



CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
BOMA MEETING PACKET
AUGUST 21, 2023
6:00 PM

Board of Mayor and Aldermen:

Jim Hagaman, Mayor
William Pomeroy, Vice Mayor
Matt Fitterer
Kevin Gavigan
Brent Murray
John Canepari
Vincent Fuqua
Trent Linville
Jason Cox

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**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
BOMA MEETING AGENDA
AUGUST 21, 2023
6:00 PM**

Call Regular Meeting to order

Stipulation of members present

Pledge of Allegiance

Invocation, Bill Adams, Pastor, Gospel Light Baptist Church

Approval of the Agenda

Mayor's Comments

Moment of Silence

Presentation of Little League Coach of the Year Proclamation

Attachment: [Hannah Moeller - Proclamation.pdf](#)

City Administrator/Department Head Comments

Citizen Comments

PUBLIC HEARING

1. Ordinance 23-11, to amend Ordinance 19-21, to comply with the new Tennessee Department of Environment and Conservation small MS4 permit.
2. Ordinance 23-12, to amend the Water Quality Buffer zone Policy as set by Ordinance 07-47 and amended by Ordinance 19-22.
3. Ordinance 23-13, to amend Ordinance 18-21 by rezoning approximately 0.452 acres of property known as Maury County Tax Map 02P D 0003.00 from R-1 Residential to C-D-E1 Downtown Edge 1 Sub-District. 308 Beechcroft Road.

A. Citizen comments on Public Hearing Items

VOTING AGENDA

CONSENT ITEMS

1. Financial Reports

Attachment: [Spring Hill Pooled Cash Report - June 2023 - Preliminary.pdf](#)

Attachment: [Spring Hill General Fund by Department - June 2023 - Preliminary.pdf](#)

Attachment: [Spring Hill Executive Summary - Classification Level - June 2023 - Preliminary.pdf](#)

Attachment: [Bank Statement Reconciliation List Updated 8-4-23.pdf](#)

2. BOMA Minutes

Attachment: [Beer Board Minutes 08-07-2023.pdf](#)

Attachment: [BOMA Minutes 08-07-2023.pdf](#)

Attachment: [Joint BOMA PC Work Session Minutes 07-31-2023.pdf](#)

3. Department Reports

Attachment: [Police July.pdf](#)

Attachment: [Library Monthly Activity Report July 2023.pdf](#)

Attachment: [BOMA HR Liability Monthly Report - July 2023.pdf](#)

Attachment: [COURT REVENUE REPORT JUN 2023.pdf](#)

Attachment: [FIRE - July 2023 EOM Report.pdf](#)

Attachment: [BOMA HR Property Claims Monthly Report - July 2023.pdf](#)

Attachment: [BOMA HR WC Monthly Report - July 2023_1_.pdf](#)

Attachment: [BOMA Human Resources Report - July 2023.pdf](#)

Attachment: [Utility Department Staff Report -July 2023.pdf](#)

4. Committee/Commission Minutes and Reports

Attachment: [Historic Commission Minutes July 2023.pdf](#)

Attachment: [July 2023 Minutes.pdf](#)

Attachment: [IDB Minutes 8.8.23.pdf](#)

5. Consider Resolution 23-161, to approve Change Order No. 1 with Hensel Phelps for the Police Department Headquarters construction.

Missy Stahl, CIP Manager

Attachment: [Resolution 23-161 to approve Change Order No. 1 with Hensel Phelps for the PD Headquarters construction.pdf](#)

Attachment: [PDHQ Change order No. 1.pdf](#)

PREVIOUS BUSINESS

1. Consider Second and Final Reading of Ordinance 23-11, to amend Ordinance 19-21, to comply with the new Tennessee Department of Environment and Conservation small MS4 permit.

Tyler Scroggins, Public Works Director, Peter Hughes, Development Director and Cory Hall, Thomas and Hutton

Attachment: [Ordinance 23-11 Amend Storm Water Management Ordinance revised by Cory Hall.pdf](#)

Attachment: [Storm Water Management Ordinance Memo for BOMA 2023-08-07.pdf](#)

2. Consider Second and Final Reading of Ordinance 23-12, to amend the Water Quality Buffer zone Policy as set by Ordinance 07-47 and amended by Ordinance 19-22

Tyler Scroggins, PW Director, Peter Hughes, Development Director and Cory Hall, Thomas & Hutton

Attachment: [Ordinance 23-12 Amend Water Quality Buffer Zone Policy revised by Cory Hall.pdf](#)

Attachment: [Water Quality Buffer Zone Memo 2023-08-07.pdf](#)

3. Consider Second and Final Reading of Ordinance 23-13, to amend Ordinance 18-21 by rezoning approximately 0.452 acres of property known as Maury County Tax Map 02P D 0003.00 from R-1 Residential to C-D-E1 Downtown Edge 1 Sub-District. 308 Beechcroft Road

Peter Hughes, Development Director

Attachment: [ORD 23-13 RZN 1416-2023 R-1 to C-D-E1.pdf](#)

Attachment: [Existing Zoning Map.pdf](#)

Attachment: [proof of mailing.pdf](#)

Attachment: [Published Notice Form 378 Beechcroft RZN .pdf](#)

Attachment: [Vicinity Map.pdf](#)

Attachment: [who we sent letters to pdf.pdf](#)

NEW BUSINESS

1. Consider Resolution 23-162, to award the contract for Buckner Lane north segment widening.

Missy Stahl, CIP Manager

Attachment: [Resolution 23-162 to authorize to enter into a contract with Jones Brothers for Buckner Ln North Widening Project construction.pdf](#)

Attachment: [Buckner Ln North widening contract memo.pdf](#)

Attachment: [KimleyHorn recommendation letter.pdf](#)

Attachment: [Buckner Ln North contract.pdf](#)

2. Consider Resolution 23-163, to approve Timberline Warehouse request to conduct Sunday Construction Activity.

Peter Hughes, Development Director

Attachment: [Resolutions 22-163 To authorize extension of Construction Hours for Tiberline Drivew Warehouses.pdf](#)

Attachment: [22-019K Griffin Sunday Working Hour Request 080723.pdf](#)

3. Consider Resolution, 23-164, to adopt an updated compensation plan for employees of the City of Spring Hill.

Richard Stokes, HR Director

Attachment: [Resolution - ClassComp2023 Update.pdf](#)

Attachment: [Memo for Classification and Compensation Modifications.pdf](#)

Attachment: [Authorized Position Strength updated.pdf](#)

Attachment: [Modified Police Pay Scale.pdf](#)

4. Consider Resolution 23-165, to approve carryover of outstanding purchase orders for FY 2023-2024.

Debra Dutcher, Finance Director

Attachment: [Resolution 23-165 to approve carry over of purchase orders 8-21-23.pdf](#)

Attachment: [Amendment to Rollover FY23 open purchase orders 8-21-23 .pdf](#)

5. Consider First Reading of Ordinance 23-14, an ordinance to amend ordinance 18-21. to rezone 21.12 acres from Ag to R2, R3, and PR on Hurt Road.

Peter Hughes, Development Director (Deferred on 08-07-2023)

Attachment: [ORD 23-14 RZN 1356-2023 AG to R2 R3 PR.pdf](#)

Attachment: [Planning Commission Resolution.pdf](#)

Attachment: [Public Notification Letter.pdf](#)

Attachment: [RZN 1356-2023 Hurt Road Rezoning.pdf](#)

Attachment: [2023-06-30 Mailer Affidavit.pdf](#)

Attachment: [2023-02-27 JMB Hurt Road Rezoning Concept Plans.pdf](#)

WORK SESSION/DISCUSSION

1. Discussion - Water and Sewer Update

2. Discussion-In-house Commercial Building Plan Review

3. Discussion-Fire Belle

Graig Temple, Fire Chief

Acknowledgements

Adjourn

Agenda Notes

Attachment: [BOMA AGENDA NOTES 08-21-2023 v2.pdf](#)

City of Spring Hill, Tennessee Proclamation

Whereas, the City of Spring Hill takes great pride in recognizing outstanding individuals who contribute to the betterment of our community; and

Whereas, we have the distinct honor of celebrating the achievements and dedication of one such exceptional individual, Hannah Moeller; and

Whereas, at the youthful age of 27, Hannah Moeller has demonstrated an unwavering commitment to her community, serving as a dedicated Spring Hill Chamber of Commerce ambassador and Spring Hill Little League Challenger Coach; and

Whereas, Hannah's infectious positivity and radiant smile have the remarkable ability to brighten any room she enters, leaving an indelible mark on the hearts of all those she encounters; and

Whereas, her deep-seated passion for spreading love and goodwill is evident in her numerous contributions, from selflessly aiding others to volunteering with children, showcasing her boundless dedication to investing time and resources into the betterment of those around her; and

Whereas, in addition to her commendable community involvement, Hannah's dedication to coaching special needs baseball in Spring Hill exemplifies her resilience and fierce spirit, proving that a strong heart can guide both her competitive nature and her desire to uplift others; and

Whereas, Hannah Moeller's unwavering dedication, resilience, and authenticity have proven her to be an exceptional advocate for positive change, demonstrating that a single individual can inspire laughter, positivity, and joy that resonates far beyond the confines of Spring Hill; and

Whereas, Hannah Moeller was recently declared "Little League International 2023 Coach of the Year" and was celebrated by throwing out the first pitch at the 2023 Little League World Series in Williamsport, Pennsylvania.

Now, therefore, I, Jim Hagaman, Mayor of the City of Spring Hill, do hereby proclaim, celebrate and honor Hannah Moeller for her outstanding contributions to our community, her exemplary leadership as a little league coach, and her unwavering dedication to spreading love, goodwill, and positivity to all those fortunate enough to cross her path.

In witness whereof, I have hereunto set my hand and caused the official seal of the City of Spring Hill to be affixed on this 21st day of August, in the year 2023.

Mayor Jim Hagaman
City of Spring Hill

Date



My Pooled Cash Report

Spring Hill, TN
For the Period Ending 6/30/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
110-11225	Claim On Cash - General Fund - 110	45,346,006.98	0.00	45,346,006.98	
114-11225	Claim On Cash - Payroll Fund - 114	0.00	0.00	0.00	
116-11225	Claim On Cash - Flex Spend Fund - 116	0.00	0.00	0.00	
121-11225	Claim On Cash - State Street Aid Fund - 121	2,109,111.38	0.00	2,109,111.38	
122-11225	Claim On Cash - ECitations Fund - 122	11,919.22	0.00	11,919.22	
124-11225	Claim On Cash - Impact Fees Fund - 124	8,883,881.60	0.00	8,883,881.60	
125-11225	Claim On Cash - Adequate Facilities Fund - 125	5,498,558.29	0.00	5,498,558.29	
140-11225	Claim On Cash - Tourism Fund - 140	377,607.00	0.00	377,607.00	
210-11225	Claim On Cash - Sanitation Fund - 210	(23.38)	0.00	(23.38)	
311-11225	Claim On Cash - 18-75 Fund - 311	18,435,273.34	0.00	18,435,273.34	
313-11225	Claim On Cash - Capital Fund - 313	716,669.39	0.00	716,669.39	
410-11225	Claim On Cash - Water & Sewer Fund - 410	29,486,363.45	0.00	29,486,363.45	
412-11225	Claim On Cash - ARPA Fund - 412	0.00	0.00	0.00	
413-11225	Claim On Cash - Water Devel Fund - 413	8,445,619.07	0.00	8,445,619.07	
414-11225	Claim On Cash - Sewer Devel Fund - 414	17,310,667.80	0.00	17,310,667.80	
416-11225	Claim On Cash - Storm Water Fund - 416	2,025,365.18	0.00	2,025,365.18	
611-11225	Claim On Cash - Library Fund - 611	112,246.41	0.00	112,246.41	
612-11225	Claim On Cash - INACTIVE	0.00	0.00	0.00	
619-11225	Claim On Cash - Drug Fund - 619	191,334.00	0.00	191,334.00	
800-11225	Claim On Cash - Fixed Assets Fund 800	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>138,950,599.73</u>	<u>0.00</u>	<u>138,950,599.73</u>	
CASH IN BANK					
Cash in Bank					
999-11200	Cash In Bank	138,950,599.73	0.00	138,950,599.73	
TOTAL: Cash in Bank		<u>138,950,599.73</u>	<u>0.00</u>	<u>138,950,599.73</u>	
TOTAL CASH IN BANK		<u>138,950,599.73</u>	<u>0.00</u>	<u>138,950,599.73</u>	
DUE TO OTHER FUNDS					
999-23905	Due To Other Funds	138,950,599.73	0.00	138,950,599.73	
TOTAL DUE TO OTHER FUNDS		<u>138,950,599.73</u>	<u>0.00</u>	<u>138,950,599.73</u>	
Claim on Cash	138,950,599.73	Claim on Cash	138,950,599.73	Cash in Bank	138,950,599.73
Cash in Bank	138,950,599.73	Due To Other Funds	138,950,599.73	Due To Other Funds	138,950,599.73
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
110-21130	Accounts Payable Pending - Fund 110	2,080,798.84	0.00	2,080,798.84	
114-21130	Accounts Payable Pending - Fund 114	0.00	0.00	0.00	
116-21130	Accounts Payable Pending - Fund 116	0.00	0.00	0.00	
121-21130	Accounts Payable Pending - Fund 121	813,017.56	0.00	813,017.56	
122-21130	Accounts Payable Pending - Fund 122	0.00	0.00	0.00	
124-21130	Accounts Payable Pending - Fund 124	20,090.00	0.00	20,090.00	
125-21130	Accounts Payable Pending - Fund 125	2,097.55	0.00	2,097.55	
140-21130	Accounts Payable Pending - Fund 140	0.00	0.00	0.00	
210-21130	Accounts Payable Pending - Fund 210	22,918.52	0.00	22,918.52	
311-21130	Accounts Payable Pending - Fund 311	879,325.44	0.00	879,325.44	
313-21130	Accounts Payable Pending - Fund 313	835.00	0.00	835.00	
410-21130	Accounts Payable Pending - Fund 410	483,965.31	0.00	483,965.31	
412-21130	Accounts Payable Pending - Fund 412	0.00	0.00	0.00	
413-21130	Accounts Payable Pending - Fund 413	0.00	0.00	0.00	
414-21130	Accounts Payable Pending - Fund 414	0.00	0.00	0.00	
416-21130	Accounts Payable Pending - Fund 416	34,033.03	0.00	34,033.03	
611-21130	Accounts Payable Pending - Fund 611	1,471.44	0.00	1,471.44	
612-21130	Accounts Payable Pending - Fund 612	0.00	0.00	0.00	
619-21130	Accounts Payable Pending - Fund 619	118.97	0.00	118.97	
800-21130	Accounts Payable Pending - Fund 800	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>4,338,671.66</u>	<u>0.00</u>	<u>4,338,671.66</u>	
DUE FROM OTHER FUNDS					
999-13768	Due From Other Funds - Fund 114	0.00	0.00	0.00	
999-13769	Due From Other Funds - Fund 116	0.00	0.00	0.00	
999-13771	Due From Other Funds - Fund 110	(2,080,798.84)	0.00	(2,080,798.84)	
999-13772	Due From Other Funds - Fund 121	(813,017.56)	0.00	(813,017.56)	
999-13773	Due From Other Funds - Fund 122	0.00	0.00	0.00	
999-13774	Due From Other Funds - Fund 124	(20,090.00)	0.00	(20,090.00)	
999-13775	Due From Other Funds - Fund 125	(2,097.55)	0.00	(2,097.55)	
999-13776	Due From Other Funds - Fund 140	0.00	0.00	0.00	
999-13777	Due From Other Funds - Fund 150	0.00	0.00	0.00	
999-13778	Due From Other Funds - Fund 210	(22,918.52)	0.00	(22,918.52)	
999-13779	Due From Other Funds - Fund 311	(879,325.44)	0.00	(879,325.44)	
999-13780	Due From Other Funds - Fund 313	(835.00)	0.00	(835.00)	
999-13781	Due From Other Funds - Fund 410	(483,965.31)	0.00	(483,965.31)	
999-13782	Due From Other Funds - Fund 412	0.00	0.00	0.00	
999-13783	Due From Other Funds - Fund 413	0.00	0.00	0.00	
999-13784	Due From Other Funds - Fund 414	0.00	0.00	0.00	
999-13785	Due From Other Funds - Fund 416	(34,033.03)	0.00	(34,033.03)	
999-13786	Due From Other Funds - Fund 611	(1,471.44)	0.00	(1,471.44)	
999-13787	Due From Other Funds - Fund 612	0.00	0.00	0.00	
999-13788	Due From Other Funds - Fund 619	(118.97)	0.00	(118.97)	
999-13789	Due From Other Funds - Fund 800	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>(4,338,671.66)</u>	<u>0.00</u>	<u>(4,338,671.66)</u>	
ACCOUNTS PAYABLE					
999-21130	Accounts Payable	4,338,671.66	0.00	4,338,671.66	
TOTAL ACCOUNTS PAYABLE		<u>4,338,671.66</u>	<u>0.00</u>	<u>4,338,671.66</u>	
AP Pending	4,338,671.66	AP Pending	4,338,671.66	Due From Other Funds	4,338,671.66
Due From Other Funds	4,338,671.66	Accounts Payable	4,338,671.66	Accounts Payable	4,338,671.66
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>



Spring Hill, TN

Spring Hill General Fund by Department Report Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
30000 - Revenue	0.00	0.00	0.00	135,606.29	-135,606.29	0.00 %
41100 - Legislation	14446906.35	10,219,582.35	0.00	7,515,254.73	2,704,327.62	73.54 %
41200 - Judicial	49838.40	42,723.47	0.00	30,960.47	11,763.00	72.47 %
41300 - Administration	1612770.07	1,426,669.95	0.00	1,079,509.09	347,160.86	75.67 %
41500 - Finance	1482736.63	1,234,045.74	0.00	939,594.17	294,451.57	76.14 %
41640 - Information Technology	1929581.47	2,222,183.25	0.00	1,136,881.70	1,085,301.55	51.16 %
41650 - Human Resources	585506.56	599,334.56	0.00	418,631.26	180,703.30	69.85 %
41800 - Facilities:	727221.33	795,053.14	0.00	377,247.01	417,806.13	47.45 %
42100 - Police	10130619.76	10,512,018.81	0.00	8,740,442.72	1,771,576.09	83.15 %
42200 - Fire	10053812.03	11,317,244.33	0.00	8,291,713.89	3,025,530.44	73.27 %
43000 - Public Works	8082732.75	11,103,285.32	0.00	7,324,567.38	3,778,717.94	65.97 %
44400 - Parks & Recreation	88500.00	114,490.00	0.00	55,626.88	58,863.12	48.59 %
44700 - Parks Maintenance	1670881.22	4,131,529.00	0.00	864,530.55	3,266,998.45	20.93 %
44800 - Library	1396215.45	1,155,362.56	0.00	1,143,579.77	11,782.79	98.98 %
46000 - Development	2808777.38	2,810,459.37	0.00	1,844,603.78	965,855.59	65.63 %
47000 - Economic Development	0.00	0.00	0.00	25,000.00	-25,000.00	0.00 %
Report Total:	55,066,099.40	57,683,981.85	0.00	39,923,749.69	17,760,232.16	69.21 %

Spring Hill General Fund by Department Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
110 - GENERAL FUND	55,066,099.40	57,683,981.85	0.00	39,923,749.69	17,760,232.16	69.21 %
Report Total:	55,066,099.40	57,683,981.85	0.00	39,923,749.69	17,760,232.16	69.21 %



Spring Hill, TN

Spring Hill Executive Summary Classification Level Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Classification	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 110 - GENERAL FUND						
Division: 30000 - Revenues						
56 - Debt Service	0.00	0.00	0.00	15.00	-15.00	0.00 %
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	135,591.29	-135,591.29	0.00 %
Division: 30000 - Revenues Total:	0.00	0.00	0.00	135,606.29	-135,606.29	0.00 %
Division: 41100 - Legislation						
51 - Personal Services	192,279.75	208,779.75	0.00	203,715.80	5,063.95	97.57 %
52 - Contractual Services	546,875.00	589,000.00	0.00	384,780.80	204,219.20	65.33 %
53 - Supplies	2,600.00	2,600.00	0.00	2,512.79	87.21	96.65 %
55 - Fixed Charges	80,000.00	80,000.00	0.00	21,663.58	58,336.42	27.08 %
57 - Grants, Contributions, Indemnities, and Other	13,608,151.60	9,322,202.60	0.00	6,902,282.76	2,419,919.84	74.04 %
59 - Capital Outlay	17,000.00	17,000.00	0.00	299.00	16,701.00	1.76 %
Division: 41100 - Legislation Total:	14,446,906.35	10,219,582.35	0.00	7,515,254.73	2,704,327.62	73.54 %
Division: 41200 - Judicial						
51 - Personal Services	37,503.40	30,388.47	0.00	29,185.64	1,202.83	96.04 %
52 - Contractual Services	11,220.00	11,220.00	0.00	1,256.31	9,963.69	11.20 %
53 - Supplies	715.00	715.00	0.00	153.41	561.59	21.46 %
55 - Fixed Charges	400.00	400.00	0.00	265.11	134.89	66.28 %
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	100.00	-100.00	0.00 %
Division: 41200 - Judicial Total:	49,838.40	42,723.47	0.00	30,960.47	11,763.00	72.47 %
Division: 41310 - Administration						
51 - Personal Services	0.00	737,000.00	0.00	195,817.15	541,182.85	26.57 %
52 - Contractual Services	108,549.00	108,549.00	0.00	60,478.34	48,070.66	55.72 %
53 - Supplies	132,736.00	93,736.00	0.00	64,624.55	29,111.45	68.94 %
55 - Fixed Charges	5,000.00	5,000.00	0.00	4,819.72	180.28	96.39 %
57 - Grants, Contributions, Indemnities, and Other	152,412.17	4,117.05	0.00	1,429.38	2,687.67	34.72 %
59 - Capital Outlay	2,300.00	45,300.00	0.00	8,000.00	37,300.00	17.66 %
Division: 41310 - Administration Total:	400,997.17	993,702.05	0.00	335,169.14	658,532.91	33.73 %
Division: 41320 - Communications						
51 - Personal Services	1,201,772.90	415,131.90	0.00	740,438.16	-325,306.26	178.36 %
52 - Contractual Services	10,000.00	7,000.00	0.00	1,279.84	5,720.16	18.28 %
53 - Supplies	0.00	7,836.00	0.00	116.97	7,719.03	1.49 %
59 - Capital Outlay	0.00	3,000.00	0.00	2,504.98	495.02	83.50 %
Division: 41320 - Communications Total:	1,211,772.90	432,967.90	0.00	744,339.95	-311,372.05	171.92 %
Division: 41500 - Finance						
51 - Personal Services	854,965.84	886,783.84	0.00	752,848.43	133,935.41	84.90 %
52 - Contractual Services	234,997.90	261,442.86	0.00	165,464.66	95,978.20	63.29 %
53 - Supplies	65,982.00	67,679.04	0.00	14,169.28	53,509.76	20.94 %
55 - Fixed Charges	2,640.00	6,140.00	0.00	3,694.55	2,445.45	60.17 %
56 - Debt Service	0.00	12,000.00	0.00	3,417.25	8,582.75	28.48 %
57 - Grants, Contributions, Indemnities, and Other	324,150.89	0.00	0.00	0.00	0.00	0.00 %
Division: 41500 - Finance Total:	1,482,736.63	1,234,045.74	0.00	939,594.17	294,451.57	76.14 %
Division: 41641 - Information Technology						
51 - Personal Services	394,529.47	326,961.00	0.00	119,268.06	207,692.94	36.48 %
52 - Contractual Services	836,306.00	872,462.00	0.00	621,962.29	250,499.71	71.29 %
53 - Supplies	171,734.00	357,667.00	0.00	204,805.21	152,861.79	57.26 %
55 - Fixed Charges	7,516.00	7,516.00	0.00	3,915.85	3,600.15	52.10 %
57 - Grants, Contributions, Indemnities, and Other	10,669.00	0.00	0.00	0.00	0.00	0.00 %
59 - Capital Outlay	200,000.00	275,109.00	0.00	9,789.41	265,319.59	3.56 %
Division: 41641 - Information Technology Total:	1,620,754.47	1,839,715.00	0.00	959,740.82	879,974.18	52.17 %

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Classification	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Division: 41642 - GIS						
51 - Personal Services	250,577.00	170,577.00	0.00	104,149.40	66,427.60	61.06 %
52 - Contractual Services	5,050.00	158,691.25	0.00	32,703.00	125,988.25	20.61 %
53 - Supplies	53,200.00	53,200.00	0.00	40,030.77	13,169.23	75.25 %
55 - Fixed Charges	0.00	0.00	0.00	257.71	-257.71	0.00 %
Division: 41642 - GIS Total:	308,827.00	382,468.25	0.00	177,140.88	205,327.37	46.32 %
Division: 41650 - Human Resources						
51 - Personal Services	530,959.56	544,287.56	0.00	365,172.93	179,114.63	67.09 %
52 - Contractual Services	48,937.00	49,437.00	0.00	50,983.78	-1,546.78	103.13 %
53 - Supplies	4,590.00	4,590.00	0.00	1,896.83	2,693.17	41.33 %
55 - Fixed Charges	1,020.00	1,020.00	0.00	577.72	442.28	56.64 %
Division: 41650 - Human Resources Total:	585,506.56	599,334.56	0.00	418,631.26	180,703.30	69.85 %
Division: 41800 - Facilities						
51 - Personal Services	285,120.28	289,384.28	0.00	227,111.59	62,272.69	78.48 %
52 - Contractual Services	137,100.00	150,676.00	0.00	97,457.50	53,218.50	64.68 %
53 - Supplies	26,100.00	58,600.00	0.00	23,683.21	34,916.79	40.42 %
55 - Fixed Charges	7,000.00	7,000.00	0.00	10,664.27	-3,664.27	152.35 %
57 - Grants, Contributions, Indemnities, and Other	4,117.05	4,117.05	0.00	839.43	3,277.62	20.39 %
59 - Capital Outlay	267,784.00	285,275.81	0.00	17,491.01	267,784.80	6.13 %
Division: 41800 - Facilities Total:	727,221.33	795,053.14	0.00	377,247.01	417,806.13	47.45 %
Division: 42100 - Police						
51 - Personal Services	6,706,399.20	6,739,399.20	0.00	6,204,582.93	534,816.27	92.06 %
52 - Contractual Services	605,325.00	671,097.00	0.00	470,769.56	200,327.44	70.15 %
53 - Supplies	956,562.00	1,040,619.92	0.00	703,232.88	337,387.04	67.58 %
55 - Fixed Charges	323,950.00	323,950.00	0.00	376,008.86	-52,058.86	116.07 %
57 - Grants, Contributions, Indemnities, and Other	446,178.06	169,682.19	0.00	49,908.89	119,773.30	29.41 %
59 - Capital Outlay	703,492.00	1,148,557.00	0.00	556,538.76	592,018.24	48.46 %
Division: 42100 - Police Total:	9,741,906.26	10,093,305.31	0.00	8,361,041.88	1,732,263.43	82.84 %
Division: 42130 - Highway Safety Grant						
51 - Personal Services	13,213.50	13,213.50	0.00	1,086.04	12,127.46	8.22 %
53 - Supplies	11,500.00	11,500.00	0.00	12,132.00	-632.00	105.50 %
Division: 42130 - Highway Safety Grant Total:	24,713.50	24,713.50	0.00	13,218.04	11,495.46	53.49 %
Division: 42150 - Dispatch						
52 - Contractual Services	364,000.00	394,000.00	0.00	366,182.80	27,817.20	92.94 %
Division: 42150 - Dispatch Total:	364,000.00	394,000.00	0.00	366,182.80	27,817.20	92.94 %
Division: 42200 - Fire						
51 - Personal Services	6,300,391.96	7,040,715.08	0.00	6,495,457.69	545,257.39	92.26 %
52 - Contractual Services	455,423.80	675,310.20	0.00	407,643.54	267,666.66	60.36 %
53 - Supplies	491,486.00	406,119.54	0.00	324,804.40	81,315.14	79.98 %
55 - Fixed Charges	120,000.00	120,000.00	0.00	144,633.39	-24,633.39	120.53 %
56 - Debt Service	255,000.00	433,118.90	0.00	433,118.90	0.00	100.00 %
57 - Grants, Contributions, Indemnities, and Other	168,240.27	41,170.55	0.00	4,463.70	36,706.85	10.84 %
59 - Capital Outlay	2,263,270.00	2,600,810.06	0.00	481,592.27	2,119,217.79	18.52 %
Division: 42200 - Fire Total:	10,053,812.03	11,317,244.33	0.00	8,291,713.89	3,025,530.44	73.27 %
Division: 43100 - Public Works Administration						
51 - Personal Services	364,444.75	439,522.75	0.00	446,818.41	-7,295.66	101.66 %
52 - Contractual Services	11,220.00	16,220.00	0.00	11,085.59	5,134.41	68.35 %
53 - Supplies	9,500.00	14,600.00	0.00	3,918.26	10,681.74	26.84 %
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	251.68	-251.68	0.00 %
Division: 43100 - Public Works Administration Total:	385,164.75	470,342.75	0.00	462,073.94	8,268.81	98.24 %
Division: 43110 - Streets						
51 - Personal Services	645,312.13	1,595,535.42	0.00	1,135,801.60	459,733.82	71.19 %
52 - Contractual Services	4,932,266.00	5,582,402.36	0.00	4,378,922.77	1,203,479.59	78.44 %
53 - Supplies	218,965.00	243,465.00	0.00	141,797.20	101,667.80	58.24 %
54 - Building and Construction Materials	87,000.00	137,073.00	0.00	110,726.80	26,346.20	80.78 %
55 - Fixed Charges	105,000.00	105,000.00	0.00	83,820.70	21,179.30	79.83 %

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57 - Grants, Contributions, Indemnities, and Other	404,769.11	88,341.10	0.00	16,684.98	71,656.12	18.89 %
59 - Capital Outlay	220,000.00	1,356,464.22	0.00	501,616.68	854,847.54	36.98 %
Division: 43110 - Streets Total:	6,613,312.24	9,108,281.10	0.00	6,369,370.73	2,738,910.37	69.93 %
Division: 43120 - Traffic						
52 - Contractual Services	775,000.00	960,000.00	0.00	199,159.50	760,840.50	20.75 %
53 - Supplies	15,000.00	15,000.00	0.00	5,656.29	9,343.71	37.71 %
54 - Building and Construction Materials	5,000.00	5,000.00	0.00	2,398.52	2,601.48	47.97 %
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	72.10	-72.10	0.00 %
Division: 43120 - Traffic Total:	795,000.00	980,000.00	0.00	207,286.41	772,713.59	21.15 %
Division: 43170 - Fleet						
51 - Personal Services	54,585.76	229,991.47	0.00	224,032.63	5,958.84	97.41 %
52 - Contractual Services	189,170.00	109,170.00	0.00	15,711.99	93,458.01	14.39 %
53 - Supplies	39,500.00	199,500.00	0.00	72,278.34	127,221.66	36.23 %
55 - Fixed Charges	6,000.00	6,000.00	0.00	4,750.69	1,249.31	79.18 %
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	-30,937.35	30,937.35	0.00 %
Division: 43170 - Fleet Total:	289,255.76	544,661.47	0.00	285,836.30	258,825.17	52.48 %
Division: 44400 - Parks & Recreation						
52 - Contractual Services	0.00	0.00	0.00	27.64	-27.64	0.00 %
53 - Supplies	0.00	0.00	0.00	1,483.40	-1,483.40	0.00 %
Division: 44400 - Parks & Recreation Total:	0.00	0.00	0.00	1,511.04	-1,511.04	0.00 %
Division: 44420 - Senior Center						
51 - Personal Services	0.00	25,990.00	0.00	7,543.83	18,446.17	29.03 %
52 - Contractual Services	31,500.00	24,500.00	0.00	13,788.36	10,711.64	56.28 %
53 - Supplies	56,000.00	56,000.00	0.00	26,259.31	29,740.69	46.89 %
55 - Fixed Charges	1,000.00	8,000.00	0.00	6,480.08	1,519.92	81.00 %
56 - Debt Service	0.00	0.00	0.00	44.26	-44.26	0.00 %
Division: 44420 - Senior Center Total:	88,500.00	114,490.00	0.00	54,115.84	60,374.16	47.27 %
Division: 44700 - Parks Maintenance						
51 - Personal Services	507,923.39	587,722.39	0.00	498,616.28	89,106.11	84.84 %
52 - Contractual Services	340,750.00	350,512.03	0.00	181,057.02	169,455.01	51.66 %
53 - Supplies	78,080.00	106,466.00	0.00	52,904.98	53,561.02	49.69 %
55 - Fixed Charges	19,250.00	19,250.00	0.00	17,762.03	1,487.97	92.27 %
57 - Grants, Contributions, Indemnities, and Other	106,268.83	23,234.11	0.00	17,384.87	5,849.24	74.82 %
59 - Capital Outlay	618,609.00	3,044,344.47	0.00	96,805.37	2,947,539.10	3.18 %
Division: 44700 - Parks Maintenance Total:	1,670,881.22	4,131,529.00	0.00	864,530.55	3,266,998.45	20.93 %
Division: 44800 - Library						
51 - Personal Services	748,952.56	812,250.56	0.00	821,660.04	-9,409.48	101.16 %
52 - Contractual Services	104,615.00	114,703.00	0.00	111,111.13	3,591.87	96.87 %
53 - Supplies	112,122.00	121,824.00	0.00	116,922.84	4,901.16	95.98 %
55 - Fixed Charges	5,775.00	5,775.00	0.00	9,131.68	-3,356.68	158.12 %
57 - Grants, Contributions, Indemnities, and Other	324,150.89	0.00	0.00	0.00	0.00	0.00 %
59 - Capital Outlay	100,600.00	100,810.00	0.00	84,754.08	16,055.92	84.07 %
Division: 44800 - Library Total:	1,396,215.45	1,155,362.56	0.00	1,143,579.77	11,782.79	98.98 %
Division: 46100 - Planning						
51 - Personal Services	486,616.93	606,286.93	0.00	401,557.07	204,729.86	66.23 %
52 - Contractual Services	60,166.00	225,305.03	0.00	32,759.17	192,545.86	14.54 %
53 - Supplies	26,250.00	19,650.00	0.00	7,888.73	11,761.27	40.15 %
55 - Fixed Charges	12,000.00	18,460.97	0.00	8,427.70	10,033.27	45.65 %
57 - Grants, Contributions, Indemnities, and Other	330,662.12	8,234.11	0.00	175.52	8,058.59	2.13 %
59 - Capital Outlay	62,000.00	114,700.00	0.00	33,572.00	81,128.00	29.27 %
Division: 46100 - Planning Total:	977,695.05	992,637.04	0.00	484,380.19	508,256.85	48.80 %
Division: 46200 - Codes						
51 - Personal Services	660,044.72	660,044.72	0.00	591,993.12	68,051.60	89.69 %
52 - Contractual Services	124,812.00	124,812.00	0.00	15,712.89	109,099.11	12.59 %
53 - Supplies	31,490.00	31,490.00	0.00	13,158.43	18,331.57	41.79 %
55 - Fixed Charges	91,000.00	91,000.00	0.00	81,004.03	9,995.97	89.02 %

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57 - Grants, Contributions, Indemnities, and Other	25,611.16	12,351.16	0.00	430.57	11,920.59	3.49 %
Division: 46200 - Codes Total:	932,957.88	919,697.88	0.00	702,299.04	217,398.84	76.36 %
Division: 46300 - Engineering						
51 - Personal Services	766,274.45	731,363.94	0.00	581,810.62	149,553.32	79.55 %
52 - Contractual Services	8,650.00	43,667.36	0.00	27,128.05	16,539.31	62.12 %
53 - Supplies	43,200.00	41,399.67	0.00	7,419.14	33,980.53	17.92 %
55 - Fixed Charges	0.00	0.00	0.00	8,564.93	-8,564.93	0.00 %
57 - Grants, Contributions, Indemnities, and Other	0.00	1,693.48	0.00	1,693.48	0.00	100.00 %
59 - Capital Outlay	80,000.00	80,000.00	0.00	31,308.33	48,691.67	39.14 %
Division: 46300 - Engineering Total:	898,124.45	898,124.45	0.00	657,924.55	240,199.90	73.26 %
Division: 47230 - Industrial Development Board						
52 - Contractual Services	0.00	0.00	0.00	25,000.00	-25,000.00	0.00 %
Division: 47230 - Industrial Development Board Total:	0.00	0.00	0.00	25,000.00	-25,000.00	0.00 %
Fund: 110 - GENERAL FUND Total:	55,066,099.40	57,683,981.85	0.00	39,923,749.69	17,760,232.16	69.21 %
Fund: 121 - STATE STREET AID FUND						
Division: 43190 - State Street Aid						
52 - Contractual Services	2,100,823.20	3,149,879.98	0.00	2,251,105.21	898,774.77	71.47 %
56 - Debt Service	396,963.60	233,281.69	0.00	237,427.36	-4,145.67	101.78 %
59 - Capital Outlay	0.00	130,000.00	0.00	130,000.00	0.00	100.00 %
Division: 43190 - State Street Aid Total:	2,497,786.80	3,513,161.67	0.00	2,618,532.57	894,629.10	74.53 %
Fund: 121 - STATE STREET AID FUND Total:	2,497,786.80	3,513,161.67	0.00	2,618,532.57	894,629.10	74.53 %
Fund: 124 - IMPACT FEES FUND						
Division: 43110 - Streets						
57 - Grants, Contributions, Indemnities, and Other	600,000.00	2,700,000.00	0.00	2,747,380.00	-47,380.00	101.75 %
59 - Capital Outlay	382,707.00	1,610,398.79	0.00	20,090.02	1,590,308.77	1.25 %
Division: 43110 - Streets Total:	982,707.00	4,310,398.79	0.00	2,767,470.02	1,542,928.77	64.20 %
Fund: 124 - IMPACT FEES FUND Total:	982,707.00	4,310,398.79	0.00	2,767,470.02	1,542,928.77	64.20 %
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX						
Division: 46050 - Adequate Facilities						
52 - Contractual Services	914,433.00	59,616.00	0.00	43,614.16	16,001.84	73.16 %
56 - Debt Service	739,100.00	739,869.40	0.00	739,869.87	-0.47	100.00 %
57 - Grants, Contributions, Indemnities, and Other	1,064,000.00	1,064,000.00	0.00	54,397.91	1,009,602.09	5.11 %
59 - Capital Outlay	81,000.00	1,785,586.98	0.00	92.50	1,785,494.48	0.01 %
Division: 46050 - Adequate Facilities Total:	2,798,533.00	3,649,072.38	0.00	837,974.44	2,811,097.94	22.96 %
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX Total:	2,798,533.00	3,649,072.38	0.00	837,974.44	2,811,097.94	22.96 %
Fund: 140 - TOURISM FUND						
Division: 47210 - Tourism						
52 - Contractual Services	157,500.00	185,000.00	0.00	142,935.79	42,064.21	77.26 %
55 - Fixed Charges	0.00	0.00	0.00	5,394.91	-5,394.91	0.00 %
59 - Capital Outlay	50,000.00	80,000.00	0.00	70,000.00	10,000.00	87.50 %
Division: 47210 - Tourism Total:	207,500.00	265,000.00	0.00	218,330.70	46,669.30	82.39 %
Fund: 140 - TOURISM FUND Total:	207,500.00	265,000.00	0.00	218,330.70	46,669.30	82.39 %
Fund: 210 - SANITATION FUND						
Division: 43200 - Sanitation						
51 - Personal Services	368,013.56	369,013.56	0.00	352,862.39	16,151.17	95.62 %
52 - Contractual Services	3,456,641.00	3,487,593.50	0.00	3,429,692.01	57,901.49	98.34 %
53 - Supplies	63,525.00	65,525.00	0.00	46,930.42	18,594.58	71.62 %
55 - Fixed Charges	0.00	0.00	0.00	16,937.33	-16,937.33	0.00 %
56 - Debt Service	0.00	0.00	0.00	641.45	-641.45	0.00 %
57 - Grants, Contributions, Indemnities, and Other	41,170.55	41,170.55	0.00	4,912.04	36,258.51	11.93 %
Division: 43200 - Sanitation Total:	3,929,350.11	3,963,302.61	0.00	3,851,975.64	111,326.97	97.19 %
Fund: 210 - SANITATION FUND Total:	3,929,350.11	3,963,302.61	0.00	3,851,975.64	111,326.97	97.19 %

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Fund: 311 - 18-75 CAPITAL PROJECTS FUND						
Division: 30000 - Revenues						
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	12,933,983.63	-12,933,983.63	0.00 %
Division: 30000 - Revenues Total:	0.00	0.00	0.00	12,933,983.63	-12,933,983.63	0.00 %
Division: 43110 - Streets						
52 - Contractual Services	0.00	502,228.54	0.00	0.00	502,228.54	0.00 %
Division: 43110 - Streets Total:	0.00	502,228.54	0.00	0.00	502,228.54	0.00 %
Division: 48001 - Police HQ						
57 - Grants, Contributions, Indemnities, and Other	1,400,000.00	0.00	0.00	0.00	0.00	0.00 %
59 - Capital Outlay	11,828,483.00	6,052,683.00	0.00	2,100,521.84	3,952,161.16	34.70 %
Division: 48001 - Police HQ Total:	13,228,483.00	6,052,683.00	0.00	2,100,521.84	3,952,161.16	34.70 %
Division: 48002 - Buckner Lane						
59 - Capital Outlay	17,665,000.00	8,595,212.00	0.00	744,285.27	7,850,926.73	8.66 %
Division: 48002 - Buckner Lane Total:	17,665,000.00	8,595,212.00	0.00	744,285.27	7,850,926.73	8.66 %
Division: 48003 - I-65 L1C1 & L1C2						
59 - Capital Outlay	9,442,834.00	14,105,468.57	0.00	4,717,329.36	9,388,139.21	33.44 %
Division: 48003 - I-65 L1C1 & L1C2 Total:	9,442,834.00	14,105,468.57	0.00	4,717,329.36	9,388,139.21	33.44 %
Division: 48004 - Buckner Ln North						
59 - Capital Outlay	0.00	227,760.00	0.00	71,106.34	156,653.66	31.22 %
Division: 48004 - Buckner Ln North Total:	0.00	227,760.00	0.00	71,106.34	156,653.66	31.22 %
Division: 48005 - Harvey Park Greenway						
59 - Capital Outlay	2,048,000.00	2,139,260.00	0.00	160,620.47	1,978,639.53	7.51 %
Division: 48005 - Harvey Park Greenway Total:	2,048,000.00	2,139,260.00	0.00	160,620.47	1,978,639.53	7.51 %
Division: 48009 - Buckner Road						
59 - Capital Outlay	1,167,210.00	567,210.00	0.00	0.00	567,210.00	0.00 %
Division: 48009 - Buckner Road Total:	1,167,210.00	567,210.00	0.00	0.00	567,210.00	0.00 %
Division: 48013 - Port Royal and Countess Roundabout						
59 - Capital Outlay	0.00	2,750,000.00	0.00	217,855.00	2,532,145.00	7.92 %
Division: 48013 - Port Royal and Countess Roundabout Total:	0.00	2,750,000.00	0.00	217,855.00	2,532,145.00	7.92 %
Division: 48015 - New Library 2						
59 - Capital Outlay	0.00	37,000.00	0.00	0.00	37,000.00	0.00 %
Division: 48015 - New Library 2 Total:	0.00	37,000.00	0.00	0.00	37,000.00	0.00 %
Division: 48400 - Capital Financing						
56 - Debt Service	5,166,600.00	4,768,226.00	0.00	4,418,226.49	349,999.51	92.66 %
Division: 48400 - Capital Financing Total:	5,166,600.00	4,768,226.00	0.00	4,418,226.49	349,999.51	92.66 %
Fund: 311 - 18-75 CAPITAL PROJECTS FUND Total:	48,718,127.00	39,745,048.11	0.00	25,363,928.40	14,381,119.71	63.82 %
Fund: 313 - CAPITAL PROJECTS FUND						
Division: 48006 - Town Center Renovation						
59 - Capital Outlay	364,000.00	364,000.00	0.00	38,298.10	325,701.90	10.52 %
Division: 48006 - Town Center Renovation Total:	364,000.00	364,000.00	0.00	38,298.10	325,701.90	10.52 %
Division: 48007 - Port Royal Road & Buckner Ln Intersection						
59 - Capital Outlay	875,000.00	1,039,220.58	0.00	52,147.50	987,073.08	5.02 %
Division: 48007 - Port Royal Road & Buckner Ln Intersection Total:	875,000.00	1,039,220.58	0.00	52,147.50	987,073.08	5.02 %
Division: 48008 - Cleburne & Beechcroft Intersection						
59 - Capital Outlay	253,500.00	253,500.00	0.00	7,404.00	246,096.00	2.92 %
Division: 48008 - Cleburne & Beechcroft Intersection Total:	253,500.00	253,500.00	0.00	7,404.00	246,096.00	2.92 %
Division: 48010 - Fire Station #4						
59 - Capital Outlay	700,000.00	700,000.00	0.00	164,529.09	535,470.91	23.50 %
Division: 48010 - Fire Station #4 Total:	700,000.00	700,000.00	0.00	164,529.09	535,470.91	23.50 %
Division: 48011 - Port Royal Road (Duplex to Kedron)						
59 - Capital Outlay	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
Division: 48011 - Port Royal Road (Duplex to Kedron) Total:	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %

