CITY OF SPRING HILL
SPORTS COMPLEX TASK FORCE
MEETING MINUTES
TUESDAY, JUNE 4, 2019
6:00 P.M.

MINUTES

Alderman Jeff Graves called the meeting of the Sports Complex Task Force to order at 6:05 p.m.

Present were Task Force members Tim Brister, Jonathan Duda, Parks and Recreation Director Kevin Fischer, Alderman Jeff Graves, Rod Holliman, Clint McCain and Jon Stephenson. Task Force member Paul Downing joined by Webinar Conference Call. None were absent.

AGENDA ITEMS

Alderman Graves welcomed everybody to the first meeting of the task force and invited each participant to introduce themselves.

Alderman Graves introduced the need for the task force to approve of officers and to establish its own rules of procedure.

Item #1 – Election of Officers and establishing Rules of Procedures:
Chairman – Kevin Fischer moved to appoint Alderman Graves as Chairman. Motion seconded by Jonathan Duda. Motion to appoint Alderman Graves as Chairman passed by a voice vote of all members.

Vice Chairman – Clint McCain moved to appoint Jonathan Duda as Vice-Chairman. Motion seconded by Paul Downing. Motion to appoint Jonathan Duda as Vice-Chairman passed by a voice vote of all members.

Secretary – Jonathan Duda moved to appoint Rod Holliman as Secretary. Motion seconded by Tim Brister. Motion to appoint Rod Holliman as Secretary passed by a voice vote of all members.

Rules of Procedures – The Task Force discussed and agreed to the following rules for the Task Force:
1) Roberts Rules of Order for small assemblies will preside.
2) Notice of meetings will be provided to the public by the posting of a meeting notice at the public bulletin board at the entrance to City Hall when a meeting is called.
3) Members will be permitted to participate in meetings via webinar conference call. Standing participants invited to participate via webinar conference call will be the Task Force members, and Chairman Graves will have authority to invite others to join at his discretion. Vice Chairman Duda agreed to coordinate each webinar conference call.
4) Approval of Meeting Minutes will be at the discretion of the Chairman upon preparation by the Secretary. Kevin Fischer agreed to post Meeting Agendas and Meeting Minutes to the Agenda and Minutes center of the City Website.
Item #2 – Responsibilities of the Task Force
Chairman Graves reviewed the Charge of the Task Force as by Mayor Graham’s announcement on May 10, 2019:

a) To complete a market feasibility study
b) Evaluate case studies to glean best practices on how to approach planning, design, land acquisition, fund raising, partnerships, construction, and operations
c) Identify parcels of land within the city or urban growth boundary suitable for placement of Sports complex
d) Leverage existing tourism infrastructure in the proposed development of excellent facilities to create home-grown events

A robust discussion ensued concerning the need to develop a well-crafted, concise plan to provide facilities to the needs of local community sports community as well as a venue that will attract teams from around the southeast for multiteam competition. It is imperative that the task force keep open minds when evaluating all information to develop the best possible plan for a future sports plex.

We must use all resources at our disposal to complete the feasibility study and evaluate needs, utilizing current sports organization, civic organizations, national sporting associations, regional sports organizations, Spring Hill governmental organizations and departments to coordinate efforts will lead to a cause easy to rally around.

The task force has set a goal to complete all due diligence by the end of 2019 and prepare a presentation and plan to be presented in early 2020.

Item #3 – Round Table Discussion
Round table discussion of members – Chairman Graves invited members of the Task Force to present specific issues to the Task Force.

The Task Force discussed the following assignments of tasks for the next meeting:
1) Begin inventory of existing leagues / organized sporting programs – Paul Downing
2) Begin inventory of existing Spring Hill owned properties – Vice-Chair Jonathan Duda
3) Setting up the Task Force website and Agenda/Minutes Center – Kevin Fischer
4) Gathering information on the future South Franklin Park – Jon Stephenson
5) Begin gathering information on regional and area existing parks – Tim Brister
6) Preparation of initial meeting minutes – Secretary Rod Holliman

Chairman Graves announced the next meeting would be scheduled for Tuesday, June 25, 2019 at 4:00 P.M. in the Conference Room at City Hall, pending availability of the conference room. Kevin Fischer stated he would confirm the availability of the conference room. Chairman Graves stated an alternate location would be the City Court Room if the conference room would not be available.

There not being further discussion, at 7:40 p.m., Chairman Graves announced adjournment of the meeting.
The next scheduled meeting of the Sports Complex Task Force is Tuesday, June 25, 2019 at 4:00 P.M. in the Conference Room: at City Hall.

Rod Holliman, Secretary

Alderman Jeff Graves, Chairman