CITY OF SPRING HILL  
BOARD OF MAYOR AND ALDERMEN  
WORK SESSION MINUTES  
SEPTEMBER 8, 2020  
6:00 PM

Mayor Graham called the Work Session to order at 6:02 p.m.

Important Notice regarding Public Comments

Stipulation of members present
John Canepari, Matt Fitterer, Kevin Gavigan, Hazel Nieves, Vincent Fuqua, Dan Allen, Jeff Graves, Amy Wurth.
Also present: Victor Lay, City Administrator; Chuck Downham, Assistant City Administrator; Patrick Carter, City Attorney; April Goad, City Recorder; Tonya Travis, Finance Director.

Based upon the ongoing COVID-19 pandemic and Executive Order #60 issued by Governor Lee, the Spring Hill Board of Mayor and Aldermen has made the determination that conducting the meeting by electronic means is necessary to protect the public health, safety, and welfare of Tennesseans and the citizens of Spring Hill. Therefore, "I [Mayor Graham] make a motion to conduct the meeting by electronic means based upon the determination that doing so is necessary to protect the public health, safety, and welfare of Tennesseans and citizens of Spring Hill in consideration of the COVID-19 pandemic."
Consent granted by all members. Alderman Graves prefers doing voting meeting in person. Alderman Gavigan agreed. Alderman Nieves prefers to keep things the way they are for now.

Pledge of Allegiance - Led by Mayor Graham.

Invocation - Led by Alderman Allen.

City Administrator/Department Head Comments

1. CPWS Presentation
Mr. Lay and Jonathan Hardin with CPWS gave presentation on Regional Water Supply.

2. Discussion on Completion of Duplex Road
Mayor Graham and Mr. Lay thanked the many, many people involved in making this project happen. Missy Stahl did a great job on our side with project management. We had a great turn out for the ribbon cutting for the completion of Duplex Road. This project was started back in 2006 and we are proud to have it look so nice and have it complete.

3. Discussion of Sale of Northfield
Mr. Carter stated
Mr. Kelly Frey, Worldwide Stages, they are requesting an extension of the inspection period to November 15th. They are looking to close on the purchase of the property by the end of the year. Due to the pandemic conditions that has affected financial markets etc they need an extension. Then after November 15th they would close on the property in 45 days.
All gave consent to extend the inspection period.

Mayor's Comments
Mayor Graham thanked the Chamber and City Staff for their help with the State of the City. Special thanks to Lori who worked very hard. Victor, Bobca and Kayce helped to make it happen.
The Fischer Park dedication is tomorrow at 5:30 pm, everyone is invited to come out. Also, we have Jeremy McClaren Road dedication at Rippavilla at 10:00 am.
On Wednesday the 16th we will have the Maury County Mayor's Breakfast. The Mayors will not be virtual but those attending will be.

Personal Orders - None.

STAFF ASSOCIATED ITEMS

1. Consider Resolution 20-121, to authorize the Mayor to sign and electric service contract with Duck River Electric Membership Corporation for Sanitary Sewer Pump Station.
Missy explained.
On Consent.
2. Consider Resolution 20-122, to authorize Streets Repaving and Restriping under the Annual Contracts for FY 2021.
   On Consent.

3. Consider Resolution 20-123, to authorize the Mayor to sign a Lease-to-Own Contract with Caterpillar for Mini Excavator.
   Alderman Graves will abstain.
   Off consent.

4. Consider Resolution 20-124, to accept donation of protective face masks from General Motors Corporation.
   Thank you to GM for 5,000 face masks. These have been given to our Fire and Police Departments.
   Off Consent.

5. Consider Resolution 20-125, to accept Grant Award from the Arts Build Communities (ABC) Grant Program for the Brilliant Strokes Intergenerational Arts Program
   On consent.

6. Consider Resolution 20-126, to authorize the purchase of DJI Matrice UAV for the Police Department.
   On Consent.

7. Consider Resolution 20-127, authorizing an expenditure for Microsoft Office 365 G1 Annual Subscriptions.
   On Consent.