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Division: 48012 - Kedron Road (US31 to I65)						
59 - Capital Outlay	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
Division: 48012 - Kedron Road (US31 to I65) Total:	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
Division: 48017 - LPRF Grant - Skate Park						
59 - Capital Outlay	0.00	24,750.00	0.00	0.00	24,750.00	0.00 %
Division: 48017 - LPRF Grant - Skate Park Total:	0.00	24,750.00	0.00	0.00	24,750.00	0.00 %
Division: 48018 - LPRF Grant - Fischer Park						
59 - Capital Outlay	0.00	79,961.00	0.00	0.00	79,961.00	0.00 %
Division: 48018 - LPRF Grant - Fischer Park Total:	0.00	79,961.00	0.00	0.00	79,961.00	0.00 %
Fund: 313 - CAPITAL PROJECTS FUND Total:	3,492,500.00	3,761,431.58	0.00	262,378.69	3,499,052.89	6.98 %
Fund: 410 - WATER AND SEWER FUND						
Division: 30000 - Revenues						
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	14,632,625.30	-14,632,625.30	0.00 %
Division: 30000 - Revenues Total:	0.00	0.00	0.00	14,632,625.30	-14,632,625.30	0.00 %
Division: 52010 - Utilities Administration						
51 - Personal Services	427,383.66	458,698.66	0.00	440,595.86	18,102.80	96.05 %
52 - Contractual Services	324,374.00	343,178.00	0.00	155,658.09	187,519.91	45.36 %
53 - Supplies	17,298.00	27,048.00	0.00	10,471.02	16,576.98	38.71 %
55 - Fixed Charges	1,000.00	1,000.00	0.00	777.18	222.82	77.72 %
57 - Grants, Contributions, Indemnities, and Other	179,624.89	0.00	0.00	214.29	-214.29	0.00 %
59 - Capital Outlay	3,041,000.00	0.00	0.00	0.00	0.00	0.00 %
Division: 52010 - Utilities Administration Total:	3,990,680.55	829,924.66	0.00	607,716.44	222,208.22	73.23 %
Division: 52050 - General Fund Support Service						
51 - Personal Services	218,684.96	297,051.96	0.00	264,618.86	32,433.10	89.08 %
52 - Contractual Services	294,700.00	419,100.00	0.00	434,108.24	-15,008.24	103.58 %
53 - Supplies	0.00	3,505.00	0.00	3,408.82	96.18	97.26 %
55 - Fixed Charges	4,400.00	895.00	0.00	271.40	623.60	30.32 %
56 - Debt Service	7,200.00	7,200.00	0.00	62,549.88	-55,349.88	868.75 %
57 - Grants, Contributions, Indemnities, and Other	1,840,506.64	2,343,807.64	0.00	0.00	2,343,807.64	0.00 %
Division: 52050 - General Fund Support Service Total:	2,365,491.60	3,071,559.60	0.00	764,957.20	2,306,602.40	24.90 %
Division: 52100 - Water Treatment Plant						
51 - Personal Services	736,597.65	994,542.79	0.00	837,540.97	157,001.82	84.21 %
52 - Contractual Services	502,120.00	672,940.00	0.00	517,055.15	155,884.85	76.84 %
53 - Supplies	61,789.00	66,078.00	0.00	50,451.86	15,626.14	76.35 %
54 - Building and Construction Materials	303,000.00	372,000.00	0.00	336,596.20	35,403.80	90.48 %
55 - Fixed Charges	734,000.00	749,000.00	0.00	49,472.16	699,527.84	6.61 %
56 - Debt Service	0.00	392,566.00	0.00	389,426.59	3,139.41	99.20 %
57 - Grants, Contributions, Indemnities, and Other	89,271.83	8,234.11	0.00	1,974.72	6,259.39	23.98 %
59 - Capital Outlay	0.00	104,500.00	0.00	94,512.12	9,987.88	90.44 %
Division: 52100 - Water Treatment Plant Total:	2,426,778.48	3,359,860.90	0.00	2,277,029.77	1,082,831.13	67.77 %
Division: 52110 - Water Distribution						
51 - Personal Services	816,417.74	993,878.16	0.00	862,643.81	131,234.35	86.80 %
52 - Contractual Services	395,420.00	896,469.80	0.00	677,032.98	219,436.82	75.52 %
53 - Supplies	1,789,000.00	1,955,000.00	0.00	1,773,174.25	181,825.75	90.70 %
54 - Building and Construction Materials	230,000.00	448,122.50	0.00	226,917.82	221,204.68	50.64 %
55 - Fixed Charges	761,500.00	781,324.20	0.00	91,042.82	690,281.38	11.65 %
56 - Debt Service	0.00	95,165.00	0.00	92,105.97	3,059.03	96.79 %
57 - Grants, Contributions, Indemnities, and Other	300,029.42	8,234.11	0.00	4,504.13	3,729.98	54.70 %
59 - Capital Outlay	922,402.00	937,172.00	0.00	148,188.15	788,983.85	15.81 %
Division: 52110 - Water Distribution Total:	5,214,769.16	6,115,365.77	0.00	3,875,609.93	2,239,755.84	63.37 %
Division: 52210 - Waste Water Treatment Plant						
51 - Personal Services	624,824.78	689,722.35	0.00	581,684.85	108,037.50	84.34 %
52 - Contractual Services	967,098.00	1,268,848.00	0.00	1,042,744.27	226,103.73	82.18 %
53 - Supplies	144,100.00	187,600.00	0.00	95,709.42	91,890.58	51.02 %
54 - Building and Construction Materials	220,000.00	220,000.00	0.00	160,807.00	59,193.00	73.09 %

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55 - Fixed Charges	907,500.00	939,684.00	0.00	116,152.43	823,531.57	12.36 %
56 - Debt Service	1,290,910.00	860,200.00	0.00	860,200.00	0.00	100.00 %
57 - Grants, Contributions, Indemnities, and Other	89,271.83	89,271.83	0.00	321.97	88,949.86	0.36 %
59 - Capital Outlay	2,937,779.00	352,904.00	0.00	100,927.70	251,976.30	28.60 %
Division: 52210 - Waste Water Treatment Plant Total:	7,181,483.61	4,608,230.18	0.00	2,958,547.64	1,649,682.54	64.20 %
Division: 52220 - Sewer Collection						
51 - Personal Services	735,191.28	944,845.08	0.00	541,933.04	402,912.04	57.36 %
52 - Contractual Services	88,367.00	159,167.00	0.00	113,382.64	45,784.36	71.24 %
53 - Supplies	129,400.00	161,400.00	0.00	90,223.82	71,176.18	55.90 %
55 - Fixed Charges	720,738.80	737,137.80	0.00	28,956.77	708,181.03	3.93 %
57 - Grants, Contributions, Indemnities, and Other	299,779.42	8,234.11	0.00	1,439.96	6,794.15	17.49 %
59 - Capital Outlay	1,064,746.00	1,024,746.00	0.00	779,956.85	244,789.15	76.11 %
Division: 52220 - Sewer Collection Total:	3,038,222.50	3,035,529.99	0.00	1,555,893.08	1,479,636.91	51.26 %
Division: 52304 - Arbor Valley Tank						
59 - Capital Outlay	1,634,218.00	3,268,436.00	0.00	0.00	3,268,436.00	0.00 %
Division: 52304 - Arbor Valley Tank Total:	1,634,218.00	3,268,436.00	0.00	0.00	3,268,436.00	0.00 %
Division: 52305 - WTP Capacity Upgrade to 6MGD						
59 - Capital Outlay	0.00	584,692.67	0.00	0.00	584,692.67	0.00 %
Division: 52305 - WTP Capacity Upgrade to 6MGD Total:	0.00	584,692.67	0.00	0.00	584,692.67	0.00 %
Division: 52306 - Highway 31 Booster Station						
59 - Capital Outlay	47,215.00	428,322.62	0.00	356,030.23	72,292.39	83.12 %
Division: 52306 - Highway 31 Booster Station Total:	47,215.00	428,322.62	0.00	356,030.23	72,292.39	83.12 %
Division: 52307 - WTP - Membrane Replacement						
59 - Capital Outlay	360,000.00	360,000.00	0.00	0.00	360,000.00	0.00 %
Division: 52307 - WTP - Membrane Replacement Total:	360,000.00	360,000.00	0.00	0.00	360,000.00	0.00 %
Division: 52308 - June Lake Water Tank						
59 - Capital Outlay	0.00	589,395.40	0.00	72,112.23	517,283.17	12.23 %
Division: 52308 - June Lake Water Tank Total:	0.00	589,395.40	0.00	72,112.23	517,283.17	12.23 %
Division: 52309 - Southside Water Tank						
59 - Capital Outlay	0.00	379,000.00	0.00	168,185.00	210,815.00	44.38 %
Division: 52309 - Southside Water Tank Total:	0.00	379,000.00	0.00	168,185.00	210,815.00	44.38 %
Division: 52403 - WWTP - Oxidation Repair						
59 - Capital Outlay	416,970.00	5,164,586.00	0.00	2,782,128.98	2,382,457.02	53.87 %
Division: 52403 - WWTP - Oxidation Repair Total:	416,970.00	5,164,586.00	0.00	2,782,128.98	2,382,457.02	53.87 %
Division: 52404 - Royalton Woods Gravity Sewer						
59 - Capital Outlay	184,000.00	92,000.00	0.00	7,740.00	84,260.00	8.41 %
Division: 52404 - Royalton Woods Gravity Sewer Total:	184,000.00	92,000.00	0.00	7,740.00	84,260.00	8.41 %
Division: 52405 - Sewer Inflow and Infiltration						
59 - Capital Outlay	879,640.00	614,205.00	0.00	162,011.86	452,193.14	26.38 %
Division: 52405 - Sewer Inflow and Infiltration Total:	879,640.00	614,205.00	0.00	162,011.86	452,193.14	26.38 %
Division: 52407 - Kedron/Mahlon Moore Gravity Sewer						
59 - Capital Outlay	68,000.00	68,000.00	0.00	40,540.90	27,459.10	59.62 %
Division: 52407 - Kedron/Mahlon Moore Gravity Sewer Total:	68,000.00	68,000.00	0.00	40,540.90	27,459.10	59.62 %
Division: 52408 - Land Application Fitts Property						
59 - Capital Outlay	14,000.00	0.00	0.00	0.00	0.00	0.00 %
Division: 52408 - Land Application Fitts Property Total:	14,000.00	0.00	0.00	0.00	0.00	0.00 %
Division: 52409 - Upgrade WWTP Waste Production Capacity						
59 - Capital Outlay	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Division: 52409 - Upgrade WWTP Waste Production Capacity Total:	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Division: 52410 - Harvey Park Sewer Replacement						
59 - Capital Outlay	23,000.00	23,000.00	0.00	15,411.15	7,588.85	67.01 %
Division: 52410 - Harvey Park Sewer Replacement Total:	23,000.00	23,000.00	0.00	15,411.15	7,588.85	67.01 %

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Division: 52411 - Upgrade Digester Aerators & Remove Aged Slu						
59 - Capital Outlay	878,360.00	878,360.00	0.00	0.00	878,360.00	0.00 %
Division: 52411 - Upgrade Digester Aerators & Remove Aged Sludg	878,360.00	878,360.00	0.00	0.00	878,360.00	0.00 %
Division: 52412 - Rutherford Creek Reclaimed Waterline						
59 - Capital Outlay	120,000.00	120,000.00	0.00	79,430.67	40,569.33	66.19 %
Division: 52412 - Rutherford Creek Reclaimed Waterline Total:	120,000.00	120,000.00	0.00	79,430.67	40,569.33	66.19 %
Division: 52413 - Cleburne Subbastin						
59 - Capital Outlay	74,000.00	0.00	0.00	0.00	0.00	0.00 %
Division: 52413 - Cleburne Subbastin Total:	74,000.00	0.00	0.00	0.00	0.00	0.00 %
Division: 52414 - Saturn Parkway Interchange Reclaimed Water						
59 - Capital Outlay	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
Division: 52414 - Saturn Parkway Interchange Reclaimed Water To	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
Division: 52501 - Utility Inventory & Condition Assessment						
59 - Capital Outlay	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
Division: 52501 - Utility Inventory & Condition Assessment Total:	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
Division: 52502 - Maintenance & Operations Work Order System						
59 - Capital Outlay	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Division: 52502 - Maintenance & Operations Work Order System T	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Division: 52503 - Urban Growth Boundary Capacity Study Updat						
59 - Capital Outlay	300,000.00	300,000.00	0.00	175,443.62	124,556.38	58.48 %
Division: 52503 - Urban Growth Boundary Capacity Study Update	300,000.00	300,000.00	0.00	175,443.62	124,556.38	58.48 %
Division: 52504 - Asset Management Plan						
59 - Capital Outlay	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
Division: 52504 - Asset Management Plan Total:	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
Division: 52507 - SCADA Upgrades						
59 - Capital Outlay	300,000.00	105,000.00	0.00	94,773.00	10,227.00	90.26 %
Division: 52507 - SCADA Upgrades Total:	300,000.00	105,000.00	0.00	94,773.00	10,227.00	90.26 %
Fund: 410 - WATER AND SEWER FUND Total:	31,030,828.90	35,509,468.79	0.00	30,626,187.00	4,883,281.79	86.25 %
Fund: 412 - AMERICAN RESCUE FUNDS						
Division: 30000 - Revenues						
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	13,382,081.03	-13,382,081.03	0.00 %
Division: 30000 - Revenues Total:	0.00	0.00	0.00	13,382,081.03	-13,382,081.03	0.00 %
Division: 52304 - Arbor Valley Tank						
59 - Capital Outlay	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %
Division: 52304 - Arbor Valley Tank Total:	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %
Division: 52505 - Community Services Annex						
59 - Capital Outlay	0.00	11,500,000.00	0.00	0.00	11,500,000.00	0.00 %
Division: 52505 - Community Services Annex Total:	0.00	11,500,000.00	0.00	0.00	11,500,000.00	0.00 %
Fund: 412 - AMERICAN RESCUE FUNDS Total:	90,000.00	11,590,000.00	0.00	13,382,081.03	-1,792,081.03	115.46 %
Fund: 413 - WATER DEVELOPMENT FEES						
Division: 61100 - Transfers						
57 - Grants, Contributions, Indemnities, and Other	0.00	1,807,764.00	0.00	0.00	1,807,764.00	0.00 %
Division: 61100 - Transfers Total:	0.00	1,807,764.00	0.00	0.00	1,807,764.00	0.00 %
Fund: 413 - WATER DEVELOPMENT FEES Total:	0.00	1,807,764.00	0.00	0.00	1,807,764.00	0.00 %
Fund: 414 - SEWER DEVELOPMENT FUND						
Division: 61100 - Transfers						
57 - Grants, Contributions, Indemnities, and Other	3,045,000.00	6,201,111.00	0.00	0.00	6,201,111.00	0.00 %
Division: 61100 - Transfers Total:	3,045,000.00	6,201,111.00	0.00	0.00	6,201,111.00	0.00 %
Fund: 414 - SEWER DEVELOPMENT FUND Total:	3,045,000.00	6,201,111.00	0.00	0.00	6,201,111.00	0.00 %
Fund: 416 - STORM WATER UTILITY FUND						
Division: 43150 - Stormwater						
51 - Personal Services	437,318.88	437,318.88	0.00	477,223.21	-39,904.33	109.12 %

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52 - Contractual Services	289,825.00	444,351.28	0.00	322,890.08	121,461.20	72.67 %
53 - Supplies	97,070.00	97,109.00	0.00	59,336.04	37,772.96	61.10 %
55 - Fixed Charges	112,300.00	112,300.00	0.00	13,002.21	99,297.79	11.58 %
56 - Debt Service	0.00	165,566.85	0.00	36,335.43	129,231.42	21.95 %
57 - Grants, Contributions, Indemnities, and Other	218,741.70	218,741.70	0.00	3,756.95	214,984.75	1.72 %
59 - Capital Outlay	63,000.00	63,000.00	0.00	69,855.03	-6,855.03	110.88 %
Division: 43150 - Stormwater Total:	1,218,255.58	1,538,387.71	0.00	982,398.95	555,988.76	63.86 %
Division: 52701 - Augusta Trace						
59 - Capital Outlay	0.00	88,180.00	0.00	0.00	88,180.00	0.00 %
Division: 52701 - Augusta Trace Total:	0.00	88,180.00	0.00	0.00	88,180.00	0.00 %
Division: 52702 - Buckner Place						
59 - Capital Outlay	0.00	66,330.00	0.00	0.00	66,330.00	0.00 %
Division: 52702 - Buckner Place Total:	0.00	66,330.00	0.00	0.00	66,330.00	0.00 %
Division: 52703 - Cameron Farms						
59 - Capital Outlay	0.00	57,150.00	0.00	0.00	57,150.00	0.00 %
Division: 52703 - Cameron Farms Total:	0.00	57,150.00	0.00	0.00	57,150.00	0.00 %
Division: 52704 - Wyngate						
59 - Capital Outlay	0.00	73,140.00	0.00	0.00	73,140.00	0.00 %
Division: 52704 - Wyngate Total:	0.00	73,140.00	0.00	0.00	73,140.00	0.00 %
Division: 61100 - Transfers						
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	-67.14	67.14	0.00 %
Division: 61100 - Transfers Total:	0.00	0.00	0.00	-67.14	67.14	0.00 %
Fund: 416 - STORM WATER UTILITY FUND Total:	1,218,255.58	1,823,187.71	0.00	982,331.81	840,855.90	53.88 %
Fund: 611 - LIBRARY FUND						
Division: 44800 - Library						
52 - Contractual Services	4,600.00	1,849.96	0.00	1,944.76	-94.80	105.12 %
53 - Supplies	32,400.00	44,200.04	0.00	38,452.29	5,747.75	87.00 %
56 - Debt Service	0.00	950.00	0.00	949.31	0.69	99.93 %
57 - Grants, Contributions, Indemnities, and Other	3,000.00	3,000.00	0.00	3,019.17	-19.17	100.64 %
Division: 44800 - Library Total:	40,000.00	50,000.00	0.00	44,365.53	5,634.47	88.73 %
Fund: 611 - LIBRARY FUND Total:	40,000.00	50,000.00	0.00	44,365.53	5,634.47	88.73 %
Fund: 619 - DRUG ENFORCEMENT FUND						
Division: 42100 - Police						
52 - Contractual Services	8,500.00	17,228.00	0.00	18,601.21	-1,373.21	107.97 %
57 - Grants, Contributions, Indemnities, and Other	0.00	0.00	0.00	1,916.45	-1,916.45	0.00 %
59 - Capital Outlay	40,000.00	40,000.00	0.00	6,216.00	33,784.00	15.54 %
Division: 42100 - Police Total:	48,500.00	57,228.00	0.00	26,733.66	30,494.34	46.71 %
Fund: 619 - DRUG ENFORCEMENT FUND Total:	48,500.00	57,228.00	0.00	26,733.66	30,494.34	46.71 %
Report Total:	153,165,187.79	173,930,156.49	0.00	120,906,039.18	53,024,117.31	69.51 %

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Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
110 - GENERAL FUND	55,066,099.40	57,683,981.85	0.00	39,923,749.69	17,760,232.16	69.21 %
121 - STATE STREET AID FUND	2,497,786.80	3,513,161.67	0.00	2,618,532.57	894,629.10	74.53 %
124 - IMPACT FEES FUND	982,707.00	4,310,398.79	0.00	2,767,470.02	1,542,928.77	64.20 %
125 - ADEQUATE FACILITIES/DEVE	2,798,533.00	3,649,072.38	0.00	837,974.44	2,811,097.94	22.96 %
140 - TOURISM FUND	207,500.00	265,000.00	0.00	218,330.70	46,669.30	82.39 %
210 - SANITATION FUND	3,929,350.11	3,963,302.61	0.00	3,851,975.64	111,326.97	97.19 %
311 - 18-75 CAPITAL PROJECTS FU	48,718,127.00	39,745,048.11	0.00	25,363,928.40	14,381,119.71	63.82 %
313 - CAPITAL PROJECTS FUND	3,492,500.00	3,761,431.58	0.00	262,378.69	3,499,052.89	6.98 %
410 - WATER AND SEWER FUND	31,030,828.90	35,509,468.79	0.00	30,626,187.00	4,883,281.79	86.25 %
412 - AMERICAN RESCUE FUNDS	90,000.00	11,590,000.00	0.00	13,382,081.03	-1,792,081.03	115.46 %
413 - WATER DEVELOPMENT FEES	0.00	1,807,764.00	0.00	0.00	1,807,764.00	0.00 %
414 - SEWER DEVELOPMENT FUNI	3,045,000.00	6,201,111.00	0.00	0.00	6,201,111.00	0.00 %
416 - STORM WATER UTILITY FUN	1,218,255.58	1,823,187.71	0.00	982,331.81	840,855.90	53.88 %
611 - LIBRARY FUND	40,000.00	50,000.00	0.00	44,365.53	5,634.47	88.73 %
619 - DRUG ENFORCEMENT FUND	48,500.00	57,228.00	0.00	26,733.66	30,494.34	46.71 %
Report Total:	153,165,187.79	173,930,156.49	0.00	120,906,039.18	53,024,117.31	69.51 %

STATEMENT BANK RECONCILIATION LIST 2022 - 2023										Dual Bank Recons	
Accounts	GL Account	Interest GL Code	Acct #	Bank Balance	Feb	Mar	Apr	May	Jun	PIN	June
1 General Fund	110-11201	110-30000-36110	7164	1,209,699.39							
2 Water Sewer Fund	410-11201	410-52000-36110	7172	1,923,026.42							
3 18-75 Capital Proj Fund 311	311-11201	311-30000-36110	9129						0		
4 2016 Note Fund	110-11318	110-30000-36110	0444	-					0		
5 2020 Series Bond	110-11320	110-30000-36110	1845						0		
6 Ad Facilities Tax Fund	125-11201	125-46050-36110	7180	4.22					4.22		
8 Capital Projects Fund 313	313-11201	313-30000-36110	7430	-					0		
9 Drug Fund	619-11201	619-42100-36110	7199	0.01					0.01		
10 Ecitations	122-11201	122-42122-36110	0384	-					0		
11 Evidence Trust	612-11201	612-42100-36110	7245	-					0		
12 Flex Spend	110-11203	110-30000-36110	5865	7,123.94							
13 Impact Fees	124-11201	124-43110-36110	9031	-					0		
14 Library Memorial Fund	611-11201	611-44800-36110	3743	5,384.62							
15 MS4	416-11201	416-43150-36110	6513	297.29							
16 Payroll & Benefits	110-11202	110-30000-36110	6066	140,404.17							
17 Petra Commons	110-11314	110-30000-36110	7255	-					0		
18 Sanitation Fund	210-11201	210-43200-36110	7202	1,101.41							
19 State St. Aid	121-11201	121-43190-36110	1679	0.04					0.04		
20 Tourism	140-11201	140-47210-36110	5555	0.04					0.04		
21 Sewer Reserve Fund	410-11315	410-52000-36110	7210	-					0		
22 Water Res. Fund	410-11316	410-52000-36110	7229	-					0		
23 Water Sewer MM	410-11320	410-52000-36114	6079	-					0		
24 Gen Fund Trust MM	110-11234	110-30000-36110	6050						0		
				3,287,041.55							
TRUST, MM, LGIP ACCOUNTS											
24 Ad Fac Trust	125-13221	125-46050-36111	2010						0		
25 General Fund Trust Account	110-13221	110-30000-36111	0014						0		
26 LGIP - ARPA (160004) \$13M	412-12112	412-30000-36110	160004								
27 LGIP - Street Proj (394094)	311-12112	311-30000-36110	3761								
28 Sewer Development Trust MM	410-12119	410-52000-36113	3018					closed	0		
29 Water Development Trust MM	410-12118	410-52000-36122	4016						0		
30 Water Sewer Trust MM	410-12113	410-52000-36111	1012						0		
31 Raymond James Investments	311-11235	311-30000-36115	F678								
32 Retainage - Utility Services Co				-					0		

Legend	
Completed	
Qtrly Reports	
Not Done	

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
BEER BOARD MINUTES
AUGUST 7, 2023
6:00 PM**

Call Beer Board Meeting to Order

6:00 pm -- Mayor Hagaman called the Beer Board meeting to order.

Stipulation of Beer Board Members Present

Beer Board: Jason Cox, Matt Fitterer, Kevin Gavigan, Mayor Jim Hagaman, Trent Linville, Brent Murray, John Canepari (Vincent Fuqua and Vice Mayor William Pomeroy absent). Also present, Pam Caskie, City Administrator, Patrick Carter, City Attorney, April Watson, Acting City Recorder.

Concerned Citizens

none

Consider request from Jonathan Gillett with Cigar Station TN, LLC, 5075 Main Street, Suite A1, Spring Hill, TN for an on-premises and off-premises consumption beer permit.

Mr. Jonathan Gillett was present. Motion to approve by Alderman Fitterer, seconded by Alderman Linville. Motion carried, 7-0. (Unanimous)

Adjourn

6:03 pm

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
BOMA MEETING MINUTES
AUGUST 7, 2023
6:00 PM**

Call Regular Meeting to order
6:03 pm

Stipulation of members present

Board of Mayor and Aldermen: Jason Cox, Matt Fitterer, Kevin Gavigan, Mayor Jim Hagaman, Trent Linville, Brent Murray, John Canepari (Vincent Fuqua and Vice Mayor William Pomeroy absent). Also present, Pam Caskie, City Administrator, Patrick Carter, City Attorney, April Watson, Acting City Recorder. Others present: Dan Allen, Assistant City Administrator, Tony Tolstedt, Assistant City Administrator, Tyler Scroggins, Public Works Director, Jessica Weaver, Utilities Director, Missy Stahl, CIP Manager, Graig Temple, Fire Chief, Don Brite, Chief of Police, Debra Dutcher, Finance Director.

Pledge of Allegiance

Led by the Board of Mayor and Aldermen

Invocation, Chris Adams, Pastor, First Presbyterian Church of Spring Hill

Approval of the Agenda

Under Work Session/Discussion, add item "Mr. Crunk's Southern Springs Findings on the Sewer System" as Item #1 and the other items moving down. Motion to approve as amended by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0. (Unanimous)

Mayor's Comments

Acknowledged Jessica Weaver, Utilities Director, and the employees of the Utilities Department, TC Norman, Billy Erwin, Peyton Kennedy, Brian Love, Michael Bobo, Rex Lee, Logan Hill and Brent Baker, for being awarded the Award of Excellence in Distribution System Operation and Midsized System Category from the Kentucky/Tennessee American Water Works Association.

City Administrator/Department Head Comments

Ms. Caskie introduced Missy Stahl, CIP Manager. Ms. Stahl introduced Kyler Orlando, Project Superintendent, Damian Johnson, Project Manager, Madison Isaac, Project Engineer, with Henzel Phelps, the general contractor of the new Police Department Headquarters building. She shared a video rendering of the project.

For the State of the City presentation, Ms. Caskie recognized Mayor Hagaman as Best Leading Actor, Maddie Ross, Best Costumed Animal, Lucas Wright, Best Video Editor, Kayce Williams, Best Producer, Robert Brewer, Best Supporting Actor, Dan Allen and Tony Tolstedt, Best Co-Stars, David Curnock, Best Cameo Appearance, Tyler Scroggins and his team for Best Team Acting, Graig Temple, Best Use of an Apparatus in a Video, Don Brite, Best One-Liner and Jessica Weaver, Best Documentary.

Citizen Comments

Wade Bartlett, 1636 Fair House Road, Spring Hill -- Commented on the Planning Commission's approval of rezoning and stormwater issues on Hurt Road.

Harry King, 3684 Ronstadt Road, Thompson's Station -- Recommended the movie "Sound of Freedom" on human trafficking.

Donna Bolman, Wyngate Estates, Spring Hill -- Opposing the rezoning on Hurt Road. Thinks that it's unsafe.

Tim Hidley, 1432 Savannah Park Drive, Spring Hill -- Opposing city ordinance 23-14 and major contest of curb cut on Hurt Road.

Adam Crunk, Crunk Engineering -- Representing the Hurt Road rezoning project. Requesting a deferral on consideration of Ordinance 23-14 until the next meeting in order to have an absent alderman present.

Allison Hidley, 1432 Savannah Park Drive -- Opposing the rezoning on Hurt Road.

PUBLIC HEARING (None)

none

VOTING AGENDA

CONSENT ITEMS

Consider Resolution 23-142, to authorize the purchase of a vehicle for Public Works Administration

Consider Resolution 23-143, to approve the Refurbishment of Ladder 69

Consider Resolution 23-144, to authorize the Special Event Application for Campin' in the Park

Consider Resolution 23-145, to authorize the Mayor to sign Amendment #2 with TDOT for the widening of US-31 (Main Street)

Consider Resolution 23-146, to approve the purchase of a vehicle from Govdeals for the Administration Department

Consider Resolution 23-147, to approve a contract with Middle Tennessee Electric Membership Corp for utility relocation for the Port Royal Road roundabout project

Consider Resolution 23-148, to accept a dedication of easement for public sanitary sewer easement from Hathaway at Kingsley Place, LLC

Consider Resolution 23-149, Settlement Agreement

Consider Resolution 23-150, to authorize the purchase of a 2024 Kenworth T380 dump truck for distribution through Sourcewell

Consider Resolution 23-151, to authorize the purchase of a Kubota KX80 Mini-X for distribution through sourcewell

Consider Resolution 23-152, to authorize annual worker's compensation insurance renewal with Public Entity Partners

Consider Resolution 23-153, to authorize payment of salaries to Williamson County emergency communications district for 911 dispatch services

Consider Resolution 23-160, to approve a fire line for Gospel Light Baptist Church.

Consent Voting Results

Motion to approve Consent Agenda by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

PREVIOUS BUSINESS

none

NEW BUSINESS

Consider Ordinance 23-14, an ordinance to amend ordinance 18-21. to rezone 21.12 acres from Ag to R2, R3, and PR on Hurt Road.

Motion to defer to August 14 meeting by Alderman Linville, seconded by Alderman Murray. Mayor Hagaman commented. Motion carried, 6-1 (Hagaman). Motion to reconsider by Alderman Fitterer, seconded by Alderman Linville. Motion carried, 7-0 (Unanimous). Motion to defer to August 21 meeting at 6:00 pm at City Hall by Alderman Linville, seconded by Alderman Murray. Motion carried, 6-1 (Hagaman)

Consider Resolution 23-154, declaring the intent of the City of Spring Hill to reimburse itself with proceeds of debt to be issued by the City for Expenditures related to the construction services of Buckner Lane North Widening Project

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 6-0-1 (Cox)

Consider Resolution 23-155, approve a contract with STV, Inc for consultant services for NEPA and preliminary design for Port Royal Road widening

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Resolution, 23-156 to approve a contract with STV, Inc for consultant Services for NEPA for Jim Warren Road bridge over I-65 improvements

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Resolution, 23-157, authorizing service change order with VC3 for backup solution

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Resolution 23-158, to the purchase of an E-one 100ft ladder truck

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Resolution, 23-159, to approve repairs to Fire Station 2

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Ordinance 23-11, to amend Ordinance 19-21, to comply with the new Tennessee Department of Environment and Conservation small MS4 permit.

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Ordinance 23-12, to amend the Water Quality Buffer zone Policy as set by Ordinance 07-47 and amended by Ordinance 19-22

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

Consider Ordinance 23-13, to amend Ordinance 18-21 by rezoning approximately 0.452 acres of property known as Maury County Tax Map 02P D 0003.00 from R-1 Residential to C-D-E1 Downtown Edge 1 Sub-District. 308 Beechcroft Road

Motion to approve by Alderman Linville, seconded by Alderman Murray. Motion carried, 7-0 (Unanimous)

(Alderman Fuqua entered meeting.)

WORK SESSION/DISCUSSION**Discussion - Southern Springs**

Moved to the next meeting.

Discussion-Final striping plan for Buckner Lane/Buckner Road Intersection

Ms. Stahl is looking for direction on how the Board wants to have the striping done in two (2) years and with an agreement with Buckner Lane Partners. Alderman Fitterer asked some questions. Discussion occurred between Ms. Stahl, Alderman Mitterer and Mr. Alexander. Alderman Fitterer suggested getting an agreed upon amount and do a payment in lieu of. Alderman Canepari commented and agreed. It was determined that Ms. Stahl would come to an agreement and present it to the Planning Commission.

Discussion-Part time firefighter positions

Chief Temple explained that the Fire Department will be going to a new schedule starting January 1 and there's a potential of losing some employees. He is recommending hiring a very small number of part time employees. Ms. Caskie supports the approach. Alderman Fitterer asked how this would take place. Ms. Caskie replied that staff is planning on bringing forth a personnel authorized strength resolution in September that these positions would be added to. Alderman Linville asked questions regarding benefits. Alderman Gavigan asked about the onboarding process. It was determined that Ms. Caskie and Chief Temple bring forth a resolution in September.

Discussion-Budget policy

Alderman Fitterer gave a report from the Budget Finance Committee. With the suggested changes from Alderman Fitterer and Alderman Linville, Ms. Caskie would like to move forward and place on the agenda for adoption for the next meeting. Alderman Canepari, speaking as the chairman of the Budget Transparency Task Force, commented that it should be a policy followed with procedures. Ms. Caskie agreed. Alderman Fuqua asked about the timing of a new budget software system. He wants to make sure that the new budgeting software and policy writing software matched up. It was determined that Ms. Caskie could move forward.

Discussion-Buckner Lane Widening Project road closures

Three (3) road closures on Buckner Lane north are required (2-3 week closure for each). Ms. Stahl is asking for direction since the closures can't take place during school days, it would probably put the developers behind and possibly missing their completion deadline. Alderman Fuqua commented in favor of the road closures. Alderman Fitterer is more for the road closures. Alderman Linville preferred extending the contract. Alderman Canepari stated he is in favor of the road closures. Alderman Cox commented that if roads are going to be closed, it would need to be communicated to the public. Alderman Murray commented. Alderman Fuqua commented. It was determined that the road closures could take place and to get the work completed as fast as possible.

Discussion - Request from Richmond Group for Consideration of TIFF for South Nashville Commerce (re: project suitcase)
Ms. Caskie explained the process. Alderman Canepari commented. Ms. Caskie answered. It was determined that the Board would be expecting a resolution regarding the TIFF.

Acknowledgements

Mayor Hagaman acknowledged Utilities Department on their award.

Adjourn

7:39 pm

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
JOINT WORK SESSION MINUTES
JULY 31, 2023
6:00 PM**

Call Joint PC and BOMA Work Session to order
6:00 pm

Stipulation of members present

Board of Mayor and Aldermen: Matt Fitterer, Vincent Fuqua, Mayor Jim Hagaman, Trent Linville, Brent Murray, Vice Mayor William Pomeroy, John Canepari (Jason Cox and Kevin Gavigan absent). Planning Commission: Commissioner Jonathan Duda, Vice Chairman James Golias, Matt Fitterer, Trent Linville, Liz Droke, William Ballard (David Schlessman absent). Also present, Pam Caskie, City Administrator, Patrick Carter, City Attorney, April Goad, City Recorder.

Mayor's Comments

Reminded Board of Mayor and Aldermen and Planning Commission that the purpose is to be there for the best interest of the citizens of Spring Hill.

Citizen Comments

Don Alexander, Southeast Ventures -- Commented on trees that were removed at the June Lake development site and that it was not planned. Mayor thanked him.

Opening Remarks by City Administrator

Numerous presentations and discussion on the agenda. Need direction on each item.

PRESENTATIONS AND DISCUSSION

Major Thoroughfare Plan Reclassification of Roads

Mr. Scroggins is looking at reclassifying some roads with the advice from Mr. Bolden. Data is being collected. They want to go from three (3) classifications to five (5). Ms. Caskie commented on the differences along with Mr. Bolden. Alderman Murray commented. Alderman Fitterer commented. He asked if there would be any impact in funding. Ms. Caskie commented that she thought that major collectors could qualify for impact fee dollars. Vice Mayor Pomeroy asked if areas have been pinged for traffic calming studies. Mr. Bolden stated that there is an ongoing traffic calming study already being conducted. Ms. Caskie commented. Alderman Linville asked if we should also be considering a major thorough east of I-65 since the completion of the interstate intersection is nearing completion. Ms. Caskie commented. Discussion occurred. Commissioner Duda commented. Mr. Bolden commented. After discussion, it was determined to proceed.

Bond Renewal/Accelerator

After explanation, Ms. Stahl is recommending adding a bond accelerator to bonds to insure the City doesn't lose money when calling in bonds. Asked if it could be done at the administrative level. If so, there would have to be a UDC amendment. She is asking for advice. Alderman Linville commented. What would be the impact on current employee workload. Ms. Stahl stated that they would probably need to hire at least a part-time employee. Ms. Caskie also commented. Vice Mayor Pomeroy stated that he thinks it's a good idea and had questions. Ms. Stahl and Mr. Hughes, Development Director, replied. Alderman Canepari commented. Ms. Caskie clarified. Mayor Hagaman asked how quickly it could be done. Mr. Hughes recommended by January 1, 2024, but it could be in place sooner. Ms. Caskie commented. Mr. Carter, City Attorney, stated that realistically it would probably be more like June 1, 2024. Mr. Hughes commented. Ms. Droke asked about a checks-and-balance system. Ms. Caskie replied. Ms. Stahl commented. Mr. Carter commented. Mayor Hagaman asked what the process would be. Ms. Stahl explained and what the decisions would need to be made to proceed. Discussion occurred between Alderman Fitterer, Alderman Fuqua, Alderman Canepari, Mr. Carter, Mr. Golias, Ms. Droke, Ms. Caskie, Ms. Stahl and Commissioner Duda. After discussion, it was determined to proceed.

Tree City USA

Ms. Caskie stated that she feels that developers have good intentions, but their contractors don't always have the same opinions or connections. She recommends the following: (1) a tree ordinance, (2) hire an arborist and (3) being recognized as a Tree City USA city. She is asking for direction. Alderman Fuqua commented. Ms. Droke liked the idea. Vice Mayor Pomeroy asked how tree boards work. Ms. Caskie explained. Discussion occurred between Alderman Fuqua, Mr. Carter and Ms. Caskie. After discussion, it was determined to proceed.

Xeriscaping

Ms. Caskie explained what xeriscaping is. Asking for flexibility in our ordinance. Alderman Fuqua commented. Mayor Hagaman stated that

he did not have enough information and thought to not proceed at this time due to other City priorities. Alderman Linville agreed and commented. Ms. Caskie stated that she would put it on the backburner.

Fire Wise

Chief Temple explained that we need to do a better job of educating our citizens on landscaping materials, barriers, etc. on the potential fire hazards. This program will aggressively do that. It will allow us to qualify for grants. He explained other benefits. Ms. Caskie commented. After discussion, it was determined to proceed.

Water Sense

Mr. Holdorf explained that this is an EPA program that is established across the nation promoting the ethic of water efficiency. Mayor Hagaman and the members determined to proceed.

Parking Maximums

Mr. Hughes explained that issues have occurred where businesses don't have enough parking spaces at the same time some businesses have too much parking. He is asking for direction on a city-wide process and enforcement. Alderman Fuqua commented. Alderman Linville and Vice Mayor Pomeroy commented. Commissioner Duda cautioned on the restrictions. Ms. Caskie commented. Need to find some flexibility and work on a solution. Ms. Droke wants the downtown area more accessible. Mr. Hughes commented. Alderman Fitterer also commented. After discussion, it was determined to proceed.

Simplify Preliminary Plat and Final Plat Submittal Requirements

Mr. Hughes explained that after staff researched comparable sized cities to Spring Hill that we are require a substantial amount more of requirements for submittals. Alderman Fuqua, Mr. Hughes, Alderman Linville and Commissioner Duda discussed further. After discussion, it was determined to proceed.

Public vs. Private Infrastructure Standards and Inspections

Mr. Holdorf stated that he would like to retitle to "Limits of Private Development Inspections by City Staff". He explained that the development inspectors are going to stop their inspection of a site and allow the private development to continue with their contractors. He explained further in an example. Looking for guidance on an operating procedure. They have received a lot of push back for being on private developments. Alderman Fuqua questioned, and Mr. Holdorf replied. Alderman Fitterer commented. Alderman Canepari asked if the city had any private water and sewer mains currently. Mr. Holdorf answered and explained. Ms. Caskie explained further. Further discussion occurred between Commissioner Duda, Mr. Holdorf, Ms. Caskie and Vice Chairman Golias. After discussion, it was determined to proceed.

Engineering UDC Amendments

Mr. Holdorf explained that there are several UDC updates that the Engineering Department feels that need to be made in Appendix I. He explained that they wouldn't be changes, just updates to requirements and modern language. It was determined to proceed.

Variances

Mr. Hughes is seeking guidance on revising UDC to allow for reoccurring variances requests to be permitted by right. Discussion occurred between Mr. Carter, Alderman Canepari and Mr. Hughes. It was determined to proceed.

Presentations and Discussion Summary

Mayor Hagaman noted that all items of discussion had the direction of the BOMA and Planning Commission to proceed except for item # 4, Xeriscaping. In regards to item # 3, Tree City USA, it was discussed and agreed upon between Mayor Hagaman, Ms. Caskie, Alderman Fitterer and Alderman Linville that it be best to hold off on hiring an arborist.

Round Table

Alderman Fitterer asked what the timing is on the RV amendment. Mr. Hughes stated that it's currently on hold due to the budget and needs to coordinate with Alderman Linville for a meeting. He stated that there will not be any enforcements at this time.

Alderman Canepari asked the status on the traffic calming on Stewart Campbell Pointe. Ms. Caskie commented that until Fire Station # 4 is built and have the pressure taken off of that road for emergency response vehicles, that speeding versus public safety, public safety should take precedent. She believes that any solution to traffic calming on Stewart Campbell Pointe will delay traffic response. Alderman Canepari stated that this needs to be conveyed to their HOA. Discussion occurred between Alderman Fuqua, Alderman Canepari, Alderman Murray and Ms. Caskie.

Commissioner Duda asked what the status is on getting the Planning Commission and enhanced GIS system. Ms. Caskie explained that the GIS Manager needs 2-4 weeks' time in gathering information before the next steps. Progress is being made.

Commissioner Duda commented that in regards to the traffic calming policy specifically on Stewart Campbell Pointe, there should be heightened enforcement. Ms. Caskie and Mr. Carter commented.

Vice Mayor Pomeroy agreed that this isn't the time to hire an arborist, but he would be in favor of spending some contract money for work on trees.

