

**RESOLUTION 23-81**

**RESOLUTION TO APPROVE A SPECIAL EVENTS PERMIT FOR  
THE BRIDGE CHURCH FOOD TRUCKS & FIREWORKS**

**WHEREAS**, Title 16, Chapter 3, of the Spring Hill Municipal code requires a permit for special events held in the city; and

**WHEREAS**, Bethany Armstrong with The Bridge Church of Spring Hill, sponsoring FOOD TRUCKS & FIREWORKS, has made application to the Spring Hill Board of Mayor and Alderman; and

**WHEREAS**, the event expects five hundred or more people to gather during the course of the event; and

**WHEREAS**, all requirements in Title 16 Chapter 3 of the Spring Hill Municipal Code have been met.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF SPRING HILL, TENNESSEE**, that the Special Event Request is approved and staff is authorized to issue a permit for The Bridge Church Food Trucks & Fireworks event to be held on Sunday, July 2<sup>nd</sup>, 2023, at 3005 Parkfield Loop, Spring Hill, Tennessee.

Passed and adopted this 15<sup>th</sup> day of May, 2023.

  
Jim Hagaman, Mayor

ATTEST:

  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
Patrick Cartel, City Attorney

Date:

Dear Business Owner,

**RE: Food Trucks and Fireworks hosted by The Bridge Church**

On Sunday, July 2nd, a special 4th of July event will take place at The Bridge Church's Spring Hill campus! The event is called Food Trucks and Fireworks, where the community is invited to come out to be part of fireworks festivities, with access to food trucks and bounce houses preceding the show. The event is intended to be a treat to the community and an opportunity for people to feel the welcome of a church home.

Due to your close proximity to The Bridge Church's Spring Hill campus, the Food Trucks and Fireworks Committee would like to make you aware of the event itself, and that approval was granted by the City of Spring Hill to allow this event to take place. Guests will set up to watch the show in the large fields between The Bridge Church and Community Baptist Church along Parkfield Loop S. Off-site parking with shuttle service will run from Station Hill Church over to Community Baptist. Traffic officers and parking volunteers will help regulate the flow of traffic along Parkfield Loops S beginning at 5:30 p.m. until 11:00 p.m..

**Day-of Event Information:**

5:30 – Shuttle Service Begins

6:00 – Food Trucks & Bounce Houses open

Approx. 9:00 – Fireworks Show

11:00 – All guests cleared from parking zones

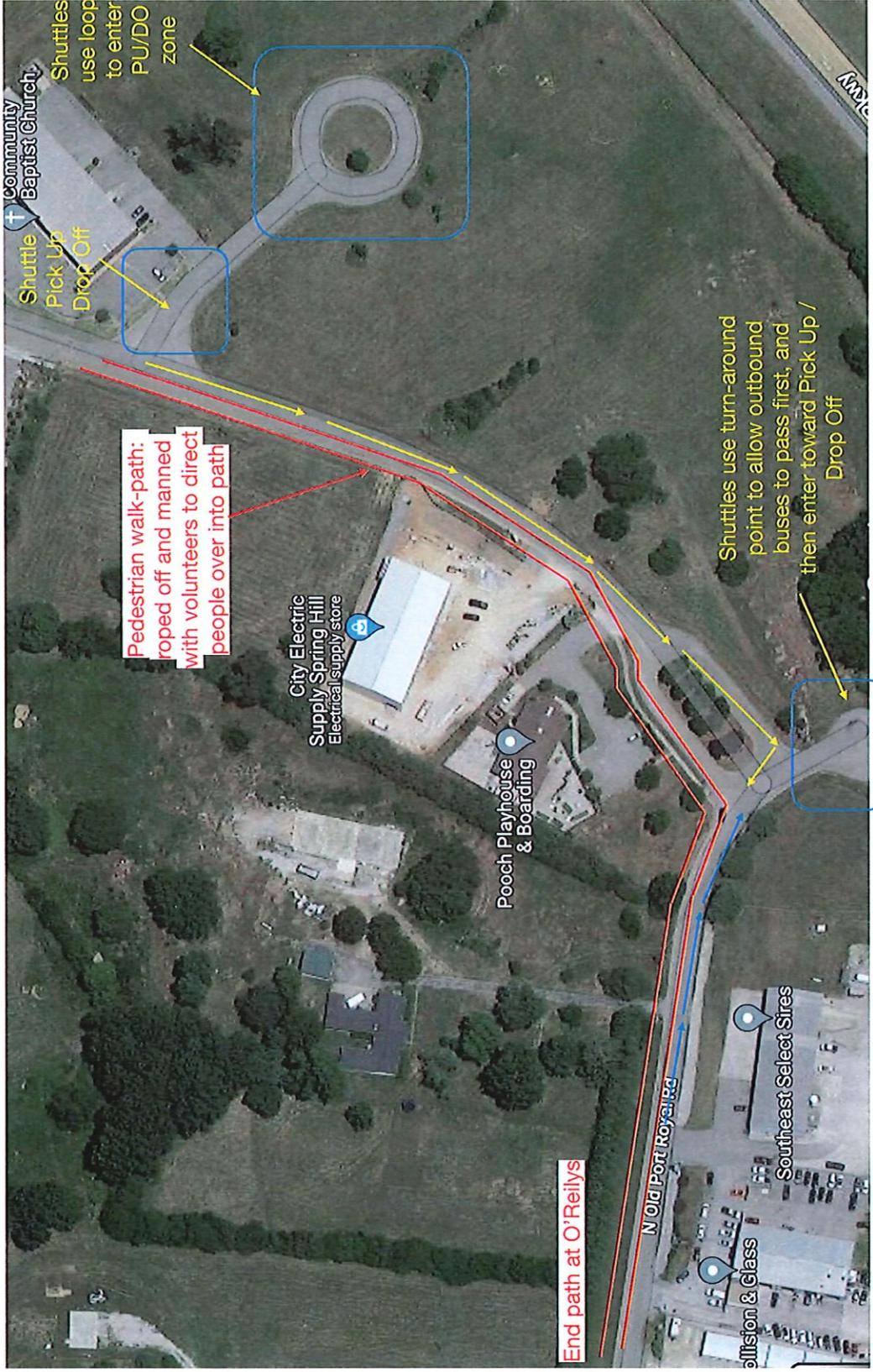
We would like to thank you in advance for your cooperation and we hope these activities do not inconvenience you in any way. We welcome you to be a part of the excitement and join us for the event as well.

