

RESOLUTION 23-169

**RESOLUTION TO APPROVE A SPECIAL EVENTS PERMIT FOR
THE JOHN MAHER BUILDERS 2023 WHOLE HOG FESTIVAL**

WHEREAS, Title 16, Chapter 3, of the Spring Hill Municipal code requires a permit for special events held in the city; and

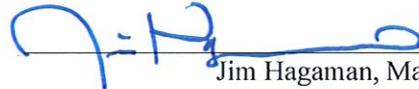
WHEREAS, The Well Outreach, representing the John Maher Builders 2023 Whole Hog Festival, has made application to the Spring Hill Board of Mayor and Aldermen; and

WHEREAS, the event will not require a street closure; and

WHEREAS, all requirements in Title 16, Chapter 3 of the Spring Hill Municipal Code have been met.

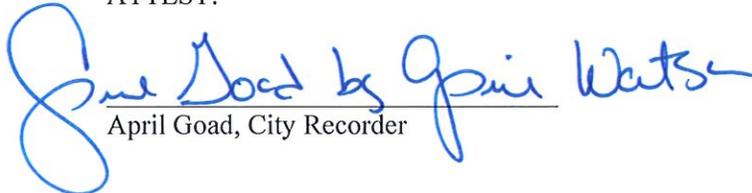
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, that the Special Event Request is approved, and staff is authorized to issue a permit for John Maher Builders 2023 Whole Hog Festival to be held on Saturday, October 7, 2023, at Oaklawn Mansion, 3331 Denning Lane, Spring Hill, TN.

Passed and adopted this 5th day of September, 2023.



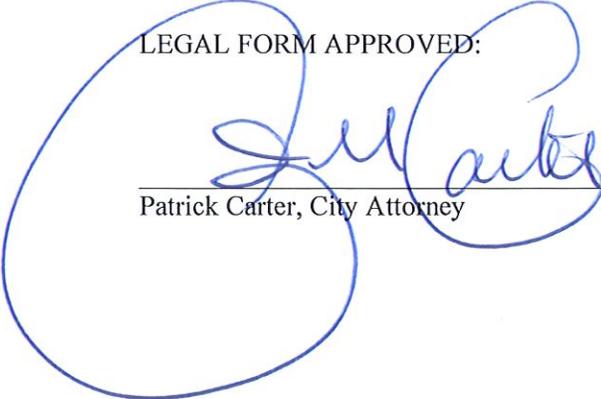
Jim Hagaman, Mayor

ATTEST:

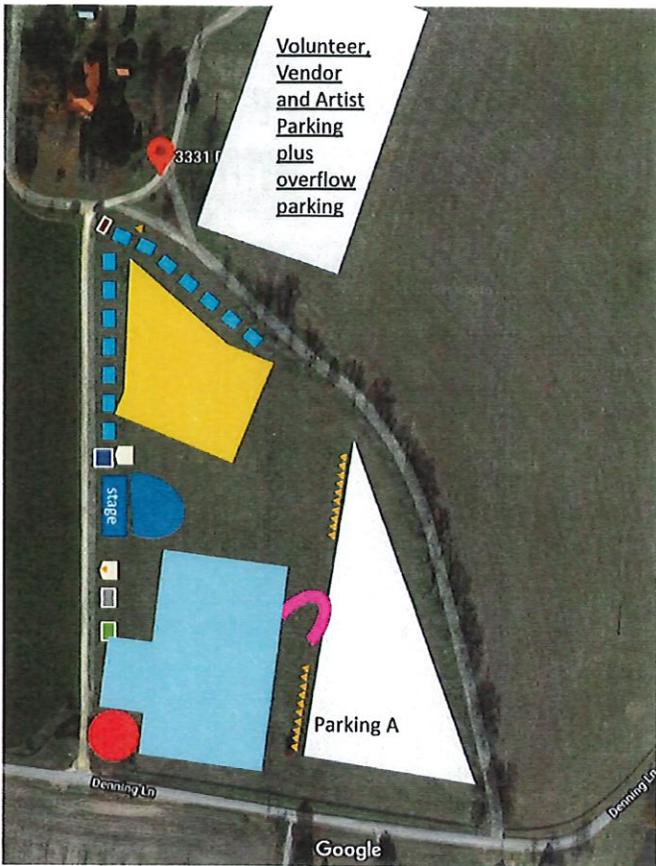


April Goad, City Recorder

LEGAL FORM APPROVED:



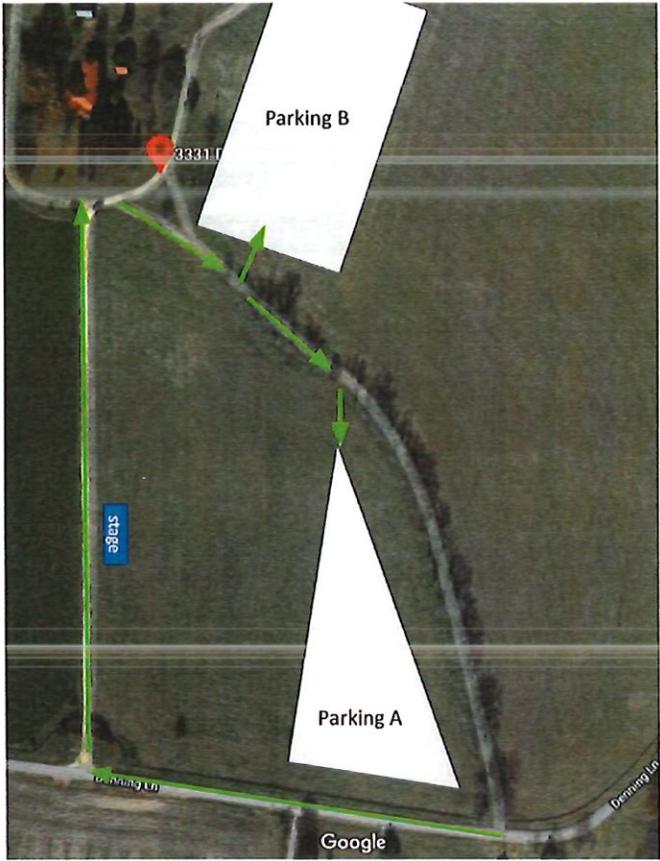
Patrick Carter, City Attorney



- Vendors - Food
- Vendors - Crafts
- Stage Seating
- Petting Zoo
- Tents - Well and JMB
- Entrance | Tickets
- Restrooms
- Command Central
- Green Room
- Dumpsters
- Kids Zone



Artist Unload Area



Traffic Flow - Incoming



April Goad

From: noreply@civicplus.com
Sent: Wednesday, July 19, 2023 10:27 AM
To: Amanda Knobloch; April Goad
Subject: [External] Online Form Submittal: Special Event Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

Special Event Permit Application

Special Event Permit

The Special Event Permit can be completed online and used to apply for events in locations where people gather. Some events may require a permit from other organizations, and regulation is based on the type of event, the setting, and the potential risk to the participants and the surrounding community. All text and information submitted in this form may be used to promote the event if open to the public.

Enter the name of organization applying for Special Event Permit	The Well Outreach
Enter the name of the special event.	John Maher Builders Whole Hog Festival
Event type	Festival
Other, please describe	<i>Field not completed.</i>

Does your event have an expressive message covered by the First Amendment that you wish to protect?	No
Event website	springhillwell.org
Description of Event	Live music, kids zone area with kids activities/petting zoo, mechanical bull, craft vendors, and food trucks.
Open to the public?	Yes
Estimated attendance	7000
Admission fee	5
Event sponsors	John Maher Builders
Is this a recurring event?	Yes

(Section Break)

Date and Time

Please indicate below the time you will begin setting up temporary assets for the event; the start/end of the event; and the take-down of temporary assets.