Adjourn
8:32 pm

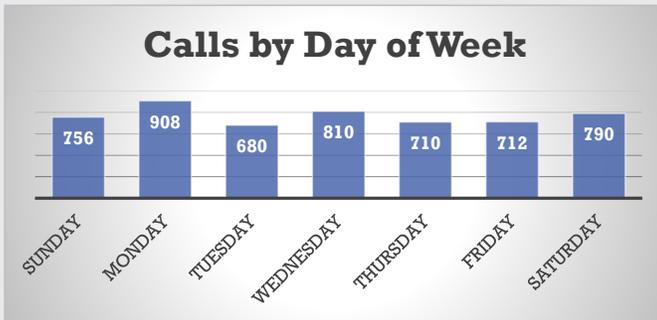


SPRING HILL POLICE DEPARTMENT

July 2023

FIELD OPERATIONS

Total Calls for Service 5366



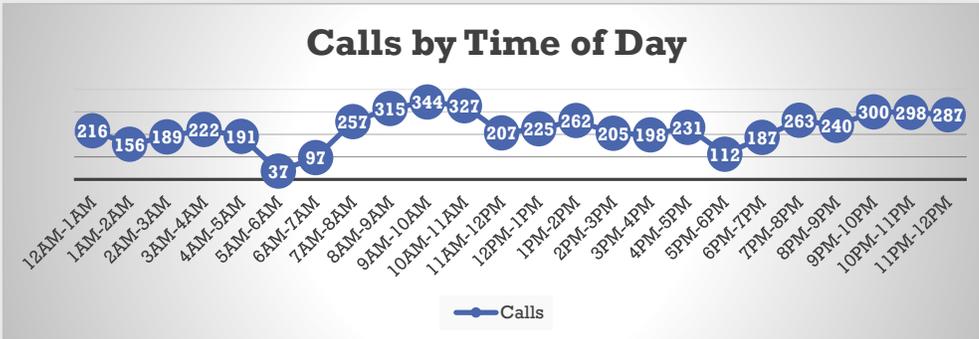
Reports Taken
270

Motor Vehicle Accidents
133

Traffic Stops
1361

Citations Issued
603

Arrests
84



CRIMINAL INVESTIGATIONS DIVISION

Total Cases Assigned 64

Noteworthy Incidents

Crimes Against Persons 3
Property Crimes 43
Narcotics Cases 3

- Assisted TBI on Rutherford County / Sping Hill shooting
- Uncovered elaborate vehicle theft / chop shop

Narcotics Arrests 13 K-9 Deployments 16

SUPPORT SERVICES DIVISIONS

Records Processed	Evidence Received	Fleet Repair & Maint.	Training Hours	Community Events
<u>1257</u>	<u>242</u>	<u>84</u>	<u>141</u>	<u>7</u>



DEPARTMENT: LIBRARY

RE: Library Monthly Staff Report for July 2023

LIBRARY STATISTICS FOR July 2023			
New Accounts		June	July
Spring Hill - Maury County		164	134
Spring Hill - Williamson County		181	108
Maury County (outside city limits)		45	47
Williamson County (outside city limits)		26	11
Other counties		8	3
Total New Patrons		424	303
Patrons visiting the library		6,881	6,278
Library Sponsored Programs			
Adult Programs (Ages 19+)		31	16
General Interest (All Ages)		5	5
Preschool (Ages 0-5)		9	0
Juvenile (Ages 6-11)		22	3
Teen (Ages 12-18)		6	4
Total Library-sponsored Programs		73	28
Attendance of Programs			
Adult		447	207
General Interest		174	640
Preschool		668	0
Juvenile		2,040	47
Teen		81	38
Total Attendance of programs		3,410	932
TN Reads		10,266	10,745
Ancestry.com/ProQuest		301	301
Audio Book Cloud & Tumblebooks		91	53
Hoopla		799	855
NewsBank		4	6
Public Computer Usage		496	424

Claim_No	Status	Claimant_Name	Incident_Date	Description	Claimant_Type	Incurred_Loss	Adjuster_Name
LIX55616-1	Open	Wheat Tiffany	6/30/2023	Employee was mowing a detention pond along the side of Kedron Rd. Mower picked up a rock and threw it into the window of a vehicle passing by. The rock knocked a hole in the windshield making the vehicle unable to drive. The rock hit the hood and mad	GL-claims made	\$8,900.00	Don Redden
LIX53219-1	Open	Spring Hill City of	2/1/2023	Officer was working an accident on Saturn Pkwy over Kedron Rd. While inside his vehicle Mr. Prinzo's Toyota 4Runner struck Officer's patrol car on the driver's side front wheel area. The 4Runner rolled. The patrol car was towed to SHPD veh	APD - occurrence	\$37,300.00	Jim Callicott
LIX53125-2	Open	Edwards John	1/18/2023	Vehicle 1 was traveling North on US31/ Main street. Vehicle 2 was traveling South and attempting to turn onto Campbell Station Pkwy. Vehicle 2 pulled into the path of vehicle 1 and was struck in the front end. Vehicle 1 did not have its headlights on.	AL - occurrence	\$1,000.00	
LIX53125-3	Open	Edwards Carol	1/18/2023	Vehicle 1 was traveling North on US31/ Main street. Vehicle 2 was traveling South and attempting to turn onto Campbell Station Pkwy. Vehicle 2 pulled into the path of vehicle 1 and was struck in the front end. Vehicle 1 did not have its headlights on.	AL - occurrence	\$7,200.00	
LIX51692-1	Open	City of Spring Hill	10/18/2022	Employee was involved in a crash while returning from a class in Murfreesboro. He was hit in the rear of his patrol vehicle.	UML - occurrence	\$3,000.00	Laura Burford
LIX46185-1	Open	Spring Hill City of	10/4/2021	CV struck IV in its rear end.	APD - occurrence	\$1,500.00	Jim Callicott

**City of Spring Hill
Municipal Court Revenue
June 2023**

Gross Monthly Court Revenue: \$27,994.05

Less Taxes & Fines Paid to the State of Tennessee:

Cash Bond Forfeiture Fees	1267.06
Child Restraint Fines	47.50
Court Education Fee	271.71
Parking Litigation Tax	14.70
Registration Fines	665.00
Seat Belt Fines	95.00
State Litigation Tax	<u>323.40</u>
Total:	2684.37

Net Monthly Court Revenue: **\$25,309.68**

COURT DATES	06/08/23	06/15/23	06/29/23	TOTALS
VIO ON DOCKET	151	92	88	331
VIO ASSIGNED TRAFFIC SCHOOL	57	31	38	126
VIO SET FOR TRIAL	1	0	3	4
OTHER (GUILTY, DISMISSED, ETC.)	70	43	34	147
FAILED TO APPEAR OR PAY	23	18	13	54

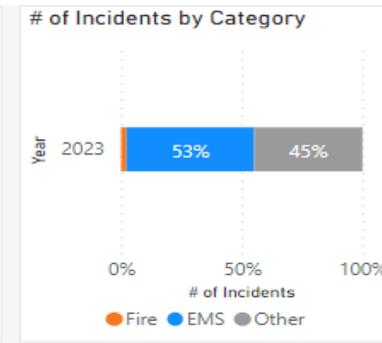
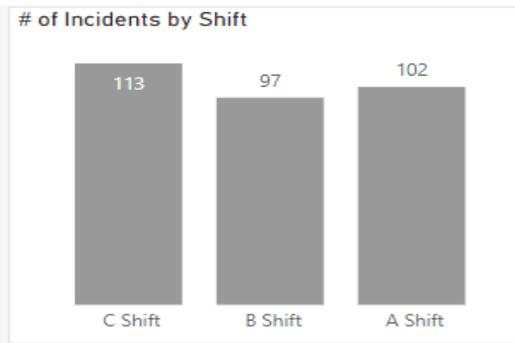
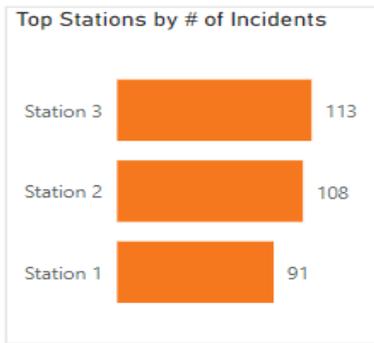


July 2023 - Monthly Report Spring Hill Fire Department





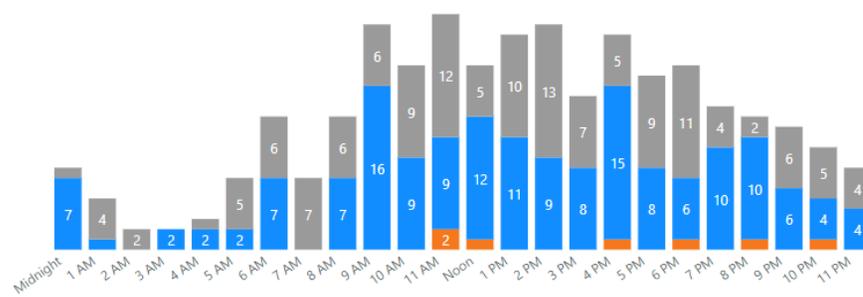
Operations Breakdown Stations, Shift and Call Statistics Total Responses for Month - 312



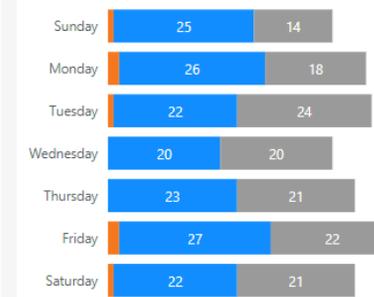


Operations Breakdown Time and Day of Week - Response Times

of Incidents by Hour of the Day
Incident Category ● Fire ● EMS ● Other



of Incidents by Weekday and Incident Category
● Fire ● EMS ● Other



SETTINGS

Response Time:

Effective Response Force:

Time Goal: min sec

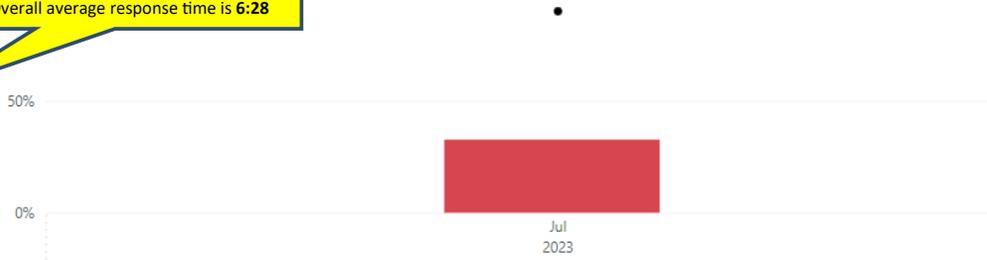
Percentile Goal:

(Updates to settings may take up to one minute to apply)

[Definitions](#)

91 (33%) of incidents are meeting the Response Time goal of 5 min and 20 sec with an effective response force of 3 personnel

Showing 90th Percentile v. Average
Overall average response time is 6:28





Training Division Statistics

729.55 Hours Trained in July 2023



BUILT FOR FIRST RESPONDERS

Vitality is an elite assessment and workout program helping first responders avoid injuries and improve performance.

UNPARALLELED APPROACH

Cutting-edge technology and 20+ years of movement research and experience find individual risks and deliver personalized, engaging workouts and motivating 24/7 support.

DEDICATED TO RESULTS

First responder staffing has never been more challenging, which means keeping your team healthy is paramount. Reducing risk of injury and improving team performance means you maintain department excellence.

www.readyrebound.com/vitality
vitality@readyrebound.com

✓ Precision Assessment

- Industry-leading 3D screening with the most accurate results outside a sports lab
- 3,500 data points captured per person
- Individualized workout program based on proprietary movement algorithm

✓ Targeted Intervention

- Ready Rebound wellness app offers stackable programming to improve any fitness level or niche
- 24/7 support with ATC/strength coach
- Reward badges & personal feedback drive engagement and motivation

✓ Department Benefits

- Stronger team means less down time, increased budget savings and happier employees
- Comprehensive annual reporting identifies opportunities for continued success



Spring Hill Fire Department

Jul 19 · 🌐

Firefighters are being evaluated this week utilizing new technology to detect physical fitness abilities and help ensure the safety of personnel.



wkrn.com

Spring Hill Fire Department partners with Ready Rebound to enhance firefighter fitness, performance



Fire Marshal's Office

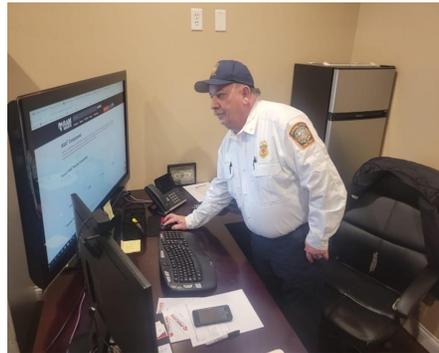
Inspections, Tech Reviews, Plans Examined, Public Education & Investigations



Inspections - 554
Tech Review - 8
Applicant Review - 10
Plans Examined - 4
Public Education - 5
Fire Investigation - 0



Assistant Fire Marshal
Mark Filson



Fire Marshal
James Berry



Fire Inspector
Mike Demastus

Claim_No	Status	Claimant_Name	Incident_Date	Description	Claimant_Type	Incurred_Loss	Adjuster_Name
PR55571-1	Closed	Spring Hill City of	5/22/2023	<p>Denied. Have made a claim against Driver's insurance directly. Driver was in a single car accident when he ran off the right side of the road and hit the guard rail causing damage to the railing.</p> <p>Denied. Waiting for guidance on how to move forward as it was an uninsured vehicle. Vehicle struck the guard rail northbound on Old Kedron Road. Driver of the vehicle fled the scene prior to law enforcement's arrival. There was significant damage to the front end of the vehicle. Took out a large portion of the guard rail.</p>	Bldg/pers prop/automatic cvgs	\$0.00	Tim Lenart
PR55570-1	Closed	Spring Hill City of	5/19/2023	<p>Officers were</p> <p>Denied. Have made a claim against Driver's insurance directly. Driver was in a single car accident. Vehicle went off roadway struck guardrail and stopped in a ditch. This caused significant damage to the guardrail.</p>	Bldg/pers prop/automatic cvgs	\$0.00	Tim Lenart
PR55569-1	Closed	Spring Hill City of	5/15/2023	<p>"The carport structure located at Police HQ was blown straight up and then over by the strong straight-line winds. This structure was 32'x20'. The sides are 12' high and the center of the structure is 15" high. It also was wired for electricity."</p>	Bldg/pers prop/automatic cvgs	\$0.00	Tim Lenart
PR53776-1	Closed	Spring Hill City of	3/3/2023	<p>Asked for claim to be reopened and a deeper investigation to include mitigation be completed. Station 2 contacted regarding a water leak in the bay at station 2 coming from the ceiling. We couldn't tell if it was coming from the sprinkler system or</p>	Bldg/pers prop/automatic cvgs	\$50,376.55	Johnny Hays
PR52607-1	Re-Open	Spring Hill City of	12/25/2022	<p>domestic water so I contacted a plumber and the sprink</p>	Bldg/pers prop/automatic cvgs	\$31,623.40	Jim Callicott

Human Resources Department
Richard Stokes, Director

Monthly Report
July 1 Through July 31

Current Job Postings	Date
Associate E City Planner	7/18/2022
Street Maintenance Worker	11/9/2022
Codes Enforcement Officer	3/29/2023
Fire engineer	6/26/2023
Assistant Chief of Training	6/26/2023
PT Accounts Receivable Clerk	6/15/2023
Assistant Cross Connection Coordinator	6/2/2023
Staff Accountant	5/10/2023

New Hires (Fulltime)	Position	Date	Dept.
Reid, Jackson	Associate Planner Equipment	7/5/2023	Planning
Kilpatrick, Kevin	Operator 2	7/10/2023	Streets
Greene, Sawyer	Police Officer	7/10/2023	Police
Wright, Timothy	Police Officer	7/10/2023	Police
Hicks, Milton	Chief bldg. Official	7/24/2023	Codes
Robinson, Darrin	Building Inspector	7/31/2023	Codes

New Hires (part-time)

Promotions and Transfers	From	To
Burns, Lisa	Fire Admin Captain	7/1/2023 Fire Captain CRR
Berry, James	Assistant Fire Marshal	7/1/2023 Fire Marshal
Demastus, Mike	Engineer	Fire Inspector
Filson, mark	Fire Captain	Assistant Fire Marshal
Knobloch, Amanda	Special Projects Mgr.	Fire Admin.
Bryan, Mike	Training Officer Fire	Health and Safety Officer

Resignations and Terminations	Position	Type	Date
Morgan, Sarah	PT Rec Assistant	Resign	7/12/2023
Brass, Austin	City Planner	Resign	7/28/2023

Upcoming Training	Date

Upcoming HR Events	Date
Goodwill Career Fair	7/20/2023

**Human Resources Department
Richard Stokes, Director**

**Monthly Report
July 1 Through July 31**

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Upcoming Training	Date

Upcoming HR Events	Date
Goodwill Career Fair	7/20/2023



Utility Department Staff Report

Jessica Weaver, Utility Director

July 2023

Utility Administration:

- Ongoing work with Raftelis on the Water & Sewer Rate Study
- Sewer Collections System SCADA upgrade is 95% complete- Tozi boxes ordered for the lift station reporting to work.
- Corrective Action Plan/ Engineering Report for the Wastewater Treatment Plant – Continuing to work on the final steps for completion which is replacing the belt presses and the final oxidation basin cleaning and lining.
- Oxidation Basin -final stage of project will be cleaning and lining of the Mudwell and clearwell which is scheduled for August and September.
- June Lake Water Storage Tank – Bi-monthly meetings coordinated with June Lake team- project progressing well.
- Monthly meetings for Arbor Valley Water Storage Tank Build with Development & Engineering staff along with developer representatives.
- GIS Maps analysis for the Utilities beginning with OT Analyst Coordinating with OHM and GIS department.
- Ongoing meetings to review the City Sewer Use Ordinance for potential updates coordinated with city staff - Final Draft being reviewed by consulting Engineers.
- Lightning strike at Newport lift station – working to get repairs parts.
- Grading for the new June Lake is underway.



CITY OF SPRING HILL

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Arbor Valley Tank construction is well underway:



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Additionally- new steps in the procedure for the re-appointment or re- election of an incumbent utility district commissioner include continuing education requirements. This information can be found here:

[CRUCIAL UPDATE – CONCERNING THE RE-APPOINTMENT OR RE-ELECTION OF COMMISSIONERS – Tennessee Association of Utility Districts \(taud.org\)](#)

Additional Online Training opportunities: [Online Training for Utility District Commissioners and Utility Authority Board Members – Tennessee Association of Utility Districts \(taud.org\)](#)



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Water Treatment Plant: Jeremy Vanderford, Superintendent

- Sampled third quarter UCMR 5

Running Annual Average	4.589 MGD	Total Purchased	45.662 MG
Max Day Produced	4.514 MGD	Chemical Cost/1000	\$.293
Max Day Purchased	2.670 MGD	Cost/1000 gal	\$0.957
Total Produced	133.770 MG	Duck River Agency	\$

Water Distribution: TC Norman, Superintendent

- Meter reading for month went well.
- In house water service Line Leak Detection (0# of Meters Checked]
- Water valve exercising and maintenance program- 0 subdivision completed.
- Water meter accuracy testing # 15
- Water cut offs went well.
- 369 Cell Meters have now been installed and are reading.

Total Water Sold	159,018,050	Utility Locates Completed	1250
Total Water Loss	13.7%	Monthly Backflow Tests	280
Leaking service line Repairs completed	0	Water Main Repairs	1

Sewer Collections: Jim Vrdoljak, Superintendent

- Evaluating Sewer Ordinance document to ensure accuracy for upcoming pretreatment program document submission to the TDEC and BOMA
- Cross training within division for Sewer & Inflow and infiltration
- Updating missing manhole data in GIS

Sanitary Sewer Overflows	0	Odor Complaints	None for the month
Residential Stoppages	2	Commercial Stoppages	0
Grease trap orders to pump	11	Walk Throughs	8



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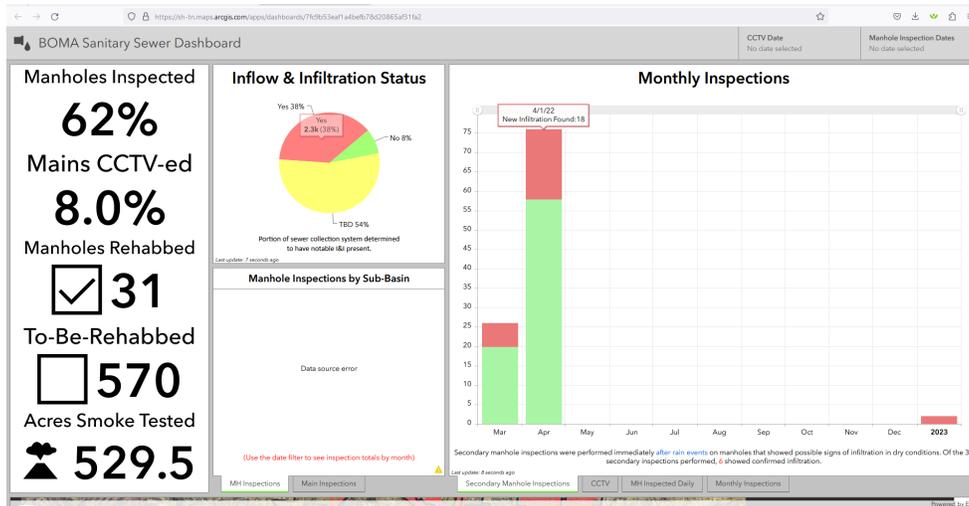
www.springhilltn.org



Inflow & Infiltration: Michael Miller, I&I Crew Leader

- 2 Flow meters currently inoperable.
- One flow meter was returned to manufacturer for repairs still inoperable- sensor problems.
- Continuing Creek Crossing investigation work in search of I & I
- Smoke tested Spring Hill Estates and found 13 clean outs that needed fixed.
- 12 Dishpans installed this month.

Manholes inspected in the month	244	Rehabilitated Epoxy Lined	0
Feet of Main Sewer Trunk Lines Inspected	1631.12	Monthly Feet of Lines Flushed	480



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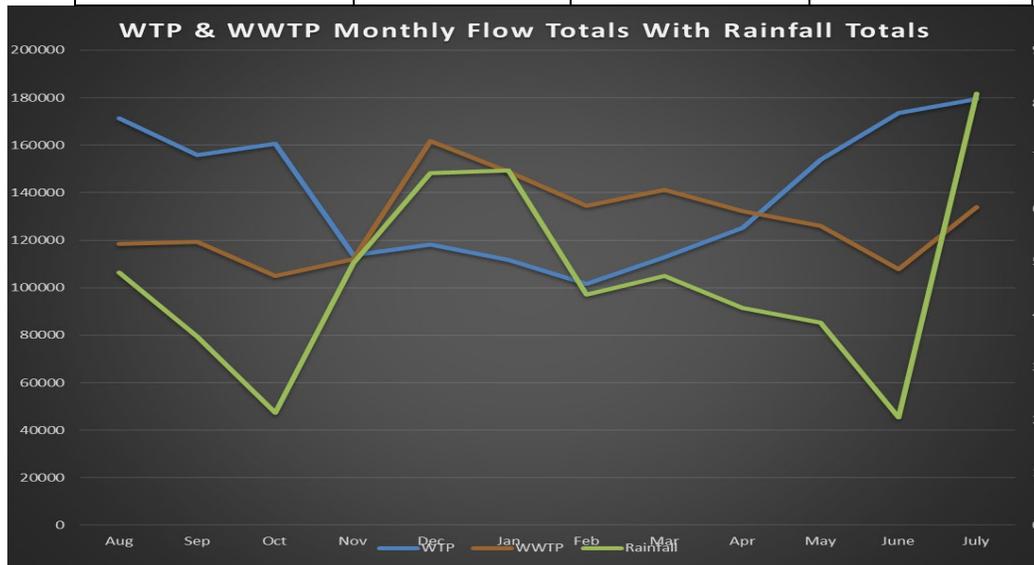
www.springhilltn.org



Wastewater Treatment Plant: Greg Shouse, Wastewater Treatment Plant Superintendent

- Ammonia numbers are well below 4.2 mg/L State compliance.
- Mud Well and Clear Well is scheduled for August for lining.

Annual Average Inflow	4.2251 MGD	Total Rainfall	8.18 inches
Total Monthly Inflow	133.999 MG	Total Effluent Flow	129.107 MG
Average Daily Inflow	4.323 MGD	Average Daily Effluent	4.165 MGD
Permitted Max Avg Daily Effluent 5.0 MGD			
Filter Bypasses	1 occurrence	Ammonia Overages	0 occurrences
Peak Day Influent	8.008 MGD	Peak Day Effluent	7.267 MGD



If questions arise from this report, please allow time for a prepared statement.



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City of Spring Hill Historic Commission
Minutes

July 5, 2023



Attendees: Bill Benedict, Alicia Fitts, Will Pomeroy, Bill Ballard, Jack Elder

Guests: Peter Hughes, Tom Powers, Roosbeh Kahvaz, Kevin Patel, Jason Hay

Call to order at 5:30pm

Item #1: Committee Business

Minutes approved unanimously.

Item #2: Design Review for BP Battleground Market at 3510 Kedron Road

Roosbeh Kahvaz, General Contractor and Kevin Patel, owner, presented a change to the rear exterior roof to include mechanical equipment. Suggested a dormer effect, where top will be open for ventilation.

While this is counter to the UDC, it is the best possible option. A parapet would not work. Ready for Certificate of Occupancy.

Further agree with placing CWT signage on the battlefield facing side of the property.

Fitts made a motion to favorably recommend this modification to the Planning Commission and indicate that it does not impair the aesthetic or negatively impact the adjacent historical property. Ballard second. Passed unanimously.

Design Review for The Kissing House at 412 McLemore

Bill Benedict, owner, presented his designs for a beer garden on the property. He would extend the McLemore fence line to within 20 feet off of School Street (must go before Board of Zoning Appeals), following the existing fence design. Walkway would be extended. Fire pit will be included, 25 feet from building and trees, near

the corner of the fence nearest the intersection. Historic trees will remain, parking will not change.

Fitts made a motion to favorably recommend these modifications of the structure and surroundings to the Planning Commission, anticipating that they will not negatively impact the historic integrity of the property. Pomeroy second. Passed unanimously.

Item #3: Sign Project

Jason Hay, board member of the Historic Spring Hill Cemetery, attended to hear discussion of CWT signage on the cemetery property.

Adjourn 6:48pm



CITY OF SPRING HILL TOWN CENTER REDEVELOPMENT COMMITTEE
REGULAR MEETING AGENDA
WEDNESDAY, July 12, 2023 6:00 P.M

- I. Call meeting to order.
Liz calls the meeting to order at 6:03. Alicia, Jenny, Liz, Tony, Terry and Bill are present.
- II. Invocation
Liz leads prayer
- III. Chair Comments
No specific comments
- IV. Review and approve June Minutes.
Alicia moved to modify June minutes to delete sentence that states our “committee intends to begin with sidewalks...” because it’s confusing without the full conversation.
Bill moved to approve amended Minutes and Terry seconded. All agree.
- V. Discuss meeting day.
New TCRC meeting day first Thursday of the month. Effective August 3, 2023 @ 6:00pm
Alicia motioned and Liz seconded. All agree.
- VI. Discuss next steps.
Next month’s meeting will include discussion regarding committee roles and structure of the committee. Both the Chairman and Vice Chairman positions are filled only in the interim. Liz would like to step back into the Vice Chairman role and the Committee wants Bill to step back into the Chairman role as he has the most experience. Bill agreed. All in attendance agree. The committee will formalize these changes at our August meeting when all are present to vote.

ACTION ITEM: Alicia will work with Tony to firm up our previously discussed committee structure to formalize items such as attendance of members, who responds to citizen or CT emails, committee member terms etc. All members should come prepared to discuss these items at our August meeting. While we have a lull awaiting CT in September we have time to tighten up these items.

ACTION ITEM: Tony will set up a SharePoint file to streamline communication and will email the committee with a link to that.

CT Consultants: Alicia emailed James in our group email asking if they can speed up their timeline. James said he'd see what he can do. Watch for group email response from James. Update needed from Scott regarding his communication with CT, if any, as he proposed in June meeting.

ACTION ITEM: Liz will supply the committee with the August Agenda several days before the meeting. Tony volunteered information that as this Committee is set up there are no required "rules" in regards to timing of Agenda preparation and disbursement like there are for BOMA and the PC, for example. Still all agree it would be helpful to have a few days in advance.

ACTION ITEM: Posting of meeting Minutes on city website appears to be inconsistent over the years. Liz will give April all Committee minutes missing from the website.

VII. Round table discussion

- Can we be an Ordinance Committee? Not a lot of staff support for this per Tony. Perhaps it could be included in the CLG conversation where it would more naturally fit.

- The Committee feels that pursuing an Overlay as a group would derail what we have done so far and is outside our focus. We plan to discuss further in August when all are in attendance.

- If any committee member has a discussion with CT Consultants or staff member regarding our projects an email to the entire committee summarizing the discussion is in order. We decide as a group not as a single individual.

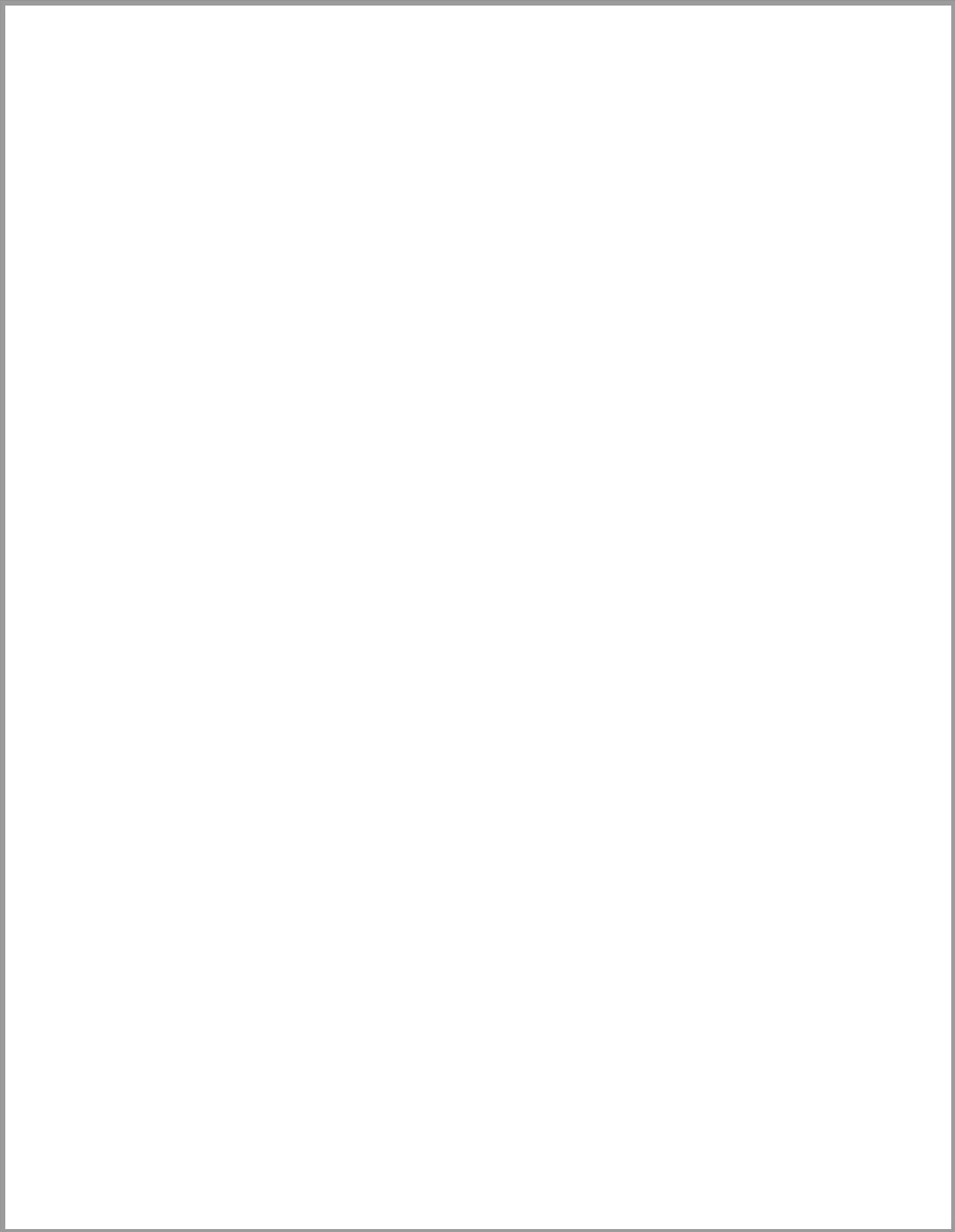
- Tony clarified questions regarding our budget that was discussed in June. All monies allocated to our committee are still there.

ACTION ITEM: Tony will give a very quick financial update every quarter. His plate is full and requests a reminder. 😊

VIII. Public comment(s)

No public comments.

VIII. Adjourn Adjourned by Liz at 7:07pm



MINUTES

Industrial Development Board

August 8, 2023
6:00 PM



6:05 pm - Meeting called to order.

Roll call: All members present except Clint McCain and Stephen Shustock.

6:05 pm - Approved July minutes. Motioned DC / Seconded CP. Motion carried 5-0.

6:06 pm - Pam Caskie takes floor to discuss IDB finance management.

Next week's agenda will address the resolution and assignment of a treasurer.

6:19 pm - Attorney Michael Bligh takes floor to address policy regarding fees and costs in connection with tax incentive transactions.

6:29 pm - Motion to approve policy regarding fees and costs in connection with tax incentive transactions by TC / Seconded BH. Motions carried 5-0.

6:29 pm - Pam Caskie discusses Suitcase resolution on 21st asking for TIFF.

6:44 pm - Meeting adjourned.

Minutes Prepared by:


Terrell Cohen, Secretary

Minutes Approved by:


John McCullough, Chairman

Internal Use

RESOLUTION 23-161

A RESOLUTION TO APPROVE CHANGE ORDER NO. 1 TO THE CONTRACT WITH HENSEL PHELPS CONSTRUCTION CO. FOR CONSTRUCTION OF THE POLICE DEPARTMENT HEADQUARTERS

WHEREAS, the City of Spring Hill Board of Mayor and Aldermen approved the contract for construction services with Hensel Phelps Construction Co. (“Contractor”) for the Police Department Headquarters with Resolution 23-31; and

WHEREAS, the Contractor has submitted Change Order No. 1 in a reduction amount to the contract of \$844,000.00 for final asphalt topping installation and landscaping, attached hereto as Exhibit A; and

WHEREAS, these services will be installed and paid for by the City itself, utilizing companies under contract with the City, in order to maximize cost savings; and

WHEREAS, City staff recommends approval of Change Order No. 1 with Hensel Phelps Construction Co. in the amount of \$844,000.00 reduction to the contract.

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen:

1. Approve Change Order No. 1 with Hensel Phelps Construction Co. in the amount of \$844,000.00 reduction to the contract for the construction of the Police Department Headquarters, attached hereto.
2. Authorize the Mayor to sign the change order.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of August, 2023.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

Exhibit A

CHANGE ORDER

To:	Hensel Phelps 1131 4 th Ave S #430 Nashville, TN 37210 Attn.: Mr. Damien Johnson	C.O. No:	01
		Date:	July 31, 2023

Project:	Spring Hill Police Headquarters 1002 Hathaway Boulevard Spring Hill, TN 37174 TMP No. A01322	Contract Date:	February 21, 2023
----------	---	----------------	-------------------

You are directed to make the following changes in this Contract:

- Incorporate the removal of the landscaping and asphalt paving scope as described in the enclosed RFP-01 dated July 27, 2023.
 - Change To Contract Sum/GMP: Deduct \$844,000
 - Change in Contract Time: No Change

The original Contract Sum was	\$36,929,000.00
Net change by previously authorized Change orders	\$0
The Contract Sum prior to this Change Order was	\$36,929,000.00
The Contract Sum will be decreased by this Change Order	\$844,000.00
The new Contract Sum including this Change Order will be	\$36,085,000.00

The original Date of Substantial Completion was	4/15/2025
Change in Contract Time by previously authorized Change Orders (days)	0
The Date of Substantial Completion prior to this Change Order was	4/15/2025
The Contract Time will be unchanged by this Change Order (days)	0
The new Date of Substantial Completion including this Change Order will be	4/15/2025

Not valid until signed by the Owner and Architect. Contractor's signature indicates agreement herewith, including any adjustments in Contract Sum or Contract Time.

CONTRACTOR
 Hensel Phelps
 1131 4th Ave S #430
 Nashville, TN 37210
 Tel. 615.338.9104

ARCHITECT
 TMPartners, PLLC
 211 Franklin Road, Suite 200
 Brentwood, TN 37027-5593
 Tel. 615.377.9773

OWNER
 City of Spring Hill
 199 Town Center Parkway
 P.O. Box 789
 Spring Hill, TN 37174
 Tel. 931.486.2252



 By Date 08.01.2023



 By Date 7/31/23

 By Date

Change Order Requests
Detailed with Comments and Links

001

Spring Hill Police Headquarters (8023223)

Hathaway Boulevard
Spring Hill, TN 37174

0001 - Landscaping & Asphalt Deletion

To Company City of Spring Hill	Main Contact Missy Stahl	Category Owner Directive	Status Submitted ●
From Company Hensel Phelps Construction Co.	Main Contact Damien Johnson	Initiated Date 7/27/2023	Reference RFP-001
Required Date	Submitted Date 7/31/2023	NTP Date 6/26/2023	Executed Date
			Requested Days 0.00
			Approved Days 0.00

Notes

PCO No.	Date	Description	Budget Proposed Amount	Budget Approved Amount
001	7/27/2023	Landscaping & Asphalt Deletion	-844,000.00	-844,000.00
Totals			-844,000.00	-844,000.00

Links



File
Potential Change Orde...
Madison Isaac

Potential Change Order
Detailed with Comments and Links

001

Spring Hill Police Headquarters (8023223)

Hathaway Boulevard
Spring Hill, TN 37174

001 - Landscaping & Asphalt Deletion

Category	Reason	Location	Status
Change Order	Owner Directive	Site	Submitted ●
Create Date	Due Date	Importance	Reference
7/27/2023	8/7/2023	Normal	

Notes

Response to RFP-01 Landscaping and Asphalt; 07/27/23

Summary		Estimate	Proposed	Approved	Applied
Requested Days	0.00	Budget -844,000.00	-844,000.00	-844,000.00	-844,000.00
Approved Days	0.00	Cost -844,000.00	-844,000.00	-844,000.00	-844,000.00

Description	Budget Code /Contract	Allocation	Estimate	Proposed	Approved	Applied
001 - Hensel Phelps Construction	CoBudget 3200000.00 4	Appr Rev	-233,000.00	-233,000.00	-233,000.00	-233,000.00
Landscaping	Cost	Apprx Commt	-233,000.00	-233,000.00	-233,000.00	-233,000.00
002 - Hensel Phelps Construction	CoBudget 3200000.00 4	Apprx Rev	-611,000.00	-611,000.00	-611,000.00	-611,000.00
Asphalt	Cost	Apprx Commt	-611,000.00	-611,000.00	-611,000.00	-611,000.00

Links



File

RFP-01 Landscaping an...
Madison Isaac

ORDINANCE NO. 23-11

AN ORDINANCE TO AMEND THE STORM WATER MANAGEMENT ORDINANCE (SECTIONS 18-401, 18-404, 18-406, 18-407, 18-409. AND 18-410) AS SET BY ORDINANCE 07-45 AND 19-21, TO COMPLY WITH THE NEW TENNESSEE DEPARTMENT OF ENVIORNMENT AND CONSERVATION SMALL MS4 PERMIT

WHEREAS, the City of Spring Hill established a Storm Water Management Ordinance and adopted by Ordinance 07-45 and amended by Ordinance 19-21; and

WHEREAS, the Tennessee Department of Environment and Conservation (“TDEC”) under the State of Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (Small MS4) Permit Number TNS000000 requires amendments be made to the existing ordinance; and

WHEREAS, additions are required to the ordinance, as noted in the yellow highlighted areas of attached Exhibit A; and

WHEREAS, deletions are required to the ordinance, as noted in the blue highlighted areas of attached Exhibit A; and

WHEREAS, City staff requests the reference to the “Stormwater Coordinator” be changed to “Public Works Director or Designee,” as noted in the green highlighted areas of attached Exhibit A; and

WHEREAS, in Section 18-401, the word “Tennessee” is added to clarify the state permit; and

WHEREAS, language was added to Section 18-404 (1)(a), to properly refer to TDEC’s Construction General Permit; and

WHEREAS, revisions were made to Section 18-406, Paragraphs (2)(a), (2)(b), (3)(a), (4)(a)(5), (4)(b), (4)(d), (4)(g)(2)(a), (4)(g)(2)(b), (5), and (5)(r) through (5)(v), per the required permit guidelines as noted in the highlighted areas of Exhibit A; and

WHEREAS, revisions were made to Section 18-407, paragraph (1), to require as-built drawings prepared by a developer hired design professional at the completion of this project; and

WHEREAS, language was added to Section 18-409 (2)(a), noting permissible discharges may be deemed an illicit discharge if it introduces pollutants into the MS4 system. Items 1 through 19 were revised to match the order and exact wording as shown in the TDEC MS4 General Permit; and

WHEREAS, Section 15-410, Paragraph (1), reference was made to the Enforcement Response Plan (ERP), Old Paragraph (2), notice of violation section stricken for complete removal as it conflicts with the ERP, and new paragraph (3) and Table B adds the requirement for

investigations to be initiated within 7 calendar days in accordance with TDEC’s permit.

NOW, THEREFORE, BE IT ORDAINED, that the Storm Water Management Ordinance (18-401, 18-404, 18-406, 18-407, 18-409. AND 18-410) be amended to comply with the new TDEC Small MS4Permit.

NOW THEREFORE BE IT FUTHER ORDAINED, that all ordinances or partial ordinances in conflict herewith be, and the same hereby are, repealed or modified as the case may be.

BE IT FURTHER ENACTED, that this Ordinance shall take effect from and after its final passage by the Board of Mayor and Aldermen.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on 21st day of August, 2023.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick M. Carter, City Attorney

Passed on First Reading: August 7, 2023

Passed on Second Reading: _____

EXHIBIT A (as referenced in Ordinance 23-XX)

18-401. Title and Purpose.

This ordinance shall be known as the “Storm Water Management Ordinance” for the City of Spring Hill, Tennessee.

(1). **Introduction:**

Inadequate management of storm water runoff from development in a watershed increases flood flows and velocities, erodes and/or silts stream channels altering the integrity and profile of the stream regime, pollutes water, overloads existing drainage facilities with storm water and sediment, undermines floodplain management in downstream communities, reduces groundwater recharge, harms, possibly eliminating, natural fauna and flora, and threatens public health and safety. More specifically, surface water runoff can carry pollutants, including the leading pollutant, sediment, into receiving waters. The potential impacts of these pollutants and the accompanying higher velocities and greater volumes include:

- (a) Changing natural ecosystems through sediment and pollutant deposits as well as erosion of stream banks that affect the quantity and quality of water flowing, the destruction of habitats, and the loss of plant and animal life;
- (b) Posing significant health risks through increased bacteria;
- (c) Accelerating algal growth to the extent of contamination of receiving waters by adding excessive nutrient loads;
- (d) Increasing metal deposits and total suspended solids, thus creating adverse toxicity for aquatic life;
- (e) Reducing oxygen levels because of oil, grease, and organic matter;
- (f) Affecting animal and plant life adversely, due to changing temperatures, thus decreasing dissolved oxygen levels of receiving waters.

Uncontrolled storm water can increase the incidence of flooding and the level of floods which occur, altering the integrity and profile of stream regime, endangering roads, public and private property, and human life.

Altered land surfaces can change runoff rate and volume as seen in erosion and slumping of stream banks and undercutting roots; increased erosion rates; and uniform and shallow streambeds, providing less varied aquatic habitats.

