

**CITY OF SPRING HILL  
BOARD OF MAYOR AND ALDERMEN  
SPECIAL CALLED BUDGET MEETING MINUTES  
JUNE 23, 2020  
6:00 PM**

Mayor Graham called the Meeting to Order at 6:00 p.m.

**Stipulation of Aldermen present**

John Canepari, Matt Fitterer, Kevin Gavigan, Hazel Nieves, Vincent Fuqua, Dan Allen, Jeff Graves, Amy Wurth.  
Also present: Victor Lay, City Administrator; Chuck Downham, Assistant City Administrator; Patrick Carter, City Attorney; April Goad, City Recorder; Tonya Travis, Finance Director

**1. Consider First Reading of Ordinance 20-10, an appropriation Ordinance for the City of Spring Hill for the Fiscal Year Beginning July 1, 2020 and ending June 30, 2021.**

Mayor Graham made a motion to approve Ordinance 20-10, seconded by Alderman Allen.

- Mayor Graham made a motion seconded by Alderman Allen to amend the FY 2020-21 budget to include items 1-7 from the June 9th meeting as outlined in the attached document. These items include:

1. An increase of \$645,000 for Local Option Sales Tax -- Maury County and carry-forward of contract balances (\$1,677,659) and related revenues (\$93,749) within various departments and funds;
2. Increase of \$12,256 to the Historic Commission budget (110-41100-724);
3. Increase of \$905,000 within Wastewater Treatment for:
  - i. Site review for land application of effluent - \$38,000;
  - ii. New Oxidation Ditch and headwork design - \$525,000;
  - iii. Oxidation Ditch/filter repair CEI Services - \$242,000; and
  - iv. Airflow solution for WWTP - \$100,000.
4. Increase State Street Aid \$119,900 for the following:
  - i. Signal warrant analysis -- Kedron/Saturn Parkway - \$15,000;
  - ii. Signal timing study -- Port Royal/Saturn Parkway - \$18,000; and
  - iii. Engineering Services-Buckner Road West transition - \$86,900
5. Increase funding for Inflow & Infiltration - \$300,000;
6. Appropriate funds for Water Loss Study - \$97,500; and
7. Appropriate \$69,000 (allocated between General and Water/Sewer) for an IT Specialist Position.

Roll call to approve first group of amendments to Ordinance 20-10 (second reading): John Canepari, aye; Matt Fitterer, aye; Kevin Gavigan, aye; Hazel Nieves, aye; Dan Allen, aye; Vincent Fuqua, aye; Jeff Graves, aye; Vice Mayor Wurth, aye; Mayor Graham, aye.  
Motion carried 9-0.

- Mayor Graham made a motion seconded by Vice Mayor Wurth to amend the FY 2020-21 budget to include items 8-18 and item 20 as outlined in the attached document. These items include:

8. A 1.75% Cost of Living Adjustment allocated between General Fund departments, Northfield, Water/Sewer departments and MS4, as follows:

i. General Fund	\$190,552
ii. Northfield	\$ 1,394
iii. Water/Sewer	\$ 52,988
iv. MS4	\$ 7,028
	<u>\$251,962</u>

9. \$850,000 in General Fund revenues and Fire Department expenditures for the purchase of a pumper truck for the Fire Department to be funded via the issuance of debt and \$78,000 for principal and interest on the loan;
10. \$300,000 within the Capital Projects Fund for design services for Fire Station #1;
11. \$15,000 in Parks & Recreation for restriping/sealing the parking lot at Port Royal Park;
12. \$20,000 in Parks & Recreation for turf repairs at Port Royal Park;
13. \$27,000 in Finance for budget transparency software;
14. \$30,000 within the Police Department for the purchase of a drone;
15. \$15,500 within the MS4 (Stormwater) budget as follows:

i. Uniforms (326)	\$2,000
ii. Cell phones (246)	\$1,700
iii. Memberships, Registration, Tuition (235)	\$3,000
iv. Training (275)	( 300)
v. Travel (280)	(1,700)
vi. Fuel (331)	\$5,000
vii. Overtime (112)	\$3,500
viii. Meals (284)	\$ 300
ix. Computer Software (313)	\$2,000

