



**Budget and Finance Committee
Meeting Minutes
Monday, April 5th at 5:00 pm**

Meeting called to order at 5:00 pm by Chairman Fitterer with Wurth and Nieves present. Motion for approval of March 2021 minutes by Fitterer, second by Nieves. Motion passes 3-0.

Citizen Comments- None

1. Fiscal Year 2020-2021 update – Tonya Travis
We're still right on track, the general fund is looking really good. We're at 94% of collection for revenues versus budgeted items so were we budgeted 33 million we've collected 31 million so far, so I feel sure that we're going to be over collection of our budgeted amounts for the general fund. Adequate facilities and impact fees are still running ahead of schedule. The only thing we can attribute that to is people flocked in to get permits and before those fees went up. If you look at the sanitation fund, this is the fund that we're worried about. We're running very close, those expenses usually run a month behind to our revenues. I feel if we actually put this into our accrual method, and we had recognized our expenses for March, versus what we are accruing for the revenues, we might be a little under on the sanitation fund so the cash accounting might be saving us a little. Just for an update, I know the last time we met we had not received all of our property taxes yet. We are at 97.5% collection on Williamson County side and 98% collection on the Maury County side so it basically all in. And just a little comparison on sales tax. This time last year on Williamson County side we were at 2.2 million, this year we're at 2.6 million. For Maury County we were at 2.7 million and this year we are at 4.2 million collection in sales tax. Jennifer Mitchell takes care of city business license and she goes through all the businesses in the Spring Hill area, Thompson Station and Columbia and compares those businesses to see if they are in our city limits because sometimes people get confused where they report those. She found some businesses that were reporting their sales tax to Thompson Station, and it resulted in a \$97,000 increase that we will be receiving.
2. Discussion on Resolution 21-50, Uncollectable utility receivables – Patti Amorello
Back in November of 19 we awarded a proposal to ACSI for collecting or delinquent inactive utility accounts. The first round of collections that we took was in January of 2020. We took about 300 accounts totaling \$52,001.78 When we awarded that proposal the dialogue and the standard recovery rate by these types of firms on utility debt is 5-10%. So as of this point, they have collected over a little over 10%, and they've had the accounts for 15 months. After 12 months we can recall the accounts and we're just recommending that these be deemed uncollectible, and we write them off, get them off the books. ACSI currently has 119 accounts

that they're actively working with \$23,000, we send them files every few months. On the plus side, we've been collecting 55-80% of inactive accounts in house by reaching out to people ourselves. So I think once we clean this up, we'll be in good shape going forward, maybe we can do a write off once a year.

3. Ord 21-03, FY20-21 Budget Amendment – Tonya Travis

There have been no changes.

4. Finalization of FY 2021-2022 presentation and work session dates – Pam Caskie


I would like to do two budget meetings with the BFAC that also include all of the BOMA members invited. My intent at the next working meeting is to do a presentation of the budget then release the budget to you at that time via email. By that time we will have the new BOMA set at that point and get their involvement and participation. And then, if you will, schedule those two, then you'll have a budget work session on the 3rd of May, and then first vote on the 17th and then a workshop in June and final vote, second meeting in June so that'll be the effective date of the budget being adopted. Fitterer stated, back in February we gave April the dates of April 13th, 20th and 27th to advertise the special meetings. Would like 20th and 27th? Caskie, keep the 20th and 27th.

5. Items from the floor

Caskie, I am anticipating that we're going to have a month of operations at Rippavilla that we will have expenses for it. We did not pay the last quarter of Rippavilla Inc. contribution. So it was my intention to take those expenses out of the tourism fund and I just wanted confirmation that you guys were in agreement. Travis stated, we will be leaving it in tourism and we can just do an internal transfer.

Fitterer and Nieves thank Vice Mayor Wurth for all her years of service on the BFAC and the BOMA.

6. Adjourn at 5:12 pm



Matt Fitterer, Chairman



Tonya Travis, Finance Director