



MINUTES
Transportation Advisory Committee (TAC)
Tuesday, January 22nd at 5:30pm
(City Hall Court Room)

Chairman- Alderman Matt Fitterer
Vice-Chairman- Doug Holtz
Secretary- Alderman Kevin Gavigan
Members- Mayor Rick Graham, Terry Love, Shane McNeil, James Golias, PC Rep

Call meeting to order at 5:30pm

- All members present except Alderman Gavigan, and Mayor Graham. Gavigan arrived at 5:35, Graham arrived at 5:35

Approval of minutes

- Holtz moved to approve December 2019 minutes, Second by Love. Approved 5-0

Citizen Comments

- None.

1. 30 Minute presentation by Hytch

- a. Presentation by Hytch representatives Jackie Gomez (Program Deployment Mgr) and Tom Dourghy (Market Development) to discuss their program to Incentivize ridesharing opportunities.
- b. Chairman confirms there is no objections around making a recommendation of this project to the board the TAC will continue to discuss creating a resolution to recommend to BOMA. Hytch representatives will send a copy of the presentation to Terry to include in minutes.

2. MTP

- a. Presentation by Volkert (Brad Thompson)
 - i. Brad discusses the MTP and its updates generally. Brad passes around copies of the draft. The final copy will be sent sometime after.
 - ii. Brad discusses highlights of new draft including;
 - 1. A few projects added, 28 total.
 - 2. Each project has their own summary sheet,
 - 3. Proposed functional classification maps
 - 4. Local connections map is NOT in this new draft.
 - 5. All public comments from prior meeting.
 - iii. Matt reminds committee that this document remains with the PC.
 - iv. Chuck Downham and staff will prepare a resolution in the form of a recommendation to the PC. PC will conduct formal public hearings. As part of this MTP process, the financial analysis of the traffic impact fees has been completed and will be distributed to the TAC and BOMA.

- v. Love asks how many roads were added to this plan from last. Brad responds about 3 or 4.
- vi. Chairman asks Jaime Page to post on the Spring Hill website.

3. Staff Items:

- a. 2018 Sidewalk Program, Update- Missy Stahl. Missy reminds TAC of the 3 approved projects and provides the updated hard copy sheets to TAC. Missy provides an analysis on other staff identified projects that can be accommodated under budget. Missy discusses Six (6) other smaller projects. Missy instructs that Mahlon Moore sidewalks were presented to sidewalk contractor and they were pricey and major modifications are needed.
- b. Chairman makes comments (inaudible)
- c. Missy requests that TAC provide her with which projects to include in the resolution to provide to BOMA.
- d. TAC provides consensus that all projects identified by Missy and staff should be included on the next BOMA agenda. Missy confirms that said Resolution will be drafted and included next month.

4. Annual TAC Report

- a. Chairman makes comments and reminds TAC of our need to rank capital transportation projects according to the Resolution that created the TAC. It's in our charge to provide recommendations on capital items and operational priorities. Chairman confirms there is no objection to this structure. Chairman charges the TAC to provide strategic report and delegates to Terry a section of report regarding the value proposition of a ride-sharing program. For the capital project component, the PC has already done some ranking surveys. Chairman requests that the TAC provide Capital improvement rankings.
- b. Holtz provides comments on the first minutes of TAC and adds support to getting back original TAC commission.

5. STANDING ITEMS

- a. **HWY 31 Widening Plan- Updates**
 - i. Victor provides comments. Resolution will be in front of the BOMA later this evening. The project will take TDOT 8 months to get started.
- b. **BUILD Grant**
 - i. Staff has met significantly with TDOT and FHWA regarding the tight timeline for procuring the grant and getting project started. Must be ready to go to construction and ROW by September 2020. Only path forward will be to work with TDOT, otherwise we will lose the funding. Staff is still working on this issue.

6. Project updates

- a. **Crossing North Bridge Project**
 - i. Chuck provides comments. We have issued an addendum to clarify questions with contractors. We are still on schedule to receive all bids by January 29th. A recommendation to BOMA will be ready to go in February. Staff will also need to prepare a budget amendment for BOMA. We expect the project will be complete before year-end, possibly by Christmas season.
- b. **US-31 Traffic Signal Optimization Study**
 - i. Chuck provides comments. KCI has been engaged to do the work. Data gathering is underway now. Work will be done by March or April. The goal is to set signal timing in April (before school lets out).
- c. **Port Royal Rd / Saturn Parkway Signalization by TDOT**
 - i. Chuck provides comments. The project is still on schedule to let in February. This is Part of a RAZR project. They should be ready to move forward in the near future.

d. Traffic Signal Warrant Request Study – Northfield Lane / US-31

- i. Chuck provides comments. A discussion ensues about the ingress and egress of the library/Northfield. A contractor has been engaged to provide data as it results to this intersection including the east side of the intersection at Rippavilla. Contractor has been engaged to analyze whether we can align the geometry of the intersection (remove the offset) with Rippavilla.

7. Citizen Comment

- a. None.

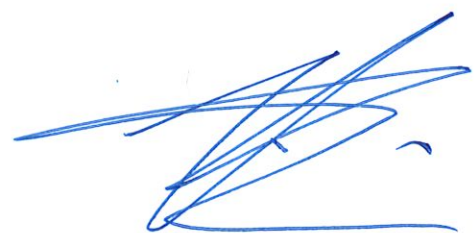
8. Roundtable

- a. Terry – thanks TAC for listening to the different option to mitigate traffic.

9. Adjourn at 5:57pm



Matt Fitterer, Chairman



Kevin Gavigan, Secretary