Set up	10/6/2023 10:00 AM
Start time	10/7/2023 10:00 AM
End time	10/7/2023 10:00 PM
Take down	10/7/2023 10:00 PM

(Section Break)

Applicant Contact Info

Please provide primary contact information for your organization. If there is a different primary contact on the day of the event, please enter it below as well.

Primary Contact First Name	Andy
Primary Contact Last Name	Basham
Address1	5306 Main Street
City	Spring Hill
State	Tennessee
Zip	38401
Phone	2708808004
Email address	andy@springhillwell.org
Type of organization	Non-profit
Secondary Person first name	Shelly
Secondary person last name	Sassen
Phone	6153029355
Email	shelly@springhillwell.org
Day of Contact information	Yes

(Section Break)

Food & Vendors

Will food or beverages be sold or given away?	Yes
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Will alcohol be served at the event?	No
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Will you provide potable water?	Yes
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(Section Break)

Facilities & Equipment

Will the event have tents or canopies?	Yes
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Will there be amplified sound?	Yes
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Will you be using generators?	Yes
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Describe your trash and/or recycling services to be provided at the event.	Trash services provided by Waste Solutions of TN
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Describe the portable restroom set-up at your event, to include the total number and number of ADA compliant restrooms.	24 standard, 3 Wheel Chair Accessible, 3 Handwash Stations, 4 Hand Sanitizer Stations
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Will you be providing hand washing stations at your event? Yes

Please describe your clean-up plan. Include clean-up times and contact information for the person in charge during clean-up. Clean up directly following the event continuing into Sunday. Contact information same as application contact.

Are you requesting water taps? No

Will you be requesting electrical hookups? No

(Section Break)

Safety & Security

Will you be providing private security? Yes

Are you specifically requesting police resources for this event? Yes

Will private medical be provided? Yes

Will your event have propane/gas on site? Yes

(Section Break)

Traffic Control

Will the event require roads to be closed (temporary, partial, or full)?

No

Will there be reserved or blocked parking?

Yes

(Section Break)

City Services Requested

What City services will you be requesting?

Other

None

(Section Break)

Location

Event Location

Oaklawn Mansion, 3331 Denning Lane

Spring Hill Map

[Spring Hill Map](#)

Locate the event on a map

Search for an address or click on the map to specify the location. If the event (eg., marathon, race) covers a large area, identify where most activities would occur, such as the start/finish area.

Event Site Map [WHF 2022 Event Map.pdf](#)

(Section Break)

Application Submission

Additional documents *Field not completed.*

Terms and Conditions/Hold Harmless Clause

- I / we agree to abide by all ordinances and regulations of the City of Spring Hill and all conditions placed upon the event by the City Administrator and Board of Mayor and Aldermen.
 - I / we do swear or affirm that all of the information given in this application is true and complete.
 - I / we do hereby agree to assume the defense and indemnify and save harmless the City, its Aldermen, boards, commissions, officers, employees, and agents from all suits, actions, damages, or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of, or as a consequence of such event and the activities permitted in connection therewith, and to submit a certificate of insurance prior to the event pursuant to City requirements.
 - I/we agree to provide a copy of this signed Special Event Permit application to any vendors, planners, and related parties for this event.
 - I/we understand that I/we assume the responsibility for the actions of any vendors, planners, and related parties for this event.
 - I/we understand that granting a Special Event Permit does not imply granting of another permit that is separately required.
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- The application for a Special Event Permit shall be filed not less than 90 days prior to the scheduled date of such event. Events shall not be advertised until a Special Event Permit has been obtained from the City. Failure to file in a timely manner may result in the denial of a Special Event Permit.

First name	Andy
Last name	Basham
Signature	Andy Basham
Date	7/19/23

Email not displaying correctly? [View it in your browser.](#)