Thank you for your understanding!  
Sincerely,

**Food Trucks & Fireworks Committee**  
**The Bridge Church**

# Pedestrian Path - Egress at end of night

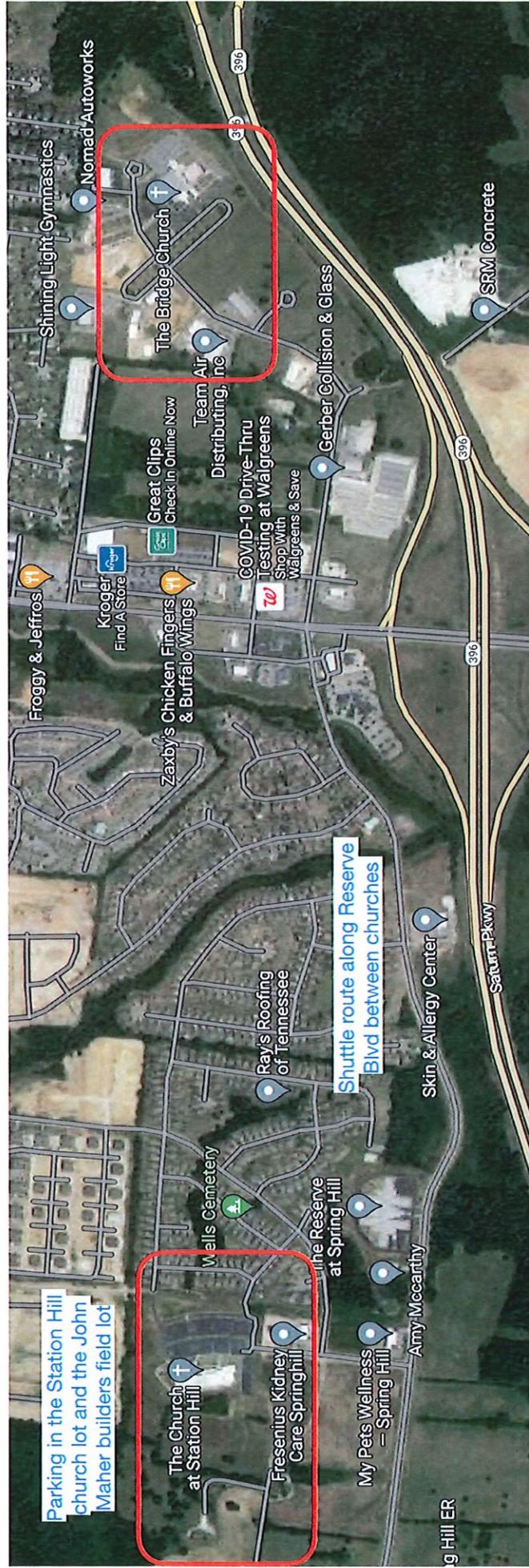
First wave of shuttles go outbound first (as soon as fireworks end), then loop back to pick up next wave