The adverse water quality and quantity consequences described above may result in substantial economic and/or human losses. The potential losses include, but are not limited to, increased wastewater and drinking water treatment costs, diminished property values, increased flood damages and insurance rates, increased stream bank remediation as well as state and federal fines associated with water quality violations. Many future problems can be avoided through proper storm water management, whereby a comprehensive and reasonable program of regulations is fundamental to public health, safety, and welfare and to the protection of the citizenry and environment.

(2). Purpose:

The purpose of this storm water management ordinance is to:

- (a) Protect, maintain, and enhance the environment of the City of Spring Hill and the public health, safety, and the general welfare of the citizens of the city, by controlling discharges of pollutants to the City of Spring Hill's storm water system and to maintain and improve the quality of the receiving waters into which the storm water outfalls flow, including, without limitation, lakes, rivers, streams, ponds, wetlands, and groundwater of the City of Spring Hill.
- (b) Enable the City of Spring Hill to comply with the Tennessee National Pollutant Discharge Elimination System (NPDES) Permit and applicable regulations, 40 CFR Section 122.26 for storm water discharges; and
- (c) Allow the City of Spring Hill to exercise the powers granted in Tennessee Code Annotated Section 68-221-1105, which provides that, among other powers municipalities have with respect to storm water facilities, is the power by ordinance or resolution to:
 - (1) Exercise general regulation over the planning, location, construction, and operation and maintenance of storm water facilities in the City of Spring Hill, whether or not owned and operated by the City of Spring Hill government;
 - (2) Adopt any rules and regulations deemed necessary to accomplish the purposes of this statute, including the adoption of a system of fees for services and permits;
 - (3) Establish standards to regulate the quantity of storm water discharged and to regulate storm water contaminants as may be necessary to protect water quality;
 - (4) Review and approve plans and plats for storm water management in proposed subdivisions, commercial developments or industrial developments;
 - (5) Issue permits for storm water discharges, or for the construction, alteration, extension, or repair of storm water facilities;
 - (6) Suspend or revoke permits when it is decided that the permit holder has violated any applicable ordinance, resolution, or condition;
 - (7) Regulate and prohibit discharges into storm water facilities of sanitary industrial, or commercial sewage or waters that have otherwise been contaminated; and
 - (8) Expend funds to remediate or mitigate the detrimental effects of contaminated land or other sources of storm water contamination, whether public or private.

(3). Administering Entity.

The City of Spring Hill **Public Works Director or Designee**, under the direction and supervision of the City Administrator, shall administer the provisions of this storm water management ordinance.

18-402. Jurisdiction.

The Storm Water Management Ordinance shall govern all properties within the corporate limits of the City of Spring Hill.

18-403. Definitions.

For the purpose of this Section, the following definitions shall apply: Words used in the singular shall include the plural, and the plural shall include the singular; words used in the present tense shall include the future tense. The word “shall” is mandatory and not discretionary. The word “may” is permissive. Words not defined in this section shall be construed to have the meaning given by common and ordinary use as defined in the latest edition of Webster’s Dictionary.

- (1) *“Active Construction Site”* - Any site that has a permit for grading or other related activities (even if actual construction is not proceeding) and any site where construction is occurring regardless of permits acquired.
- (2) *“Appeal”* - A request for a review of the City of Spring Hill Engineer’s interpretation of any provisions of these regulations.
- (3) *“Base Flood”* - The flood having a one percent chance of being equaled or exceeded in any given year. While this statistical event may occur more frequently, it may also be known as the “100-year flood event”.
- (4) *“Blue Line Streams”* - Streams that are represented on the United States Department of the Interior, Geological Survey (USGS) 1:24,000 topographic quadrangle maps and/or as determined by the Tennessee Department of Environment and Conservation (TDEC).
- (5) *“Best Management Practices”* or *“BMPs”* - The physical, structural, and/or managerial practices that, when used singly or in combination, prevent or reduce pollution of water, that have been approved by the City of Spring Hill, and that have been incorporated by reference into this ordinance as if fully set out therein. [NOTE: See _ 6(1) for recommended BMP manual.]
- (6) *“BMP Treatment Train”* - A technique for progressively selecting various storm water management practices to address water quality, by which groups of practices may be used to achieve a treatment goal while optimizing effectiveness, maintenance needs, and space.
- (7) *“Borrow Pit”* - An excavated area where material has been dug for use as fill at another location.
- (8) *“Bridge”* - A man-made conveyance over storm water flows.
- (9) *“Building”* - Any structure built for support, shelter, or enclosure for any occupancy or storage.
- (10) *“Channel”* - A natural or artificial watercourse with a definite bed and banks that conducts flowing water continuously or periodically.
- (11) *“Community Water”* - Any rivers, streams, creeks, branches, lakes, reservoirs, ponds, drainage

systems, springs, wetlands, wells, and other bodies of surface or subsurface water, natural or artificial, lying within or forming a part of the boundaries of the City of Spring Hill.

- (12) *“Contaminant”* - Any physical, chemical, biological, or radiological substance or matter in water.
- (13) *“Culvert”* - A man-made conveyance of storm water flows, including a pipe or other constructed conveyance.
- (14) *“Critical Design-Storm Period”* - Refers to the time in which detention volume must be controlled with the pre-development flow volume as a maximum limit.
- (15) *“Cut”* - Portion of land surface or area from which earth has been removed or will be removed by excavation, the depth below original ground surface to the excavated surface.
- (16) *“Design Storm Event”* - A hypothetical storm event, of a given frequency interval and duration, used in the analysis and design of a storm water facility.
- (17) *“Discharge”* - Dispose, deposit, spill, pour, inject, seep, dump, leak, or place by any means, or that which is disposed, deposited, spilled, poured, injected, seeped, dumped, leaked, or placed by any means including any direct or indirect entry of any solid or liquid matter into the municipal separate storm sewer system.
- (18) *“Easement”* - An acquired privilege or right of use or enjoyment that a person, party, firm, corporation, City of Spring Hill, or other legal entity has in the land of another.
- (19) *“Erosion”* - The removal of soil particles by the action of water, wind, ice, gravity, or other geological agents, whether naturally occurring or acting in conjunction with or promoted by man-made activities or effects.
- (20) *“Erosion and Sediment Control Plan”* - A written plan (including drawings or other graphic representations) that is designed to minimize the accelerated erosion and sediment runoff at a site during construction activities.
- (21) *“Hotspot” (“Priority Area”)* - An area where land use or activities generate highly contaminated runoff, with concentrations of pollutants in excess of those typically found in storm water.
- (22) *“Illicit Connections”* - Illegal and/or unauthorized connections to the City of Spring Hill separate storm water system whether or not such connections result in discharges into that system.
- (23) *“Illicit Discharge”* - Any discharge to the municipal separate storm sewer system that is not composed entirely of storm water and not specifically exempted under Section 18-409.
- (24) *“Land Disturbing Activity”* - Any activity on property that results in a change in the existing soil cover (both vegetative and non-vegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to, development, re-development, demolition, construction, reconstruction, clearing, grading, filling, and excavation.

- (25) *“Maintenance”* - Any activity that is necessary to keep a storm water facility in good working order so as to function as designed. Maintenance shall include complete reconstruction of a storm water facility if reconstruction is needed in order to restore the facility to its original operational design parameters. Maintenance shall also include the correction of any problem on the site property that may directly impair the functions of the storm water facility.
- (26) *“Maintenance Agreement”* - A document recorded in the land records that acts as a property deed restriction, and which provides for long-term maintenance of storm water management practices and facilities.
- (27) *“Municipal Separate Storm Sewer System (MS4)”* - The conveyances owned or operated by the City of Spring Hill for the collection and transportation of storm water, including the roads and streets and their drainage systems, catch basins, curbs, gutters, ditches, man-made channels, and storm drains.
- (28) *“National Pollutant Discharge Elimination System Permit” or “NPDES Permit”* - A permit issued pursuant to 33 U.S.C. 1342.
- (29) *“Off-site Facility”* - A structural BMP located outside the subject property boundary described in the permit application for land development activity.
- (30) *“On-site Facility”* - A structural BMP located within the subject property boundary described in the permit application for land development activity.
- (31) *“Peak Flow”* - The maximum instantaneous rate of flow of water at a particular point resulting from a storm event.
- (32) *“Person”* - Any and all persons, natural or artificial, including any individual, firm or association, and any county or private corporation organized or existing under the laws of this or any other state or country.
- (33) *“Priority Area”* - See “Hot Spot” (Section 18-401 of this ordinance).
- (34) *“Record Drawings”* - Drawings depicting conditions as they were actually constructed.
- (35) *“Runoff”* - That portion of the precipitation on a drainage area that is discharged from the area into the City of Spring Hill separate storm water system.
- (36) *“Sediment”* - Solid material, both mineral and organic, that is in suspension, or in bed load, is being transported, or has been moved from its site of origin by water, wind, ice, or gravity and has come to rest on the earth’s surface either above or below sea level.
- (37) *“Sedimentation”* - The action of soil particles suspended in storm water that settle in streambeds and can disrupt the natural flow of the stream and suffocate biota.
- (38) *“Soils Report”* - A study of soils on a subject property with the primary purpose of characterizing and describing the soils. The soils report shall be prepared by a qualified soils engineer or scientist, who shall be directly involved in the soil characterization either by

performing the investigation or by directly supervising employees.

- (39) *“Stabilization”* - Providing adequate measures, vegetative and/or structural, that will prevent or minimize erosion from occurring.
- (40) *“Storm Water”* - Storm water runoff, snow melt runoff, surface runoff, infiltration, and drainage.
- (41) *“Storm Water Management”* - The programs to maintain quality and quantity of storm water runoff to pre-development levels.
- (42) *“Storm Water Management Facilities”* - The drainage structures, conduits, ditches, combined sewers, sewers, and all device appurtenances by means of which storm water is collected, transported, pumped, treated, or disposed.
- (43) *“Storm Water Management Plan”* - The set of drawings and other documents that comprise all the information and specifications for the programs, drainage systems, structures, BMPs, concepts, and techniques intended to maintain or restore quality and quantity of storm water runoff to pre-development levels.
- (44) *“Storm Water Runoff”* - Water that flows on the surface of the ground, resulting from precipitation.
- (45) *“Storm Water Utility”* - The storm water utility created by ordinance of the City of Spring Hill or other entity designated by the City of Spring Hill, to administer the storm water management ordinance, and other storm water rules and regulations adopted by the City of Spring Hill.
- (46) *“Structural BMPs”* - Devices that are constructed to provide control of storm water runoff.
- (47) *“Surface Water”* - Waters upon the surface of the earth in bounds created naturally or artificially including, but not limited to, streams, other watercourses, lakes, wetlands, marshes, and sinkholes.
- (48) *“TDEC”* - The Tennessee Department of Environment and Conservation.
- (49) *“Watercourse”* or *“Waterway”* - A permanent or intermittent stream or other body of water, either natural or man-made, which gathers or carries surface water.
- (50) *“Watershed”* - All land area that contributes runoff to a particular point in a stream.
- (51) *“Water Quality Buffer Zone”* - A water quality buffer zone (a.k.a. a riparian zone) is a strip of undisturbed native (indigenous) vegetation, either original or re-established, that borders streams and rivers, ponds and lakes, wetlands, and seeps.

18-404. Land Disturbance Permits.

(1) Requirements.

- (a) Every person shall be required to obtain a **Notice of Coverage under the Construction General Permit from Tennessee Department of Environment and Conservation (TDEC)**

which will be utilized as the permit required by the City of Spring Hill **Public Works Director or Designee** in the following cases:

- (1) Land disturbing activity disturbs one (1) or more acres of land, unless exempted under Section 18-404(5);
- (2) Land disturbing activity of less than one (1) acre of land if such activity is part of a larger common plan of development that affects one (1) or more acres of land;
- (3) Land disturbing activity of less than one (1) acre of land, if, at the discretion of the City of Spring Hill **Public Works Director or Designee**, such activity poses a unique threat to water, public health, or safety; and
- (4) The creation and use of borrow pits.

(2) Wetlands Permit.

No grading or building permit shall be issued until the applicant has obtained the appropriate wetlands permits from the U.S. Army Corps of Engineers (USACOE), TDEC and Tennessee Valley Authority (TVA).

(3) Aquatic Resource Alteration Program Permit.

No grading or building permit shall be issued until the applicant has obtained the appropriate Aquatic Resource Alteration Program (ARAP) permits from TDEC.

(4) Grading or Building Permits.

No grading or building permit shall be issued until the applicant has obtained a land disturbance permit where the same is required by this ordinance.

(5) Exemptions.

The following activities are exempt from the permit requirement:

- (a) Any emergency activity that is immediately necessary for the protection of life, property, or natural resources;
- (b) Existing nursery and agricultural operations conducted as a permitted main or accessory use;
- (c) Any logging or farming activity that complies with conservation practices or timber management practices prepared or approved by the appropriate federal or state agency;
- (d) Additions or modifications to existing single family structures.

(6) Application for Land Disturbance Permit.

(a) Each application shall include the following:

- (1) Name of applicant;

- (2) Business or residence address of applicant;
- (3) Name, address, and telephone number of the owner of the property of record in the office of the assessor of property;
- (4) Address and legal description of subject property including the tax map reference number and parcel number of the subject property;
- (5) Name, address, and telephone number of the contractor and any subcontractor(s) who will perform the land disturbing activity and who shall implement the erosion and sediment control plan;
- (6) A statement indicating the nature, extent, and purpose of the land disturbing activity including the size of the area for which the permit shall be applicable and a schedule for the starting and completion dates of the land disturbing activity;
- (7) Where the property includes a sinkhole, the applicant shall obtain the appropriate permits from TDEC, Division of Water Supply, Section of Groundwater Protection;
- (8) The applicant shall obtain from all other state or federal agencies any other appropriate environmental permits that pertain to the property. However, the inclusion of those permits in the application shall not foreclose the City of Spring Hill **Public Works Director or Designee** from imposing additional development requirements and conditions, commensurate with this ordinance, on the development of property covered by those permits.

(b) Each application shall be accompanied by:

- (1) An erosion and sediment control plan as described in Section 18-406(5);
- (2) A storm water management plan as described in Section 18-406(4), providing for storm water management during the land disturbing activity and after the activity has been completed; and
- (3) Payment of land disturbance permit and other storm water management fees, which shall be set by resolution or ordinance.

(7). Review and Approval of Application.

- (a) The City of Spring Hill **Public Works Director or Designee** will review each application for a land disturbance permit to determine its conformance with the provisions of this ordinance. Within thirty (30) working days after receiving an application, the **Public Works Director or Designee** shall provide one of the following responses in writing:
 - (1) Approval of the permit application;
 - (2) Approval of the permit application, subject to such reasonable conditions as

may be necessary to substantially secure the objectives of this ordinance, and issue the permit subject to these conditions; or

(3) Denial of the permit application, indicating the reason(s).

(b) If the **Public Works Director or Designee** has granted conditional approval of the permit, the applicant shall submit a revised plan that conforms to the conditions established by the **Public Works Director or Designee**. However, the applicant shall be allowed to proceed with his land disturbing activity so long as it conforms to conditions established by the **Public Works Director or Designee**. The revised plan shall be submitted to the **Public Works Director or Designee** within ten (10) working days from the date of conditional approval.

(c) No development plans will be released until the land disturbance permit has been approved.

(8) Permit Duration.

Every land disturbance permit shall expire and become null and void if substantial work authorized by such permit has not commenced within ninety (90) calendar days of issuance, or is not complete within twelve (12) months from the date of the commencement of construction.

(9) Notice of Construction.

The applicant must notify the City of Spring Hill **Public Works Director or Designee** in writing ten (10) working days in advance of the commencement of construction. The **Public Works Director or Designee** shall conduct regular inspections of the storm water management system construction. All inspections shall be documented and written reports prepared that contain the following information:

- (1) The date and location of the inspection;
- (2) Whether construction is in compliance with the approved storm water management plan;
- (3) Variations from the approved construction specifications; and
- (4) Any violations that may exist.

(10) Performance Agreement/Letter of Credit.

(a) The City of Spring Hill **Public Works Director or Designee** may, at his discretion, require the submittal of a performance agreement/letter of credit prior to issuance of a permit in order to ensure that the storm water practices are installed by the permit holder as required by the approved storm water management plan. The amount of the installation performance agreement/letter of credit shall be the total estimated construction cost of the Structural BMPs approved under the permit plus any reasonably foreseeable additional related costs, e.g., for damages or enforcement or "plus a certain percentage of the total estimated cost". The performance agreement/letter of credit shall contain forfeiture provisions for failure to complete work specified in the storm water management plan. The applicant shall provide an itemized construction cost estimate complete with unit prices, which shall be subject

to acceptance, amendment, or rejection by the **Public Works Director or Designee**. Alternatively, the **Public Works Director or Designee** shall have the right to calculate the construction cost estimates.

- (b) The performance agreement/letter of credit shall be released in full only upon submission of record drawings and written certification by a registered professional engineer licensed to practice in the State of Tennessee that the Structural BMPs have been installed in accordance with the approved plan and other applicable provisions of this ordinance. The City of Spring Hill **Public Works Director or Designee** will make a final inspection of the Structural BMP to ensure that it is in compliance with the approved plan and the provisions of this ordinance. Provisions for a partial pro-rata reduction of the performance agreement/letter of credit based on the completion of various development stages can be made at the discretion of the **Public Works Director or Designee**.

18-405. Waivers.

(1). General.

Every applicant shall provide for storm water management as required by this ordinance, unless a written request is filed to waive this requirement. Requests to waive these requirements shall be submitted to the City of Spring Hill **Public Works Director or Designee** for approval.

(2). Conditions for Waiver.

The minimum requirements for storm water management may be waived in whole or in part upon written request of the applicant, provided that at least one of the following conditions applies:

- (a) It can be demonstrated that the proposed development is not likely to impair attainment of the objectives of this ordinance;
- (b) Alternative minimum requirements for on-site management of storm water discharges have been established in a storm water management plan that has been approved by the **Public Works Director or Designee**; or
- (c) Provisions are made to manage storm water by an off-site facility. The off-site facility shall be in place and designed to provide the level of storm water control that is equal to or greater than that which would be afforded by on-site practices. Further, the facility must be operated and maintained by an entity that is legally obligated to continue the operation and maintenance of the facility.

(3). Downstream Damage Prohibited.

In order to receive a waiver, the applicant shall demonstrate, to the satisfaction of the **Public Works Director or Designee**, the waiver will not lead to any of the following conditions downstream:

- (a) Deterioration of existing culverts, bridges, dams, and other structures;
- (b) Degradation of biological functions or habitat;
- (c) Accelerated stream bank or streambed erosion or siltation; or
- (d) Increased threat of flood damage to public health, life, or property.

(4). Land Disturbance Permit Not Issued Where Waiver Requested.

No land disturbance permit shall be issued where a waiver has been requested until the waiver is granted. If no waiver is granted, the plans shall be resubmitted with a storm water management plan.

18-406. Storm Water System Design and Management Standards.

(1). Storm Water Design or BMP Manual.

(a) Adoption: The City of Spring Hill adopts as its storm water design and BMP manual the following publications and policy (as such publications and policies may hereafter be amended and/or restated from time to time), which are incorporated by reference in this ordinance as is fully set out herein:

- (1) TDEC Erosion and Sediment Control Manual
- (2) TDEC Guide to the Selection & Design of Stormwater Best Management Practices (BMPs); A Guide for Phase II MS4 Communities for Protecting Post-construction Stormwater Quality and Managing Stormwater Flow
- (3) City of Spring Hill Water Quality Buffer Zone Policy
- (4) Tennessee Construction General Permit (CGP)

(b) These manuals include policies for dry detention basin design and water quality buffer zones and a list of acceptable BMPs, including the specific design performance criteria and operation and maintenance requirements for each storm water practice. The Storm Water Design and BMP Manuals and Water Quality Buffer Zone Policy may be updated and expanded from time to time, at the discretion of the City of Spring Hill Board of Mayor and Alderman, upon the recommendation of the City of Spring Hill **Public Works Director or Designee** and the City of Spring Hill Planning Commission, based on improvements in engineering, science, monitoring, and local maintenance experience. Storm water facilities that are designed, constructed, and maintained in accordance with the City of Spring Hill's BMP Manuals and Water Quality Buffer Zone Policy criteria will be presumed to meet the minimum water quality performance standards.

(c) The design, inspection and maintenance of all Best Management Practices (BMPs) described in the SWPPP (and construction plans) must be prepared in accordance with good engineering practices and, at a minimum, shall be consistent with the requirements and recommendations contained in the current edition of the Tennessee Erosion and Sediment Control Handbook and the Tennessee Construction General Permit (CGP).

(2). General Performance Criteria for Storm Water Management.

Unless granted a waiver or judged by the **Public Works Director or Designee** to be exempt, the following performance criteria shall be addressed for storm water management at all sites:

(a) All site designs shall control the peak flow rates of storm water discharge associated with design storms specified in this ordinance or in the City of Spring Hill BMP Manuals, **Unified Development Code**, and/or the Water Quality Buffer Zone Policy

listed in Section 18-406(1)(a) and reduce the generation of post-construction storm water runoff to a minimum of pre-construction levels. These practices shall seek to utilize pervious areas for storm water runoff control and to infiltrate storm water runoff from driveways, sidewalks, rooftops, parking lots, and landscaped areas to the maximum extent practical to provide treatment for water quantity.

- (b) All new development and redevelopment shall be designed to reduce pollutants to the maximum extent possible. As an indicator of pollutant reduction, all sites shall be designed with permanent stormwater control measures (SCMs), at a minimum, to achieve an overall treatment efficiency of 80% total suspended solids (TSS) removal from the Water Quality Treatment Volume (WQTV). The SCMs shall be designed to treat the 1-year, 24-hour design storm event. The SCMs shall be designed to provide full treatment capacity within 72 hours following the end of the preceding rain event for the life of the project. The quantity of the WQTV depends on the type of treatment provided, as established in the following table:

WATER QUALITY TREATMENT VOLUME AND THE CORRESPONDING SCM TREATMENT TYPE FOR THE 1-YEAR, 24-HOUR DESIGN STORM

SCM TREATMENT TYPE	WQTV	NOTES
INFILTRATION, EVAPORATION, TRANSPIRATION, AND/OR REUSE	RUNOFF GENERATED FROM THE FIRST 1 INCH OF THE DESIGN STORM	EXAMPLES INCLUDE, BUT ARE NOT LIMITED TO, BIORETENTION, STORMWATER WETLANDS, AND INFILTRATION SYSTEMS.
BIOLOGICALLY ACTIVE FILTRATION, WITH AN UNDERDRAIN	RUNOFF GENERATED FROM THE FIRST 1.25 INCHES OF THE DESIGN STORM	TO ACHIEVE BIOLOGICALLY ACTIVE FILTRATION, SCMS MUST PROVIDE MINIMUM OF 12 INCHES OF INTERNAL WATER STORAGE
SAND OR GRAVEL FILTRATION, SETTLING PONDS, EXTENDED DETENTION PONDS, AND WET PONDS	RUNOFF GENERATED FROM THE FIRST 2.5 INCHES OF THE DESIGN STORM OR THE FIRST 75% OF THE DESIGN STORM, WHICHEVER IS LESS	EXAMPLES INCLUDE, BUT ARE NOT LIMITED TO, SAND FILTERS, PERMEABLE PAVERS, AND UNDERGROUND GRAVEL DETENTION SYSTEMS. PONDS MUST PROVIDE FOREBAYS COMPRISING A MINIMUM OF 10% OF THE TOTAL DESIGN VOLUME. EXISTING REGIONAL DETENTION PONDS ARE NOT SUBJECT TO THE FOREBAY REQUIREMENT
HYDRODYNAMIC SEPARATION, BAFFLE BOX SETTLING, OTHER FLOW-THROUGH MANUFACTURED TREATMENT DEVICES (MTDS), AND TREATMENT TRAINS USING MTDS	MAXIMUM RUNOFF GENERATED FROM THE ENTIRE DESIGN STORM	FLOW-THROUGH MTDS MUST PROVIDE AN OVERALL TREATMENT EFFICIENCY OF AT LEAST 80% TSS REDUCTION

The 80% TSS removal shall be calculated using a Treatment Train Calculation.

(1) Treatment trains using manufactured treatment devices (MTDs)

Treatment trains using MTDs must provide an overall treatment efficiency of at least 80% TSS reduction utilizing the following formula:

Formula:

$$R = A + B - (A \times B) / 100$$

Where:

R = Total TSS percent removal from application of both SCMs,

A = The TSS percent removal rate applicable to the first SCM, and

B = The TSS percent removal rate applicable to the second SCM

TSS removal rates for MTD must be evaluated using industry-wide standards.

TSS removal rates for other SCMs must be from published literature.

(2) Treatment trains not using MTDs

Treatment trains using infiltration, evaporation, transpiration, reuse, or biologically active filtration followed by sand or gravel filtration, settling ponds, extended detention ponds or wet ponds may subtract the treated WQTV of the upstream SCMs from the WQTV of the downstream SCMs.

(c) To protect stream channels from degradation, specific channel protection criteria shall be provided as prescribed in the BMP Manuals and Water Quality Buffer Zone Policy and in accordance with the CGP as stated below:

(1) For sites that discharge into Waters with Available Parameters:

The water quality riparian buffer zone should be preserved between the top of stream bank and the disturbed construction area. The 30-foot criterion for the width of the buffer zone can be established on an average width basis at a project, as long as the minimum width of the buffer zone is more than 15 feet at any measured location.

All EPSC measures used at the site are designed to control stormwater runoff generated by a 2-year, 24-hour storm event, at a minimum, either from total rainfall in the designated period or the equivalent intensity as specified on the following website http://hdsc.nws.noaa.gov/hdsc/pfds/orb/tn_pfds.html.

(2) For sites that discharge into Waters with Unavailable Parameters or Exceptional Tennessee Waters:

The water quality riparian buffer zone should be preserved between the top of stream bank and the disturbed construction area. The 60-foot criterion for the width of the buffer zone can be established on an average width basis at a project, as long as the minimum width of the buffer zone is more than 30 feet at any measured location.

All EPSC measures used at the site are designed to control stormwater runoff generated by a 5-year, 24-hour storm event, at a minimum, either from total rainfall in the designated period or the equivalent intensity as specified on the following website http://hdsc.nws.noaa.gov/hdsc/pfds/orb/tn_pfds.html.

- (d) Storm water discharges to critical areas with sensitive resources (i.e., cold water fisheries, shellfish beds, swimming beaches, recharge areas, natural springs, and water supply reservoirs and intakes) may be subject to additional performance criteria, or may need to utilize or restrict certain storm water management practices;
 - (e) Storm water discharges from hot spots may require the application of specific Structural BMPs and pollution prevention practice;
 - (f) Prior to or during the site design process, applicants for land disturbance permits shall consult with the Public Works Director or Designee to determine if they are subject to additional storm water design requirements; and
 - (g) The calculations for determining peak flows as found in the BMP Manuals listed in Section 18-406 (1)(a)(1) and (2).
- (3). Minimum Control Requirements.
- (a) Storm water designs shall meet the **WQTV** and multi-stage storm frequency storage requirements as identified in the BMP Manuals as listed in Section 18-406 (1)(a) (1) and (2) unless the **Public Works Director or Designee** has granted the applicant a full or partial waiver for a particular regulation under Section 18-405.
 - (b) If hydrologic or topographic conditions warrant greater control than that provided by the minimum control requirements, the **Public Works Director or Designee** may impose any and all additional requirements deemed necessary to control the volume, timing, release velocities and rate of runoff.
- (4). Storm Water Management Plan Requirements.
- The storm water management plan shall include sufficient information to allow the Storm Water Coordinator to evaluate the environmental characteristics of the project site, the potential impacts of all proposed development of the site, both present and future, on the water resources, and the effectiveness and acceptability of the measures proposed for managing storm water generated at the project site. To accomplish this goal the storm water management plan shall include the following:
- (a) Topographic Base Map: A 1" = 200' topographic base map of the site which extends a minimum of 500-feet beyond the limits of the proposed development and indicates:
 - (1) Existing surface water drainage including streams, ponds, natural springs, culverts, ditches, sinkholes, wetlands; and the type, size, elevation, etc., of nearest upstream and downstream drainage structures;
 - (2) Current land use, including all existing structures, locations of utilities, roads, and easements;

- (3) All other existing significant natural and artificial features;
 - (4) Proposed land use with tabulation of the percentage of surface area to be adapted to various uses; drainage patterns; locations of utilities, roads and easements; and the limits of clearing and grading;
 - (5) Proposed Structural BMPs (temporary and permanent); and
 - (6) A written description of the site plan and justification of proposed changes in natural conditions may also be required.
- (b) Calculations: Hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in the City of Spring Hill **Unified Development Code**. These calculations shall show that the proposed storm water management measures are capable of controlling runoff from the site in compliance with this ordinance and the guidelines of the City of Spring Hill **Unified Development Code**. Such calculations shall include:
- (1) A description of the design storm frequency, duration, and intensity where applicable;
 - (2) Time of concentration;
 - (3) Soil curve numbers or runoff coefficients, including assumed soil moisture conditions;
 - (4) Peak runoff rates and total runoff volumes for each watershed area;
 - (5) Infiltration rates, where applicable;
 - (6) Culvert, storm water sewer, ditch, and/or other storm water conveyance capacities;
 - (7) Flow velocities;
 - (8) Data on the increase in rate and volume of runoff for the design storms referenced in the City of Spring Hill **Unified Development Code**; and
 - (9) Documentation of sources for all computation methods and field test results.
- (c) Soils Information: If a storm water management control measure depends on the hydrologic properties of soils (e.g., infiltration basins), then a soils report shall be submitted. The soils report shall be based upon on-site boring logs or soil pit profiles and soil survey reports. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soil types present at the location of the control measure.
- (d) Maintenance and Repair Plan: The design and planning of all storm water management facilities shall include detailed maintenance and repair procedures to ensure their continued performance. These plans will identify the parts or components of a storm

water management facility that need to be maintained and the equipment and skills or training necessary. Provisions for the periodic review and evaluation of the effectiveness of the maintenance program and the need for revisions or additional maintenance procedures shall be included in the plan. A permanent elevation benchmark shall be identified in the plans to assist in the inspection of the facility.

Detention ponds with sides constructed from a poured-in-place concrete wall, mass-retaining wall, manufactured product retaining walls, or similar type construction and exceed 4-feet in height, shall include a permanently constructed ramp for accessibility of equipment into the pond. The location of the ramp within the pond shall be located so that it is within the path of the recorded permanent access easement. The Public Works Director or Designee shall make final acceptance of the pond wall construction and accessibility measures.

- (e) Landscaping Plan: The applicant shall present a detailed plan for management of vegetation at the site after construction is finished, including who will be responsible for the maintenance of vegetation at the site and what practices will be employed to ensure that adequate vegetative cover is preserved. The landscaping plan shall also include a full landscaping buffer zone to be located around the perimeter of the detention or retention basin. The landscaping buffer zone shall be established with planting types which will provide both seasonal blooming and plants that will provide constant annual screening, such as evergreens. The landscaping plan shall be submitted to both the City of Spring Hill Planning Commission and the Public Works Director or Designee for approval. Where it is required by the BMP and as required by the Public Works Director or Designee, this plan must be prepared by a registered landscape architect licensed in the State of Tennessee.
- (f) Maintenance Easements: The applicant shall ensure access to the site for the purpose of inspection and repair by securing all the maintenance easements needed. These easements shall be binding on the current property owner and all subsequent owners of the property and shall be properly recorded with the Maury County or Williamson County Register of Deeds in perpetuity.
- (g) Maintenance Agreement:
 - (1) The owner of property to be served by an on-site storm water management facility shall execute an inspection and maintenance agreement that shall operate as a deed restriction binding on the current property owner and all subsequent property owners.
 - (2) The maintenance agreement shall:
 - (a) Assign responsibility for the maintenance and repair of the storm water facility and landscaping to the owner of the property upon which the facility is located and be recorded as such on the plat and in instances when a plat may not be required on the Maintenance Agreement for the property by appropriate notation;
 - (b) Provide for a periodic inspection at least once every five years by the property owner for the purpose of documenting maintenance and repair needs and ensure compliance with the purpose and requirements of this

ordinance. The property owner will arrange for this inspection to be conducted by a **The professional** will submit a sealed report of the inspection to the Storm Water Coordinator. It shall also grant permission to the City of Spring Hill to enter the property at reasonable times and to inspect the storm water facility to ensure that it is being properly maintained;

- (c) Provide that the minimum maintenance and repair needs include, but are not limited to: The removal of silt, litter, and other debris, the cutting of grass, grass cuttings and vegetation removal, and the replacement of landscape vegetation, in detention and retention basins, and inlets and drainage pipes and any other storm water facilities. It shall also provide that the property owner shall be responsible for additional maintenance and repair needs consistent with the needs and standards outlined in the BMP manual;
- (d) Provide that maintenance needs shall be addressed in a timely manner, on a schedule to be determined by the Storm Water Coordinator; and
- (e) Provide that if the property is not maintained or repaired within the prescribed schedule, the Storm Water Coordinator shall have the maintenance and repair work performed at the City's expense and shall bill the same to the property owner. The maintenance agreement shall also provide that the City's cost of having the maintenance work performed shall be paid within one hundred and twenty (120) days of the work being performed. If the payment is not received within the time frame specified, a lien against the property will be filed for the indicated amount.

(3) The City of Spring Hill shall have the discretion to accept the dedication of any existing or future storm water management facility, provided such facility meets the requirements of this ordinance, and includes adequate and perpetual access and sufficient areas, by easement or otherwise, for inspection and regular maintenance. Any storm water facility accepted by the City of Spring Hill must also meet the city's construction standards and any other standards and specifications that apply to the particular storm water facility in question.

(h) Erosion and Sediment Control Plans: The applicant shall prepare an erosion and sediment control plan for all construction activities that complies with the following, Section 18-406(5), below.

(5). Erosion and Sediment Control Plan Requirements.

The erosion and sediment control plan shall accurately describe the potential for soil erosion and sedimentation problems resulting from land disturbing activity and shall explain and illustrate the measures that are to be taken to control these problems. The length and complexity of the plan is to be commensurate with the size of the project, severity of the site condition, and potential for off-site damage. A registered professional engineer licensed in the State of Tennessee shall seal the plan. The plan shall also conform to the requirements found in the BMP Manuals referenced in Section 18-406 (1)(a) (1), (2), and (4), and shall include, at a minimum, the following:

- (a) A description of on-site measures to be taken to recharge surface water into the groundwater system through infiltration by mean of rain gardens, soil percolation or other standard practices.
- (b) Project Description - Briefly describe the intended project and proposed land disturbing activity, including number of units and structures to be constructed and infrastructure required;
- (c) A topographic map with contour intervals of five (5) feet or less showing present conditions and proposed contours resulting from land disturbing activity;
- (d) All existing drainage ways, including intermittent and wet weather, water quality buffer zone, wetlands, natural springs, sinkholes or any other drainage or natural features. Include any designated floodways or flood plains whether published by the Federal Emergency Management Administration (FEMA) or as designated by sound engineering practices and hydrologic calculations;
- (e) A general description of existing land cover. Individual trees and shrubs do not need to be identified;
- (f) Stands of existing trees as they are to be preserved upon project completion, specifying their general location on the property. Differentiation shall be made between existing trees to be preserved, trees to be removed, and proposed planted trees. Tree protection measures must be identified, and the perimeter of the area involved shall also be identified on the plan and shown to scale. Information shall be supplied concerning the proposed destruction of exceptional and historic trees in setbacks and landscape buffer strips, where they exist. Complete landscape plans may be submitted separately. The plan shall include the order of implementation for tree protection efforts;
- (g) Approximate limits of proposed clearing, grading, and filling;
- (h) Approximate flows of existing storm water leaving any portion of the site;
- (i) A general description of existing soil types and characteristics and any anticipated soil erosion and sedimentation problems resulting from existing characteristics;
- (j) Location, size, and layout of proposed storm water and sedimentation control improvements;
- (k) Proposed drainage network;
- (l) Proposed drain tile or waterway sizes;
- (m) Approximate flows leaving site after construction and incorporating water runoff mitigation measures. The evaluation shall include projected effects on property adjoining the site and on existing drainage facilities and systems. The plan shall address the adequacy of outfalls from the development: when water is concentrated,

what is the capacity of waterways, if any, accepting storm water off-site; and what measures, including infiltration, sheeting into buffers, etc., will be used to prevent high velocities and scouring of waterways and drainage areas off-site, etc.:

- (n) The projected sequence of work represented by the grading, drainage, and erosion and sedimentation control plans as related to other major items of construction, beginning with the initiation of excavation and including the construction of any sediment basins, detention or retention facilities, or any other Structural BMPs;
- (o) Specific remediation measures to prevent erosion and sedimentation runoff. Plans shall include detailed drawings of all control measures used; stabilization measures including vegetation and non-vegetation measures, both temporary and permanent, shall be detailed. Detailed construction notes and a maintenance schedule shall be included for all control measures in the plan;
- (p) Specific details for: the construction of rock pads, construction entrance and exit roads, concrete wash down pads, and settling basins for controlling erosion; road access points; eliminating or keeping soil, sediment, and debris on streets and public ways at a level acceptable to the Storm Water Coordinator. Soil, sediment, and debris brought onto streets and public ways shall be removed by the end of the workday by machine, broom, or shovel to the satisfaction of the Storm Water Coordinator. Failure to remove the sediment, soil, or debris shall be deemed a violation of this ordinance;
- (q) Proposed structures, location (to the extent possible) and identification of any proposed additional buildings, structures, or development on the site.
- (r) On sites discharging into waters with available parameters, the erosion prevention and sediment control measures shall be designed to minimize erosion and maximize sediment removal resulting from a 2-year, 24-hour storm (the design storm).
- (s) On sites discharging into waters with unavailable parameters or Exceptional Tennessee Waters, the erosion prevention and sediment control measures shall be designed to minimize erosion and maximize sediment removal resulting from a 5-year, 24-hour storm (the design storm).
- (t) Sediment basins or equivalent sediment controls must be provided for construction sites involving drainage to an outfall totaling 10 or more acres. A minimum sediment basin volume that will provide treatment for a calculated volume of runoff from a 2-year, 24-hour storm and runoff from each acre drained shall be provided until permanent stabilization of the site. A drainage area of 10 or more acres includes disturbed and undisturbed portions of the site and areas adjacent to the site, all draining through the common outfall.
- (u) Sediment basins or equivalent sediment controls must be provided for construction sites involving drainage to an outfall totaling 5 or more acres if draining into waters with unavailable parameters or Exceptional Tennessee Waters. A minimum sediment basin volume that will provide treatment for a calculated volume of runoff from a 5-year, 24-hour storm and runoff from each acre drained shall be provided until

permanent stabilization of the site. A drainage area of 5 or more acres includes disturbed and undisturbed portions of the site and areas adjacent to the site, all draining through the common outfall.

- (v) Sediment trap or equivalent sediment controls must be provided for construction sites involving drainage to an outfall totaling 3.5-4.9 acres if draining into waters with unavailable parameters or Exceptional Tennessee Waters. A minimum sediment trap volume that will provide treatment for a calculated volume of runoff from a 5-year, 24-hour storm and runoff from each acre drained shall be provided until permanent stabilization of the site. A drainage area of 3.5-4.9 or more acres includes disturbed and undisturbed portions of the site and areas adjacent to the site, all draining through the common outfall.

Section 18-407. Post Construction.

(1). Record Drawings

All applicants are required to submit actual record drawings (as-builts) for all storm water drainage components and structures located on-site after final construction is completed. The record drawings shall be prepared by the project developer hired design professional and submitted to the Stormwater Department within 90 days of installation. The drawings shall also show the final design specifications for all storm water management facilities and shall be sealed by a registered professional engineer licensed to practice in the State of Tennessee. A final inspection by the Public Works Director or Designee is required before any performance agreement/letter of credit will be released. The Public Works Director or Designee shall have the discretion to adopt provisions for a partial pro-rata reduction of the performance agreement/letter of credit on the completion of various stages of development. In addition, certificates occupancy (CO) permits or signing of the final plat shall not be granted until corrections to all BMPs have been made and accepted by the Public Works Director or Designee.

(2). Landscaping and Stabilization Requirements.

- (a) Any area of land from which the natural vegetative cover has been either partially or wholly cleared by development activities, shall be re-vegetated according to a schedule approved by the Public Works Director or Designee. The following criteria shall apply to re-vegetation efforts:
 - (1) Reseeding shall be done with a native annual or perennial cover crop accompanied by placement of straw mulch or its equivalent of sufficient coverage to control erosion until such time as the cover crop is established;
 - (2) Placement of straw mulch or its equivalent of sufficient coverage to control erosion until the plantings are established and are capable of controlling erosion shall accompany replanting with native woody and herbaceous vegetation;
 - (3) Any area of re-vegetation must exhibit survival of a minimum of seventy-five percent (75%) of the cover crop throughout the year immediately following re-vegetation or exhibit no erosion based on the Storm Water Coordinator's field review. Re-vegetation shall be repeated in successive years until the aforementioned criteria are achieved. If erosion should occur anywhere on-site it should be repaired to the satisfaction of the Storm Water Coordinator.
- (b) In addition to the above requirements, a landscaping plan shall be submitted with the final design describing the vegetative stabilization and management techniques to be

used at a site after construction is completed. This plan will explain not only how the site will be stabilized after construction, but who will be responsible for the maintenance of vegetation and landscaping at the site. The plan shall also indicate the practices to be employed to ensure that adequate vegetative cover, general landscaping and landscaping located around the perimeter of detention and retention basins are preserved.

(3). Inspection of Storm Water Management Facilities.

Periodic inspections of facilities shall be performed as provided for in Section 18-406(a)(2)(b) of this ordinance and as described in the BMP Manuals.

(4). Records of Installation and Maintenance Activities.

Parties responsible for the operations and maintenance of a storm water management facility shall make records of the installation of the storm water facility, and of all maintenance and repairs to the facility, and shall retain the records for at least five (5) years and in accordance with the BMP Manuals.

(5). Failure to Meet or Maintain Design or Maintenance Standards.

If a responsible party fails or refuses to meet the design or maintenance standards required for storm water facilities under this ordinance, the Storm Water Coordinator, after reasonable notice, may correct a violation of the design standards or maintenance needs by performing all necessary work to place the facility in proper working condition. In the event that the storm water management facility becomes a danger to public safety or public health, the Storm Water Coordinator shall notify in writing the party responsible for maintenance of the storm water management facility. Upon receipt of that notice the responsible party shall have fourteen (14) calendar days to perform maintenance and repair of the facility in an approved manner. In the event that corrective action is not undertaken within that time, the Storm Water Coordinator may take necessary corrective action. The cost of any action by the Storm Water Coordinator under this section shall be charged to the responsible party.

18-408. Existing Locations and Developments.

(1). Requirements for Existing Locations and Developments.

The following requirements shall apply to all locations and developments at which land disturbing activities have occurred previous to the enactment of this ordinance:

- (a) Denuded areas shall be vegetated or covered under the standards and guidelines specified in the BMP Manuals and on a schedule acceptable to the Storm Water Coordinator.
- (b) Cuts and slopes shall be properly covered with appropriate vegetation and/or retaining walls constructed;
- (c) Drainage ways shall be properly covered in vegetation or bioengineered products as approved by the Storm Water Coordinator, etc., to prevent erosion;
- (d) Trash, junk, rubbish, etc. shall be cleared from drainage ways; and
- (e) Storm water runoff shall be controlled to the extent reasonable to prevent pollution of local waters. Such control measures may include, but are not limited to, the following:

- (1) Constructed wetlands.
- (2) Infiltration systems:
 - (a) Infiltration/percolation trench;
 - (b) Infiltration basin;
 - (c) Drainage (recharge) well; and
 - (d) Pervious pavement.
- (3) Filtering systems:
 - (a) Catch basin inserts/media filter;
 - (b) Sand filter;
 - (c) Filter/absorption bed; and
 - (d) Filters, buffer strips and water quality buffer zones.
- (4) Ponds:
 - (a) Detention pond;
 - (b) Extended detention pond;
 - (c) Wet pond (retention basin); and
 - (d) Alternative storage measures.
- (5) Open channel:
 - (a) Swale.

