CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
SPECIAL CALLED CIP AND BUDGET MEETING MINUTES
JUNE 2, 2020
6:00 PM

Call Meeting to Order
Mayor, Rick Graham called the Special Called CIP and Budget Meeting to order at 6:01 p.m.

Stipulation of Aldermen present
John Canepari, Matt Fitterer, Kevin Gavigan, Hazel Nieves, Vincent Fuqua, Dan Allen, Jeff Graves, Vice Mayor Amy Wurth and Mayor Rick Graham.
Also present were: Victor Lay, City Administrator; Chuck Downham, Assistant City Administrator; Tonya Travis, Finance Director; April Goad, City Recorder; Patrick Carter, City Attorney.

Consider Resolution 20-70, to authorize an Interlocal Agreement between Maury County and the City of Spring Hill to distribute sales tax increase.
Motion to approve by Mayor Graham; Seconded by Vincent Fuqua. Discussion: Victor Lay stated that the resolution has words added noted in red, they indicated that money should "serve Spring Hill school students". Mayor Graham stated that he feels that Infrastructure projects around the schools should be funded with this money. Alderman Fuqua suggested adding conditions, that upon the Battlecreek High School construction, that Maury County would follow improvements recognized in the Traffic Impact Study along with making sewer improvements identified by City Engineers. Victor Lay discussed the term of the tax disbursement. Patrick Carter, City Attorney, stated that, in order to do this, Maury County would have to become a party to the Interlocal Agreement. Also, the county's intended use of the funds is to put toward debt service, and three of the four recent schools have been Spring Hill Schools. Alderman Gavigan stated that he is not in favor because we have tremendous need for these funds. Vice Mayor Wurth stated that we provided Williamson County this funding so she felt it would be fair to also provide the same for Maury and that the time frame is the more debatable issue. Alderman Fitterer discussed the process and that the situations are different based on the counties' approach. Alderman Fuqua discussed the sewer issue. Mr. Lay stated discussed the engineer's report. Alderman Fuqua discussed site improvements to the campus area.
Mayor Graham moved to amend Resolution 20-70, inserting a term of one (1) year, with the understanding future Boards can extend if they choose. Motion seconded by Vice Mayor Wurth. Vote on amendment: Canepari, aye; Fitterer, aye; Gavigan, aye; Nieves, nay; Fuqua, aye; Allen, aye; Graves, aye; Vice Mayor Wurth, aye; Mayor Graham, aye. Vote: 6 aye; 1 nay; Motion Carried.
Roll Call on approval of Resolution 20-70 as amended: Graves, nay; Allen, nay; Fuqua, nay; Nieves, nay; Gavigan, nay; Fitterer, nay; Canepari, nay; Vice Mayor Wurth, aye; Mayor Graham, aye. Vote: 2 aye; 7 nay; Motion Failed.

Capital Improvement Plan Discussion (CIP)
Victor Lay stated that the CIP was last amended in 2018. He suggested going through the items and deciding which items will need to be funded in the 2020-2021 budget. Information has been sent to be considered as part of the new CIP. Our existing CIP items that have been shifted back such as the Police Headquarters and Library at Northfield won't move forward until December. The Highway 31 Project has been moving forward on the State level and they have not requested funding yet, but we expect the first $125,000 to come up in the next fiscal year so that is a part of the CIP. We will also have expenses associated with the Interchange and the connector legs. The Buckner Lane Widening Project and also the Buckner Road Transitions, engineering expenses. In Distribution, the pump system that is being designed, $1.7 million for construction in this coming fiscal year. The I&I for our CIP is showing $395,000, which is low. Funds can be borrowed to do a larger I&I project. There are also Sewer Plant repairs, $150,000 for sports complex, $1.4 million for Tom Lunn Road, $300,000 for Architect services on Fire Hall renovation, $749,000 for Harvey Park Greenway, phase 1, $446,000 estimated for the Police Training Facility. There is still $2.2 million for the Shannon Glen Sewer Project and $500,000 toward a recreation facility. Those are the projects in the approved CIP. There are things that have been identified that will need to happen in the upcoming year, mostly engineering such as land application for effluent, several properties are being looked at for about $38,000. The oxidation ditch. Buckner Road Transition. OHM for I & I. Southern Springs wants to get out from under the bonds. There are sags in that sewer line which will need to be addressed soon. A signal warrant analysis for Kedron Road and Saturn Parkway will probably be around $16,000. New Traffic Signal at Port Royal ramp which will need to be sequenced so a timing study will be needed.