8. Consider Resolution 20-128, to authorize Offer of Dedication of Road Rights of Way and Public Improvements shown on the existing Plat for Arbors at Autumn Ridge, Phase 12, Section 2 and Phase 13.
   On Consent.

9. Consider Resolution 20-129, to authorize acceptance of Offer of Dedication of Road Rights of Way and Public Improvements shown on the existing Plat for Cherry Grove Addition, Phase 6, Section 2.
   On Consent.

10. Consider Resolution 20-130, to authorize the installation of dedicated left turn arrow traffic signal heads at intersections on Duplex Road.
    On Consent.

    On Consent.

12. Consider Resolution 20-132, to authorize reimbursement to Healthy Petz Veterinary Hospital LLC for the installation of an oversized water main to provide service and meet sprinkler system requirements for the existing building and expansion and for the future development of the surrounding properties.
    On Consent.

13. Consider Resolution 20-133, to authorize the purchase of Ecoray Ultraviolet Lamps from Xylem Water Solutions for the Wastewater Treatment Plant.
    On Consent.

14. Consider First Reading of Ordinance 20-17, to establish an updated Occupational Safety and Health Program Plan, devise rules and regulations, and to provide for a Safety Director and the implementation of such program.
    On Consent.

PREVIOUS BUSINESS

1. Consider Resolution 20-105, to approve contract with Cintas for Annual Uniform Service and Janitorial Supply Services.
   On Consent.

2. Consider Second and Final Reading of Ordinance 20-13, amending the fiscal year 2020-2021 Budget Ordinance 20-10, providing for revisions to the General, State Street Aid, Adequate Facilities, Tourism, and Water and Sewer Funds.
   Tonya explained upcoming amendments needed.
   Off Consent.

3. Consider Second and Final Reading of Ordinance 20-14, to adopt the Violation-Penalty Provision of Chapter 9-Civil

5. Consider Second and Final Reading of Ordinance 20-16, to amend Title 7, Chapter 2, Fire Code and Title 12, Chapters 1, 2, 3, 4, 5, and 6, Building, Utility Codes and the Like, and adding Chapter 7, Swimming Pool and Spa Code, of the City of Spring Hill, Tennessee Code of Ordinances. Off Consent.


NEW BUSINESS

1. Consider Resolution 20-134, to approve extension of water sales agreement with CPWS for long term supply. Off Consent.

Vice Mayor Wurth stated she is excited about this. It’s the partnership that we need.

Alderman Allen - the best proposal we’ve seen to date, we need to do it. A tremendous opportunity to show good stewardship to our community.

Alderman Fuqua - appreciate this and really excited.

Alderman Nieves - glad we are being proactive.

Moved to October.


Chief Wood spoke about how thankful he and the rest of the department are to be able to do this.

3. Consider Resolution 20-136, authorize the Mayor to execute a Non-Binding Letter of Intent to establish a 100-year lease for the purpose of discharging treated effluent from the City of Spring Hill Wastewater Treatment Plant. Off Consent.

Alderman Allen explained.

Mr. Carter advised the BOMA to be cautious when signing legal documents prior to the Mayor having authorization to sign.


Alderman Flitterer explained.

5. Consider Resolution 20-137, accepting a donation of CMC MPD (Multi-Purpose Device) from Spring Hill Knight Foundation. Off Consent.

Chief Mike Bryan - these are two devices: they are a simpler piece of equipment than what we have now and make it easier to use and change from one type of rescue to another.


Roundtable Discussion

Alderman Allen - Giving a heads up of items in Water & Sewer before year end. There’s a need for a revision in our Code. McCutcheon, Wilkes Lane, Car Wash at Belshire, Sewer Basin Maps.

Adjourn

Meeting adjourned at 8:13 p.m.

April Goad, City Recorder

Rick Graham, Mayor