(2). Requirements for Existing Problem Locations.

Upon approval by the City Administrator, the Storm Water Coordinator shall, in writing, notify the owners of existing locations and developments of specific drainage, erosion, or sediment problem affecting such locations and developments, and the specific actions required to correct those problems. The notice shall also specify a reasonable time for compliance.

(3). Inspection of Existing Facilities.

The Storm Water Coordinator may, to the extent authorized by state and federal law, establish inspection programs to verify that all storm water management facilities, including those built before as well as after the adoption of this ordinance, are functioning within design limits. These inspection programs may be established on any reasonable basis, including but not limited to: routine inspections; random inspections; inspections based upon complaints or other notice of possible violations; inspection of drainage basins or areas identified as higher than typical sources of sediment or other contaminants or pollutants; inspections of businesses or industries of a type associated with higher than usual discharges of contaminants or pollutants or with discharges of a type which are more likely than the typical discharge to cause violations of the City of Spring Hill's NPDES storm water permit; and joint inspections with other agencies inspecting under environmental or safety laws. Inspections may

include, but are not limited to:

- (a) Reviewing maintenance and repair records;
- (b) Sampling discharges, surface water, groundwater, and material or water in drainage control facilities; and
- (c) Evaluating the condition of drainage control facilities and other BMPs.

(4). Corrections of Problems Subject to Appeal.

Corrective measures imposed by the City of Spring Hill under this section are subject to appeal under Section 18-412 of this ordinance.

Section 18-409. Illicit Discharges.

(1). Scope.

This section shall apply to all water generated on developed or undeveloped land entering the City of Spring Hill's Separate Storm Sewer System.

(2). Prohibition of Illicit Discharges.

No person shall introduce or cause to be introduced into the City of Spring Hill's Separate Storm Sewer System any discharge that is not composed entirely of storm water. The commencement, conduct, or continuance of any non-storm water discharge to the City of Spring Hill's Separate Storm Sewer System is prohibited except as described as follows:

- (a) Uncontaminated discharges from the following sources which are not significant contributors of pollutants to the MS4**:

- (1) Water line flushing
- (2) Landscape irrigation
- (3) Diverted stream flows
- (4) Rising ground waters
- (5) Uncontaminated groundwater infiltration (infiltration is defined as water other than wastewater that enters a sewer system, including sewer service connections and foundation drains, from the ground through such means as defective pipes, pipe joints, connections, or manholes. Infiltration does not include, and is distinguished from, inflow)
- (6) Uncontaminated pumped groundwater
- (7) Discharges from potable water sources
- (8) Foundation drains
- (9) Air conditioning condensation
- (10) Irrigation Water
- (11) Springs
- (12) Water from crawl space pumps
- (13) Footing drains
- (14) Lawn watering
- (15) Individual residential car washing
- (16) Flows from riparian habitats and wetlands
- (17) Dechlorinated swimming pool discharges
- (18) Street wash water
- (19) Discharges or flow from firefighting activities

**Any of the above mentioned activities which result in the introduction of pollutants

into the MS4 may be deemed an illicit discharge resulting in ceasing of the activity and corrective action.

- (b) Discharges specified in writing by the Storm Water Coordinator as being necessary to protect public health and safety.
 - (c) Dye testing is an allowable discharge if the Storm Water Coordinator has so specified in writing.
- (3). Prohibition of Illicit Connections.
- (a) The construction, use, maintenance, or continued existence of illicit connections to the City of Spring Hill Separate Storm Sewer System is prohibited.
 - (b) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(4). Reduction of Storm Water Pollutants by Use of BMPs.

Any person responsible for a property or premises, which is, or may be, the source of an illicit discharge, may be required to implement, at the person's expense, the BMPs necessary to prevent the further discharge of pollutants to the City of Spring Hill's Separate Storm Sewer System. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with an industrial user activity, to the extent practicable, shall be deemed in compliance with the provisions of this section.

(5). Notification of Spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of any known or suspected release of materials which are resulting in, or may result in, illicit discharges or pollutants discharging into storm water, the City of Spring Hill's Separate Storm Sewer System, the person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials, the person shall notify the Storm Water Coordinator in person or by telephone or facsimile no later than the next business day. Notifications in person or by telephone shall be confirmed by written notice addressed and mailed to the Storm Water Coordinator within three (3) business days of the telephone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and actions taken to prevent recurrences. Records shall be retained for at least five (5) years.

18-410. Enforcement.

(1). Enforcement Authority.

The City Administrator, or his or her designee, hereinafter called the "Storm Water Coordinator," shall have the authority to issue notices of violation (NOV), and to enforce the requirements set forth in the Enforcement Response Plan (ERP).

(2). Conflicting Standards.

Whenever there is a conflict between any standard contained in this ordinance, existing ordinances and policies and in the BMP Manuals adopted by the City of Spring Hill under this ordinance, the strictest

standard shall prevail.

(3) Enforcement Response Plan (ERP)

The intent of the ERP is to provide guidance to city officials in enforcing the stormwater management ordinance. It should be used as a guide while recognizing that each situation is unique. The provisions of this enforcement response plan are not intended to limit the judgement and flexibility of the director in determining an appropriate response.

While the purpose is to provide guidance for administration of the stormwater management ordinance, actual enforcement procedures should consider any unusual aspects of a violation or condition, as well as special characteristics of an enforcement action, in determining the proper response.

Minor infractions may be resolved by a verbal notice, telephone call, or warning letter advising the owner/operator/person of the nature of the violation. If such action fails to generate an adequate response by the owner/operator/person, further enforcement actions as provided by the ordinance may be taken.

Investigations of complaints shall be initiated by the Storm Water Coordinator no later than 7 calendar days after receipt of the complaint.

(a) Procedures for Development Site Plan Reviews

Review all site plans at Planning Commission Staff Review. This review includes 2 (two) staff level reviews with members from the following departments present: stormwater, codes, planning, utilities, and the consulting engineer. The Stormwater Coordinator maintains a status tracking table of all projects tracking plans review to conducting a preconstruction meeting.

Upon approval by the Planning Commission, the applicant is required to submit a grading application to the stormwater department prior to construction. A letter is sent with all Planning Commission approval letters outlining the grading permit process. The grading application must be accompanied by an approved TDEC's Notice of Coverage and written SWPPP.

A grading preconstruction meeting is held with the developer and contractor to review all site procedures and inspection regimes. All sites are inspected by a Level 1 inspector for verification that the initial sediment controls are properly installed.

The stormwater department inspector will visit all active construction sites at a minimum on a monthly basis. The inspection includes a written report and shall record any deficiencies or changes to the SWPPP. If any enforcement actions are required, they will follow the procedures outlined below.

Prior to issuance of a Certificate of Occupancy, all permanent stormwater BMP's are inspected by the City's stormwater inspector to ensure they are installed as designed.

(b) Enforcement Responses

The order of precedence for enforcement responses outlined in this guide should not be construed to prevent the director from taking a stronger action without first implementing less stringent steps, if in his opinion, a more forceful response is necessary.

A show cause hearing should be held prior to any enforcement action other than a telephone call, warning letter, notice of violation (NOV), or stop work order. The purpose of a show cause hearing is to provide a forum for the owner to present a defense to charges as outlined, or, to obtain additional information.

- (c) **Documented Phone Calls or Informal Discussions**
In the case of the most minor violation of a permit or the ordinance, a telephone call or informal meeting may be sufficient to obtain the desired compliance. Phone calls should be documented onto the department's violation tracking table. Likewise, if an informal discussion is held, it should be entered onto the department's violation tracking table.
- (d) **Warning Letter**
A warning letter is the lowest level of formal response to a violation. It is intended for minor violations which would not cause harm to the environment.
- (e) **Notice of Violation**
A notice of violation (NOV) is an official notification to inform a non-compliant owner of a violation of the stormwater management ordinance. Within ten (10) days of receipt of this notice, a written explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the owner to the director. Inspection to ensure performance of any corrective actions may be conducted by the director at his discretion. Submission of this plan in no way relieves the owner of liability for any violations occurring before or after receipt of the notice of violation.
- (f) **Stop Work Order**
A Stop Work Order may be issued when the director finds that an owner has violated, or continues to violate, the stormwater management ordinance or order issued thereunder. The order shall require that the owner:
 - 1. Comply forthwith; and
 - 2. Take such appropriate remedial or preventive action as may be needed or deemed necessary to properly address a continuing or threatened violation, including halting operations and terminating the discharge.
- (g) **Administrative Orders**
Administrative orders (AO) are enforcement documents which direct owners to perform, or to cease, specific activities. Administrative orders may also invoke a penalty. There are three primary types of administrative orders: consent orders; compliance orders; and cease and desist orders.
 - 1. Consent orders are entered into between the city and the owner to assure compliance as to specific actions to be taken by the owner to correct non-compliance within a specified time period. The director may enter into consent orders, assurances of voluntary compliance or other similar documents establishing an agreement with any owner responsible for noncompliance. Such documents shall include specific action to be taken by the owner to correct the noncompliance within a time period specified in the document. Such documents shall have the

same force and effect as orders issued pursuant to Section 14-610.

2. Compliance orders may be issued when the director finds that an owner has violated, or continues to violate, the ordinance or an order issued thereunder. It is similar to a consent order except that the consent of the owner is not implied in its issuance. When the director finds that an owner has violated or continues to violate and section of this article, or a permit or order issued under this article, the director may issue an order to the owner responsible for the violation directing that the owner come into compliance within a specified time, and such order may include assessment of a penalty to be paid if the owner does not come into compliance within the time provided. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged offsite. A compliance order does not relieve the owner of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against or a prerequisite for taking any other action against the owner.
3. Cease and desist orders may be issued when the director finds that an owner has violated, or continues to violate, the stormwater management ordinance or order issued thereunder. Issuance of a cease and desist order shall not be a bar against or a prerequisite for taking any other action against the owner.

Administrative orders contain the following components:

1. Title - The title specifies the type of order being issued (see below), to whom it is being issued, summarizes the purpose of the order, and contains an identification number.
2. Legal Authority - The authority under which the order is issued (the stormwater management ordinance).
3. The Finding of Noncompliance - All violations must be described including the dates, the specific permit and/or ordinance provisions violated, and any damages known and attributable to the violation.
4. Required Activity - All orders should specify the required actions, such as installation of BMPs, additional inspections, appearance at show cause hearings, etc.
5. Milestone Dates for Corrective Actions - When compliance schedules are appropriate, all milestone dates must be established including due dates for required written reports.
6. Supplemental Clauses - The document should contain standard clauses providing that:
 - (a) Compliance with the terms and conditions of the administrative order shall not be construed to relieve the owner of its obligation to comply with applicable state, federal or local law, or the permit;

- (b) Violation of the administrative order itself may subject the owner to additional penalties as set out in the stormwater management ordinance;
- (c) No provision of the order shall be construed to limit the City's authority to issue supplementary or additional orders, or to take action deemed necessary to implement this program or ordinance;
- (d) The order shall be binding upon the owner, its officers, directors, agents, employees, successors, assigns, and all persons, firms or corporations acting under, through or on behalf of the owner.

Administrative orders issued as a result of a violation of the stormwater management ordinance may contain a penalty pursuant to Section 18-411 of the stormwater management ordinance. Administrative orders may also be used to advise an owner of the need to take, or cease, certain actions, and in such case, may or may not be associated with penalties as defined in the ordinance or in this guide.

- (h) **Civil Litigation**
Pursuant to Section 18-411 of the stormwater management ordinance, the director may, through the city attorney, petition the appropriate court(s) for issuance of preliminary or permanent injunctions to restrain or compel activities by an owner.
- (i) **Penalties, Administrative or Civil**
The stormwater management ordinance authorizes assessment of penalties not to exceed \$5,000 per violation per day. Additionally, Section 18-411 of the ordinance authorizes the director to assess a civil penalty for actual damages incurred by the city. Before assessment of any administrative penalty, a show cause hearing must be held with the non-compliant owner.
If a violation results in conditions requiring the expenditure of public funds for mitigation of damages, a penalty shall be assessed in such amount as to offset the public funds so expended. This will in no way reduce or offset the liability of the owner with respect to damages incurred.
- (j) **Cease and Desist Order**
A civil injunction may be requested at any time, for any violation, if in the opinion of the director in consultation with the city attorney, such action is justified, needed or appropriate.
- (k) **Criminal Action**

In cases where criminal acts are suspected by the director, after consultation with the city attorney, information shall be gathered and forwarded to the district attorney of the appropriate county for action. Criminal prosecution, if pursued, shall be in addition to other actions authorized by ordinance.
- (l) **Public Reporting of Suspected Illicit Discharge**
In the case of a suspected illicit discharge, any citizens may contact the MS4 department directly via phone, email or website contact form. Upon receiving a complaint, the department shall initiate an investigation within seven days. If an illicit discharge is detected, the department shall follow the protocol outlined in the ERP.

**TABLE B ENFORCEMENT RESPONSE GUIDE
ESCALATION OF RESPONSES**

The following table outlines a recommended course of action for violations of the stormwater ordinance. When enforcement actions involving a specific site, a common operator or owner include multiple or successive violations then the severity level may be increased. TDEC may also be consulted for violations that have not been satisfactorily addressed by the owner.

While the purpose is to provide guidance for administration of the stormwater management ordinance, it is not intended to limit the judgment and flexibility of the director in determining an appropriate response.

<u>SEVERITY OF VIOLATION</u>	<u>ACTION</u>
1	Informal Phone Call/Discussion
2	Written warning
3	Notice of Violation
4	Stop Work Order
5	Administrative Order
6	Administrative Order with up to \$500 Penalty
7	Administrative Order with up to \$1000 Penalty
8	Administrative Order with up to \$2000 Penalty
9	Administrative Order with up to \$3000 Penalty
10	Administrative Order with up to \$5000 Penalty

18-411. Penalties.

(1). Violations.

Any person who shall commit any act declared unlawful under this ordinance, who violates any provision of this ordinance, who violates the provisions of any permit issued pursuant to this ordinance, or who fails or refuses to comply with any lawful communication, order, or notice to abate or take corrective action issued by either the City of Spring Hill or the Public Works Director or Designee, shall be guilty of a civil offense.

(2). Penalties.

Under the authority provided in Tennessee Code Annotated Section 68-221-1106, the City of Spring Hill declares that any person violating the provisions of this ordinance may be assessed a civil penalty by the Public Works Director or Designee of not less than fifty dollars (\$50.00) or more than five thousand dollars (\$5,000.00) per day for each day of violation. Each day of violation shall constitute a separate violation. The City of Spring Hill shall give the violator reasonable notice of the assessment of any penalty.

(3). Measuring Civil Penalties.

In assessing a civil penalty, the Public Works Director or Designee may consider:

- (a) The harm done to the public health and/or the environment;
- (b) Whether the civil penalty imposed will be a substantial economic deterrent to the illegal activity;

- (c) The economic benefit gained by the violator;
- (d) The amount of effort put forth by the violator to remedy this violation;
- (e) Any unusual or extraordinary enforcement costs incurred by the City of Spring Hill;
- (f) The amount of penalty established by ordinance or resolution for specific categories of violations; and
- (g) Any equities of the situation which outweigh the benefit of imposing any penalty or damage assessment.

(4). Recovery of Damages and Costs.

In addition to the civil penalty in the prior subsection (2), the City of Spring Hill may recover, but is not limited to recover, the following:

- (a) All damages proximately caused by the violator to the City of Spring Hill, which may include any reasonable expenses incurred in investigating violations of, and enforcing compliance with, this ordinance, or any other actual damages caused by the violation; and
- (b) The costs of the City of Spring Hill's maintenance of storm water facilities when the user of such facilities fails to maintain them as required by this ordinance.

(5). Other Remedies.

The City of Spring Hill may bring legal action to enjoin the continuing violation of this ordinance, and the existence of any other remedy, at law or equity, shall be no defense to any such actions.

(6). Remedies Cumulative.

The remedies set forth in this section shall be cumulative, not exclusive, and it shall not be a defense to any action, civil or criminal, that one (1) or more of the remedies set forth herein has been sought or granted.

18-412. Appeals.

Pursuant to Tennessee Code Annotated Section 68-221-1106(d), any person aggrieved by the imposition of a civil penalty or damage assessment as provided by this ordinance may appeal said penalty or damage assessment to the Board of Mayor and Aldermen.

(1). Written Appeals.

The appeal shall be in writing and filed with the City Recorder within fifteen days (15) days after the civil penalty and/or damage assessment is served in any manner authorized by law. If a petition for review is not filed within such time, the violator shall be deemed to have consented to the damage assessment and/or civil penalty and it shall become final.

(2). Public Hearing.

Upon receipt of an appeal, the Board of Mayor and Aldermen shall hold a public hearing within thirty (30) days. Ten (10) days prior notice of the time, date and location of said hearing shall be published in a daily newspaper of general circulation. At least ten (10) days advance written notice, by registered mail, shall be provided to the aggrieved party, such notice to be sent to the address provided

by the aggrieved party at the time of appeal. The decision of the governing body shall be final.

(3). Appealing Decisions.

Any alleged violator may appeal a decision of the Board of Mayor and Aldermen pursuant to the provisions of Tennessee Code Annotated, title 27, chapter 8.

18-413. Amendments.

The Board of Mayor and Aldermen shall have the authority to enact amendments to this ordinance from time to time.

Spring Hill Board of Mayor and Aldermen



TO: Spring Hill Board of Mayor and Aldermen
 FROM: Tyler Scroggins, Public Works Director, Peter Hughes, Development Director
 And Cory Hall, Thomas & Hutton
 MEETING: August 7th and 21st, 2023
 SUBJECT: Storm Water Management Ordinance Update

Background: The City of Spring Hill’s Stormwater Department is a permitted with the Tennessee Department of Environment and Conservation (TDEC) under the State of Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (Small MS4) Permit Number TNS000000. The Stormwater Department completed the required Notice of Intent application for coverage under the permit in November 2022. TDEC’s current permit became effective on September 1st, 2022, and it is required for the City to update its ordinances and policies to comply with the new permit within 12 months of the effective date (deadline being August 31, 2023). Permit Sections 4.2.4.a - Construction Site Stormwater Runoff Control and 4.2.5.1.c – Permanent Stormwater Management Plan specifically requires the City of Spring Hill to have ordinances and policies in place to enforce the requirements established in the permit. The attached revisions to Municipal Code 18-401, Storm Water Management Ordinance (Approved by Ordinance 07-45, Revised by Ordinance 19-21) are proposed to make the necessary revisions to be in compliance with the new TDEC MS4 permit.

Specific Changes to the Storm Water Management Ordinance include the following:

Entire Document

1. At the request of City Staff, the term “Storm Water Coordinator” shall be replaced with “Public Works Director or Designee” where noted in the ordinance.

Section 18-401

- a. The word “Tennessee” is added to clarify the state permit.

Section 18-404

1. Paragraph (1)(a) – Language was added to properly refer to TDEC’s Construction General Permit.

Section 18-406

1. Paragraph (2)(a) – The paragraph was revised to only refer to stormwater controls for water quantity. Reference to the UDC was added.
2. Paragraph (2)(b) – The paragraph was added to define the water quality requirements established in the new TDEC MS4 permit. A copy of TDEC’s chart for water quality treatment control measures was added. In addition, the formula was added for calculating the total suspended solids (TSS) removal to demonstrate a minimum 80% TSS removal.
3. Paragraph (3)(a) – The former first flush water quality treat was updated to the new water quality treatment volume (WQTV) requirements.
4. Paragraph (4)(a)(5) – The requirement to show structural BMP’s was revised to state both temporary and permanent.
5. Paragraph (4)(b) – The reference to Subdivision Regulations was revised to reference the Unified Development code.
6. Paragraph (4)(d) – A paragraph was added requiring detention ponds with near vertical sides shall include an accessible path for construction equipment included in the design

7. Paragraph (4)(g)(2)(a) – Language was added requiring recording of maintenance responsibility to the property owner in a Maintenance Agreement when a plat is not required as part of the project approval process.
8. Paragraph (4)(g)(2)(b) – Paragraph was revised to require periodic inspections to occur at least once every five years by a licensed professional in accordance with the TDEC permit.
9. Paragraph (5) – Section Reference corrected.
10. Paragraphs (5) – Paragraphs (r) through (v) were added to include design criteria for storm events and sediment basins based on drainage areas and available/unavailable parameters.

Section 18-407

1. Paragraph (1) – Paragraph was revised to require as-built drawings prepared by a developer hired design professional at the completion of the project.

Section 18-409

1. Paragraph (2)(a) – Language was added noting permissible discharges may be deemed an illicit discharge if it introduces pollutants into the MS4 system. Items 1 through 19 were revised to match the order and exact wording as shown in the TDEC MS4 General Permit.

Section 15-410

1. Paragraph (1) – Reference was added to the Enforcement Response Plan (ERP).
2. Old Paragraph (2) – Notice of Violation section stricken for complete removal as it conflicts with the ERP.
3. New Paragraph (3) & Table B – The requirement for investigations to be initiated within 7 calendar days was added in accordance with TDEC's permit.

ORDINANCE NO. 23-12

AN ORDINANCE TO AMEND THE WATER QUALITY BUFFER ZONE POLICY AS SET BY ORDINANCE 07-47 AND AMENDED BY ORDINANCE 19-22

WHEREAS, the City of Spring Hill established a water quality buffer zone policy by Ordinance 07-47 and amended by Ordinance 19-22; and

WHEREAS, the Tennessee Department of Environment and Conservation (“TDEC”) under the State of Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (Small MS4) Permit Number TNS000000 requires amendments be made to the existing policy; and

WHEREAS, additions are required to the policy, as noted in the yellow highlighted areas of attached Exhibit A; and

WHEREAS, deletions are required to the policy, as noted in the blue highlighted areas of attached Exhibit A; and

WHEREAS, City staff requests the reference to the “Stormwater Coordinator” be changed to “Public Works Director or Designee,” as noted in the green highlighted areas of attached Exhibit A; and

WHEREAS, TDEC’s terminology for streams formerly referred to as unimpaired streams are now called streams with unavailable parameters, and streams formerly referred to as impaired streams are now called streams with unavailable parameters; and

WHEREAS, a requirement for additional stream buffer width was added for recreational trails placed within the stream buffer; and

WHEREAS, the list of nine uses to increase the buffer width was removed and generalized with a requirement to comply with additional buffers required by environmental agencies; and

WHEREAS, the three exhibit drawings are removed as they no longer comply with the new TDEC terminology and buffer width requirements. The new criteria is a more simplified requirement as the 30-foot and 60-foot buffer is simply measured from the top of stream bank; and

NOW, THEREFORE, BE IT ORDAINED, that the Water Quality Buffer Zone Policy be amended, as directed by TDEC through the NPDES Small MS4 Permit Number TNS000000.

NOW THEREFORE BE IT FUTHER ORDAINED, that all ordinances or partial ordinances in conflict herewith be, and the same hereby are, repealed or modified as the case may be.

BE IT FURTHER ENACTED, that this Ordinance shall take effect from and after its

final passage by the Board of Mayor and Aldermen.

**Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill,
Tennessee on 7th day of August, 2023.**

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick M. Carter, City Attorney

Passed on First Reading: August 7, 2023

Passed on Second Reading: _____

EXHIBIT A (as referenced in Ordinance 23-XX)

CITY OF SPRING HILL
Water Quality Buffer Zone Policy
Updated August 21, 2023

Section I - Description

A water quality buffer zone (a.k.a. a riparian zone) is a strip of undisturbed native (indigenous) vegetation which may also contain non-native vegetation, either original or re-established, that borders streams and rivers, ponds, lakes and wetlands. Water quality buffers zones, a.k.a. buffer zones, are most effective when storm water runoff is flowing into and through them as shallow sheet flow, rather than in concentrated form such as in channels, gullies, splays, or wet weather conveyances. Therefore, it is critical that the design of any development include management practices, to the maximum extent practical, that will result in storm water runoff flowing into and through the buffer zone as shallow sheet flow.

Water quality buffer zones protect the physical and ecological integrity of water bodies from surrounding upland activities in the following ways:

- filtering excess amounts of sediment, organic material, nutrients, and other chemicals;
- reducing storm runoff velocities;
- providing flood protection;
- protecting channel bank areas from scour and erosion;
- providing shade for cooling adjacent water, which allows waters to hold a greater level of dissolved oxygen;
- providing leaf litter and large woody debris important to aquatic organisms; and
- improving stream bank habitat for aquatic organisms

Section II - Intent

The intent of this policy is to protect and maintain the native and non-native vegetation in the water quality buffer zones by implementing specifications for the establishment, protection, and long-term maintenance of buffer zones along all intermittent and perennial streams, waterways, rivers, ponds, lakes and wetlands in or adjacent to new development and significant redevelopment located within the City of Spring Hill's jurisdictional authority. This policy serves to clarify the requirements for water quality buffer zones. It applies to all development approved after its enactment, including redevelopment of properties approved prior to its enactment.

Section III – Definitions

For the purpose of this Section, the following definitions shall apply: Words used in the singular shall include the plural, and the plural shall include the singular; words used in the present tense shall include the future tense. The word “shall” is mandatory and not discretionary. The word “may” is permissive. Words not defined in this section shall be construed to have the meaning given by common and ordinary use as defined in the latest edition of Webster's Dictionary.

- (1) *“Appeal”* - A request for a review of an interpretation of any provisions of these regulations by the City of Spring Hill Storm Water Coordinator who operates under the direction and supervision of the City Administrator.
- (2) *“Best Management Practices”* or *“BMPs”* - The physical, structural, and/or managerial practices that, when used singly or in combination, prevent or reduce pollution of water, that have been approved by the City of Spring Hill, and that have been incorporated by reference into this

ordinance as if fully set out therein.

- (3) *“Crossing”* – A physical breach of the channel bed and banks in which a utility or roadway infrastructure is installed.
- (4) *“Building”* - Any structure built for support, shelter, or enclosure for any occupancy
- (5) *“Channel”* - A natural or artificial watercourse with a definite bed and banks that conveys flowing water continuously or periodically.
- (6) *“Development”* – A tract of land that is proposed to have residential, commercial, industrial or agricultural buildings constructed which may also include roadway and utility improvements.
- (7) *“Erosion”* - The removal of soil particles by the action of water, wind, ice, gravity, or other geological agents, whether naturally occurring or acting in conjunction with or promoted by man-made activities or effects.
- (8) *“Intermittent Stream”* – A watercourse that flows in a well-defined channel only in direct response to a precipitation event. It is dry for a large part of the year.
- (9) *“Maintenance”* – Performing tasks within a designated area that care for the existing conditions of the property. Tasks such as lawn cutting, and bush trimming are considered maintenance tasks. Clear cutting, tree removal and grading are not considered maintenance tasks.
- (10) *“Native Vegetation”* – A plant whose presence and survival in a specific region is not due to human intervention or is non-invasive.
- (11) *“Non-native Vegetation”* or *“Exotic Vegetation”* – A plant whose presence and survival in a specific region requires human intervention or is invasive.
- (12) *“Perennial Stream”* – A watercourse that flows throughout a majority of the year in a well-defined channel.
- (13) *“Recreation Areas”* – Areas designated for recreational use such as parks, greenways and nature preservations.
- (14) *“Redevelopment”* – A tract of land that has previously been developed and contains either existing residential, commercial, industrial or agricultural buildings and/or roadways and utility improvements that is being proposed to be improved or altered from the current development condition.
- (15) *“Riparian Zone”* or *“Water Quality Buffer Zone”* – A strip of undisturbed native (indigenous) vegetation, either original or re-established, that borders streams and rivers, ponds, lakes and wetlands
- (16) *“Sediment”* - Solid material, both mineral and organic, that is in suspension, or in bed load, is being transported, or has been moved from its site of origin by water, wind, ice, or gravity and has come to rest on the earth’s surface either above or below sea level.
- (17) *“Stabilization”* - Providing adequate measures, vegetative and/or structural, that will prevent or minimize erosion from occurring.

- (18) “*Storm Water*” - Storm water runoff, snow melt runoff, surface runoff, infiltration, and drainage.
- (19) “*Storm Water Runoff*” or “*Runoff*” - Water that flows on the surface of the ground, resulting from precipitation.
- (20) “*TDEC*” - The Tennessee Department of Environment and Conservation.
- (21) “*Top of Bank*” – The location of the highest point of the channel which conveys the defined channel flow and as defined by the intersection of the horizontal ground with the side slope of the defined channel.
- (22) “*Water Quality Buffer Zone*” - A water quality buffer zone (a.k.a. a riparian zone) is a strip of undisturbed native (indigenous) vegetation which may also contain non-native vegetation, either original or re-established, that borders streams and rivers, ponds, lakes and wetlands.
- (23) “*Watercourse*” or “*Waterway*” - A permanent or intermittent stream or other body of water, either natural or man-made, which gathers or carries surface water.
- (24) “*Wet Weather Conveyances*” – Man-made or natural watercourses, including natural watercourses that have been modified by channelization, that flow only in direct response to precipitation runoff in their immediate locality and whose channels are above the groundwater table and which do not support fish or aquatic life and are not suitable for drinking water supplies.

Section IV - Design Standards for Water Quality Buffer Zones

A water quality riparian buffer zone is required on all streams adjacent to construction sites except for streams with unavailable parameters or Exceptional Tennessee Waters (see below). A 30-foot natural water quality riparian buffer adjacent to all streams at a construction site shall be preserved, to the maximum extent practicable, during construction activities. The water quality riparian buffer is required to protect waters of the state that are not wet weather conveyances (e.g., perennial and intermittent streams, rivers, lakes, wetlands) located within or immediately adjacent to the boundaries of the project, as identified using Tennessee’s standard operating procedures for hydrologic determinations

The water quality riparian buffer zone should be preserved between the top of stream bank and the disturbed construction area. The 30-foot criterion for the width of the buffer zone can be established on an average width basis at a project, as long as the minimum width of the buffer zone is more than 15 feet at any measured location.

Sites that contain, or are adjacent to, receiving waters with unavailable parameters or Exceptional Tennessee Waters shall preserve a 60-foot natural water quality riparian buffer zone adjacent to the receiving stream. The buffer zone shall be preserved to the maximum extent practicable during construction activities at the site. The water quality riparian buffer is required to protect waters of the state, as identified using Tennessee’s standard operating procedures for hydrologic determinations

The natural water quality riparian buffer zone should be preserved between the top of stream bank and the disturbed construction area. The 60-foot criterion for the width of the buffer can be established on an average width basis at a project, as long as the minimum width of the buffer is more than 30 feet at any measured location

A water body such as a pond, lake or wetlands will require a buffer zone of 30-feet around the perimeter as defined from the highwater elevation.

Water quality buffer zone width adjustment

- A) If there are 15% to 24% slopes which are within the required water quality buffer zone width, then buffer zone width shall be adjusted to include an additional 10 feet.
- B) If there are 25% or greater slopes which are within the required buffer zone width, the buffer width shall be adjusted to include an additional 20 feet.
- C) If the adjacent land use involves drain fields from on-site sewage disposal and treatment systems (i.e. STEP system collection / sand filter treatment / disposal field lines) or subsurface sewage disposal systems (i.e. conventional, alternative, and experimental septic systems) current TDEC-Division of Water Pollution Control and County Health Department regulations, requiring a setback from top of bank, shall govern. No septic tanks shall be allowed within the buffer zone, while disposal field lines are allowed within the buffer zone, as long as the lines abide by the aforementioned state and county regulations.
- D) If the land use or activity involves aboveground storage of hazardous substances or petroleum facilities, the water quality buffer zone width shall be adjusted to include an additional 100 foot.
- E) If the land use involves animal feed lot operations, the buffer zone width shall be adjusted to include an additional 120 feet.
- F) If the land use or activity involves solid waste landfills or junkyards, the buffer zone width shall be adjusted to include an additional 200 feet.
- G) If the adjacent land use involves surface discharges of collected septage, current TDEC Division of Water Pollution Control regulations shall govern.
- H) If the adjacent land use involves surface discharges from a wastewater treatment plant, land application of bio-solids, or animal waste the buffer zone width shall be governed by current TDEC-Division of Water Pollution Control regulations.
- I) If more than one of the aforementioned are applicable, the greater width adjustment shall apply.

Section V - Water Quality Buffer Zone Management and Maintenance

The function of the water quality buffer zone is to protect the physical and ecological integrity of the waterway, to reduce flooding potential, and to filter runoff from residential, commercial, institutional, recreational, and industrial development. The buffer zone vegetative objective is to protect native and non-native vegetation with the ability of the landowner to maintain their property and also plant non-native vegetation and landscaping. Ordinary maintenance of existing native or non-native vegetation can be conducted by the property owner as long as it is not damaging the overall function of the designated Water Quality Buffer Zone as determined by the Storm Water Coordinator.

- A) Management of the water quality buffer zone includes specific limitations on alteration of the natural conditions. The following practices and activities are restricted within the water quality buffer zone, except with prior approval by the City of Spring Hill Storm Water Coordinator:
 - 1) Clearing or grubbing of existing vegetation;
 - 2) Clear cutting of vegetation or trees;
 - 3) Soil disturbance by grading, stripping, or other practices;
 - 4) Filling or dumping;

- 5) Use, storage, or application of pesticides, herbicides, and fertilizers; and
- 6) Conversion of existing established vegetation from majority native to majority non-native or exotic species.

B) The following structures, practices, and activities are permitted in the Water Quality Buffer Zone, subject to prior approval of the City of Spring Hill Storm Water Coordinator; the acquisition of an Aquatic Resources Alteration Permit (ARAP) from the Natural Resources Section, Division of Water Pollution Control, TDEC; and with the following specific design or maintenance features:

1) Stream crossings, paths (i.e. trails and greenways), stream bank stabilization efforts, riparian zone enhancements, parks, in-stream deflector structures and utilities. Prior to submitting these variance uses for approval by the Storm Water Coordinator, the following shall be performed:

- a) A written analysis to ensure that no economically feasible alternative is available;
- b) Determination of the minimum right-of-way width needed to allow for maintenance and access installation;
- c) The angle of a crossing shall be perpendicular to the stream or buffer in order to minimize clearing requirements;
- d) The minimum number of crossings should be used within each development, and no more than one crossing is allowed for every 1,000 linear feet of buffer zone. Where possible, the design of roadways and lots within a development should be aligned such that all streams are either to the rear or the side of individual lots, never along the front.

2) Individual trees within the water quality buffer zone may be cut down if in danger of falling, causing damage to dwellings or other structures, or causing blockage of the stream. The remaining root wad or stump should be left in place, where feasible, to maintain soil stability and in-stream habitat. Requests to remove unsightly or undesirable trees that are not in danger of falling, causing damage to dwellings or other structures, or causing blockage of the stream may be made to the Storm Water Coordinator on a case-by-case basis. The tree removal requests should not cause damage to the stream bank or the overall effectiveness of the stream's tree canopy. Should the Storm Water Coordinator approve a tree removal request then replacement trees shall be installed by the property owner. The replacement trees total caliper shall, at minimum, equal the tree caliper of the approved tree to be removed. The tree caliper shall be a measurement equal to the tree diameter as measured at breast height. This measurement is referred to as diameter at breast height (DBH).

An example of tree replacement is indicated as follows: If a 12-inch caliper tree is approved to be removed then an approved replacement would be three trees each having a 4-inch caliper or four trees each having a 3-inch caliper. The minimum tree caliper for tree replacements shall be 2-1/2-inch.

C) All site development plans and plats prepared for recording shall:

- 1) Show the extent of any Water Quality Buffer Zone on the subject property by metes and bounds and labeled as "Water Quality Buffer Zone";
- 2) Provide a note to reference any Water Quality Buffer Zone stating, "There shall be no clearing, grading, construction, or disturbance of soil and/or vegetation except as permitted by the City of Spring Hill Storm Water Coordinator";

3) If water quality buffer zones are located within designated open spaces or green spaces of a particular development and restrictive covenants are to be adopted and recorded for that particular development, a note should be indicated on the site plan or plat stating "Any water quality buffer zone shown hereon is subject to protective covenants which may be found in the land records and which restrict disturbance and use of these areas." The restrictive covenants should include language which references the City of Spring Hill's Water Quality Buffer Zone Policy disturbance restrictions and requirements.

D) All water quality buffer zones must be protected during development and redevelopment activities. Prior to the initiation of development or redevelopment activities, ensure adequate visibility of the Water Quality Buffer Zones by staking and flagging and by onsite visitation and discussion(s) with all appropriate contractors. Temporary boundary markers, in the form of silt fence barriers with wire backing as approved by the City of Spring Hill Storm Water Coordinator, shall be installed prior to any construction activities of the development.

E) Stream banks and other areas within the water quality buffer zone shall be left in a stabilized condition upon completion of the development activities. The vegetative condition of the entire buffer zone shall be monitored and landscaping or stabilization performed to repair erosion, damaged vegetation, or other problems identified. Only native vegetation may be used in conjunction with stabilization activities. A guide to selecting native vegetation can be found at:

www.tva.com/river/landandshore/stabilization/plantsearch.htm

All landscaping or stabilization activities within the Water Quality Buffer Zone shall have prior approval by the City of Spring Hill Storm water Coordinator. In addition, performing work in and around waters of the state may require coverage under a state and possibly a federal permit. Contact the nearest TDEC, Division of Water Pollution Control Environmental Assistance Center (1-888-891-8332) for more information on whether a proposed activity requires a permit.

F) No buildings shall be allowed in the water quality buffer zone with the exception of open type recreation areas, park facilities and walking trails as approved by the Storm Water Coordinator.

G) All water quality buffer zones shall be maintained through a declaration of protective covenant, which is required to be submitted for approval by the Storm Water Coordinator. The covenant shall be recorded in the land records and shall run with the land and continue in perpetuity.

H) Water quality buffer zones shall be recorded on the plat for parcels subject to plat revision as water quality buffer zones. On parcels not subject to plat revisions, the buffer zone shall be applied as a setback from the top of bank of the stream channel and shown on the site plan as a water quality buffer zone.

I) All lease agreements shall contain a notation regarding the presence and location of protective covenants for water quality buffer zones. The aforementioned agreement shall contain information on the management and maintenance requirements for the buffer zones for the new resident.

Section VI - Waivers/Variances

A) This water quality buffer zone policy shall apply to all proposed development and redevelopment except for a development in which the construction plans were approved by the Planning Commission prior to the effective date of this policy.

B) The Storm Water Coordinator may grant a variance for the following:

1) Those projects or activities where it can be demonstrated that strict compliance with the

ordinance would result in practical difficulty or financial hardship; or

- 2) Those projects or activities serving a public need where no feasible alternative is available; or
- 3) The repair and maintenance of public improvements where avoidance and minimization of adverse impacts to wetlands and associated aquatic ecosystems have been addressed.
- C) The Storm Water Coordinator may consider a variance to the buffer width at restrictive locations and may allow the buffer to be narrower at some points as long as the width is not reduced to less than fifteen (15) feet perpendicular from the top of bank at any location, and not reduced to less than thirty (30) feet on streams with unavailable parameters or Exceptional Tennessee Waters.
- D) The applicant shall submit a written request for a variance to the Storm Water Coordinator. The application shall include specific reasons justifying the variance and any other information necessary to evaluate the proposed variance request. The Storm Water coordinator may require an alternatives analysis that clearly demonstrates that no other feasible alternatives exist and that minimal impact will occur as a result of the project or development.
- E) When considering a request for a variance, the Storm Water Coordinator may require additional information such as, but not limited to, site design, landscape planting, fencing, placement of signs and establishment of water quality best management practices in order to reduce adverse impacts on water quality, streams, and wetlands.

Section VII- Appeals

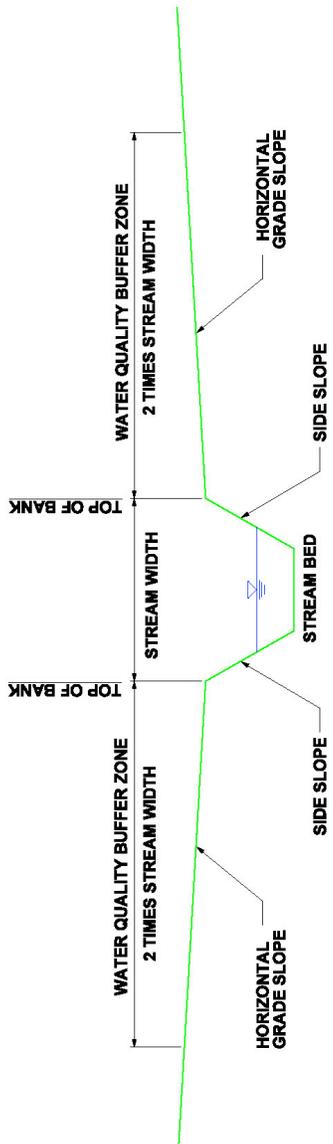
Any aggrieved landowner affected by any decision of the Storm Water Coordinator, in regard to enforcement of this policy, may appeal such decision to the Board of Mayor and Aldermen for the City of Spring Hill, Tennessee.

Section VIII- Conflict with Other Regulations

Where the standards and management requirements of this Water Quality Buffer Zone Policy are in conflict with other laws, regulations, and policies regarding streams, steep slopes, erodible soils, wetlands, floodplains, timber harvesting, land disturbance activities, or other environmental protective measures, the most restrictive requirements shall apply.

