

LBOT Minutes Draft
May 19, 2020

Those in attendance were Gail Adkins, Brandon McCulloch, Dee Neuman, Tina Weatherford, David Warren and Tara Ebert joined remotely. Jeff Graves was absent. Others in attendance were Dana Juriew, Amber Halter, Lisa Arnwine, and Anne Osborne.

Gail Adkins will chair the meeting. General announcement was read by Gail Adkins. There is no public comment during this meeting.

Minutes were reviewed by the board. Gail made motion to approve minutes as read with second by Dee. Unanimous approval.

Reports:

Director: (attachment)

Curbside delivery is 10-6 Monday - Thursday. And 10-5 on Friday and Saturday. Amber created a request form for the patrons. Staff collects books, takes to the car with a no contact delivery.

Computer use is by appointment and for a duration of one hour.

Rebecca Miller resigned May 7, 2020. Position is to be posted by May 20.

Custodian interviews have been promising thus far. This position is essential to a re-opening of any kind.

Budget was presented with no questions from the board.

Buffalo River Regional Library:

Anne Osborne made the board aware of a COVID-19 Library Guide.

CARES Grant opportunity is open from April 1-May 31. This would be reimbursement for spending within the guidelines. Webinar to air May 27 to discuss guidelines.

Friends of the Library:

Lisa reported there has been no fundraising during this time due to the Pandemic.

Meetings have also been cancelled for the same reason. Friends did provide food for firefighters after the loss of one of their own.

Old Business:

Northfield- Everything is on hold until the due diligence period ends of July 12, 2020.

New Business:

The Library Board discussed ideas for the reopening plan for the public. Options discussed were limiting hours, closing early, only having designated numbers in the building, and special time for older patrons. Gail made a motion to allow Dana and Amber to make the call based on state executive orders, remaining in compliance, evaluation of current conditions, and health of library staff. Once the date is decided, they will discuss with Brandon and the City of Spring Hill, Second to motion was made by Brandon and the motion was unanimously approved.

Strategic Plan and Technology Plan- Tina made a motion to review the plan and add comments for discussion in the July meeting. Gail seconded the motion and motion was unanimously approved.

Other Business:

Brandon read a Letter of Support and Gratitude to the Director and Amber written by Celena Caine.

Checkout limits: A motion was made by Tina to move the stated checkout limits from within Board policy to the Appendix. Gail seconded the motion and it was unanimously approved. Board will discuss the number of items in the July meeting.

Video meetings end June 30.

A motion was made by Gail and seconded by Dee to adjourn the meeting at 7:50p.m.the next meeting will be held at the library on July 14, 2020 at 6:00p.m.