

**CITY OF SPRING HILL  
BOARD OF MAYOR AND ALDERMEN  
SPECIAL BUDGET WORK SESSION MINUTES  
MAY 12, 2020  
6:00 PM**

Mayor Graham called the Budget Work Session to order at 6:00 p.m.

**Stipulation of Aldermen present:**

John Canepari, Matt Fitterer, Kevin Gavigan, Hazel Nieves, Vincent Fuqua, Dan Allen, Amy Wurth. Absent: Jeff Graves.  
Also present: Victor Lay, City Administrator; Chuck Downham, Assistant City Administrator; Patrick Carter, City Attorney; April Goad, City Recorder; Tonya Travis, Finance Director.

**1. Discussion of Budget FY 2020-2021**

Mr. Lay shared the Budget Spreadsheet and Tonya Travis explained the columns. Victor discussed numbers for property tax and how it is calculated. Increase goes into effect on July 1.

Hotel Motel Tax was discussed. Voting changes were discussed. Polling stations are \$2,000 each. Mr. Baxter needs to know 6 months out. The Election Commission makes the final decision, we need to do this in September by resolution. Alderman Fitterer stated that we should go ahead and budget the money and send a resolution in September.

(consensus was affirmative for \$50,000)

Northfield was also factored into the budget and when the sale occurs it will change our budget drastically. Alderman Fitterer asked Tonya to email information about Northfield expenses. Vice Mayor Wurth discussed health insurance expenses.

Victor estimated a 3.5% increase. Alderman Fitterer asked that HR conduct informational measures to boost understanding of HSA. Vice Mayor Wurth thanked Tonya and Victor for adding the percentages. Mr. Lay stated that there are a lot of unknowns due to the economy. Raises and implementation of the pay scale plan and bonuses were also discussed.

Vice Mayor discussed the police building lease. Chuck stated that we will need to anticipate an increased lease rate.

Discussion of costs for Firefighter training and new mandates for health screening. Discussion of costs to honor contract with current company.

The Library was discussed.

Economic development position was discussed. Alderman Fitterer asked about Capital projects Fund. Tonya explained.

Victor discussed State Street Aid, which comes from State gas tax.

Tyler Scroggins gave a report on road progress.

Mr. Lay discussed the Northfield Fund.

Vice Mayor stated that fund balance had grown. Alderman Fitterer talked about transferring funds back to general. Tonya discussed the payments, Impact Fees and rate increases.

Buckner widening was discussed. Victor went back to State Street Aid.

Tyler asked to purchase an Asphalt roller. Missy explained the request for an RFP for asphalt roller and trailer. We can put it out to bid tomorrow to spend money in current year budget.

(Consensus to bid.)

Adequate Facilities Tax was discussed. Tourism Fund, hard to estimate, also dependent on economy. Rippavilla was discussed.

Tonya discussed Sanitation Fund and recycling.

Water/Sewer: Mr. Lay discussed the procedures for collections during this time. Missy discussed water meter replacement costs and future increases. Mr. Lay discussed a separate meeting for Capital projects. He briefly discussed the \$945,000 grant that the city can take advantage of. We are preparing to move forward on repair of the basins.

Alderman Fitterer asked for an email update on the TDEC meeting.

Victor discussed MS4, Drug Fund, requests and memberships, the grant and departmental requests.

**2. Non-Profit and Chamber Requests**

**3. Health Insurance**

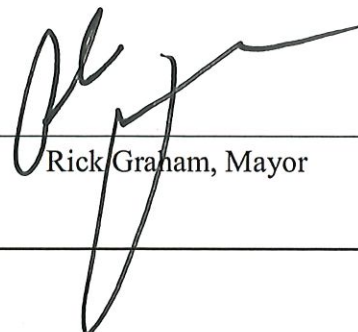
**4. State of TN Special Grant**

**5. BOMA Public Comments**

**6. Adjourn**

Meeting adjourned at 8:48p.m.

  
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April Goad, City Recorder

  
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Rick Graham, Mayor