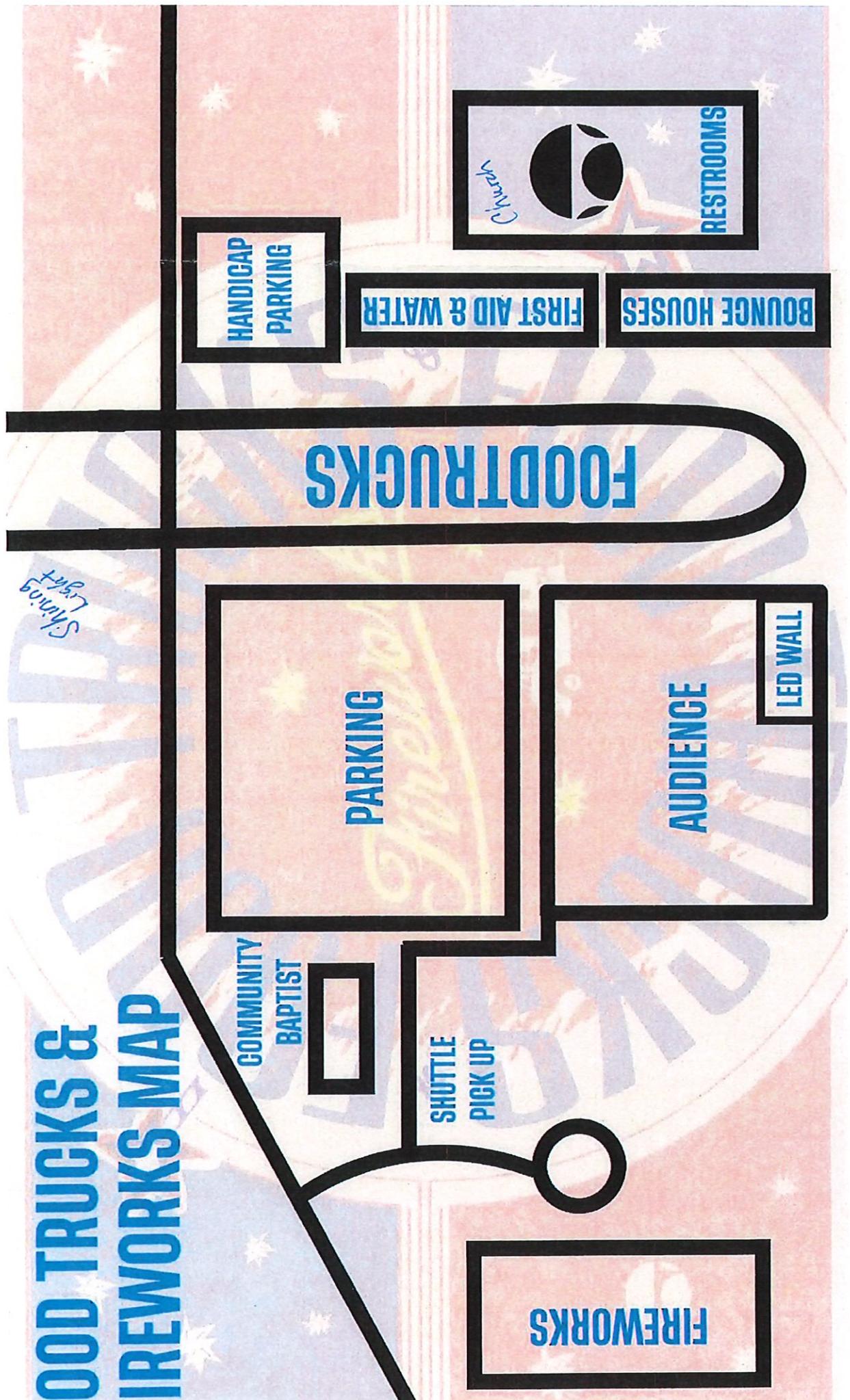
# Set Up Near The Bridge Church



# Off-Site Parking



# FOOD TRUCKS & FIREWORKS MAP



FOODTRUCKS

HANDICAP  
PARKING

FIRST AID & WATER

BOUNCE HOUSES

Church  
RESTROOMS

PARKING

AUDIENCE

LED WALL

COMMUNITY  
BAPTIST

SHUTTLE  
PICK UP

FIREWORKS

String Light

# Event Details

## Food Trucks & Fireworks

- Sunday, July 2nd
- 6-9:30pm
  - Shuttles begin running at 5:45pm
  - Anticipate all lots clear by 11pm
- The Bridge Church, Spring Hill
- Fireworks by PyroShows - 10-min. show starting at approx. 9pm
- Food Trucks (customer-paid) and Bounce Houses (free of charge) on-site

# Overview

## Food Trucks & Fireworks

- Parking Plan
- Shuttle Plan
- Restroom Plan
- Life Safety Plan
- Volunteer Assistance
- Food Trucks Goal

# Parking

- 3 “zones”
  - Bridge Church east lot - volunteers only (300 spots / 1200 people)
  - “Red Lot” - premium, paid parking in field adjacent to Bridge (340 spots / 1360 people)
  - “Blue Lot” - free parking at Station Hill church (500 spots) and John Maher Offices field lot adjacent (300 spots) (total of 3,200 people)
- Use of City’s digital road signs at stoplight intersection to direct people to the Red / Blue lot
  - Volunteers & Red Lot pass holders would have identification in their vehicles to be able to turn toward the parking sites adjacent to Bridge.
  - All others go to off-site parking (Blue Lot)

# Shuttles

- Estimating needing 10 shuttles, 56 passenger shuttles