Kevin Gavigan discussed the widening of Buckner Road. Mr. Lay and Mr. Downham discussed the process, the cost is $450,000-$500,000. Dan Allen discussed options and want to take a middle of the road approach, "option B". Mayor Graham and Alderman Fitterer agreed.

Engineering, NEPA, construction and timeline was discussed. Traffic Impact Funds and/or Adequate Facilities may be the funding source. Dan Allen discussed issues at the sewer plant and the sewer plant expansion. Mr. Lay discussed the estimated costs totaling over $2 million. Amy Wurth agreed that the sewer plant projects are high priority and expansion can't start until issues are solved. She discussed funding and said that she is in favor of a revenue bond and moving forward quickly. Mr. Lay stated that we would be looking at about $525,000 expenditure for the design in this fiscal year. Matt Fitterer stated that it would be $7 million for construction next fiscal year and discussed land acquisition. Dan Allen discussed leaving $4.5 million in the budget. Travis Massey stated that there is not enough dissolved oxygen in the ditches and got a quote of $353,000 for equipment not including installation. For a quick fix it would cost $15,000-$20,000 for a secondary blower. Victor agreed to go firm numbers and answers by the 15th. Victor Lay and Dan Allen explained Grinder Pumps.

Victor Lay discussed I & I Costs. Matt Fitterer discussed Water and Wastewater Board correspondence. Chuck Downham stated that financials used to figure rate structure, were unclear on necessary repair work and didn't want excessive fee structure but we do have $350,000 built in to the rate structure. Chris Bessler with Cumberland Securities was present to answer questions and offer suggestions. He stated that if the city funded $350,000 per year, we could borrow 5.75 Million over 20 years. Victor Lay discussed borrowing over a period of time. Potential projects were discussed as well as refinancing previous projects. Victor suggested OHM help quantify what we need to spend initially and then go forward and schedule borrowings as needed. Victor Lay agreed to have conversations with OHM.

Victor Lay discussed Southern Springs Sewer, OHM. Pulte has hired Kimley-Horn to review and come up with plan to propose to the city to accept sewer. Staff feels that the city needs representation of consultant to review data. No costs have been received yet. Mayor Graham
stated that it would be wise to have representation. Victor Lay explained that the sewer lines are sagging at 20 feet deep. If they fail or leak, after dedication, they belong to the city. There will need to be ongoing maintenance of the lines. Patrick Carter offered suggestion and discussed past experience in these issues. Consensus was to see what Pulte and Kimley Horn say about the sewer lines. Victor Lay discussed signal warrants and Kedron Road and Saturn Parkway ramps. Vince Fuqua stated that the intersection is getting worse. One business is trying to relocated because of it. The tax dollars saved in keeping this businesses would pay for the study. Matt Fitterer stated that it would be wise to do this study because we would be entitled to state funding. Chuck Downham confirmed that the board consider budgeting $14,500 to $15,000 per year for the warrant study and go through the RFO process to select consultant. Victor Lay discussed signal Timing Study at Port Royal and Saturn Parkway Ramps and Reserve Blvd. We don't have a costs yet because we just got this. This intersection does get backed up. Chuck Downham stated that a synchronization study would be needed and equipment improvements required as well as potential compatibility upgrades. Consensus was that costs will need to be known before committing. Victor Lay will get that information. Victor Lay discussed the list of projects by BOMA. Some of these projects can be funded by the TN Special Grant totaling $945,000 for the City of Spring Hill. Mr. Lay explained how the process will work. The Tom Lunn Road project qualifies as well as the sidewalk project, but it will need to be tied to ADA. The GIS software upgrades are not eligible. He will check on SCADA. Chuck Downham discussed features of the drone at the Mobile Command Station during the Protest. Kevin Cavigan discussed sidewalk projects. Hazel Nieves discussed the Downtown Sidewalks Walkability Project. Amy Wurth suggested looking at all sidewalk projects and prioritizing them. BOMA discussed the following list of items:

