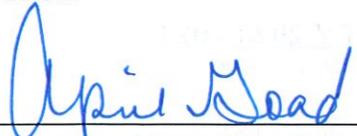
NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill authorizes the \$464,358.00 for workers compensation insurance renewal with Public Entity Partners.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 7th day of August, 2023.



Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: Approval of Resolution 23-152
SUBMITTED BY: Pam Caskie, City Administrator
Richard Stokes, HR Director
DATE: August 7, 2023
RE: Public Entity Partners 2023-2024 Annual Worker's Compensation Insurance Renewals
ATTACHMENTS: PEP Invoice #2410120-IN

RESOLUTION 23-152, A RESOLUTION TO AUTHORIZE ANNUAL INSURANCE RENEWAL WITH PUBLIC ENTITY PARTNERS

BACKGROUND INFORMATION: The City of Spring Hill obtains insurance coverages through Public Entity Partners and the policies renew July 1 of each year. The City received invoices from Public Entity Partners for the FY 2022 - 2023 insurance premium renewals in August and the invoice will be due September 15 for an estimated payment amount of \$852,716. Public Entity applied a member dividend credit toward the renewal invoices in the amount of \$63,101.

Public Entity Partners administers payment of claims, which is coordinated with City staff. The premium breakdown for FY 2022 - 2023 by policy is listed below with a comparison from the last fiscal amount:

	<u>FY 2022-23</u>	<u>FY 2023-2024</u>
Worker's Compensation	<u>\$407,625</u>	<u>\$464,358</u>

Funds are budgeted and unencumbered within the Insurance Premiums line items in departments within the General Fund, Water/Sewer and MS4 (Stormwater) funds to pay all insurance policy premiums.

ATTACHMENTS: Resolution No. 23-152, a Resolution to Authorize Annual Insurance Renewal with Public Entity Partners

RECOMMENDATION: Recommend approval of Resolution No. 23-152



(800) 624-9698
www.PEpartners.org

Invoice Date: 7/3/2023
Invoice Due Date: 8/17/2023
Invoice Number: 2410120-IN

SPRING HILL, CITY OF
PO BOX 789
SPRING HILL, TN 37174-0789

Location Code: 2363
Agent Number: 0000

Account Number: 10-0110400

Policy No.: PWC-0300-24

Policy Period: 07/01/2023 to 07/01/2024

Renewal-Single Payment

Billing Period: 07/01/2023 to 07/01/2024

Code	Description of Coverages	Amount
13C	WORKERS' COMPENSATION	\$464,358.00

(see attached)

Account # / Object Code

Purchase Order #

Partial Complete Date Approved

Department Head Signature

Please send a copy of invoice
with payment to:

Total Invoice: \$464,358.00

PUBLIC ENTITY PARTNERS
PO BOX 116553
ATLANTA, GA 30368-6553

WC Code	Department	EE Count	Cost Per EE	Net Premium	G/L Coding	code name
8380	Automobile Repair Shop	3	\$1,862.6433	\$5,587.93	110-43170-55112	Fleet Management
7720	Auxiliary/Reserve Police Officers	1	\$199.6400	\$199.64	110-42100-55112	Police
9015	Building/Maintenance - General	3	\$1,677.2933	\$5,031.88	110-41800-55112	Facilities
8742	City Managers/ Admin	4	\$344.9700	\$1,379.88	110-41310-55122	Administrative
8810	Clerical/Office	3	\$67.9800	\$203.94	110-41310-55112	Administrative
8810	Clerical/Office	2	\$67.9800	\$135.96	110-41320-55112	Communications
8810	Clerical/Office	12	\$67.9800	\$815.76	110-41500-55112	Finance
8810	Clerical/Office	1	\$67.9800	\$67.98	110-41641-55112	IT
8810	Clerical/Office	2	\$67.9800	\$135.96	110-41642-55112	GIS
8810	Clerical/Office	4	\$67.9800	\$271.92	110-41650-55112	Human Resources
8810	Clerical/Office	7	\$67.9800	\$475.86	110-42100-55112	Police
8810	Clerical/Office	4	\$67.9800	\$271.92	110-42200-55112	Fire
8810	Clerical/Office	1	\$67.9800	\$67.98	110-43100-55112	Public Works Admin
8810	Clerical/Office	4	\$67.9800	\$271.92	110-43120-55112	Traffic
8810	Clerical/Office	6	\$67.9800	\$407.88	110-46100-55112	Planning & Zoning
8810	Clerical/Office	2	\$67.9800	\$135.96	110-46200-55112	Bld & Code
8810	Clerical/Office	1	\$67.9800	\$67.98	410-52010-55112	Utility Management
8742	Elected Officials	9	\$48.9700	\$440.73	110-41100-55112	Legislative
7539	Electric Distributions	13	\$341.5131	\$4,439.67	110-41100-55112	Legislative
8601	Engineers	2	\$660.0200	\$1,320.04	110-46300-55112	Engineering
7710	Firefighters	58	\$1,619.8216	\$93,949.65	110-42200-55112	Fire
9403	Garbage or Refuse Collection & Drivers	6	\$2,152.9867	\$12,917.92	110-43200-55112	Sanitation
9410	Inspectors - Outside (Codes)	4	\$1,692.1400	\$6,768.56	110-46200-55112	Building and Codes
9410	Inspectors - Outside (Utility)	5	\$1,692.1420	\$8,460.71	110-46300-55112	Engineering
9102	Parks and Recreation	6	\$631.5067	\$3,789.04	110-44400-55112	Recreation
9102	Parks and Recreation	6	\$631.5050	\$3,789.03	110-44700-55112	Parks
7720	Police Officers (Excluding Dispatchers)	68	\$2,744.7781	\$186,644.91	110-42100-55112	Police
8810	Public Library	14	\$59.6850	\$835.59	110-44800-55112	Library
7580	Sewage Disposal Plant Operation	9	\$901.4656	\$8,113.19	410-52210-55112	Sewer Treatment Plant
9402	Sewer Cleaning and Maintenance	6	\$1,646.5133	\$9,879.08	410-52220-55112	Sewer Collection
9402	Street Cleaning	6	\$1,516.6483	\$9,099.89	416-43150-55112	MS4
5506	Street/Road Paving and Maintenance	18	\$3,471.4878	\$62,486.78	110-43100-55112	Streets
7520	Waterworks (excluding clerical) - Water Dis	1	\$1,631.4900	\$1,631.49	410-52010-55112	Water Distribution
7520	Waterworks (excluding clerical) - Water Dis	11	\$1,631.4936	\$17,946.43	410-52100-55112	Water Distribution
7520	Waterworks (excluding clerical) - WTP	10	\$1,631.4940	\$16,314.94	410-52110-55112	Water Treatment Plant
		312		\$464,358.00		

This line is an error to be fixed in mid-year audit