16. \$100,000 for capital outlay items in MS\$ (Stormwater) budget as follows:

i. Camera Trailer (942)	\$10,000
ii. Bobcat 80 Mini Ex (943) - Note: 100% MS4	\$20,000

iii.	30' Trailer (942) - Note: 100% MS4	\$40,000
iv.	Stream Bank Restoration (917)	\$ 5,000
v.	Stormwater Infrastructure Upgrade (268)	\$25,000

- 17. \$40,000 within State Street Aid for traffic calming;
- 18. \$48,000 within Tourism for brick work and gutter repairs at Rippavilla; and
- 20. \$80,000 within the Sanitation Fund for brush grinding.

Discussion took place regarding item #10, Design services for Fire Station #1, and whether it would be good to address this item/ fund design for that project after the City is certain as to the status of the Northfield Building (i.e.: should Northfield not sell and should the Library possibly move to that location or another location, potentially freeing up the current Library site for Fire Station #1). Alderman Allen made a motion seconded by Vice Mayor Wurth to remove item #10 from the list of amendments to Ordinance 20-10.

Roll call to approve removal of item #10 from second group of amendments: Matt Fitterer, nay; Kevin Gavigan, nay; Hazel Nieves, aye; Dan Allen, aye; Vincent Fuqua, nay; Jeff Graves, aye; Vice Mayor Wurth, aye; John Canepari, aye; Mayor Graham, aye. Motion carried 6-3.

Roll call to approve second group of amendments (items 8,9,11-18 and item 20) to Ordinance 20-10 (second reading): Kevin Gavigan, aye; Hazel Nieves, aye; Dan Allen, aye; Vincent Fuqua, aye; Jeff Graves, abstain; Vice Mayor Wurth, aye; John Canepari, aye; Matt Fitterer, aye; Mayor Graham, aye. Motion carried 8-0-1.

- Alderman Allen brought up Item #19 (transferring Planning Director funds from salary and benefit line items to Engineering Services, effectively defunding the position) and the timing of addressing that issue. Alderman Gavigan indicated that he would prefer to address those items tonight. Alderman Fuqua and Alderman Canepari agreed. Alderman Fitterer made a motion to call for the question of the day. The motion didn't receive a second. Alderman Wurth made a motion to table Item #19 seconded by Mayor Graham. Alderman Fitterer asked if Robert's Rules of Order allow for amendments to be tabled. Julie Heffington researched Robert's Rules of Order and said that such a motion would be allowed and would require a 2/3 vote to be successful.

Roll call to approve tabling item #19: Hazel Nieves, aye; Dan Allen, aye; Vincent Fuqua, aye; Jeff Graves, aye; Vice Mayor Wurth, aye; John Canepari, aye; Matt Fitterer, aye; Kevin Gavigan, aye; Mayor Graham, aye. Motion carried 9-0.

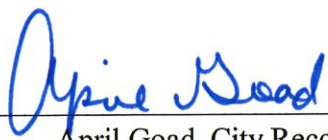
Roll call on Ordinance 20-10 as amended on first reading: Dan Allen, aye; Vincent Fuqua, aye; Jeff Graves, aye; Vice Mayor Wurth, aye; John Canepari, aye; Matt Fitterer, aye; Kevin Gavigan, aye; Hazel Nieves, aye; Mayor Graham, aye. Motion carried 9-0.

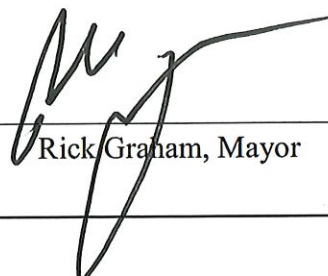
**BOMA Public Comments**

The Mayor shared that the next/final reading of the budget would be held at 6:00 p.m. on June 30, 2020 and that public comments could be shared at [BOMAPublicComments@springhilltn.org](mailto:BOMAPublicComments@springhilltn.org).

**Adjourn**

Mayor Graham made a motion to adjourn at 7:05 p.m., seconded by Vice Mayor Wurth. Motion carried 9/0.

  
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 April Goad, City Recorder

  
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 Rick Graham, Mayor