- Post-event clear-out time for all off-site parking would be approximately 1.5 hours
- Round trip time estimates:
  - 10 minute loop time
  - 6 minute total on-load / off-load

# Restroom Plan

- Interior restrooms at the Bridge will be utilized
  - 8 women's
  - 6 men's
  - 1 family
- Exterior port-o-potties will be utilized
  - 20-30 number of typical
  - 5 ADA-compliant
  - Placement: Adjacent to food trucks

# Life Safety

- First Aid Tent will be set up outside of the West Entry of the Bridge Church
  - Dedicated UTV will be available for emergencies
  - Water bottle tent will be adjacent to First Aid
  - Manned by volunteers (through the Bridge)
- 6 total police officers
  - 1 at Station Hill exit
  - 1-2 at stop light intersection
  - 1 at beginning of Parkfield Loop / or / Community Baptist
  - 2-3 roaming / flexible
- Fire Department stationed at Community Baptist parking lot near fireworks
  - UTV (provided by FD?) will be stationed near FD for emergencies
- EMS - Williamson Medical (to be contacted)
  - Will park next to FD set up

# Volunteer Assistance

## Roles, Night Of

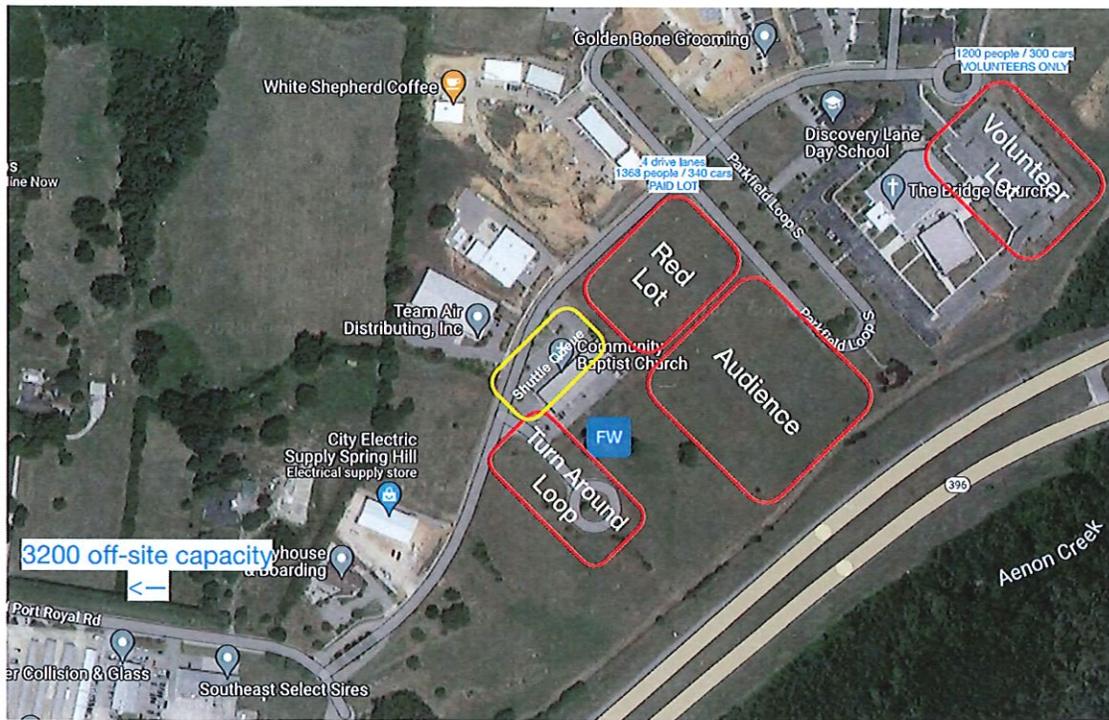
Parking @ Station Hill Lot	6	Trash Upkeep	12
Parking @ John Maher Lot	6	Security Team	8
Parking @ Paid Lot	6	Field Lights	4
Parking @ Bridge Lot	4	Runners	4
Pedestrian Path Guides	8		
Parking - Street Wavers	4	Total	112
Shuttle Lines - Station Hill	6		
Shuttle Lines - Comm. Bap.	6	Bridge Staff On-site	25
Water Stations (2)	6		
First Aid Tent	4		
Bounce Houses	20		
Restroom Upkeep	10		