EXHIBITS

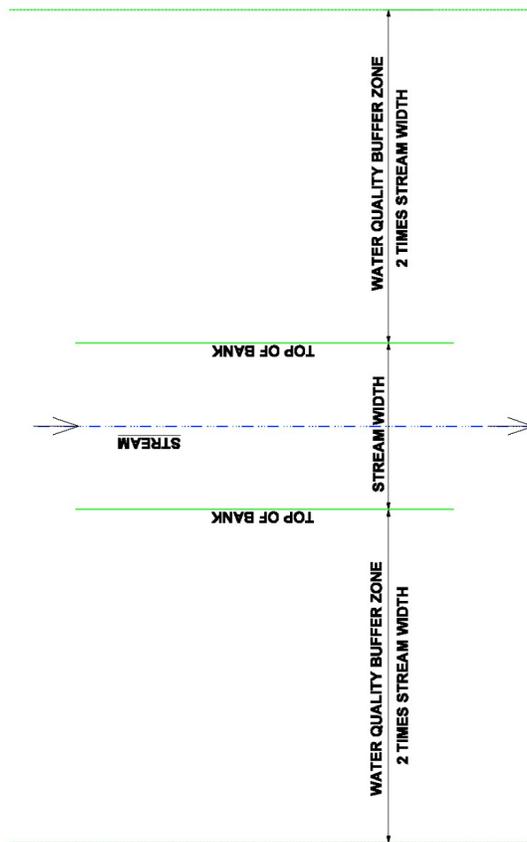
EXHIBIT 1



WATER QUALITY BUFFER ZONE CROSS SECTION

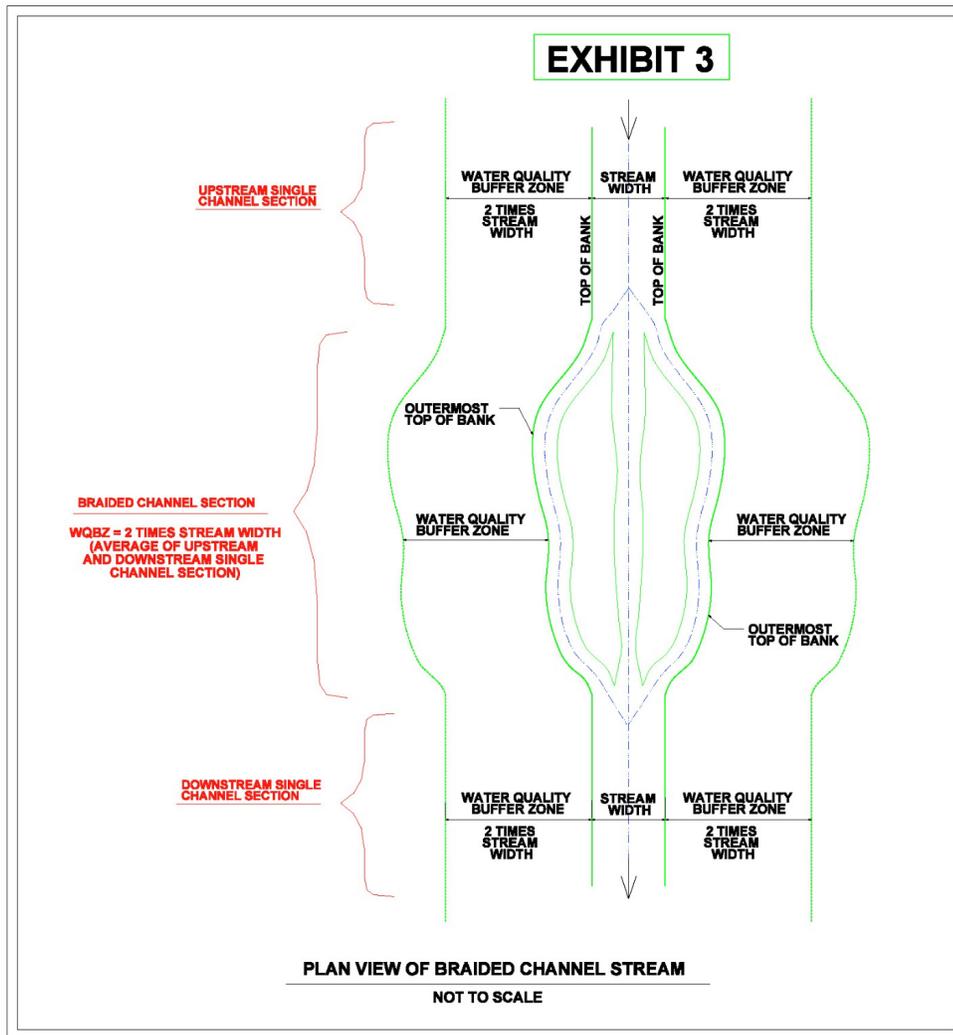
NOT TO SCALE

EXHIBIT 2



PLAN VIEW OF SINGLE CHANNEL STREAM

NOT TO SCALE



Spring Hill Board of Mayor and Aldermen



TO: Spring Hill Board of Mayor and Aldermen
FROM: Tyler Scroggins, Public Works Director, Peter Hughes, Development Director
And Cory Hall, Thomas & Hutton
MEETING: August 7th and 21st, 2023
SUBJECT: Water Quality Buffer Zone Ordinance Update

Background: The City of Spring Hill’s Stormwater Department is a permitted with the Tennessee Department of Environment and Conservation (TDEC) under the State of Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (Small MS4) Permit Number TNS000000. The Stormwater Department completed the required Notice of Intent application for coverage under the permit in November 2022. TDEC’s current permit became effective on September 1st, 2022, and it is required for the City to update its ordinances and policies to comply with the new permit within 12 months of the effective date (deadline being August 31, 2023). Permit Sections 4.2.4.a - Construction Site Stormwater Runoff Control and 4.2.5.1.c – Permanent Stormwater Management Plan specifically requires the City of Spring Hill to have ordinances and policies in place to enforce the requirements established in the permit. The attached revisions to Water Quality Buffer Zone Policy (Approved by Ordinance 07-47, Revised by Ordinance 19-22) are proposed to update terminology used by TDEC and to revise specific buffer zone requirements.

Specific Changes to the Water Quality Buffer Zone (WQBZ) include the following:

Section IV

1. Revision to stream designations for determination of the water quality buffer zone
 - a. TDEC’s terminology for streams formerly referred to as unimpaired streams are now called streams with available parameters.
 - b. TDEC’s terminology for streams formerly referred to as impaired streams are now called streams with unavailable parameters.
 - c. The requirement was added to increase the buffer width equal to any recreational trails constructed within the buffer.
 - d. The WQBZ included a list of nine items which increase the buffer width. These requirements were stricken for removal and a more generalized note added to include buffer width adjustments in accordance with other environmental agencies’ requirements. This will mitigate conflicting information as environmental agencies update their requirements.

Section VI

1. The phrase “on a stream with available parameters” was added for clarity purpose of applicability of the 15-foot buffer.

Exhibits

1. The three exhibit drawings have been stricken for removal as they no longer comply with the new TDEC terminology. The new criteria is a more simplified requirement as the 30-foot or 60-foot buffer is simply measured from the top of stream bank.

ORDINANCE 23-13

AN ORDINANCE TO AMEND ORDINANCE NO. 18-21, THE SAME BEING THE ZONING ORDINANCE AND OFFICIAL ZONING MAP OF THE CITY OF SPRING HILL, BY REZONING APPROXIMATELY 0.452 ACRES OF PROPERTY, KNOWN AS MAURY COUNTY TAX MAP 025P D 003.00 FROM R-1 RESIDENTIAL TO C-D-E1 DOWNTOWN EDGE 1 SUB-DISTRICT

RZN 1416-2023 (TAX MAP 025P D 003.00)

WHEREAS, the City of Spring Hill Ordinance No. 18-21, the same being the Official Zoning Map of Spring Hill is hereby amended by rezoning the 0.452 acres described herein, and known as, Maury County Tax Map 025P D 003.00 from R-1 (Residential) to C-D-E1 (Downtown Edge Sub-District); and

WHEREAS, said portion of property to be rezoned from R-1 (Residential) to C-D-E1 (Downtown Edge Sub-District), is located within the corporate limits of the City of Spring Hill; and

WHEREAS, the request has been found to meet the Approval Standards of Section 13.2.E.1 of the Unified Development Code; and

WHEREAS, the Spring Hill Municipal Planning Commission forwarded the request to the Board of Mayor and Aldermen on July 10, 2023 with a recommendation for approval; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SPRING HILL, TENNESSEE, BOARD OF MAYOR AND ALDERMEN, WHILE IN REGULAR SESSION on August 21, 2023, to amend Ordinance No. 18-21, the same being the Zoning Map of the City of Spring Hill, adopted August 20, 2018, by rezoning 0.452 acres described herein, and known as, Maury County Tax Map 025P D 003.00 from R-1 (Residential) to C-D-E1 (Downtown Edge Sub-District) as depicted on Exhibit A, the public welfare requiring it.

NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE CITY OF SPRING HILL, TENNESSEE, BOARD OF MAYOR AND ALDERMEN, that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 1: The rezoning of the referenced tax parcels shall be as displayed on Exhibit A.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

ORD 23-13, RZN 1416-2023 R-1 to C-D-E1R-1 to C-D-E1

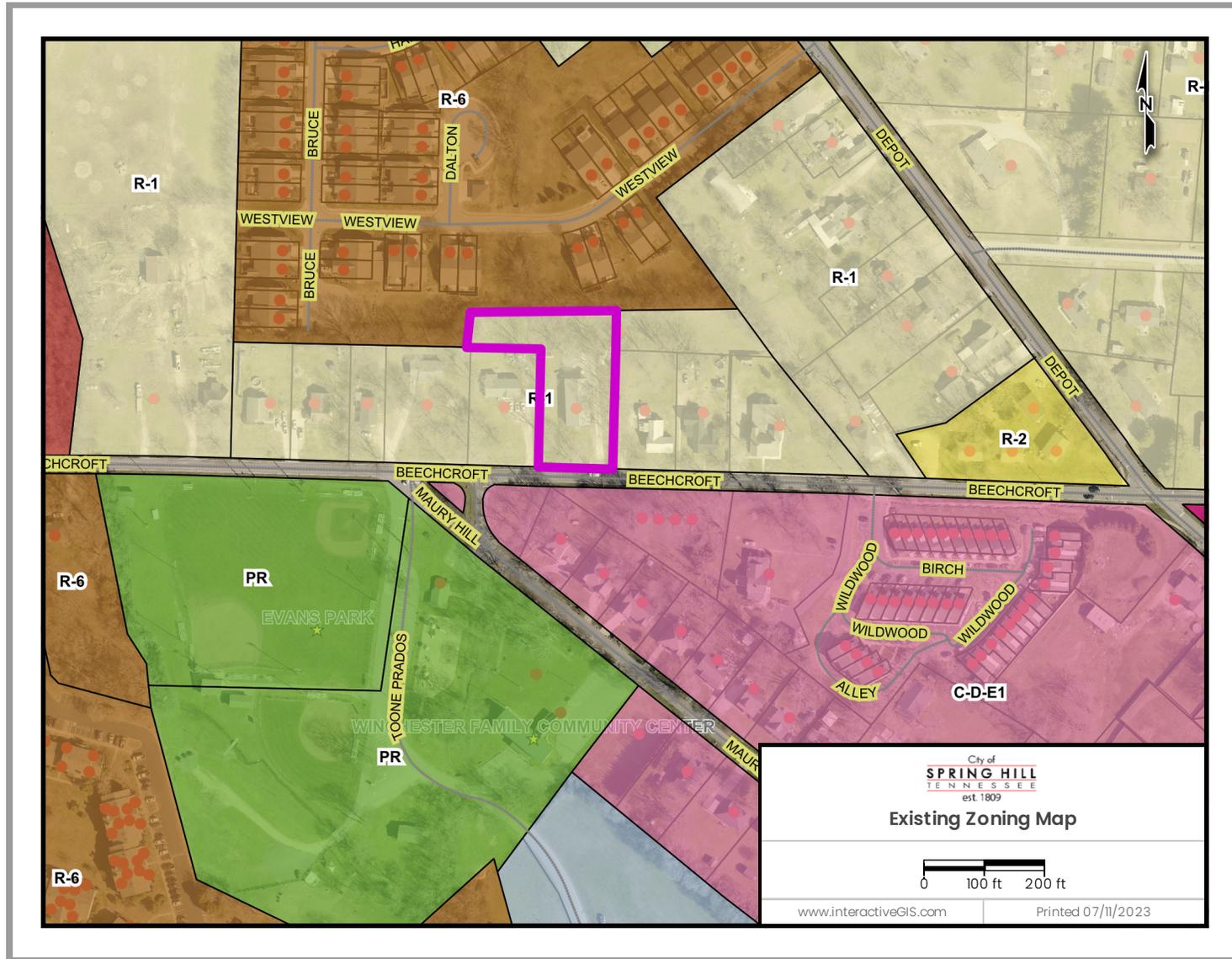
LEGAL FORM APPROVED:

Patrick Carter, City Attorney

Passed on First Reading: August 7, 2023

Passed on Second Reading:

ORD 23-13, RZN 1416-2023 R-1 to C-D-E1R-1 to C-D-E1



To Whom this may concern,

I, am Melissa Foust, on June 19, 2023
I sent out all 48 letters to all home owners
with in 500 ft of 378 Beechcroft Rd.
The letter states all meeting and info for
the rezone request. I have emailed the
letter and list of addresses to you.



T.J. Hinson, Notary Public



RZN 1416-2023

Published Notice Form for Planning

To: April Goad, City Recorder
From: Planning
Date: 5/16/23
Subject: Map Amendment - 378 Beechcroft Road

Ad to be published in the newspaper during this time period:

Item #1: City Board: PC (Voting Meeting)
Applicant: Melissa Foust
Request: Map Amendment – Rezone property from R-1 to C-D-C
Address: 378 Beechcroft Road, Spring Hill, TN 37174
Date: 7/10/23 Time: 5:30pm Place: City Hall

The **BOARD OF ZONING APPEALS** will consider the application of **APPLICANT** to **REQUEST** on the property located at _____ . The Board of Zoning Appeals will consider this request during their meeting on **DATE** at **TIME**. The meeting will take **PLACE** in the courtroom at Spring Hill City Hall, 199 Town Center Parkway, Spring Hill, TN 37174.

Item #1: City Board: BOMA - Discussion
Applicant: Melissa Foust
Request: Map Amendment – Rezone property from R-1 to C-D-C
Address: 378 Beechcroft Road, Spring Hill, TN 37174
Date: 7/17/23 Time: 6:00pm Place: City Hall

Item #1: City Board: BOMA – 1st Reading
Applicant: Melissa Foust
Request: Map Amendment – Rezone property from R-1 to C-D-C
Address: 378 Beechcroft Road, Spring Hill, TN 37174
Date: 8/7/23 Time: 6:00pm Place: City Hall

Item #1: City Board: BOMA – 2nd Reading
Applicant: Melissa Foust
Request: Map Amendment – Rezone property from R-1 to C-D-C
Address: 378 Beechcroft Road, Spring Hill, TN 37174
Date: 8/21/23 Time: 6:00pm Place: City Hall



MAURY COUNTY, TENNESSEE

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS, AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.



Table 1

Property owner	Address	PIN	Owners Address (if different)			
Lea Smith	370 Beechcroft rd	D00100				
Rhonda and Charles Mcgaw	373 Beechcroft Rd	D01500	903 Beechcroft Rd			
Lloyd Shouse	2482 Depot St	D01400	2118 Parliament Drive, Thompsons Station			
Brenda Hogan	2486 Depot St	D01500				
West View Townhomes	50 Vantage Way, STE 100, Nashville	Ghertner & Company is the HOA				
Fatima Torres	570 Maury Hill St	D01510				
Darlene Bowman	566 Maury Hill St	D01509				
Lynne Dickson & Kathleen Pietrzak Etvir	562 Maury Hill St	D01503				
Cheryl Cook & Jenner Johnson	558 Maury Hill St	D01511				
Peggy Kurz	554 Maury Hill St	D01505				
Fatima Robertson	550 Maury Hill St	D01506	229 Cherry Dr, Franklin			
William & Melynda Bailey	546 Maury Hill St	D01507				
Sharon Ward & Wesley Donald	542 Maury Hill St	D01502				
James Winget	356-360 Beechcroft Rd	D01600	806 Riverside Dr, Columbia			
Fitts Land Partners LP	2466 Depot St	D01000	P.O Box 727, Spring Hill			
Roman Paneczko	2468 Depot St	D01100				
Eldon Gwynn Evans	2474 Depot St	D01200	P.O box 102, Spring Hill			
Ronnie Well & Rita Jorgensen	2478 Depot St	D01300	206 Cheltenham Ave, Franklin			
Rockeya Turner	400 Beechcroft Rd	D00800				
Roy & Vickie Alexander	382 Beechcraft Rd	D00400				
Amrat Surati	386 Beechcroft Rd	D00500				
Casper Mathews	394 Beechcroft Rd	D00600				
James Hughes	396 Beechcroft Rd	D00700				
Melissa Dalton	374 Beechcroft Rd	D00200				
Troy Hambrick	364 Beechcroft Rd	D01700				
Jack Maher	5016 Brickway Ct	D01504				
John Smith	P.O Box 54, Thompsons Station	E02100				
Timothy & Tony McCown	6732 Falls Ridge Ln, College Grove	E01100				
Jack & Cherie Minton	3100 Silk Rd, Thompsons Station	E01200				

Property owner	Address	PIN	Owners Address (if different)			
Douglas & Patricia Gross	3208 Weavers Mill Bridge Rd, Thompsons Station	E01700				
Joshua Diffie	1000 Wildwood Dr	E01900				
Danny & Amanda Shepard	1002 Wildwood Dr	E02000				
Mason Gentry	1006 Wildwood Dr	E02200				
George Myrick	2004 Birch Ln	E01300				
John Haladgna	2006 Birch Ln	E01400				
James & Sheryl Tannahill	2008 Birch Ln	E01500				
Kyle & Casey Wallace	2010 Birch Lane	E01600				
Renee Lawwill living trust	2014 Birch Ln	E01800				
Kathleen & Michael Wrye family trust	2001 Birch Ln	E00100				
Margo Boyd	2003 Birch Ln	E00200				
Kathy & Tony McCown	2005 Birch Ln	E00300				
Brandon Musser	517 Overview Lane, Franklin	E00400				
Vy Dang & Tinh Nguyen	2009 Birch Ln	E00500				
Darrell Cagel	2011 Birch Ln	E00600				
Debra Stanley	2013 Birch Ln	E00700				
Homer Demonbreun	2015 Birch Ln	E00800				
Kathleen McCutchen	2017 Birch Ln	E00900				
Rose Dianto	2019 Birch Ln	E01000				

RESOLUTION 23-162

A RESOLUTION TO AUTHORIZE THE CITY TO ENTER INTO A CONTRACT WITH JONES BROS. CONTRACTORS, LLC FOR CONSTRUCTION SERVICES FOR THE BUCKNER LANE NORTH WIDENING PROJECT

WHEREAS, the City of Spring Hill has the need for an outside firm for the construction services for the Buckner Lane North Widening Project; and

WHEREAS, the City publicly advertised a Request for Proposals with a bid opening on August 16, 2023; and

WHEREAS, Jones Bros. Contractors, LLC was the low bidder with a cost proposal for the base bid of \$16,186,559.15; and

WHEREAS, City staff recommends approval of a 10% contingency in the amount of \$1,600,000.00 for a total approved amount of \$17,786,559.15; and

WHEREAS, funding for the construction will be expensed from the 18-75 Fund utilizing bond proceeds; and

WHEREAS, City staff recommends to enter in to a contract with Jones Bros. Contractors, LLC for construction services for the Buckner Lane North Widening Project.

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen:

1. Approves the contract between the City of Spring Hill and Jones Bros. Contractors, LLC for construction services for the Buckner Lane North Widening Project in the amount of \$16,186,559.15, as attached hereto.
2. Approves a contingency amount of \$1,600,000.00 to be included with the construction amount for a total approved amount of \$17,786,559.15.
3. Authorizes the Mayor to sign the construction contract with Jones Bros. Contractors, LLC.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of August, 2023.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



REQUEST: **Approval of Resolution 23-162**

SUBMITTED BY: Missy Stahl, CIP Manager

DATE: August 21, 2023

RE: To authorize the City to enter into a contract with Jones Bros. Contractors, LLC for construction services for the widening of Buckner Lane North and to authorize the Mayor to sign the contract

ATTACHMENTS: Contract

PURPOSE:

The purpose of this resolution is to authorize the City to enter into a contract with Jones Bros. Contractors, LLC for construction services for the widening of Buckner Lane North segment project.

BACKGROUND:

The City of Spring Hill has the need to utilize an outside firm for construction services for the widening of Buckner Lane North project for which it cannot provide itself. A RFP was advertised with bids opened on August 16, 2023. Five responses were received from Civil Constructors, LLC, Jones Bros. Contractors, LLC, Volunteer Paving, LLC, Vulcan Construction Materials, LLC and Rogers Group, Inc. with Jones Bros. Contractors, LLC being the low bidder. Staff has reviewed all bids and recommends award of the contract be to Jones Bros. Contractors, LLC for a total cost of \$16,186,559.15.

Staff is also recommending a contingency in the amount of \$1,600,000 be included and approved. With the base bid, the total approved amount would be \$17,786,559.15.

FINANCIAL IMPACT:

Costs would be paid from the 18-75 Fund utilizing bond proceeds from the 2022 Series General Obligation Bond.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 23-162, to authorize the City to enter into a contract with Jones Bros. Contractors, LLC for construction services for the Buckner Lane North Widening Project and to authorize the Mayor to sign the contract.

Missy Stahl

From: Missy Stahl
Sent: Friday, August 18, 2023 12:51 PM
To: Missy Stahl
Subject: Buckner Lane North Bid Tabulation

Missy,

We have completed the tabulation and analysis of the bids received on 8/16/23 for Buckner Lane North Segment. All five received bids are complete. The lowest responsive qualified bidder is Jones Brothers Contractors, LLC with a bid of \$16,186,559.15. We are recommending acceptance of this bid.

Please let me know if you have any questions or if you need anything else.

Thanks,

David D. Corley, P.E. (TN, NC)
Kimley-Horn | 10 Lea Avenue, Suite 400, Nashville, TN 37210
Direct: 615-564-2863 | Office: 615-564-2701 | www.kimley-horn.com
Connect with us: [Twitter](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#)


STATE OF TENNESSEE
DEPARTMENT OF
COMMERCE AND INSURANCE


JONES BROS. CONTRACTORS, LLC
395929
ID NUMBER: 42204
LIC STATUS: ACTIVE
EXPIRATION DATE: January 31, 2025

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET

ATTN: W. ANDREW WALL
 JONES BROS. CONTRACTORS, LLC
 P.O. BOX 1001
 MT. JULIET, TN 37121


State of Tennessee
395929 13201796

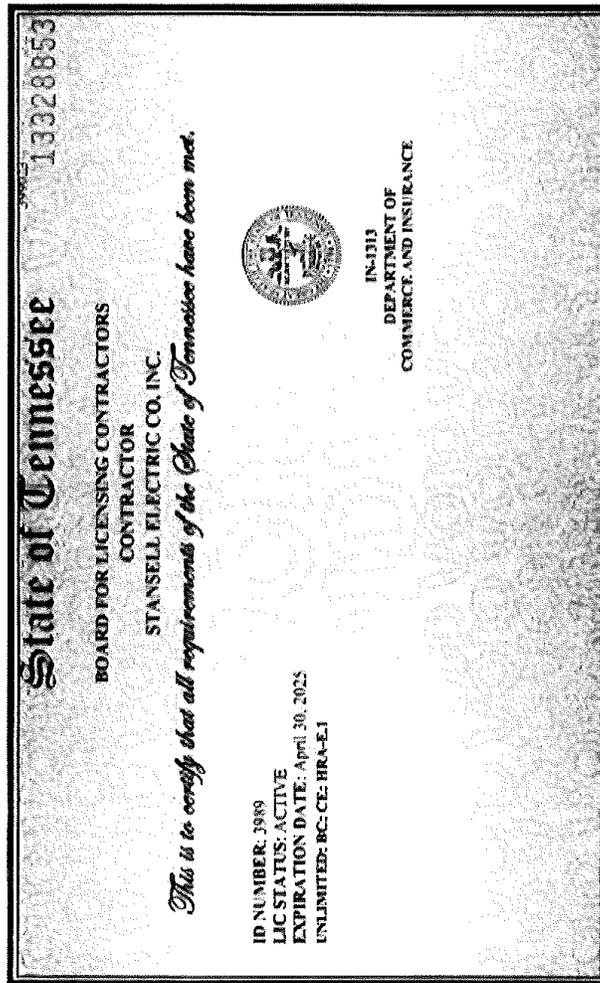
BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
JONES BROS. CONTRACTORS, LLC

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 42204
LIC STATUS: ACTIVE
EXPIRATION DATE: January 31, 2025
UNLIMITED; BC; HC; HRA; MU-A; MU-C; MU-D



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE



PROPOSAL CONTRACT

FOR THE CONSTRUCTION OF

City:	Spring Hill
County:	Williamson
Description Of Project:	Buckner Lane Widening North Segment
Project Length:	1.223 Miles
Completion Time:	On or Before 21 Months from Notification of Award from City

By: Janes Bros Contractors, LLC
City, St.: Mt. Juliet, TN
Surety: Western Surety Company

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Supplemental Specification to Section 200.....	N/A	
Supplemental Specification to Section 300.....	N/A	
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Supplemental Specification to Section 500.....	N/A	
Supplemental Specification to Section 600.....	12-15-21	
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The above Supplemental Specifications, revised as noted, are incorporated by reference for bidding purposes and will be printed with the Contract after awards. These Supplemental Specifications may be obtained from the Department at Suite 700, James K. Pol Bldg., Nashville, Tennessee or viewed on the Department's website at <https://www.tn.gov/tdot/tdot-construction-division>.

Special Provisions.....	Special Provision Number, Regarding:.....	<u>Date</u>	<u>Page #</u>
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CITY OF SPRING HILL**INSTRUCTIONS TO BIDDERS****BIDS TO BE RECEIVED****8/16/2023**

Sealed bids for the construction of the Buckner Lane Widening North Segment project will be received by the CITY OF SPRING HILL, at 199 Town Center Parkway, Spring Hill, TN 37174, Attn. April Good, City Recorder, until 2:00 PM CDT August 16th, 2023 and opened publicly at 199 Town Center Parkway, Spring Hill, TN 37174 at 2:00 PM CDT August 16th, 2023. The reading of the bids will begin at 2:00 PM CDT.

The proposed construction shall be performed in accordance with the most current version of the Standard Specifications for Road and Bridge Construction of the Tennessee Department of Transportation, and the Standard Roadway and Structures Drawings of the Tennessee Department of Transportation which are incorporated herein by reference and made a part hereof. In addition, only the Special Provisions contained within the applicable Proposal Contract will be considered binding. Any reference to any Special Provision not contained within the applicable Proposal Contract shall be disregarded. All questions related to the Proposal Contract, Plans, Specifications or Special Provisions shall be directed to the Engineer, David Corley, PE at Kimley-Horn and Associates, Inc., 10 Lea Avenue, Suite 400, Nashville, TN 37210, David.Corley@kimley-horn.com (by 5:00 PM on August 8th, 2023). Information received from other offices of the CITY OF SPRING HILL is strictly advisory.

IMPORTANT NOTICE TO BIDDERS:

Prospective bidders should read the following instructions carefully before submitting their bids. Special attention is called to the regulations of the CITY OF SPRING HILL that total bids, rather than unit prices, will be read. Proposals shall be rejected as being irregular if they fail to contain a unit price for each item listed. Extensions of the various items must be sub-totaled, carried forward, and shown as a grand total following the last proposal item. All entries must be in ink.

After a bidder has deposited a proposal with the CITY OF SPRING HILL, they can withdraw it only on written request in accordance with Subsection 102.07 of the Tennessee Department of Transportation Standard Specifications.

Any and all documents submitted to the CITY OF SPRING HILL that are associated with this project are subject to the Tennessee Public Records Act. Access to the record is governed by the Tennessee Public Records Act and the policies of the CITY OF SPRING HILL and the Office of Open Records Counsel.

Totals read at the opening of the bids are not guaranteed to be correct and no final award of the contract will be made until bids and extensions have been checked and re-checked.

The CITY OF SPRING HILL reserves the right to reject any bid proposal which is not acceptable to the parties as listed, although such bid proposal would otherwise qualify as the lowest and best bid under the Tennessee Department of Transportation Standard Specifications.

The CITY OF SPRING HILL reserves the right to reject any or all Proposals, to waive technicalities or to advertise for new Proposals, if in the judgment of the awarding authority, the best interest of the CITY OF SPRING HILL will be promoted thereby.

The CITY OF SPRING HILL reserves the right to reject any or all Proposals, to waive irregularities and/or informalities in any Proposal, and to make an award in any manner, consistent with law, deemed in the best interest of the CITY OF SPRING HILL.

The CITY OF SPRING HILL reserves the right to cancel the award of any Contract, at any time prior to execution of said Contract by all parties without any liability against the CITY OF SPRING HILL.

The awarding of the contract or rejection of all proposals will be made within 60 days after the formal opening of the proposals. Upon award, a detailed letter of instructions will be forwarded along with appropriate documents to the low bidder.

The CITY OF SPRING HILL hereby notifies all bidders, that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the basis of age, race, color, religion, national origin, sex or disability in consideration for an award.

The CITY OF SPRING HILL is an equal opportunity affirmative action employer, drug-free, with policies of nondiscrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service.

In accordance with Tennessee Code Annotated, Title 12, Chapter 4, Part 1, the Contractor cannot be currently engaged in, and will not for the duration of the contract, engage in a boycott of Israel.

PREQUALIFICATION OF BIDDERS:

Each prospective bidder and subcontractor will be required to file a document entitled "Prequalification Questionnaire." The foregoing shall be filed on a form provided by the Tennessee Department of Transportation. The form must be filled out completely, and the truth and accuracy of the information provided must be certified by a sworn affidavit signed by an officer, partner, owner or other authorized representative of the applicant who has authority to sign contracts or other legal documents on behalf of the applicant. A prospective bidder must be prequalified by and in good standing with the Tennessee Department of Transportation prior to the issuance of a proposal form. A prospective subcontractor must be prequalified by and in good standing with the Tennessee Department of Transportation prior to being approved as a subcontractor. Each prospective bidder or subcontractor shall notify the CITY OF SPRING HILL if there is any subsequent change in the name, organization or contact information provided.

Prospective bidders' "Prequalification Questionnaire" shall be filed with the Tennessee Department of Transportation at least fourteen (14) days prior to the date of opening bids on any letting in which the applicant intends to submit a bid to the CITY OF SPRING HILL, or at least fourteen (14) days prior to the date on which the applicant requests approval as a subcontractor under a contract awarded by the CITY OF SPRING HILL. Bidders intending to submit proposals consistently shall complete and submit the prequalification application annually; however, this document may be changed during such period upon submission of additional favorable reports or upon receipt by the Tennessee Department of Transportation of substantiated evidence of unsatisfactory performance. The Tennessee Department of Transportation reserves the right to request additional information and documentation to clarify and/or verify any information submitted in an applicant's prequalification application.

**The prequalification form can be found at the web address
<http://www.tn.gov/tdot/section/tdot-construction-division>**

A proposal to be used for non-bidding purposes may be issued to any interested party regardless of prequalification. This proposal Contract will be marked "Void for Bidding". A contractor that has purchased a proposal contract that was marked "void for bidding" can buy another book once they are fully prequalified before the bid date.

PRE-BID CONFERENCE

A Pre-Bid Conference will be held at the CITY OF SPRING HILL City Hall, at **199 Town Center Parkway, Spring Hill, TN 37174**, on **August 2nd, 2023 at 2:00 PM**. All Parties interested in bidding are hereby invited to attend this meeting. Attendance is non-mandatory.

LICENSING REQUIREMENTS

According to the types of funds used, contractor bidding requirements differ. When using Local Government funds and without any Federal funds, proposals shall be completed as described below:

Proposals shall be submitted by a bidder licensed with the Tennessee Department of Commerce and Insurance (TDCI), Board for Licensing Contractors (BLC) on construction contracts where the total cost is twenty-five thousand (\$25,000) or more. In accordance with T.C.A. 62-06-119, proposals and bid documents shall be prepared and administered as follows:

62-06-119. Bid documents -- Penalties.

(a) Any person or entity preparing plans, specifications or any other documentation for inclusion in an invitation to bid or comparable bid document including any electronic bidding documents, shall reference this chapter in such documentation and include a specific statement informing the invited bidder that it is necessary for such bidder to be properly licensed at the time of the bid and provide evidence of compliance with the applicable provisions of this chapter before such bid may be considered.

(b) The person or entity involved in the preparation of the invitation to bid or comparable bid documents, including any electronic bid documents, shall direct that the following information be written upon the bid envelope or provided within the electronic bid document:

(1) The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the prime contract;

(2) The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the masonry contract where the total cost of the materials and labor for the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000);

(3) The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the electrical, plumbing, heating, ventilation, or air conditioning contracts except when such contractor's portion of the construction project is less than twenty-five thousand dollars (\$25,000);

(4) For each vertical closed loop geothermal heating and cooling project, the company name, department of environment and conservation license number, classification (G, L or G,L) and the expiration date, except when the geothermal portion of the construction project is in an amount less than twenty-five thousand dollars (\$25,000);

(5) Prime contractor bidders who are to perform the masonry portion of the construction project which exceeds one hundred thousand dollars (\$100,000), materials and labor, the electrical, plumbing, heating, ventilation or air conditioning or the geothermal heating and cooling must be so designated; and

(6) Only one (1) contractor in each of the classifications listed above shall be written on the bid envelope or provided within the electronic bid document.

(c) Failure of any bidder to furnish the required information shall void such bid and such bid shall not be considered. Upon opening of the bid envelope or initial opening of an electronic bid, the names of all contractors listed shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the required information, and any discrepancies found in the spelling of names of bidders, transposition of license numbers, or other similar typographical errors or omissions may be corrected within forty-eight (48) hours after the bid opening excluding weekends and state-recognized holidays.

(d) No invitation to bid may require that any subcontractor be identified, listed or designated until the final bid submission by the prime contractor, or that any prime contractor accept the bid of any subcontractor until the final bid submission by the prime contractor. This subsection (d) shall apply only to design/bid/build procurements where cost is the primary criterion for the contract award.

(e) Any person or entity, public and private, awarding a bid to a contractor who is not licensed in accordance with this chapter shall be subject to the penalty provided in T.C.A. 62-06-120(b).

(f) Notwithstanding the Uniform Administrative Procedures Act, compiled in title 4, chapter 5, relative to the amount of civil penalties that may be imposed, the board may impose a civil penalty not to exceed five thousand dollars (\$5,000) for willful violation of this section.

Because TDOT work classifications and the BLC licensing classifications slightly differ, the Local Government will verify only that the apparent low bidder is licensed in the general classification (e.g., Heavy Construction (HC), Highway, Railroad, Airport Construction (HRA), Specialty (S), Municipal and Utility Construction (MU), or Electrical Contracting (CE)) and not the specific subcategories of these classifications for the type of work involved in the project. This is in recognition that the prime contractor is required to complete 30% of the specific project work and may subcontract the remainder of the work.

Title 48 of Tennessee Code requires all contractors and subcontractors that are domestic or foreign Corporations, Limited Liability Companies, Limited Partnerships, or Limited Liability Partnerships to be in good standing with the Secretary of State (i.e., have a valid Certificate of Existence/Authorization). This includes being duly incorporated, authorized to transact business, and/or in compliance with other requirements as detailed by the Secretary of State.

Bidders that are domestic or foreign corporations, limited liability companies, limited partnerships, or limited liability partnerships, must be in good standing with the Secretary of State (i.e., have a valid Certificate of Existence/Authorization) on or before twenty-one (21) days after proposals are opened.

PROPOSAL BOND

Each proposal must be accompanied by a bidder's bond, or Cashier's Check, or Certified Check made payable to the CITY OF SPRING HILL in an amount equaling not less than five percent (5%) of the amount bid. In the case of optional items in the proposals, the amount of the bidder's bond or check must be in an amount equaling not less than five percent (5%) of the total amount of the bid based on the high option.

If the bidder's bond is offered as guaranty, the bond must be on the form furnished by the CITY OF SPRING HILL and made by a surety company, qualified and authorized to transact business in the State of Tennessee and must be acceptable to the CITY OF SPRING HILL.

If a check is offered as guaranty, the check of the successful bidder will be cashable at the discretion of the CITY OF SPRING HILL, pending the satisfactory execution and acceptance of the contract and the contract bond.

ISSUANCE OF BIDDING DOCUMENTS

This CITY OF SPRING HILL will provide Plans, Proposal Contracts, and Tabulations of Bids virtually. These documents can be downloaded by visiting <https://www.springhilltn.org/bids.aspx>. Tennessee Department of Transportation Standard Specifications can be found at <https://www.tn.gov/tdot/tdot-construction-division/transportation-construction-division-resources/2021-standard-specifications.html>. Tennessee Department of Transportation Standard Drawings can be found at <https://www.tn.gov/tdot/roadway-design/standard-drawings-library.html>. Proposals will be obtainable until the time set for bid receipt.

For those electing for a hardcopy, Tennessee Department of Transportation Standard Drawing Books will be furnished by the Tennessee Department of Transportation at \$100.00 per book plus 9.25% sales tax, for in-state delivery. The most recent version of the Tennessee Department of Transportation Standard Specifications for Road and Bridge Construction will be furnished by the Tennessee Department of Transportation at \$12.00 per book plus 9.25% sales tax, for in-state delivery. There will be a minimum charge of \$2.00 on any purchase. All documents will be furnished without refund and transmitted at your risk.

When two or more contractors wish to bid together in a joint venture, each contractor will be required to make a written request for such a proposal to the CITY OF SPRING HILL. This request shall be signed by an authorized signatory of each firm.

Requests for joint venture proposals may be made in person or by telephone. However, the proposal for said joint venture will not be issued until the request in writing, as set forth above, is received by the CITY OF SPRING HILL.

REJECTION OF PROPOSALS

Proposals will be rejected as irregular if prior to the formal opening of the Proposal all of the following documents have not been signed: (1) the bidder shall sign by written signature the Proposal form, (2) the bidder shall sign by written signature the Proposal Certification form, (3) the bidder shall sign by written signature the Proposal Bond form or the Proposal Guarantee, whichever is applicable, (4) the Agent or Attorney-in-Fact representing a Surety Company shall sign by written signature the Proposal Bond, if applicable. In addition, Proposals will be rejected if any of the above signatures are a reproduced copy, such as, but not limited to a photostatic copy or a facsimile transmission. An original, dated and valid Power of Attorney for the Attorney-in-Fact must accompany the Proposal and the Contract. The accompanying Power of Attorney must be dated, and the date must be the exact same date as the date on the Proposal Bond. The Proposal and the Proposal Bond, including the attached Power of Attorney, shall be valid and binding for 60 days subsequent to the date of opening bids.

Proposals shall be completed on the forms as issued. Proposals will be rejected as being irregular if they are not prepared on the prescribed forms; if they show any omissions, alterations of form, additions, or conditions not called for, unauthorized alternate bids, or irregularities of any kind; or if they fail to contain a unit price for each item listed. Proposals may be rejected if any of the unit prices contained therein are mathematically unbalanced, either excessive or below the Engineer's Estimate.

Written alterations to unit prices and extensions of the various items in the bid item sheets of the Proposal or, for computer assisted bids (CAB), in the CAB program generated set of bid item sheets will not be cause for rejection of the Proposal, provided each alteration is made in ink and is initialed by a duly authorized official of the company. In case of conflict between altered unit prices or extensions thereof, the unit price in numerals will govern.

The Plans and Specifications are as much a part of the proposal form as if they were bound therein. All of the documents contained therein are part of the proposal. Proposals shall not be taken apart. Proposals taken apart may be subject to rejection. Photostatic or facsimile copies of Proposal sheets may not be attached to the Proposal. Proposals containing forms not issued by the CITY OF SPRING HILL may be subject to rejection.

Proposals will be rejected as irregular if the bidder fails to acknowledge all addenda.

Proposals will be rejected as irregular when submitted by a bidder who is not prequalified and in good standing on the date of letting in accordance with Subsection 102.01 of the Tennessee Department of Transportation Standard Specifications and Chapter 1680-5-3, Prequalification of Contractors, of the Rules of the Tennessee Department of Transportation.

Proposals will be rejected as irregular when submitted by a bidder who is not licensed according to the requirements as detailed above.

Reasonable grounds for believing that there has been collusion among the Bidders will cause a rejection of all Proposals in which the Bidders involved are interested.

ADDENDA

Addenda to the Proposal will be acknowledged by all bidders. Failure to acknowledge receipt of Addendum Letters is grounds for rejection. Addenda will be available virtually at <https://www.springhilltn.org/bids.aspx>.

RETAINAGE

Effective for all contracts, the CITY OF SPRING HILL will hold 5% retainage from each pay request.

SUBCONTRACTS

Your special attention is called to Section 105 - Control of Work, and Section 108 - Prosecution and Progress of the Tennessee Department of Transportation Standard Specifications, concerning duties of the contractor and subletting of contracts.

CHANGED CONDITIONS

Your special attention is called to Section 104.02 of the Tennessee Department of Transportation Standard Specifications, concerning changed conditions on this contract.

SUBMISSION REQUIREMENTS

Contractor shall provide all required bid documents, as specified in the proposal contract, in a sealed envelope. Sealed envelope shall be labeled with the contractor's name, contractor's address, project name "Buckner Lane Widening North Segment", and the bid opening date and time.

PROPOSAL**TO THE CITY OF SPRING HILL, TENNESSEE**

By submitting this Proposal, the undersigned bidder represents that it has carefully examined the site of the work described herein, has become familiar with local conditions and the character and extent of the work; has carefully examined the Plans, the *Standard Specifications for Road and Bridge Construction* (January 1, 2021) adopted by the State of Tennessee, Department of Transportation, with subsequent revisions which are acknowledged to be a part of this Proposal, the Special Provisions, the Proposal Form, the Form of Contract, and the Form of Contract Payment and Performance Bond; and thoroughly understands their stipulations, requirements, and provisions.

The undersigned bidder has determined the quality and quantity of materials required; has investigated the location and determined the sources of supply of the materials required; has investigated labor conditions; and, has arranged for the continuous prosecution of the work herein described.

By submitting this Proposal, the undersigned bidder agrees to provide all necessary equipment, tools, labor, incidentals, and other means of construction, to do all the work, and furnish all the materials of the specified requirements which are necessary to complete the work in accordance with the Plans, and the Specifications, and agrees to accept as payment in full the unit prices for the various items described in the Specifications that are set forth in this Proposal. The bidder understands that the quantities of work specified are approximate only and are subject to increase or decrease and that any such increase or decrease will not affect the unit prices set forth in this Proposal. Compensation for "extra work" which may be required by the CITY OF SPRING HILL in connection with the construction and completion of the work but which was not reflected in the Plans and Specifications at the time of bidding, will be made in the following manner: work for which there is a unit price set forth in this Proposal will be compensated at that unit price; work for which there is no unit price set forth in this Proposal will be compensated in accordance with the applicable Tennessee Department of Transportation Standard Specifications.

By submitting this Proposal, the parties hereto, in the performance of this Contract, shall not act as employees, partners, joint ventures, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Contract shall be construed to create an employer/employee relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

By submitting this Proposal, the undersigned bidder, if awarded the contract, agrees that it will be responsible for compliance with the Patient Protection and Affordable Care Act ("PPACA") with respect to itself and its employees, including any obligation to report health insurance coverage, provide health insurance coverage, or pay any financial assessment, tax, or penalty for not providing health insurance. The Contractor shall indemnify the City and hold it harmless for any costs to the City arising from Contractor's failure to fulfill its PPACA responsibilities for itself or its employees.

By submitting this Proposal, the undersigned bidder, if awarded the contract, shall be registered with the Department of Revenue for the collection of Tennessee sales and use tax or provide confirmation from the Department of Revenue that the bidder is not required to register for the Tennessee sales and use tax. This registration requirement is a material requirement of this Contract.

By submitting this Proposal, the undersigned bidder hereby agrees to be bound by the award of the Contract and, if awarded the Contract on this Proposal, to execute the required Contract and the required Contract Payment and Performance Bond within ten (10) days after receipt of notice of the award. The undersigned bidder submits herewith the required Proposal guaranty in an amount of not less than five percent (5%) of the total amount of the Proposal offered and agrees and consents that the Proposal guaranty shall immediately be at the disposal of the CITY OF SPRING HILL, not as a penalty, but as an agreed liquidated damage if the required Contract and Contract Payment and Performance Bond are not executed within ten (10) days from receipt of the notice of award.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106. This list is generated to identify entities ineligible to contract with the State of Tennessee or any political subdivision of the State per the Iran Divestment Act, T.C.A. §§ 12-12-101 – 113, and the current list may be found at the Tennessee Department of General Services, Central Procurement Office, website under the Public Information Library webpage at the following link: [http://tn.gov/assets/entities/generalservices/cpo/attachments/List of persons pursuant to Tenn. Code Ann. 12-12-106. Iran Divestment Act-July.pdf](http://tn.gov/assets/entities/generalservices/cpo/attachments/List%20of%20persons%20pursuant%20to%20Tenn.%20Code%20Ann.%2012-12-106.%20Iran%20Divestment%20Act-July.pdf).

