

Spring Hill Library Board of Trustees Meeting
March 9, 2021
Minutes

Those in attendance were Chairperson Brandon McCulloch, Gail Adkins, Tara Ebert, Dee Neuman, Jeff Graves, David Warren, and Tina Weatherford. Others in attendance were Dana Juriew, Amber Halter, Anne Osborne, and Lisa Arnwine.

The meeting was called to order at 6:06 by Chairperson McCulloch. The general announcement was read by Chairperson McCulloch, January minutes were reviewed by the Board. Gail Adkins made a motion to approve the minutes with correction of expenditure in Foundation notes of \$80.00 not \$840.00. Jeff Graves made the second and motion was approved unanimously.

Mr. John Grubbs joined the group via teams for an update of the personnel policy. Currently, he is reviewing the city personnel policy and recommends the Board to give him time to work with city policy and Library policy will be the same. If the Director is to deal with any discipline issues in the interim, the city personnel policy will be followed. Tina Weatherford made a motion with a second from Gail Adkins stating, " If dealing with discipline issues with personnel, the Director shall defer to the current city policy. Approval was unanimous. February minutes were reviewed. Gail Adkins name is misspelled in one line. Tina Weatherford made a motion to accept minutes with name correction. David Grave seconded the motion. Approval was unanimous.

Reports:

Dana Juriew gave the Director's report. The staff continued training at home the week the Library was closed due to inclement weather. Full-time staff raises have been implemented as well as Part-time occurring on this date. MOE donations from Maury County and Williamson County have been requested. The Library will not be a polling location for the upcoming city election. Security cameras have been upgraded, adding 5 cameras to

DVR. Old cameras were located on the four corners of parking lot and the drop box. Thank you to the Women's Federation Group for donating a colorful Dr. Seuss chair in celebration of Dr. Seuss Week.

Dana Juriew gave the budget report. Travel line was cut to allow for more subscriptions and e-book selections, The Memorial account was without questions,

Anne Osborne gave the Buffalo River Regional Library Report. A statistical report comparing all the libraries in this region was reviewed by the Board.

Spring Hill has a collection size of 77,727, circulation of 418,322, but only 0.27 sq.ft. per capita which is far below the majority of the libraries.

There are two bills currently in line to eliminate the Regional Boards in 2022. When the Regional system folded in to TSLA, they became an advisory board. Recruitment has been difficult but a regional board member can roll onto the Library Board as people roll off the Board.

Lisa Arnwine gave the report for Spring Hill Friends of the Library group.

Due to covid, the group has been inactive except for some online sales.

Hopefully, July will bring some organized sales. The group's website will be redesigned with some expertise help from Brentwood Library.

Old Business

Due to Mr. Grubbs joining us via teams, this item was moved to the beginning of the meeting,

Brandon McCulloch and Dana Juriew discussed the need for a custodian to work an hour on Saturday in order for the Library to open from 10-12. This keeps us in compliance with TN Promise. We only have 9 Saturdays left in the fiscal year so it is a budget issue of about \$200.00. Dana stated our regular custodian could work the hour if the budget item can be reconciled by the city.

Jeff Graves gave the update on Northfield. Contract has been executed. A Closing date will need to be scheduled which should occur in the next two months. Sales price was 9.2 million dollars.

New Business:

The 21-22 Library Budget was discussed as a rough draft with the Board by Dana Juriew. Insurance line continues to plague the Library. This is still a working document. Library salaries were discussed as per a schedule completed by an independent consultant of all city employees. With a starting pay of \$13.52, it is difficult to retain employees as it is not competitive with even a local big box store.

The Foundation Board needs to work on members, fundraiser planning, and generate interest for serving on the Executive Board of the Foundation.

Other Business:

Dana Juriew and Brandon McCulloch recently completed a virtual parliamentary procedure training with Anne Osborne. Scott Cepicky has encouraged Dana Juriew to apply for a Legislative Initiative Grant to be shared with Parks and Rec. There may also be some federal funding we can apply for, Fund our Libraries.

Mr. Graves stated he has enjoyed being on the Board as this is his last meeting. He appreciates our service to the community. We appreciate his willingness to communicate issues to the BOMA,

The next scheduled meeting will be May11,2021 at 6:00 in the Library.

Jeff Graves made the motion to adjourn with a second from Dee Neuman.

Motion was unanimous approved.