# Food Trucks

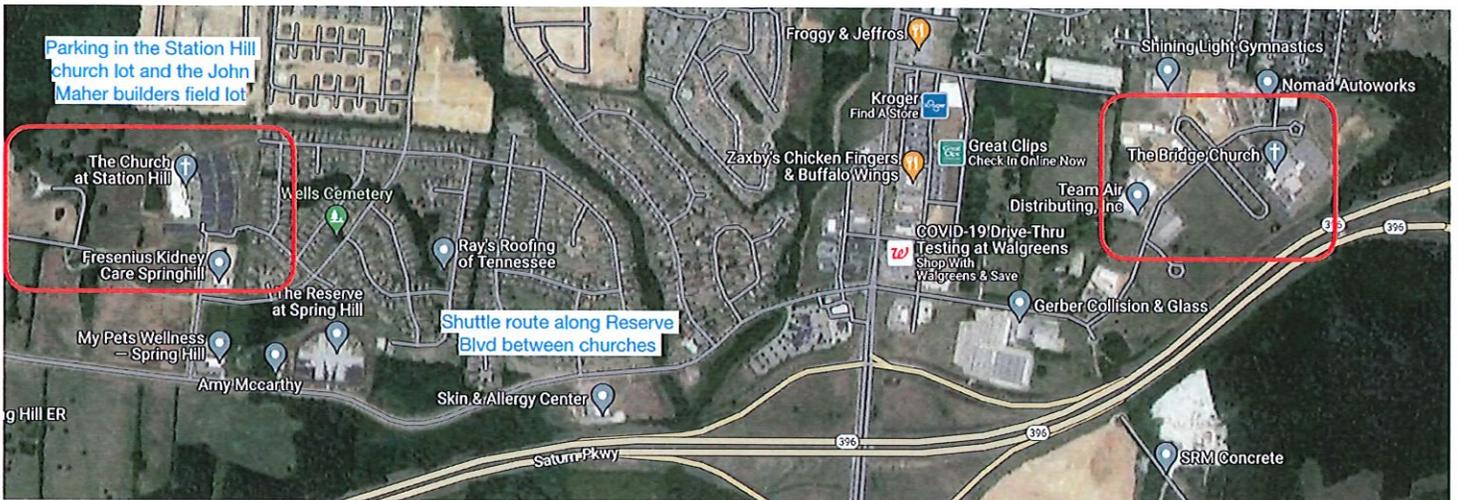
## Goal

- 25-30 food trucks on-site during event
- Arrival by 3pm (hard deadline) to be ready for Inspections
- Will relay anticipated crowd size in advance to ensure they are adequately prepared
- If trucks run out of food, plan to ask them to stay until fireworks begin, for ease of logistics; otherwise, trucks are welcome to stay until 10:30pm, following the end of the fireworks

## Set Up Near The Bridge Church



## Off-Site Parking



## Pedestrian Path - Egress at end of night

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