THIS PROPOSAL SUBMITTED BY:

Jones Bros Contractors LLC
Bidder (1)

By: [Signature]
Cody Jackson Senior Project Manager
Printed Name and Title
1010 Pleasant Grove Place, Suite 300
Address
Mt. Juliet, TN 37122
City/State/Zip

Bidder (1) being a LLC composed of officers, partners, or owners as follows:
(Type of business entity)

<u>W. Andrew Wall / President</u>	
Name/Title	Name/Title
<u>Jimmy McCulloch / Executive Vice President</u>	
Name/Title	Name/Title
_____	_____
Name/Title	Name/Title

_____ Bidder (2)*

By: _____

Printed Name and Title

Address

City/State/Zip

Bidder (2) being a _____ composed of officers, partners, or owners as follows:
(Type of business entity)

_____	_____
Name/Title	Name/Title
_____	_____
Name/Title	Name/Title
_____	_____
Name/Title	Name/Title

BID FORM

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
105-01	CONSTRUCTION STAKES, LINES AND GRADES	LS	1	\$350,000.00	\$350,000.00
201-01	CLEARING AND GRUBBING	LS	1	\$725,000.00	\$725,000.00
202-01	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	\$225,000.00	\$225,000.00
202-04.01	REMOVAL OF STRUCTURES (BOX BRIDGE, STA. 74+60)	LS	1	\$35,000.00	\$35,000.00
202-04.02	REMOVAL OF STRUCTURES (BOX BRIDGE, STA. 83+40)	LS	1	\$35,000.00	\$35,000.00
203-01	ROAD & DRAINAGE EXCAVATION (UNCLASSIFIED)	C.Y.	38208	\$15.00	\$573,120.00
203-02.01	BORROW EXCAVATION (GRADED SOLID ROCK)	TON	19	\$50.00	\$950.00
203-03	BORROW EXCAVATION (UNCLASSIFIED)	C.Y.	10798	\$1.00	\$10,798.00
203-04	PLACING AND SPREADING TOPSOIL	C.Y.	6475	\$35.00	\$226,625.00
203-05	UNDERCUTTING	C.Y.	3240	\$35.00	\$113,400.00
203-06	WATER	M.G.	335	\$6.00	\$2,010.00
204-08	FOUNDATION FILL MATERIAL	C.Y.	36	\$100.00	\$3,600.00
204-08.01	BACKFILL MATERIAL (FLOWABLE FILL)	C.Y.	35	\$300.00	\$10,500.00
209-05	SEDIMENT REMOVAL	C.Y.	663	\$25.50	\$16,906.50
209-08.02	TEMPORARY SILT FENCE (WITH BACKING)	L.F.	11876	\$1.75	\$20,783.00
209-08.03	TEMPORARY SILT FENCE (WITHOUT BACKING)	L.F.	18104	\$5.50	\$99,572.00
209-08.07	ROCK CHECK DAM	EACH	87	\$750.00	\$65,250.00
209-08.08	ENHANCED ROCK CHECK DAM	EACH	20	\$925.00	\$18,500.00
209-09.04	SEDIMENT FILTER BAG(15' X 10')	EACH	4	\$1,200.00	\$4,800.00 C.S.
209-09.43	CURB INLET PROTECTION (TYPE 4)	EACH	100	\$175.00	\$17,500.00
209-40.34	CATCH BASIN PROTECTION (TYPE E)	EACH	11	\$175.00	\$1,925.00
209-40.43	CATCH BASIN FILTER ASSEMBLY (TYPE 3)	EACH	1	\$600.00	\$600.00
209-40.46	CATCH BASIN FILTER ASSEMBLY (TYPE 6)	EACH	85	\$600.00	\$51,000.00
209-40.47	CATCH BASIN FILTER ASSEMBLY (TYPE 7)	EACH	7	\$600.00	\$4,200.00
209-65.04	TEMPORARY IN STREAM DIVERSION	L.F.	1750	\$50.00	\$87,500.00
303-01	MINERAL AGGREGATE, TYPE A BASE, GRADING D	TON	33020	\$32.00	\$1,056,640.00
303-01.01	GRANULAR BACKFILL (ROADWAY)	TON	2800	\$50.00	\$140,000.00
303-10.01	MINERAL AGGREGATE (SIZE 57)	TON	112	\$50.00	\$5,600.00
307-01.08	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING B-M2	TON	460	\$120.00	\$55,200.00 C.S.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
307-02.01	ASPHALT CONCRETE MIX (PG70-22) (BPMB-HM) GRADING A	TON	520	\$163.00	\$83200.00
307-02.08	ASPHALT CONCRETE MIX (PG70-22) (BPMB-HM) GRADING B-M2	TON	9345	\$135.00	\$1261575.00
402-01	BITUMINOUS MATERIAL FOR PRIME COAT (PC)	TON	66	\$785.00	\$51810.00
402-02	AGGREGATE FOR COVER MATERIAL (PC)	TON	217	\$50.00	\$10850.00
403-01	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	16.5	\$785.00	\$12952.50
407-20.05	SAW CUTTING ASPHALT PAVEMENT	L.F.	11150	\$4.00	\$44600.00
411-01.07	ACS MIX (PG64-22) GRADING E SHOULDER	TON	505	\$165.00	\$83325.00
411-01.10	ACS MIX (PG64-22) GRADING D	TON	500	\$165.00	\$82500.00
411-02.10	ACS MIX (PG70-22) GRADING D	TON	3695	\$180.00	\$665100.00
415-01.01	COLD PLANING BITUMINOUS PAVEMENT	TON	850	\$41.10	\$34935.00
604-01.20	BOX TUBE SAFETY RAIL	L.F.	152	\$225.00	\$34200.00
604-02.01	CLASS A CONCRETE (BOX BRIDGES)	C.Y.	475	\$1400.00	\$665000.00
604-02.02	STEEL BAR REINFORCEMENT (BOX BRIDGES)	LB.	97300	\$1.70	\$165410.00
607-03.02	18" CONCRETE PIPE CULVERT (CLASS III)	L.F.	7078	\$130.00	\$920140.00
607-05.02	24" CONCRETE PIPE CULVERT (CLASS III)	L.F.	866	\$165.00	\$142890.00
607-06.02	30" CONCRETE PIPE CULVERT (CLASS III)	L.F.	1211	\$195.00	\$236145.00
607-07.02	36" CONCRETE PIPE CULVERT (CLASS III)	L.F.	474	\$235.00	\$111390.00
607-09.02	48" CONCRETE PIPE CULVERT (CLASS III)	L.F.	877	\$355.00	\$311335.00
607-39.02	18" PIPE CULVERT (SIDE DRAIN)	L.F.	71	\$130.00	\$9230.00
607-39.03	24" PIPE CULVERT (SIDE DRAIN)	L.F.	39	\$160.00	\$6240.00
611-01.02	MANHOLES, > 4' - 8' DEPTH	EACH	2	\$5500.00	\$11000.00
611-01.20	ADJUSTMENT OF EXISTING MANHOLE	EACH	1	\$2150.00	\$2150.00
611-07.01	CLASS A CONCRETE (PIPE ENDWALLS)	C.Y.	12.22	\$1500.00	\$18330.00
611-07.02	STEEL BAR REINFORCEMENT (PIPE ENDWALLS)	LB.	851	\$2.80	\$2382.80
611-07.54	18IN ENDWALL (CROSS DRAIN) 3:1	EACH	2	\$2200.00	\$4400.00
611-07.55	18IN ENDWALL (CROSS DRAIN) 4:1	EACH	4	\$2200.00	\$8800.00
611-07.57	24IN ENDWALL (CROSS DRAIN) 3:1	EACH	2	\$2850.00	\$5700.00
611-07.58	24IN ENDWALL (CROSS DRAIN) 4:1	EACH	3	\$2850.00	\$8550.00
611-07.61	30IN ENDWALL (CROSS DRAIN) 4:1	EACH	1	\$5750.00	\$5750.00
611-07.70	48IN ENDWALL (CROSS DRAIN) 4:1	EACH	2	\$13000.00	\$26000.00
611-12.01	CATCH BASINS, TYPE 12, 0' - 4' DEPTH	EACH	38	\$7000.00	\$266000.00

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
611-12.02	CATCH BASINS, TYPE 12, > 4' - 8' DEPTH	EACH	42	\$8000.00	\$336000.00
611-12.03	CATCH BASINS TYPE 12, > 8' - 12' DEPTH	EACH	4	\$11000.00	\$44000.00
611-14.02	CATCH BASINS, TYPE 14, > 4' - 8' DEPTH	EACH	8	\$10000.00	\$80000.00
611-42.01	CATCH BASINS, TYPE 42, 0' - 4' DEPTH	EACH	6	\$6500.00	\$39000.00
611-42.02	CATCH BASINS, TYPE 42, > 4' - 8' DEPTH	EACH	3	\$7000.00	\$21000.00
621-03.01	15" TEMPORARY DRAINAGE PIPE	L.F.	59	\$80.00	\$4720.00
621-03.03	24" TEMPORARY DRAINAGE PIPE	L.F.	221	\$115.00	\$25415.00
621-03.04	30" TEMPORARY DRAINAGE PIPE	L.F.	86	\$145.00	\$12470.00
701-01.01	CONCRETE SIDEWALK (4")	S.F.	22600	\$6.00	\$135600.00
701-02	CONCRETE DRIVEWAY	S.F.	5300	\$10.00	\$53000.00
701-02.03	CONCRETE CURB RAMP	S.F.	3750	\$12.00	\$45000.00
701-03	CONCRETE MEDIAN PAVEMENT	C.Y.	45	\$450.00	\$20250.00
702-01	CONCRETE CURB	C.Y.	155	\$515.00	\$79825.00
702-01.01	EXTRUDED SLOPING CURB	L.F.	715	\$10.00	\$7150.00
702-03	CONCRETE COMBINED CURB & GUTTER	C.Y.	710	\$415.00	\$294650.00
707-03.08	TEMPORARY STOCK FENCE	L.F.	1500	\$13.20	\$19800.00
707-08.11	HIGH-VISIBILITY CONSTRUCTION FENCE	L.F.	190	\$1.75	\$332.50
709-05.05	MACHINED RIP-RAP (CLASS A-3)	TON	5680	\$50.00	\$284000.00
709-05.06	MACHINED RIP-RAP (CLASS A-1)	TON	1268	\$63.00	\$79884.00
709-05.08	MACHINED RIP-RAP (CLASS B)	TON	710	\$63.00	\$44730.00
709-05.09	MACHINED RIP-RAP (CLASS C)	TON	195	\$63.00	\$12285.00
710-02	AGGREGATE UNDERDRAINS (WITH PIPE)	L.F.	12650	\$11.25	\$142312.50
712-01	TRAFFIC CONTROL	LS	1	\$200000.00	\$200000.00
712-02.02	INTERCONNECTED PORTABLE BARRIER RAIL	L.F.	540	\$75.00	\$40500.00
712-02.60	TEMPORARY WORKZONE CRASH CUSHION (MASH TL-3)	EACH	4	\$14000.00	\$56000.00
712-04.01	FLEXIBLE DRUMS (CHANNELIZING)	EACH	301	\$45.00	\$13545.00
712-04.50	BARRIER RAIL DELINEATOR	EACH	54	\$15.00	\$810.00
712-05.01	WARNING LIGHTS (TYPE A)	EACH	39	\$45.00	\$1755.00
712-06	SIGNS (CONSTRUCTION)	S.F.	1211	\$8.00	\$9688.00
712-07.02	TEMPORARY BARRICADES (TYPE II)	L.F.	4	\$13.00	\$52.00
712-07.03	TEMPORARY BARRICADES (TYPE III)	L.F.	216	\$16.00	\$3456.00

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
713-02.21	SIGN POST DELINEATION ENHANCEMENT	L.F.	85	\$6.85	\$582.25
713-11.01	"U" SECTION STEEL POSTS	LB.	1215	\$6.85	\$8,322.75
713-11.02	PERFORATED/KNOCKOUT SQUARE TUBE POST	LB.	520	\$6.85	\$3,562.00
713-13.02	FLAT SHEET ALUMINUM SIGNS (0.080" THICK)	S.F.	210	\$18.00	\$3,780.00
713-13.03	FLAT SHEET ALUMINUM SIGNS (0.100" THICK)	S.F.	240	\$20.00	\$4,800.00
713-15	REMOVAL OF SIGNS, POSTS AND FOOTINGS	LS	1	\$2,750.00	\$2,750.00
713-16.20	SIGNS (R10-12)	EACH	4	\$140.00	\$560.00
713-16.21	SIGNS (R10-15)	EACH	7	\$120.00	\$840.00
713-16.22	SIGNS (INTERNALLY ILLUMINATED SIGNS, MAST ARM MOUNTING)	EACH	10	\$3,040.00	\$30,400.00
714-05.04	PULL BOXES (TYPE C)	EACH	15	\$763.00	\$11,445.00
714-06.03	CABLE (1/C # 10 AWG)	L.F.	5225	\$1.30	\$6,792.50
714-09.47	LED LUMINAIRES (ATTACHED TO CANTILEVER SIGNAL SUPPORT)	EACH	10	\$1,820.00	\$18,200.00
716-02.04	PLASTIC PAVEMENT MARKING (CHANNELIZATION STRIPING)	S.Y.	125	\$40.00	\$5,000.00
716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)	L.F.	450	\$25.00	\$11,250.00
716-02.06	PLASTIC PAVEMENT MARKING (TURN LANE ARROW)	EACH	25	\$250.00	\$6,250.00
716-02.08	PLASTIC PAVEMENT MARKING (8" DOTTED LINE)	L.F.	1120	\$5.00	\$5,600.00
716-02.09	PLASTIC PAVEMENT MARKING (LONGITUDINAL CROSS-WALK)	L.F.	570	\$50.00	\$28,500.00
716-02.12	PLASTIC PAVEMENT MARKING (8IN LINE)	L.M.	0.45	\$12,000.00	\$5,400.00
716-04.01	PLASTIC PAVEMENT MARKING (STRAIGHT-TURN ARROW)	EACH	3	\$500.00	\$1,500.00
716-04.04	PLASTIC PAVEMENT MARKING (TRANSVERSE SHOULDER)	L.F.	1620	\$10.00	\$16,200.00
716-04.14	PLASTIC PAVEMENT MARKING (LANE REDUCTION ARROW)	EACH	2	\$600.00	\$1,200.00
716-05.01	PAINTED PAVEMENT MARKING (4" LINE)	L.M.	13.768	\$1,200.00	\$16,521.60
716-05.05	PAINTED PAVEMENT MARKING (STOP LINE)	L.F.	538	\$12.00	\$6,456.00
716-05.06	PAINTED PAVEMENT MARKING (TURN LANE ARROW)	EACH	38	\$125.00	\$4,750.00
716-05.09	PAINTED PAVEMENT MARKING (STRAIGHT-TURN ARROW)	EACH	6	\$175.00	\$1,050.00
716-05.11	PAINTED PAVEMENT MARKING (STRAIGHT ARROW)	EACH	10	\$125.00	\$1,250.00
716-08.01	REMOVAL OF PAVEMENT MARKING (LINE)	L.F.	11190	\$1.25	\$13,987.50
716-08.05	REMOVAL OF PAVEMENT MARKING (STOP LINE)	L.F.	58	\$10.00	\$580.00

C.S.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
716-08.06	REMOVAL OF PAVEMENT MARKING (TURN LANE ARROW)	EACH	9	\$100.00	\$900.00
716-08.23	REMOVAL OF PAVEMENT MARKING (STRAIGHT ARROW)	EACH	15	\$100.00	\$1,500.00
716-12.02	ENHANCED FLATLINE THERMO PVMT MRKNG (6IN LINE)	L.M.	3.8	\$7200.00	\$27,360.00
717-01	MOBILIZATION	LS	1	\$800,000.00	\$800,000.00
725-02.79	FIBER SPLICE ENCLOSURE (UNDERGROUND)	EACH	5	\$941.00	\$4,705.00
725-23.12	FIBER OPTIC CABLE (48 F)	L.F.	7600	\$3.20	\$24,320.00
725-23.21	FIBER OPTIC DROP CABLE (12 F)	L.F.	750	\$2.20	\$1,650.00
725-23.28	FIBER OPTIC SPLICE FUSION	EACH	60	\$348.00	\$20,880.00
725-23.31	FIBER OPTIC DROP PANEL (12 F)	EACH	3	\$807.00	\$2,421.00
725-28.07	ETHERNET SWITCH (FIELD LAYER 2)	EACH	3	\$7630.00	\$22,890.00
725-28.20	SYSTEM INTEGRATION	LS	1	\$7205.00	\$7,205.00
725-28.23	TRAINING	LS	1	\$4355.00	\$4,355.00
730-01.08	SCHOOL SPEED LIMIT FLASHING SIGNAL INSTALLED	EACH	2	\$6955.00	\$13,910.00
730-01.12	SOLAR PANEL & POWER SYSTEM UNIT	EACH	2	\$1575.00	\$3,150.00
730-02.09	SIGNAL HEAD ASSEMBLY (130 WITH BACKPLATE)	EACH	17	\$1430.00	\$24,310.00
730-02.17	SIGNAL HEAD ASSEMBLY (150 A2H WITH BACKPLATE)	EACH	4	\$2,345.00	\$9,380.00
730-03.21	INSTALL PULL BOX (TYPE B)	EACH	15	\$970.00	\$14,550.00
730-03.23	INSTALL PULL BOX (FIBER OPTIC-TYPE A)	EACH	9	\$3545.00	\$31,905.00
730-03.24	INSTALL PULL BOX (FIBER OPTIC-TYPE B)	EACH	5	\$4330.00	\$21,650.00
730-05.01	ELECTRICAL SERVICE CONNECTION	EACH	3	\$4135.00	\$12,405.00
730-08.01	SIGNAL CABLE - 3 CONDUCTOR	L.F.	2050	\$0.95	\$1,947.50
730-08.02	SIGNAL CABLE - 5 CONDUCTOR	L.F.	2275	\$1.80	\$4,095.00
730-08.03	SIGNAL CABLE - 7 CONDUCTOR	L.F.	3300	\$2.10	\$6,930.00
730-08.04	SIGNAL CABLE - 9 CONDUCTOR	L.F.	750	\$2.20	\$1,650.00
730-12.02	CONDUIT 2" DIAMETER (PVC)	L.F.	850	\$15.50	\$13,175.00
730-12.03	CONDUIT 3" DIAMETER (PVC)	L.F.	125	\$22.50	\$2,812.50
730-12.13	CONDUIT 2" DIAMETER (JACK AND BORE)	L.F.	1100	\$18.00	\$19,800.00
730-12.14	CONDUIT 3" DIAMETER (JACK AND BORE)	L.F.	1100	\$23.00	\$25,300.00
730-12.16	CONDUIT (2" DIAMETER SCHEDULE 80 PVC, DIRECTIONAL DRILL)	L.F.	5800	\$17.50	\$101,500.00

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
730-12.17	CONDUIT (3" DIAMETER HDPE, DIRECTIONAL DRILL)	L.F.	775	\$29.00	\$22,475.00
730-13.07	VEHICLE DETECTOR (SIREN ACTIVATED PRIORITY CONTROL)	EACH	8	\$4,860.00	\$38,880.00
730-13.08	VEHICLE DETECTOR (RADAR, STOP LINE)	EACH	8	\$9,595.00	\$76,760.00
730-13.09	VEHICLE DETECTOR (RADAR, ADVANCE)	EACH	6	\$10,750.00	\$64,500.00
730-15.07	CABINET (TS2, TYPE 1, BASE MOUNTED)	EACH	3	\$31,450.00	\$94,350.00
730-16.04	CONTROLLER (ATC)	EACH	3	\$11,650.00	\$34,950.00
730-23.30	PEDESTAL POLE (TYPE A)	EACH	6	\$2,365.00	\$14,190.00
730-23.64	CANTILEVER SIGNAL SUPPORT (1 ARM @ 30')	EACH	1	\$29,400.00	\$29,400.00
730-23.72	CANTILEVER SIGNAL SUPPORT (1 ARM @ 35')	EACH	1	\$27,750.00	\$27,750.00
730-23.80	CANTILEVER SIGNAL SUPPORT (1 ARM @ 40')	EACH	1	\$30,950.00	\$30,950.00
730-23.88	CANTILEVER SIGNAL SUPPORT (1 ARM @ 45')	EACH	1	\$33,350.00	\$33,350.00
730-23.96	CANTILEVER SIGNAL SUPPORT (1 ARM @ 50')	EACH	2	\$35,500.00	\$71,000.00
730-23.97	CANTILEVER SIGNAL SUPPORT (1 ARM @ 55')	EACH	2	\$40,400.00	\$80,800.00
730-23.98	CANTILEVER SIGNAL SUPPORT (1 ARM @ 60')	EACH	2	\$49,100.00	\$98,200.00
730-26.05	COUNTDOWN PEDESTRIAN SIGNAL	EACH	5	\$819.00	\$4,095.00
730-26.06	PEDESTRIAN PUSHBUTTON POST	EACH	3	\$1,985.00	\$5,955.00
730-26.09	PEDESTRIAN PUSHBUTTON WITH 15IN SIGN	EACH	5	\$1,395.00	\$6,975.00
730-26.11	COUNTDOWN PED SGNL HEAD W/AUDIBLE PUSH BUTTON & 15IN SIGN	EACH	9	\$2,045.00	\$18,405.00
730-35.06	BATTERY BACK-UP AND POWER CONDITIONER	EACH	3	\$12,200.00	\$36,600.00
740-10.03	GEOTEXTILE (TYPE III)(EROSION CONTROL)	S.Y.	3345	\$4.75	\$15,888.75
740-10.04	GEOTEXTILE (TYPE IV)(STABILIZATION)	S.Y.	10520	\$3.75	\$39,450.00
797-07.60	ADJUST EXISTING MANHOLE	EACH	4	\$2,500.00	\$10,000.00
801-02	SEEDING (WITHOUT MULCH)	UNIT	11	\$100.00	\$1,100.00
801-03	WATER (SEEDING & SODDING)	M.G.	495	\$75.00	\$37,125.00
803-01	SODDING (NEW SOD)	S.Y.	48900	\$4.90	\$239,610.00
805-12.01	EROSION CONTROL BLANKET (TYPE I)	S.Y.	1220	\$1.00	\$1,220.00
805-12.05	TURF REINFORCEMENT MAT (CHANNEL LINER)	S.Y.	8100	\$6.00	\$48,600.00
UTILITY ITEMS (WATER)					
1	8 IN PVC WATER LINE	L.F.	170	\$130.00	\$22,100.00
2	10 IN PVC WATER LINE	L.F.	5143	\$140.00	\$720,020.00

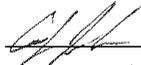
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
3	10 IN DIP WATER LINE	L.F.	100	\$190.00	\$19,000.00
4	3/4 IN PEXa SERVICE PIPE	L.F.	400	\$95.00	\$38,000.00
5	1 IN PEXa SERVICE PIPE	L.F.	82	\$95.00	\$7,790.00
6	3/4 IN WATER SERVICE METER ASSEMBLY	EACH	9	\$2,600.00	\$23,400.00
7	RECONNECT EXISTING WATER SERVICE METER ASSEMBLY	EACH	4	\$2,200.00	\$8,800.00
8	2 IN SERVICE CASING PIPE (HDD)	L.F.	160	\$355.00	\$56,800.00
9	2 IN SERVICE CASING PIPE (OPEN CUT)	L.F.	200	\$190.00	\$38,000.00
10	D.I. FITTINGS	LBS	14000	\$9.00	\$126,000.00
11	5 & 1/4 IN FIRE HYDRANT ASSEMBLY	EACH	6	\$9,500.00	\$57,000.00
12	8 IN GATE VALVE ASSEMBLY	EACH	1	\$3,500.00	\$3,500.00
13	10 IN GATE VALVE ASSEMBLY	EACH	13	\$5,000.00	\$65,000.00
14	10IN X 8IN TAPPING SLEEVE AND 8IN GATE VALVE	EACH	1	\$10,000.00	\$10,000.00
15	CONNECT TO EXISTING 10IN WATER LINE	EACH	10	\$5,000.00	\$50,000.00
16	CONNECT TO EXISTING 8IN WATER LINE	EACH	1	\$4,500.00	\$4,500.00
17	CONNECT TO EXISTING 6IN WATER LINE	EACH	1	\$4,000.00	\$4,000.00
18	RETIRE-IN-PLACE EXISTING WATER LINE (ALL SIZES)	L.F.	4900	\$7.50	\$36,750.00
19	REMOVE EXISTING FIRE HYDRANT ASSEMBLY	EACH	6	\$625.00	\$3,750.00
20	REMOVE EXISTING VALVE ASSEMBLY	EACH	14	\$530.00	\$7,420.00
21	16 IN STEEL CASING PIPE OPEN-CUT METHOD	L.F.	95	\$355.00	\$33,725.00
22	20 IN STEEL CASING PIPE OPEN-CUT METHOD	L.F.	87	\$570.00	\$49,590.00
23	20 IN STEEL CASING PIPE BORE AND JACK	L.F.	170	\$720.00	\$122,400.00
24	CONCRETE ENCASEMENT	L.F.	120	\$160.00	\$19,200.00
25	ARAP CREEK CROSSING	EACH	2	\$20,000.00	\$40,000.00
UTILITY ITEMS (SEWER)					
1	8IN PVC GRAVITY SEWER 0FT-10FT DEPTH (WITHIN ROADWAY)	L.F.	229	\$330.00	\$75,570.00
2	8IN PVC GRAVITY SEWER 0FT-10FT DEPTH (OUTSIDE OF ROADWAY)	L.F.	118	\$155.00	\$18,290.00
3	8IN PVC GRAVITY SEWER 10FT-15FT DEPTH (WITHIN ROADWAY)	L.F.	94	\$450.00	\$42,300.00
4	8IN PVC GRAVITY SEWER 10FT-15FT DEPTH (OUTSIDE OF ROADWAY)	L.F.	69	\$170.00	\$11,730.00
5	18IN PVC GRAVITY SEWER 10FT-15FT DEPTH (OUTSIDE OF ROADWAY)	L.F.	12	\$500.00	\$6,000.00

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
6	48IN MANHOLE 0FT-10FT DEPTH (OUTSIDE OF ROADWAY)	EACH	2	\$6,800.00	\$13,600.00
7	48IN MANHOLE 10FT-15FT DEPTH (WITHIN ROADWAY)	EACH	1	\$7,200.00	\$7,200.00
8	48IN MANHOLE 10FT-15FT DEPTH (OUTSIDE OF ROADWAY)	EACH	2	\$6,200.00	\$12,400.00
9	48IN MANHOLE ADJUSTMENT INCREASE HEIGHT	V.L.F.	18	\$640.00	\$11,520.00
10	48IN MANHOLE ADJUSTMENT DECREASE HEIGHT	V.L.F.	1.5	\$1,450.00	\$2,175.00
11	CONNECT TO EXISTING MANHOLE	EACH	1	\$7,000.00	\$7,000.00
12	CONNECT PROPOSED MANHOLE TO EXISTING SEWER LINE	EACH	2	\$1,500.00	\$3,000.00
13	ARAP CREEK CROSSING	L.S.	1	\$17,500.00	\$17,500.00
14	RETIRE-IN-PLACE EXISTING SEWER LINE (ALL SIZES)	L.F.	203	\$30.00	\$6,090.00
15	REMOVE EXISTING MANHOLE	EACH	1	\$575.00	\$575.00
TOTAL BID PRICE					\$16,186,559.15

Total in Words: Sixteen Million One Hundred Eighty-Six Thousand, Five Hundred fifty-nine dollars and fifteen cents

Contractor Name: Jones Bros Contractors, LLC

Phone: 615-864-7388

Authorized Representative Signature: 

Print Name: Cady Jackson

Date: 8/16/2023

* JBC acknowledges the following addenda:

Addendum 1 dated 8/14/2023

Addendum 2 dated 8/10/2023

PROPOSAL CERTIFICATION

The undersigned, being first duly sworn, certifies on behalf of the bidder that it has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this Proposal or Contract. This is an official document that is required or authorized by law to be made under oath and is presented in an official proceeding. A person who makes a false statement in this certification is subject to the penalties of perjury.

The undersigned further certifies that said bidder is not under the control of any person, firm, partnership, or corporation, which has or exercises any control of any other person, firm, partnership, or corporation, which is submitting a bid on this Contract.

Jones Bros Contractors LLC, Cady Jackson Sworn to and subscribed before me
 Bidder (1)

By: Cady Jackson this 16 day of August

Cady Jackson Senior Project Manager Shari Jackson
 Printed Name and Title Notary Public

My commission expires 1-31-2026

(Seal)



_____ Sworn to and subscribed before me
 Bidder (2)

By: _____ this _____ day of _____,

_____ Printed Name and Title _____ Notary Public

My commission expires _____

(Seal)

***NOTE: The signature and information for Bidder (2) is to be provided when there is a joint venture.**

CITY OF SPRING HILL, TENNESSEE

PROPOSAL BOND

CONTRACT NO. _

Principal: Jones Bros. Contractors, LLC
Print Name of Principal

Surety: Western Surety Company
Print Name of Surety

KNOW ALL MEN BY THESE PRESENTS, that we, the Principal and Surety above named, are held and firmly bound unto the CITY OF SPRING HILL in the full and just sum of five percent (5%) of the total amount bid by the Principal for the project stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

NOW, THEREFORE, the condition of this obligation is: the Principal shall not withdraw its bid within sixty (60) days after the opening of the bids, or within such other time period as may be provided in the Proposal, and if the CITY OF SPRING HILL shall award a Contract to the Principal, the Principal shall, within ten (10) days after written notice of the award is received by him, fully execute a Contract on the basis of the terms, conditions and unit prices set forth in his Proposal or bid and provide bonds with good and sufficient surety, as required for the faithful performance of the Contract and for the protection of all persons supplying labor, material, and equipment for the prosecution of the work. In the event the Principal withdraws its bid after bids are opened, or after award of the Contract has been made fails to execute such the Contract and/or such additional documents as may be required and to provide the required bonds within the time period specified above, then the amount of the Proposal Bond shall be immediately paid to the CITY OF SPRING HILL, not as a penalty, but as agreed upon liquidated damages.

IN WITNESS WHEREOF, the Principal has caused these presents to be signed by a duly authorized official and the Surety has caused these presents to be duly signed and sealed by an authorized agent or attorney-in-fact.

Jones Bros. Contractors, LLC

Western Surety Company

Principal (1)

Surety (1)

By: [Signature]

By: [Signature]

General Agent or Attorney-in-Fact

William R. Sklar
S-Vice President

Elizabeth A. Hartzberg, Attorney-in-Fact
August 16, 2023

Print Name and Title

Date

8-16-23

Date

(Seal)

Principal (2)

Surety (2)

By:

By:

General Agent or Attorney-in-Fact

Print Name and Title

Date

Date

(Seal)

***NOTE: The signature and information for Principal(2) and Surety(2) is to be provided when there is a joint venture.**

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint Elizabeth A Hartzberg

, Individually

of Pittsburgh, PA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

Surety Bond Number: N/A
Principal: Jones Bros. Contractors, LLC
Obligee: City of Spring Hill

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 27th day of April, 2023.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President



State of South Dakota } ss
County of Minnehaha

On this 27th day of April, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026



M. Bent
M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 16th day of August, 2023.

WESTERN SURETY COMPANY

L. Nelson
L. Nelson, Assistant Secretary



Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”



AFFIDAVIT

STATE OF TENNESSEE DRUG-FREE WORKPLACE AFFIDAVIT

COUNTY OF Wilson OF PRIME BIDDER

NOW COMES AFFIANT, who being duly sworn, deposes and says:

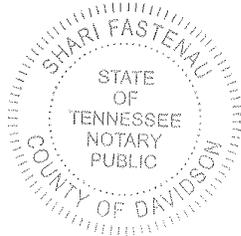
1. He She is the principal officer for Senes Bros Contractors LLC;
2. That the bidding entity has submitted a bid to the City of Spring Hill for the construction of Buckner Lane Widening Ph. 2;
3. That the bidding entity employs no less than five (5) employees;
4. That Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with §50-9-113, *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

[Signature]
AFFIANT

SUBSCRIBED AND SWORN TO before me this 16 day of August, 20 .

[Signature]
NOTARY PUBLIC



My Commission expires: 1.11.2024

50-9-113. State and local government construction contracts.

- (a) Each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services or who is awarded a contract to provide construction services or who provides construction services to the state or local government shall submit an affidavit stating that such employer has a drug-free workplace program that complies with this chapter, in effect at the time of such submission of a bid at least to the extent required of governmental entities. Any private employer that certifies compliance with the drug-free workplace program, only to the extent required by this section, shall not receive any reduction in workers' compensation premiums and shall not be entitled to any other benefit provided by compliance with the drug-free workplace program set forth in this chapter. Nothing in this section shall be construed to reduce or diminish the rights or privileges of any private employer who has a drug-free workplace program that fully complies with this chapter. For purposes of compliance with this section, any private employer shall obtain a certificate of compliance with the applicable portions of the Drug-free Workplace Act from the department of labor and workforce development. No local government or state governmental entity shall enter into any contract or award a contract for construction services with an employer who does not comply with the provisions of this section.
- b) For the purposes of this section, "employer" does not include any utility or unit of local government. "Employer" includes any private company and/or corporation.
- (c) If it is determined that an employer subject to the provisions of this section has entered into a contract with a local government or state agency and such employer does not have a drug-free workplace pursuant to this section, such employer shall be prohibited from entering into another contract with any local government or state agency until such employer can prove compliance with the drug-free workplace program pursuant to this section. If the same employer again contracts with any local government or state agency and does not have a drug-free workplace program pursuant to this section, then such employer shall be prohibited from entering into another contract with any local government or state agency for not less than three (3) months from the date such violation was discovered and verified and shall be prohibited from entering into another contract until such employer complies with the drug-free workplace program pursuant to this section. If the same employer for a third time contracts with any local government or state agency and does not have a drug-free workplace program pursuant to this section, then such employer shall be prohibited from entering into another contract with any local government or state agency for not less than one (1) year from the date such violation was discovered and verified and shall be prohibited from entering into another contract until such employer complies with the drug-free workplace program pursuant to this section.
- (d) A written affidavit by the principal officer of a covered employer provided to a local government at the time such bid or contract is submitted stating that the employer is in compliance with this section shall absolve the local government of all further responsibility under this section and any liability arising from the employer's compliance or failure of compliance with the provisions of this section.

[Acts 2000, ch.918, §§ 1,2.]

CITY OF SPRING HILL, TENNESSEE
BUCKNER LANE WIDENING NORTH SEGMENT

INDEMNIFICATION AGREEMENT

James Bros Contractors LLC

(NAME OF CONTRACTING COMPANY)

agrees to indemnify and save, the Government of Spring Hill; the City of Spring Hill; Kimley-Horn and Associates, Inc.; and sub-consultants working under Kimley-Horn and Associates, Inc.; on or off duty, officers, and employees of the City of Spring Hill; Kimley-Horn and Associates, Inc.; and sub-consultants working under Kimley-Horn and Associates, Inc., harmless from any and all losses, damages and expenses, including court costs and attorney's fees, by reason of any loss, whatsoever, arising out of or in consequence of the work done in connection with the contract of which this Agreement is a part, excepting only such losses as shall be occasioned solely by the negligence of the City of Spring Hill; Kimley-Horn and Associates, Inc.; and those sub-consultants working under Kimley-Horn and Associates, Inc., on this project.

The contractor further agrees to protect, defend, and save the City its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of their defense, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the contractor and/or its agents, employees, subcontractors, representative or the City under this agreement.

James Bros Contractors LLC, W. Andrew Wall
Company

President
Title

8/16/23
Date



CITY OF SPRING HILL CONSTRUCTION CONTRACT

CERTIFICATE OF NONDISCRIMINATION

As Bidder, Contractor, or Subcontractor on City of Spring Hill Construction Project,

W. Andrew Wall

1. the undersigned states that he does not discriminate against any subcontractor, employee or applicant for employment on the grounds of race, color, national origin or sex and, if awarded a contract for this project, agrees in performance of work:
2. not to discriminate against any subcontractor, employee, or applicant for employment on the grounds of race, color, national origin or sex;
3. to maintain payrolls of laborers and mechanics employed on this contract until 90 days after final release and final payment by the City;
4. require a similar certificate to be executed by each subcontractor at the time a subcontractor is executed under the contract with the requirement that such subcontractor agrees to require a similar certificate of requirement on any lower tier of subcontractors.

Contractor's Name Jones Bros Contractors LLC Date 8/16/23

Signature [Handwritten Signature] Title President
Printed or typed name and title



CITY OF SPRING HILL

TITLE VI COMPLIANCE SURVEY

The City of Spring Hill intends to fully comply with the Tennessee Department of Transportation's policy regarding TITLE VI of the CIVIL RIGHTS ACT of 1964; 49 CFT, PART 21; related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, gender, age, disability or national origin.

Please complete the following information:

NAME OF COMPANY Jones Bros Contractors, LLC

NAME OF OWNER/CONTRACTOR: W. Andrew Wall

ADDRESS OF OWNER/CONTRACTOR: 1010 Pleasant Grove Place, Suite 300

COUNTY: Wilson County

TYPE OF SERVICES PROVIDED: Earthwork, utilities, asphalt paving, concrete paving, sidewalk

CONTRACT: Buckner Lane Widening

OWNER/CONTRACTOR
(Race/Gender)

EMPLOYEES
(Number in each category)

White Male	<input checked="" type="checkbox"/>
White Female	<input type="checkbox"/>
African-American Male	<input type="checkbox"/>
African-American Female	<input type="checkbox"/>
Hispanic Male	<input type="checkbox"/>
Hispanic Female	<input type="checkbox"/>
Native American Male	<input type="checkbox"/>
Native American Female	<input type="checkbox"/>
Asian-American Male	<input type="checkbox"/>
Asian-American Female	<input type="checkbox"/>
Other _____ Male	<input type="checkbox"/>
Other _____ Females	<input type="checkbox"/>

White Males	<u>724</u>
White Females	<u>20</u>
African-American Males	<u>62</u>
African-American Females	<u>10</u>
Hispanic Males	<u>156</u>
Hispanic Females	<u>10</u>
Native American Males	<u>10</u>
Native American Females	<u>8</u>
Asian-American Males	<u> </u>
Asian-American Females	<u> </u>
Other ^{Twoos} Males	<u>24</u>
Other _____ Females	<u> </u>



**City of Spring Hill
Assurance of Compliance Under Title VI of the Civil Rights Act of 1964**

Jones Bros Contractors, LLC
W. Andrew Well
Name of Applicant (hereby referred to as "The Applicant")

Hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the Regulations of the U.S. Department of Justice (28 CFR Parts 42 & 50) and the City of Spring Hill, and any directives or regulations issued pursuant to that Act and the Regulations, to the effect that, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which the Applicant received Federal financial assistance from the City and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use, Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Applicant by the City.

BY ACCEPTING THIS ASSURANCE, the applicant agrees to compile data, maintain records, and submit reports as required to permit effective enforcement of Title VI, and permit authorized City personnel during normal working hours to review such records, books, and accounts as needed to ascertain compliance with Title VI. If there are any violations of this assurance, the City shall have the right to seek administrative and/or judicial enforcement of this assurance.

This assurance is binding on the applicant, its successors, transferees, and assignees as long as it receives assistance from the City. IN the case of real property, this assurance is binding for as long as the property is used for a purpose for which this assistance was intended or for the provision of services or benefits similar to those originally intended. In the case of personal property, this assurance applies for as long as the recipient retains ownership or possession of the property. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the applicant.

Dated 8/16/23
Jones Bros Contractors, LLC
W. Andrew Well
(Applicant)

Address 1010 Pleasant Grove Place, Suite 300
pt. Spring, TN 37122
By [Signature]
(Title of Authorized Official)

No further monies or other benefits may be paid out under these programs unless this Assurance is completed and filed as required by existing regulations.



CITY OF SPRING HILL CONSTRUCTION CONTRACT

CERTIFICATE OF NON-ILLEGAL IMMIGRANT USE

As Bidder, Contractor, or Subcontractor on City of Spring Hill Construction Project,

Jones Bros Contractors LLC, W. Andrew Hall

1. the undersigned states that he does not knowingly utilize the services of **illegal immigrants** in the performance of a contract for goods or services entered into with the City of Spring Hill;
2. and will not knowingly utilize the services of any subcontractor who will utilize the services of **illegal immigrants** in the performance of the contract;
3. If any person who contracts to supply goods or services to the City of Spring Hill or who submits a bid to contract to supply goods or services to the state or other state entities, is discovered to have knowingly utilized the services of **illegal immigrants** in the performance of the contract to supply goods or services to the City of Spring Hill, the City of Spring Hill shall declare that person to be prohibited from contracting for or submitting a bid for any contract to supply goods or services to the City of Spring Hill for a period of one (1) year from the date of discovery of the usage of **illegal** immigrant services in the performance of a contract to supply goods or services to the City of Spring Hill

Contractor's Name Jones Bros Contractors LLC Date 8/16/23

Signature [Handwritten Signature] Title President



CITY OF SPRING HILL CONSTRUCTION CONTRACT
CERTIFICATE OF NON-COLLUSION

As Bidder, Contractor, or Subcontractor on City of Spring Hill Construction Project:

Jones Bros Contractors LLC, W. Andrews Wall

the undersigned hereby declares that no person or party other than the undersigned has any interest whatever in the submitted bid proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

Contractor's Name Jones Bros Contractors LLC Date 8/16/23

Signature [Handwritten Signature] Title President

**CITY OF SPRING HILL CONSTRUCTION CONTRACT
SPECIFICATION REQUIREMENTS AND COMPLIANCE**

Indemnity requirement:

The contractor further agrees to protect, defend, and save the City its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of their defense, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the contractor and/or its agents, employees, subcontractors, representative or the City under this agreement.

Compliance with laws:

The contractor must comply with all applicable federal and state law including the prevailing wage laws. Contractor must provide adequate proof of insurance with the bid.

Insurance requirements:

The contractor shall procure and maintain for the duration of the contract, at his/her own cost and expense, insurance against claims for injuries to persons or damages to property including contractual liability that may arise in connection with the performance of the work by the contractor, his agents, representatives, employees or subcontractors under this agreement. The insurance carrier(s) must be licensed to conduct business in the State of Tennessee. The insurance will be evidenced by certificates of insurance. The certificate shall include wording that states the City will be notified thirty days prior to cancellation of the coverage or a major change in the coverage provided. The contractor will either verify the listed coverage(s) for all subcontractors hired by the contractor to assist with the project, or the contractor will assume total financial responsibility for uninsured claims of the subcontractor. The City shall be held harmless for any injuries, claims or judgments against the subcontractor. Certificates for liability coverages shall name the City as an "additional insured". The following coverages will be required:

Workers' compensation: a certificate shall be provided that indicates the contractor provides workers' compensation coverage in compliance with the state laws of Tennessee.

General Liability:

1. Bodily injury or death - each occurrence	\$1,000,000
2. Bodily injury or death - aggregate	1,000,000
3. Property damage - each occurrence	500,000
4. Property damage - aggregate	500,000
5. Personal injury - aggregate	500,000

This insurance shall indicate on the certificate of insurance the following coverages:

Broad Form Contractual
Independent Contractor and sub-contractors
Premises-Operations

Automobile Liability (including owned, hired, and non-owned):

1. Bodily injury or death - each person	\$1,000,000
2. Bodily injury or death - each occurrence	1,000,000
3. Property damage - each occurrence	500,000

This insurance shall include bodily injury and property damage for the following coverages:

Owned automobiles
Hired automobiles
Non-owned automobiles

SPRING HILL BUSINESS LICENSE

Subject to the exceptions enumerated hereinafter, persons subject to the Spring Hill Business Tax operating from an established place of business in one county who extend their operations into other counties and/or municipalities without establishing an office, headquarters or other place of business therein shall not be subject to the Spring Hill Business Tax in such other counties and/or municipalities. Tax on total receipts from all taxable sales shall be due to the county and municipality, if any, in which the established place of business is located. If applicable, at license expiration, renewal is a percentage of the business total gross.

Excepted from the rule as stated in above paragraph are:

- (a) Persons with no established place of business in this state.
- (b) Contractors with taxable receipts of \$50,000 and out of state contractors.

APPLICABLE LAW

The contract shall be governed in all respects by the laws of Tennessee, and any litigation with respect thereto shall be brought in the courts of Tennessee. The contractor shall comply with applicable federal, state, and local laws and regulations.

SPECIFICATIONS COMPLIANCE

Unless otherwise noted, all quotations for City of Spring Hill, **Buckner Lane Widening North Segment**, shall be in complete accordance with the specifications detailed herein. Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of the project documents. Bidders should provide complete detail of exceptions or deviations.

<u>Proposal Exceptions</u>	
<u>Section</u>	<u>Brief Description</u>
_____	_____
_____	_____
_____	_____
_____	_____

By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the project documents not noted above. The undersigned hereby declares that no person or party other than the undersigned have any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

<u>Jones Bras Contractors LLC</u>	<u>615-864-7389</u>
COMPANY	FAX NUMBER
<u>Cody Jackson Senior Project Manager</u>	<u>615-864-7388</u>
REPRESENTATIVE NAME & TITLE	TELEPHONE NUMBER
<u>[Signature]</u>	<u>C.jackson@jonesbrascart.com</u>
SIGNATURE	E-MAIL ADDRESS



**City of Spring Hill
Business Tax Standard License**

March 7, 2023

JONES BROS CONTRACTORS LLC
PO BOX 1001
MOUNT JULIET TN 37121-1001

Letter ID: L0395186240
Expiration Date: 15-May-2024
Return Due By: 15-Apr-2024

The business tax license printed below certifies the receipt and approval of your business tax license application or the renewal of a license for your existing business. The license is valid until the expiration date noted above. Your license number is 1001129392 and your classification is 4. The certificate must be displayed publicly at the location for which it is issued.

