

The Spring Hill Library Board of Trustees

May 11, 2021 6:00 PM
Spring Hill Library

Meeting called by: Chairman Brandon McCulloch at 6:03 pm

Members: Brandon McCulloch, Gail Adkins, Tara Ebert, and Dee Neuman

Others in attendance: Amber Halter, Marion Bryant, and Lisa Arnwine

Agenda

Call to Order

Stipulation of LBOT Members Present:

David Warren and Dana Juriew absent; No new BOMA representative

General Announcement

The procedural rules for public comment will be as follows: Items are taken in order of the agenda. Audience members wishing to speak must be recognized by the Chairman and will have five minutes to address the Library Board of Trustees. No rebuttal remarks are permitted.

Public Comments - None

Reading and Approval of Minutes

From March 2021 any corrections – There were none

Approved by Brandon McCulloch and Seconded by Tara Ebert

Reports

Director's Report: Amber Halter

Spring Hill Public Library Director's Report

Submitted May 11, 2021 by Dana Juriew

The library lifted the mask request and temperature checking on April 27, in keeping with Governor Lee's executive order. The library returned to full open hours beginning May 3. Programming will continue to be virtual at least through the end of June.

Larisa Elder became our newest part-time Library Technician on May 3. We are at full staff.

The personnel policy change has been put on hold. Thanks to us, the Human Resources Director would like the MTAS advisor to look at the City policy once the new City Administrator is on board, so everything is in stasis right now, with library personnel policy suspended and pointing to the City's current policy. There is nothing to be written on either side at this time.

Northfield should close on May 17th. Everything has been removed from the storage unit there and is now camped around you in the Multipurpose Room. New homes will be found for as many of these items as possible.

The library was awarded the TOP grant from the Tennessee State Library and Archives for hotspots for student use. Amber wrote the application. (Able to get 4 hotspots)

Library budget as shared at last meeting has been presented to BOMA by interim City Administrator Pam Caskie. First reading is May 17th.

On April 13, Dana and Amber virtually attended the Williamson County Commission Budget Committee meeting where they passed the library request for \$26,125 for 2021-22. Maury County Commission's meeting is Tuesday, May 11 at 4:30. Dana will attend in person.

Wednesday, May 12 will be the first meeting of a group of citizens who will assist the library on a Spring Hill history project in which we'll create panels highlighting various aspects of Spring Hill history. One panel will be dedicated to Gina Campbell, long-time library supporter and board member of the Friends of the Spring Hill Library who passed away in April. Susan Martin, her daughter and our colleague, will provide content for this project.

Parker Esposito has agreed for his Eagle Scout project to build story boards for the trail of one of the Spring Hill Parks that will include a picture book selected by library staff that is changed out quarterly. Signs will include the library logo and address.

Budget Report: Brandon McCulloch

All reviewed the Budget FY 2020 – 2021; Checkbook Budget FY 2020 – 2021; Checking Account 3/18/2021 – 5/9/2021 and Checkbook Information for LBOT 5/10/21

There were no questions.

Buffalo River Regional Library: Marion Bryant

There are three virtual meeting coming up. Of interest is the June 2 for Your DNA and Direct to Consumer Testing: Reliable information on Genetics.

Civil Rights Training – This needs to be done yearly. TSLA grants requires library staff to receive training on the federal civil rights law.

Regional Boards will be eliminated on July 1, 2022

Federal E Rate Program – discount rate for school and libraries. Sign up now for this.

State Library has received Federal Money but not the rules on how this is to be used.

July 1 to Dec 2020 will have free access for cell phone library sign up. This is good for year but will need to come into library and get library card.

Friends of the Library: Lisa Arnwine

No April Book sale.

To Celebrate re-opening of library a book sale last Friday and Saturday in July. Spotlight on New FOL members and introduce Little Friends of Library for children under 10 years of age. They will have their own card and receive a free book at Book Sale. Redesigning FOL brochure and book bag with youthful look. Introducing Lifetime membership for individual and family

Encourage more younger people to be involved with FOL.

Last meeting was via Zoom and only 9 members were in attendance. Our May meeting will also be by Zoom.

Holly Hebert has taken on doing our on-line presence.

There will be a Pop Up Media Sale on May 22. Items will be VHS, Cd's and audio books.

Our fund raising has been through our Amazon sales. April and May have been good. This is due to the work of Gail Adkins and the donations from community.

Old Business

Saturday Custodial: Amber Halter

Ginnie (part time) has volunteered to do on Saturday and fill in for Howard. This is a short term fix.

New Business

Buffalo River Regional Library Board update: Marion Bryant

Official sunset June 30, 2022. This is for people who want to stay active on local board.

There will be 4 more meetings. This will then go to a Quarterly meeting to encourage cooperation and the sharing of ideas.

Lisa Arnwine is interested in staying active and has voiced this to Brandon McCulloch.

Other Business None

Public Comment None

Next scheduled meeting July 13, 2021 @ 6:00 PM

Motion to Adjourn: By Dee Neuman. Seconded by Gail Adkins. Adjourn at 7:00pm