I&I Repairs at WWTP (not for Planning, Engineering, has to be tangible project) SCBA Packs for Fire Department $280,000 (will be a necessary expenditure one way or another) $280,000 Drone Replacement/Upgrade Police Department $30,000 Mobile Command Center - Emergency Services Police/Fire $75,000-$100,000 Downtown Task Force - Sidewalk Project Phase 1 $200,000 Tom Lunn Road upgrade (would need to confirm eligibility) CIP $400,000 Kedron Road Bridge replacement/widening (to accommodate a future five-lane Kedron Road) $2-3Million CIP $3,000,000 Permanent Signal at Kedron / Old Kedron $200,000 CIP $200,000 New Signals at Kedron / Saturn Parkway $500 - $600,000 CIP $600,000 Radar upgrades at signals $30,000-$40,000 per signal location (11 Signals including radar and new controllers - $360,000) CIP $350,000 New controllers and cabinet for John and Highway $70,000 CIP $70,000 Booster Pump Station (HWY 31) $1.4 Million CIP $1,400,000 SCADA Upgrades $27,000 WWTP and $37,500 for Water Plant and system WWTP $402,000 Rainfall Intensity raingage -- WWTP $25,000 WWTP $25,000 ADA Compliance at the Parks and Recreation Office Building $10,000 (would need to confirm eligibility) Parks & Rec $10,000 IT Hardware - Switches (T1 fiber switches/ upgraded IT Security) IT $110,000 Neighborhood Sidewalk Program - Project List (with ADA Enhancements) TAC $150,000 Oxidation Repairs Project WWTP $500,000 TOTAL $7,837,000 Water Plant - Other Items Need Cost Estimates Electrical Rooms HVAC Units (2) WTP Buckner Road Tank Driveway Improvements WTP Cameras @ tank sites & pump stations WTP Chemical storage building WTP Sample ports in distribution system for monthly bacteriologic sampling WTP Replace tube settlers in pulsators WTP GIS Upgrades for various departments $25,000

Vice Mayor Wurth discussed a prioritized listing of projects. Mayor Graham stated that it is getting late and would like to adjourn and pick back up on June 15th during the regular meeting. Victor Lay stated that the deadline to apply for the Special Grant is April 30, 2021 and projects have to be completed by June 30, 2021. Alderman Fitterer asked if we could reimburse ourselves if completion was after the deadline. Victor stated that he would inquire. Alderman Cavigan asked if the money can be exhausted before we get our requests in. Mr. Lay stated that it is reserved for us and goes back to the state if we don't use it. The Mayor pointed out that we should beware of State budget cuts; Alderman Nieves agreed. BOMA discussed committing to the top priority projects. Mayor Cavigan requested that a meeting be scheduled for next week, due to his upcoming surgery on June 15th. The consensus was to have a special call meeting on Tuesday, June 9th at 6:00 p.m.

Mayor Graham stated that he would like Board members to reconsider their intended budget cuts, consequences and long-term effects. Training, memberships with RTA and MPO are of particular concern. Our funding for road projects is contingent on our involvement with MPO. We don't want to become isolated without outside resources. Instead of cutting specific items, he encouraged that all departments be asked to cut a certain percentage across the board. He asked that they consider his suggestions in considering the budget next Tuesday night. Mayor Graham skipped the agenda item regarding consideration of the 2020-2021 Fiscal Year Budget. Mayor Graham moved to adjourn. Seconded by Alderman Fuqua.

Meeting adjourned at 9:06 p.m.