All business tax returns are required to be filed and the payment remitted electronically. Your return is due on April 15, 2024. Please visit www.tn.gov/revenue for additional information.

Note: This license does not permit operation unless properly zoned and/or in compliance with all other applicable state, county, or city laws, rules and regulations. Also, as required by Tenn. Code Ann. § 39-17-1801 et seq., businesses must comply with all provisions of the Tennessee Non-Smoker Protection Act.

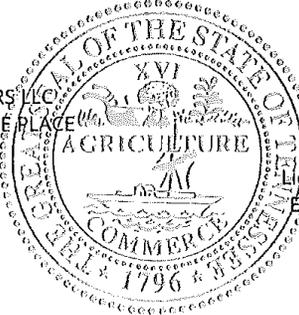
DETACH LICENSE BELOW AND DISPLAY IN PUBLIC AREA



**City of Spring Hill
Business Tax Standard License**

This certificate must be publicly displayed.

JONES BROS CONTRACTORS LLC
1010-300 PLEASANT GROVE PLACE
MT JULIET TN 37122



Date Issued: 07-Mar-2023
Classification: 4
Letter ID: L0395186240
License Number: 1001129392
Expiration Date: 15-May-2024

CITY OF SPRING HILL, TENNESSEE

CONTRACT NO.

This agreement is made and executed in three (3) originals, between the CITY OF SPRING HILL, and Jones Bros Contractors, LLC hereinafter referred to as the "Contractor."

WITNESSETH

The CITY OF SPRING HILL did advertise for, receive, and accept a bid from the Contractor for work on the above identified contract.

In consideration of the agreements herein contained, to be performed by the parties hereto and of the payments hereafter agreed to be made, it is mutually agreed by both parties that:

1. The contract between the parties consists of the following "Contract Documents" all of which constitute one instrument:
 - (a) the Instructions to Bidders
 - (b) the Proposal
 - (c) all conditions and terms of this Contract form
 - (d) the Contract Payment & Performance Bond and/or Letter of Credit, where applicable
 - (e) the most current version of the *Tennessee Department of Transportation Standard Specifications for Road and Bridge Construction* (herein referred to as *TDOT Standard Specifications*)
 - (f) Supplemental Specifications
 - (g) Revisions and Additions
 - (h) Special Provisions
 - (i) Addenda
 - (j) The most current version of the TDOT Standard Drawings
 - (k) The Contract Plans,
 - (l) The Work Order
 - (m) Construction Changes
 - (n) Supplemental Agreements

All of the provisions contained in the listed Contract Documents are incorporated herein by reference with the same force and effect as though set out in full.

2. The Contract Documents are intended to be complementary and to describe and provide for a complete work. Requirements in one of these are as binding as if occurring in all of them. In case of discrepancy, Supplemental Specifications will govern over the TDOT Standard Specifications; the TDOT Standard Specifications will govern over the local government standard specifications; the Contract Plans will govern over both Supplemental and Standard Specifications, and Special Provisions will govern over both Plans and Specifications. In interpreting Plans, calculated dimensions will govern over scaled dimensions. Contract Plans, typical cross sections and approved working drawings will govern over Standard Drawings.

3. The Contractor agrees to furnish all materials, equipment, machinery, tools and labor and to perform the work required to complete the project in a thorough and workmanlike manner, to the satisfaction of the appropriate official of the CITY OF SPRING HILL.
4. The CITY OF SPRING HILL agrees to pay to the Contractor such unit prices for the work actually done as are set out in the accompanying proposal, in the manner provided for in the TDOT Standard Specifications, Supplemental Specifications and applicable Special Provisions.
5. The Contractor shall, at all times, observe and comply with all applicable federal, state and local laws, ordinances and regulations and shall indemnify and hold harmless the CITY OF SPRING HILL and all of its officers, agents and servants against any claim of liability or assessment of fines or penalties arising from or based upon the Contractor's and/or its employees' violations of any such law ordinance or regulation. The Contractor shall maintain documentation for all charges against the CITY OF SPRING HILL under this Contract. The books, records and documents of the Contractor insofar as they relate to the work performed or money received under this contract shall be maintained for a period of seven (7) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the CITY OF SPRING HILL, the State, the Comptroller of the Treasury, the Tennessee Department of Transportation, or their duly appointed representatives.
6. The Contractor shall be responsible for any and all injury or damage to persons or to property arising from the prosecution of the work and due to any act, omission, neglect or misconduct in its manner or method of prosecuting the work or due to its non-execution of the work or due to defective work or materials. The Contractor shall provide proof of adequate and appropriate general liability insurance providing liability coverage in an amount not less than \$1 million dollars per occurrence and \$300,000 per claimant, naming the CITY OF SPRING HILL as an additional insured.
7. The Contractor shall indemnify and hold harmless the CITY OF SPRING HILL and all of its officers, agents and employees from all suits, actions or claims of any character arising from the Contractor's acts or omissions in the prosecution of the work, use of unacceptable materials in constructing the work, infringement of patent, trade mark or copyright, or claims for Workers' Compensation. If any such suit, action or claim is filed, the CITY OF SPRING HILL may retain from the monies due to the Contractor under this Contract a sum deemed sufficient by the CITY OF SPRING HILL to protect the CITY OF SPRING HILL from loss therefrom. Upon resolution of the suit, action or claim, any remaining retained funds will be released.
8. Upon execution of this Contract, the Contractor shall be prepared to begin the work to be performed under the Contract, but will not proceed until it has received official "Notice to Proceed". This official notice will stipulate the date upon which it is expected that the Contractor will begin his work, and from which date the working days tabulated against its time limit will begin. All other requirements in regard to the beginning of construction set forth in the Proposal and Special Provisions will date from the official notice.

IN WITNESS WHEREOF, the parties hereto have cause this Contract to be signed and executed by their respective authorized agents or officials.

Jones Bros Contractors, LLC
Contractor 1

N/A
Contractor 2*

By: _____

By: _____

N/A

Print Name and Title

N/A

Print Name and Title

Date

N/A

Date

CITY OF SPRING HILL, TENNESSEE

This Contract is accepted this _____ day of _____ ,

and is effective on the _____ day of _____ ,

[City/County Official]

Approved:

CITY OF SPRING HILL Attorney

***NOTE: The signature and information for Contractor 2 is to be provided when there is a joint venture.**

CONTRACT PAYMENT AND PERFORMANCE BOND

Note: to be filled out post-award

CONTRACT NO.

Be it known that Jones Bros. Contractors LLC,
as Principal, and _____,
as Surety(ies), all authorized to do business in the State of Tennessee, hereby bind
themselves to the CITY OF SPRING HILL, and other potential claimants, for all obligations
incurred by the Principal under its contract with CITY OF SPRING HILL, for the construction of
the above identified contract; in the full contract amount of
Sixteen Million, One Hundred Eighty-Six Thousand,
Five Hundred Fifty-Nine Dollars & Fifteen Cents (\$16,186,559.15).

The obligations of the Principal and Surety(ies) under these payment and performance
bonds shall continue in full force and effect until all materials, equipment and labor have been
provided AND all requirements contained in the contract, plans and specifications have been
completed in a timely, thorough and workmanlike manner. The parties agree that these bonds
are statutory in nature and are governed by the provisions contained in Title 12, chapter 4 and
Title 54, chapter 5 of the Tennessee Code Annotated relating to bonds required of contractors
and that those provisions constitute a part of this bond.

By this instrument, the Principal and Surety(ies) specifically bind themselves, their
heirs, successors, and assigns, *in solido*, under the following bonds:

Payment Bond. To the CITY OF SPRING HILL and all "Claimants," as contemplated by
T.C.A. Title 54, chapter 5, in the full contract amount of

(\$ _____),
in order to secure the payment in full of all timely claims under the project.

Performance Bond. To the CITY OF SPRING HILL in the full contract amount of

(\$ _____),
in order to secure the full and faithful performance and timely completion of the project
according to its plans and specifications, inclusive of overpayments to the contractor and
liquidated damages as assessed.

Upon receipt of notice that the Principal is in default under the contract, the Surety(ies)
shall undertake to complete performance, without regard to cost. If the Surety(ies) fail or
refuse to complete performance of the contract, the CITY OF SPRING HILL may then proceed
with the work in any lawful manner that it may elect until it is finally completed. When the work
is thus finally completed, the total cost of the same will be computed. All costs and charges
incurred by the CITY OF SPRING HILL in completing the Work will be deducted from any
monies due or which may become due to the Principal. If the total costs of completion
exceeds the sum which would have been payable under the Contract, then the Principal and
the Surety(ies), *in solido*, shall be liable for and shall pay to the CITY OF SPRING HILL the
amount of such excess.

In witness whereof we have signed this instrument as dated.

Principal/Contractor 1:

By: _____ Date: _____

Printed Name and Title

(For Joint Venture) Principal/Contractor 2:

By: N/A Date: N/A

N/A
Printed Name and Title

Surety 1:

By: _____

Attorney-in-Fact

Printed Name

Agency Name

Street Address

City/State/Zip

Surety 2:

By: _____

Attorney-in-Fact

Printed Name

Agency Name

Street Address

City/State/Zip

(Seal)

(Seal)

Subsequent correspondence/communication from CITY OF SPRING HILL with respect to monthly progress reports and/or the contract bonds should be directed to:

For Surety 1:

For Surety 2:

_____	_____
Name	Name
_____	_____
Address	Address
_____	_____
City	City
_____	_____
State/Zip	State/Zip
_____	_____
Phone Number	Phone Number
_____	_____
Fax Number	Fax Number

RESOLUTION 23-163

**A RESOLUTION TO AUTHORIZE EXTENSION OF CONSTRUCTION HOURS FOR
T.W. FRIERSON CONTRACTOR, INC. FOR TIMBERLINE DRIVE WAREHOUSE**

WHEREAS, Title 11, Chapter 4, Section 11-402 of the Spring Hill Code of Ordinances states that,

“(10) Construction or repairing of buildings.

(a) The erection (including excavation), construction, demolition, alteration or repair of any building other than between the hours of 7:00 a.m. to 6:00 p.m. on weekdays (7:00 a.m. to 8:00 p.m. June 1 - August 30), and from 9:00 a.m. to 6:00 p.m. on Saturday. Work may also begin on Saturdays at 7:00 a.m. if it would not result in any loud, disturbing, or unnecessary noise that would otherwise violate this chapter. No work shall be performed on New Year’s, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas holidays that would result in any loud, disturbing, or unnecessary noise that would otherwise violate this chapter and shall be considered as a Sunday for purposes of this section. An exception to this section is work that is inherently creates no detectable noise from beyond the property boundary including loud voices or radios (for example, painting with brushes and rollers not attached to pumps, tile or carpet work where no use of hammers, saws or other noise producing equipment is utilized). This section shall not apply to homeowners and occupants performing exterior work at or on their principal place of residents after 7:00 a.m. and before 6:00 p.m.; and

*(b) If the City Administrator or his or her designee should determine that the interest of the public health and safety are served by the erection, demolition, alteration or repair of any building or the excavation of streets or highways, outside the hours stated above and, if he or she shall determine that any loss or inconvenience that might result is outweighed by the public’s interest in its safety and welfare, he or she may grant permission for a permit not to exceed 30 days for such work to be done outside the hours stated above, upon application being made.
; and . . .”*

WHEREAS, T.W. Frierson Contractor, Inc. is requesting an extension of construction hours to include Sunday construction in order to perform installation of curbs and asphalt pavement.

WHEREAS, the applicant is requesting Sunday work be permitted until curb installation and asphalt pavement is completed.

WHEREAS, if the request is approved construction activity on Sundays would only be permitted between 9:00 AM and 6:00 PM

WHEREAS, The City of Spring Hill Board of Mayor and Alderman find this request reasonable given the project is surrounded by entirely industrially zoned property to the east, south, and west and bounded by Saturn Parkway along the northern property line.

NOW THEREFORE BE IT RESOLVED that the Board of Mayor and Aldermen of the City of Spring Hill, authorizes the extension of construction hours for Williamson County School Board and associated contractors with the following criteria:

1. The extension is permitted until completion of the curb and asphalt installation or September 15, 2023, whichever occurs first.
2. If the extension of construction hours expires an additional request will be required to be approved by BOMA.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st Day of August, 2023.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



August 7, 2023

Mrs. April Goad
City of Spring Hill
P.O. Box 789
Spring Hill, TN 37174

RE: Sunday Work Request
Griffin
TWF Project # 22-019K

Mrs. Goad,

T.W. Frierson Contractor, Inc. is requesting to be able to work on the above-referenced project to place concrete curbs and/or asphalt pavement on Sundays, which is outside of normal working hours listed in the Spring Hill Noise Ordinance. We are requesting this time variance due to the weather we have experienced over the past several months, which has impacted our ability to complete the site work and complete our asphalt paving. We would like the ability to place concrete curb and/or asphalt paving on Sundays when the weather allows.

We are asking that this request be added to the agenda at the next BOMA meeting, or sooner if possible. Please advise if you have any questions or need further information.

Sincerely,
T.W. Frierson Contractor, Inc.

A handwritten signature in blue ink, appearing to read "Justin Cochrane", is written over a light blue rectangular background.

Justin Cochrane
Senior Project Manager

CC: Brad Jameson – Griffin Partners
Jack Barrett – T.W. Frierson Contractor, Inc.
Lance Holdorf – City of Spring Hill
Peter Hughes – City of Spring Hill
File

2971 Kraft Drive • Nashville, Tennessee 37204
615.367.1333 • www.twfrierson.com • [@twfrierson](https://twitter.com/twfrierson)

RESOLUTION 23-164

A RESOLUTION ADOPTING AN UPDATED COMPENSATION PLAN FOR EMPLOYEES OF THE CITY OF SPRING HILL

WHEREAS, the City of Spring Hill adopted an Employee Handbook on April 19, 2011, with the adoption of Ordinance 11-02; and

WHEREAS, the City of Spring Hill wishes to provide a fair and equitable compensation and classification program for all employees; and

WHEREAS, the adopted Employee Handbook requires that a Compensation and Classification Plan be approved and updated; and

WHEREAS, in response to a Request for Proposals, a professional services agreement was authorized by Resolution 23-101 and subsequently executed with Burris, Thompson & Associates to prepare a Classification & Compensation Study Update; and

WHEREAS, the results of the Classification and Compensation Study Update have been reviewed by City staff and adopted by the Board of Mayor and Aldermen; and

WHEREAS, the Police Pay Grade Plan has been revised to correct several pay grades involving Police Detectives and Sergeants; and

WHEREAS, the city is required to recommend specific positions required to function and operate the city; and

WHEREAS, the attached changes to the compliment are recommended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, that the revised Police Pay Authorization and Pay Grade Plan and position compliment attached hereto and made part of this resolution be approved with implementation effective July 1, 2023, subject to annual appropriation of funds.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of August 2023.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



MEMORANDUM

TO: Board of Mayor and Aldermen
CC:
FROM: Richard L. Stokes, HR Director, City of Spring Hill
RE: Pay Authorization and Grade Changes
DATE: 8/15/2023

PURPOSE:

The purpose of this resolution is to modify the City of Spring Hill pay authorization and grade changes.

BACKGROUND:

On June 20, 2023, the Board of Mayor and Aldermen of the City of Spring Hill adopted Resolution 23-102, A Resolution to adopt a schedule of authorized positions for Fiscal Year 2023 – 2024; Providing for repeal of conflicting schedules; and providing for an effective date.

After adoption, the staff began the process of making the necessary adjustments to employee salaries. It was during that time that we noticed several issues with the plan.

One issue involved the incorrect setting of the salary for Police Recruits and subsequent police grades. The starting rate for Police Recruits was set up as grade P101. Recruits are generally considered to be in grade P100. This resulted in the salary range for all officers to be off by a grade.

Additionally, several positions were misclassified during the process. As a result, we have reclassified several positions in the department. All Sergeants were reclassified from P104 to P105. Police Detectives were reclassified from P102 to P103. We also reclassified all Senior Detectives and Senior Training Officers from P103 to P104. Training Officers were reclassified from P102 to P103.

Several positions were omitted from the study that needed to be added. They include:

- Health and Safety Officer – Human Resources



CITY OF SPRING HILL

199 Town Center Parkway • Spring Hill, Tennessee 37174

931-486-2252

www.springhilltn.org



Several modifications have been made to several positions including:

- Project Manager in Planning has been modified to a Project Assistant for CIP
- Special Project Coordinator for Administration has been modified to an Administrative Assistant 2 – Fire Department

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

It is recommended that the resolution is adopted.



CITY OF SPRING HILL

199 Town Center Parkway • Spring Hill, Tennessee 37174

931-486-2252

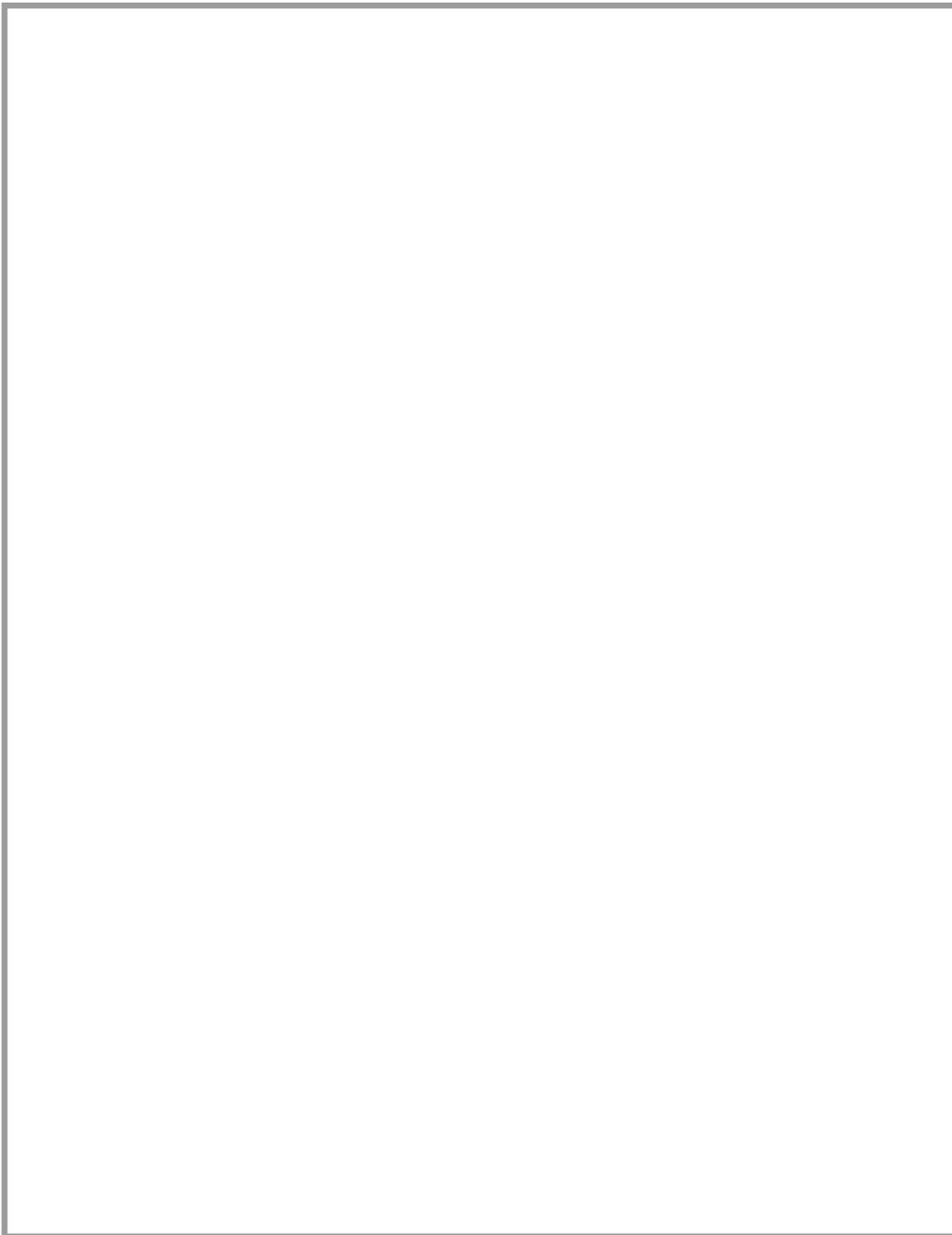
www.springhilltn.org

Sum of FTE		Type			
Fund	Department	Division	Position	1	2 Grand Total
110	41200	Judicial	Municipal Court Judge		0.1 0.1
110	41310	Administration	City Administrator	1	1
110	41310	Administration	Assistant City Administrator	2	2
110	41310	Administration	Specialist	1	1
110	41310	Administration	Executive Assistant		1 1
110	41320	Communication	Specialist	2	2
110	41320	Communication	Director 2	1	1
110	41500	Finance	Director 3	1	1
110	14500	Finance	Assistant Finance Director	1	1
110	41500	Finance	City Recorder	1	1
110	41500	Finance	Account Clerk 2		3 3
110	41500	Finance	Bookkeeper		1 1
110	41500	Finance	Account Clerk 1		1 1
110	41500	Finance	Administrative Asst. 1		1 1
110	41500	Finance	Receptionist		1 1
110	41641	IT	Specialist	1	1
110	41641	IT	Data Analyst		1 1
110	41642	GIS	Director 2	1	1
110	41642	GIS	Specialist	1	1
110	41650	Human Resources	Director	1	1
110	41650	Human Resources	Manager	1	1
110	41650	Human Resources	Specialist		1 1
110	41650	Human Resources	Technician 2		1 1
110	41800	Facilities	Superintendent	1	1
110	41800	Facilities	Janitorial		2 2
110	41800	Facilities	Maintenance Worker 2		1 1
110	42100	Police	Technician 2		1 1
110	42100	Police	Administrative Assistant 2		2 2
110	42100	Police	Technician 1		1 1
110	42100	Police	Account Clerk 1		1 1
110	42100	Police	Account Clerk 2		1 1
110	42100	Police	Chief	1	1
110	42100	Police	Deputy Chief	2	2
110	42100	Police	Captain	1	1
110	42100	Police	Lieutenant	7	7
110	42100	Police	Police Sgt 2		1 1
110	42100	Police	Police Sgt		12 12
110	42100	Police	Police Officer 3		6 6
110	42100	Police	Police Detective		7 7
110	42100	Police	Police Officer 2		4 4
110	42100	Police	MH Counselor		0.4 0.4
110	42100	Police	Police Officer		32 32
110	42200	Fire	Chief	1	1
110	42200	Fire	Assistant Chief	1	1

110	42200 Fire	Battalion Chief		3	3
110	42200 Fire	Fire Marshall	1		1
110	42200 Fire	Asst Fire Marshal		1	1
110	42200 Fire	Fire Inspector		1	1
110	42200 Fire	Fire Captain	1	13	14
110	42200 Fire	Fire Engineer		16	16
110	42200 Fire	Firefighter		26	26
110	42200 Fire	Deputy Chief	1		1
110	42200 Fire	Administrative Assistant 2		1	1
110	42500 EMA	Director 1	1		1
110	43100 Pub Works Admin	Director 2	1		1
110	43100 Pub Works Admin	Administrative Assistant 1		1	1
110	43100 Pub Works Admin	Assistant PW Supt	1		1
110	43100 Pub Works Admin	Engineer	1		1
110	43110 Streets	Superintendent	1		1
110	43110 Streets	Crew Chief		4	4
110	43110 Streets	Inspector		1	1
110	43110 Streets	Operator 2		2	2
110	43110 Streets	Operator 1		1	1
110	43110 Streets	Administrative Assistant 1		1	1
110	43110 Streets	Maintenance Worker 2		8	8
110	43110 Streets	Maintenance Worker 1		1.45	1.45
110	43120 Traffic	Crew Chief		1	1
110	43120 Traffic	Technician 2		2	2
110	43170 Fleet	Superintendent	1		1
110	43170 Fleet	Supervisor		1	1
110	43170 Fleet	Mechanic		1	1
110	43170 Fleet	Mechanic 2		1	1
110	44400 Parks & Recreation	Supervisor		1	1
110	44400 Parks & Recreation	Director	1		1
110	44400 Parks & Recreation	Recreation Assistant		2.55	2.55
110	44700 Park Maintenance	Supervisor	1		1
110	44700 Park Maintenance	Maintenance Worker 2		2	2
110	44700 Park Maintenance	PT Groundskeepers		4	4
110	44800 Library	Assistant Director	1		1
110	44800 Library	Library Tech 2		5.375	5.375
110	44800 Library	Library Tech 1		4.35	4.35
110	44800 Library	Director	1		1
110	46100 Planning	Director	1		1
110	46100 Planning	City Planner	1		1
110	46100 Planning	Project Assistant		1	1
110	46100 Planning	Associate Planner	2		2
110	46100 Planning	Technician 1		1	1
110	46100 Planning	Administrative Assistant 1		1	1
110	46200 Codes	Chief Building Official	1		1
110	46200 Codes	Building Inspector		2	2
110	46200 Codes	Inspector		1	1

110	46200 Codes	Codes Enforcement Officer		2	2
110	46200 Codes	Administrative Assistant 1		2	2
110	46300 Engineering	Inspector		5	5
110	46300 Engineering	Associate Engineer	1		1
110	46300 Engineering	Civil Enginner	1		1
210	43200 Sanitation	Crew Chief		1	1
210	43200 Sanitation	Operator 2		3	3
210	43200 Sanitation	Maintenance Worker 2		1	1
210	43200 Sanitation	Maintenance Worker 1		1	1
410	52010 Utility Administration	Director	1		1
410	52010 Utility Administration	Specialist	1		1
410	52010 Utility Administration	Administrative Assistant 1		1	1
410	52050 GF Support	Supervisor	1		1
410	52050 GF Support	Account Clerk 1		2.625	2.625
410	52050 GF Support	PT Finance Associate		0.6	0.6
410	52100 WTP	Superintendent	1		1
410	52100 WTP	Assistant Superintendent	1		1
410	52100 WTP	Maintenance Mechanic		1	1
410	52100 WTP	Operator 1		4	4
410	52100 WTP	Supervisor		1	1
410	52100 WTP	Technician 2		1	1
410	52100 WTP	Operator 3		1	1
410	52100 WTP	Operator 2		1	1
410	52120 Distribution	Superintendent	1		1
410	52120 Distribution	Supervisor		1	1
410	52120 Distribution	Technician 2		1	1
410	52120 Distribution	Maintenance Worker 3		1	1
410	52120 Distribution	Technician 1		1	1
410	52120 Distribution	Field Technician 1		1	1
410	52120 Distribution	Maintenance Worker 1		3	3
410	52120 Distribution	Maintenance Worker 2		2	2
410	52210 WWTP	Superintendent	1		1
410	52210 WWTP	Supervisor		1	1
410	52210 WWTP	Operator 3		1	1
410	52210 WWTP	Mechanic 1		1	1
410	52210 WWTP	Operator 2		1	1
410	52210 WWTP	Operator 1		1	1
410	52210 WWTP	Maintenance Worker 2		1	1
410	52210 WWTP	Technician 1		1	1
410	52220 Sewer Collection	Superintendent	1		1
410	52220 Sewer Collection	Assistant Superintendent	1		1
410	52220 Sewer Collection	Crew Chief		1	1
410	52220 Sewer Collection	Maintenance Worker 3		1	1
410	52220 Sewer Collection	Maintenance Worker 1		3	3
410	52220 Sewer Collection	Operator 1		1	1
410	52220 Sewer Collection	Maintenance Worker 2		2	2
416	43150 StormWater	Superintendent	1		1

416	43150 StormWater	Crew Chief	1	1
416	43150 StormWater	Operator 3	1	1
416	43150 StormWater	Maintenance Worker 3	1	1
416	43150 StormWater	Maintenance Worker 1	1	1
416	43150 StormWater	Inspector	1	1
Grand Total			59	252.45 311.45



Modified Police Pay Scale

Police Chief	P401	\$138,040	\$162,888	\$187,321
Deputy Police Chief	P301	\$122,703	\$144,789	\$166,507
Police Lieutenant	P201	\$96,950	\$114,401	\$131,561
Police Legal Advisor	P201	\$96,950	\$114,401	\$131,561
Police Shift Sergeant*	P105	\$79,405	\$85,728	\$92,052
Police Sergeant*	P105	\$79,405	\$85,728	\$92,052
Investigative Police Sgt.*	P105	\$79,405	\$85,728	\$92,052
Training Officer Sgt.*	P105	\$79,405	\$85,728	\$92,052
Sr. Police Detective**	P104	\$77,220	\$91,120	\$104,788
Master Police Officer	P103	\$68,640	\$80,996	\$93,145
Training Officer	P103	\$68,640	\$80,996	\$93,145
Police Detective***	P103	\$68,640	\$80,996	\$93,145
Emergency Services Liaison****	P103	\$68,640	\$80,996	\$93,145
Police Officer II	P102	\$61,014	\$71,996	\$82,796
Police Officer I	P101	\$54,234	\$63,997	\$73,596
Police Recruit	Start	\$51,840		
Evidence Manager	G	\$47,520	\$56,431	\$67,717
Administrative Asst (Office Manager)	F	\$42,429	\$50,384	\$60,461
Evidence Technician	F	\$42,429	\$50,384	\$60,461
Police Records Clerk	E	\$37,883	\$44,986	\$53,983

- * moved all Sgt.'s from grade P1004 to grade P1005
- ** moved all Sr. Det from grade P1003 to grade P1004
- *** moved all Pol Det from P1002 to grade P1003
- ****moved ESL from P1004 to P1003

RESOLUTION 23-165

A RESOLUTION TO APPROVE THE CARRY OVER OF OUTSTANDING PURCHASE ORDERS FOR FY 2023 TO FY 2024

WHEREAS, the City of Spring Hill has outstanding or partial received purchase orders issued in FY 2023 for items and/or contract services that will not be completed prior to June 30, 2023; and

WHEREAS, City staff recommends these purchase orders and budgets be carried over to FY 2024 with the funds being budgeted in corresponding departments; and

WHEREAS, if additional funding through a change order is required, additional funds will be from the FY 2023 budget; and

WHEREAS, outstanding purchase orders recommended list to be carried over that was detailed in Exhibit A in the original resolution 22-168 was not the one that was sent to the BOMA for review and approval due to a Scrivener's error hereto; and

WHEREAS, carried over purchase orders will remain in and be paid from the existing departments as detailed in Exhibit A.

WHEREAS, the correct Exhibit A has been attached to this resolution; and

WHEREAS, the BFAC has reviewed the documentation and recommend this change at their August 7 meeting; and

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen approve the carryover of outstanding purchase orders from FY 2023 for which services or merchandise will not be completed prior to June 30, 2023, to FY 2024 and funding budgeted accordingly.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of August 2023.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

FUND	DIVISION	OBJECT	DEPT NAME	NUMBER	ISSUE DATE	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT TO ROLL
110	41310	53292	Administration	14765	6/8/2023	10045	Comdata	Experience Spring Hill booth materials	\$ 1,541
110	41310	53292	Administration	14768	6/9/2023	10045	Comdata	Experience Spring Hill booth materials	\$ 2,118
110	41500	52000	Finance	13879-R1	07/01/2022	4856	TYLER TECHNOLOGIES, INC	THREE TYLER PROJECTS - Pooled Cash	\$ 10,058
110	41500	52531	Finance	14061	08/02/2022	9238	MAULDIN & JENKINS	AUDIT SERVICES 2022-2023	\$ 17,450
110	41650	52000	Human Resources	14348	11/22/2022		PAYLOCITY	Software for HR Department for 6months. Setup fee of 2500.00 and 10642.50 for January-July 2023	\$ 13,143
110	41800	59411	Facilities	14307	11/14/2022	10098	Alan Jay Automotive Network	2023 FORD TRANSIT CONNEC	\$ 32,555
110	42200	59802	Fire	14163	9/6/2022	1486	EVS MIDSOUTH	NEW FIRE ENGINE (ENGINE 64)	\$ 900,400
110	42200	53275	Fire	14174	9/12/2022	8595	MOTOROLA	Resolution 22-190 - New Portable Radios	\$ 1,151
110	42200	53275	Fire	14362	11/15/2022	8595	MOTOROLA	RADIO CHARGERS	\$ 9,940
110	42200	53265	Fire	14415	1/4/2023	3375	NAFECCO	TURNOUT GEAR	\$ 48,600
110	42200	59411	Fire	14468	1/31/2023	8513	Dana Safety Supply	Fire Marshal Vehicle Upfitting	\$ 10,771
110	42200	53275	Fire	14541	2/16/2023	8595	MOTOROLA	Radio Parts	\$ 1,232
110	42200	53451	Fire	14563	2/24/2023	4383	SAFE Industries	Apparatus Equipment	\$ 56,729
110	42200	53411	Fire	14675	4/27/2023	8475	Municipal Emergency Services	Fire Equipment	\$ 2,108
110	42200	52621	Fire	14718	5/8/2023	906	CFS Inspection	Ladder Inspections	\$ 3,045
110	42200	59411	Fire	14738	5/17/2023	9230	Adam Wade Technology Services	Emergency Vehicle Upfitting	\$ 12,265
110	42200	52661	Fire	PENDING	PENDING		Public Works - Vendor	Paving for Fire Admin Trailer	\$ 7,000
110	42200	52661	Fire	14792	6/6/2023		CENTMARK	FIRE STATION 3 FLOOR	\$ 48,986
110	43110	54222	Streets	14054	07/28/2022	4006	S & W CONTRACTING COMPANY INC	LOOP REPLACEMENT - MAIN ST @ BUCKNER	\$ 3,000
110	43110	59811	Streets	14473	02/03/2023	8657	CT CONSULTANTS	TCRC SIDEWALK DESIGN SERVICES DESIGN SERVICE	\$ 65,308
110	43110	59813	Streets	14474	02/03/2023	9124	THE CORRADINO GROUP	PROF SVCS-TRAFFIC SIGNAL @ PETRA COMMONS	\$ 3,114
110	43110	52681	Streets	14535	02/15/2023	5772	ROGERS GROUP INC	REPAVING - RUTHERFORD DOWNS	\$ 161,308
110	43110	52681	Streets	14558	02/23/2023	5772	ROGERS GROUP INC	REPAVING - COMMONWEALTH DRIVE	\$ 419,181
110	43110	52681	Streets	14561	02/23/2023	5772	ROGERS GROUP INC	REPAVING - BURTONWOOD	\$ 505,949
110	43110	52681	Streets	14562	02/23/2023	5772	ROGERS GROUP INC	REPAVING - CHAPMANS RETREAT	\$ 501,836
110	43110	52681	Streets	14661	04/17/2023	5772	ROGERS GROUP INC	BRIXWORTH 5 & 6 TOPPING	\$ 259,644
110	43110	59811	Streets	13781-R1	07/01/2022	8657	CT CONSULTANTS	TCRC SIDEWALK DESIGN SERVICES CONTINGENCY	\$ 50,000
110	43110	59813	Streets	13790-R1	07/01/2022	4006	S & W CONTRACTING COMPANY INC	CONTRACT SVCS - PETRA COMMONS TRAFFIC SIGNAL	\$ 209,849
110	43110	52681	Streets	13837-R1	07/01/2022	2493	KERR BROS.	RESTRIPING CITY STREETS	\$ 12,154
110	43110	54222	Streets	13878-R1	07/01/2022	4006	S & W CONTRACTING COMPANY INC	REPLACEMENT OF 3 DAMAGED TRAFFIC LOOPS AND CONTROL	\$ 3,600
110	43110	52000	Streets	14766	6/9/2023	10375	Wilson & Associates	Survey Svcs-Annexation of Jim Warren Road	\$ 16,500
110	43120	52000	Streets	14036	07/22/2022	9124	THE CORRADINO GROUP	PROFESSIONAL SERVICES	\$ 6,523
110	43120	52549	Traffic Calming	14308	10/25/2022	9124	THE CORRADINO GROUP	PROF SVCS - SPRING HILL TOWNE CROSSING	\$ 37,660
110	43120	52000	Traffic Calming	14549	02/21/2023	9124	THE CORRADINO GROUP	TRAFFIC CALMING - NEW PORT ROYAL RD	\$ 4,665
110	43120	52651	Traffic Calming	14565	01/23/2023	8462	KCI TECHNOLOGIES, INC.	PROF SVCS - CMAQ GRANT SIGNAL TIMING SYNCH	\$ 72,300
110	43120	54222	Traffic Calming	14772	6/12/2023	1754	G & C Supply	Traffic signs & posts for traffic calming projects	\$ 4,000
311	48005	59819	Parks	14476	02/03/2023	8657	CT CONSULTANTS	PROF SERV-HARVEY PARK GREENWAY	\$ 147,618
110	44700	52651	Parks	14584	3/2/2023	10197	PURE GREEN, LLC	FOOTBALL FIELD MAINTENANCE	\$ 20,644
311	48005	59819	Parks	13034-R1	07/01/2022	8657	CT CONSULTANTS	PROF SVCS-CONTINGENCY-HARVEY PARK GREENWAY	\$ 20,224
110	44700	59411	Parks	13245-R1	7/1/2022	8443	Ford of Murfreesboro	F550 Dump bed truck	\$ 65,345
110	44700	59818	Parks & Rec	14767	6/9/2023	10374	Game Time	New playground equipment for Evans Park	\$ 199,995
121	43190	52681	Streets	14391	12/27/2022	2493	KERR BROS.	ROAD STRIPING	\$ 82,000
121	43190	52681	State Street Aid	14550	02/23/2023	5772	ROGERS GROUP INC	REPAVING - BRINDLE RIDGE	\$ 10,058
121	43190	52681	State Street Aid	14555	02/23/2023	5772	ROGERS GROUP INC	REPAVING - RIDGEPORT	\$ 750,676
121	43190	52681	State Street Aid	14556	02/23/2023	5772	ROGERS GROUP INC	REPAVING - BALDWIN COURT	\$ 23,982
121	43190	52681	State Street Aid	14557	02/23/2023	5772	ROGERS GROUP INC	REPAVING - WITT HILL	\$ 176,535
121	43190	52681	Streets	14771	6/12/2023	2493	Kerr Bros.	Road Striping	\$ 92,814
124	43110	59850	Public Works Administ	14179	09/12/2022	8917	BELL & ASSOCIATES	FIBER CONDUIT FOR BUCKNER LN NORTH	\$ 7,449
124	43110	59852	Public Works Administ	14569	02/27/2023	9124	THE CORRADINO GROUP	COUNTRESS ROUNDABOUT FINAL DESIGN	\$ 310,395
124	43110	59852	Public Works Administ	13566-R1	07/01/2022	9124	THE CORRADINO GROUP	PROF SVCS-PORT ROYAL RD/COUNTRESS ROUNDABOUT	\$ 3,457
124	43110	59852	Public Works Administ	13567-R1	07/01/2022	9124	THE CORRADINO GROUP	CONTINGENCY-PROF SVCS-PORT ROYAL COUNTRESS ROUNDABO	\$ 26,771
124	43110	59855	Public Works Administ	13791-R1	07/01/2022	4006	S & W CONTRACTING COMPANY INC	CONTRACT SVCS - PETRA COMMONS TRAFFIC SIGNAL	\$ 139,224
311	48002	59849	Adequate Facilities	14478	02/03/2023	9123	THOMAS & HUTTON ENGINEERING CO	BUCKNER LN WIDENING UTILITY RELOCATIONS	\$ 75,286
311	48002	59849	Adequate Facilities	14479	02/03/2023	2598	KIMLEY-HORN & ASSOCIATES, INC	PROF SVC-BUCKNER LANE WIDENING	\$ 14,820
311	48002	59849	Adequate Facilities	13041-R1	07/01/2022	2598	KIMLEY-HORN & ASSOCIATES, INC	PROF SVCS-DESIGN CONTINGENCY-BUCKNER LN WIDENING	\$ 136,650
125	46050	59000	Fire	13448-R1	12/7/2021	1497	EVS MIDSOUTH	NEW RESCUE TRUCK (RESCUE 64)	\$ 875,000
210	43200	52953	Sanitation	14053	7/29/2022	5082	WASTE MANAGEMENT OF TENNESSEE	Recycle hauling Waste Management	\$ 177,471
210	43200	52956	Sanitation	14104	7/1/2022	8961	MARSHALL COUNTY SOLID WASTE	Recycling disposal 2022-2023 Res. 22-174	\$ 11,729
210	43200	52000	Sanitation	14480	2/3/2023	9954	Raffelis Financial Consultants, Inc.	PRF SVCS SANITATION/STORMWATER RATE STUDY	\$ 3,986
210	43200	52611	Sanitation	14685	5/10/2023	9509	VELOCITY TRUCK CENTER	REPAIRS FOR KNUCKLE BOOM TRUCK	\$ 12,051

FUND	DIVISION	OBJECT	DEPT NAME	NUMBER	ISSUE DATE	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT TO ROLL
311	48001	59090	18-75 Capital Projects	14482	02/03/2023	8503	T M PARTNERS, PLLC	DESIGN SVC-NEW POLICE DEPT HEADQUARTERS	\$ 485,030
311	48001	59125	Police Headquarters	14678	04/18/2023	10249	HENSEL PHELPS	CONSTRUCTION - NEW PD HEADQUARTERS	\$ 4,000,000
311	48001	59000	18-75 Capital Projects	13775-R1	07/01/2022	8503	T M PARTNERS, PLLC	DESIGN SVCS CONTINGENCY-NEW PD HEADQUARTERS	\$ 151,543
311	48002	59601	Buckner Lane	14547	02/17/2023	9123	THOMAS & HUTTON ENGINEERING CO	Utility Relocation CEI svcs - Buckner Ln widening	\$ 362,880
311	48002	59601	Buckner Lane	14548	02/17/2023	2598	KIMLEY-HORN & ASSOCIATES, INC	CEI svcs - Buckner Ln widening	\$ 1,100,000
311	48002	59849	18-75 Capital Projects	13047-R1	07/01/2022	9571	MIDDLE TENNESSEE ELECTRIC MEMBERSHIP CORP	ELECTRIC SVCS RELOCATION-BUCKNER LN WIDENING NORTH	\$ 400,000
311	48003	59807	18-75 Capital Projects	14481	02/03/2023	5079	VOLKERT, INC	OWNERS REP SVC 1-65 INTERCHANGE	\$ 67,154
311	48003	59131	I-65 LIC1 and LIC2-48	14643	03/22/2023	5734	T-SQUARE ENGINEERING INC	PROF SVCS-BUCKNER LN SEPTIC SYSTEM RELOCATION	\$ 6,500
313	48007	59860	18-75 Capital Projects	14483	02/03/2023	9124	THE CORRADINO GROUP	PROF SVC-PORT ROYAL RD/BUCKNER INTERSECTION IMPROV	\$ 75,867
313	48007	59860	18-75 Capital Projects	13777-R1	07/01/2022	9124	THE CORRADINO GROUP	PROF SVCS CONTINGENCY-PORT ROYAL/BUCKNER INTERSECT	\$ 25,691
313	48010	59123	Fire	14278	11/9/2022	10092	Renaissance Group	FIRE STATION 4 DESIGN	\$ 135,471
410	52010	52000	Water Plant	14611	3/28/2023	9123	Thomas & Hutton Engineering	Socioeconomic Evaluation Report	\$ 9,950
410	52010	52541	WWTP	14716	5/11/2023	9954	Rafelis Financial Consultants	Water and Sewer Rate Study	\$ 86,500
410	52100	52621	Water Plant	14731	5/16/2023	356	John Bouchard & Sons	Raw Water Pump # 3 Repair	\$ 32,566
410	52110	53541	Distribution	14728	5/16/2023	476	Badger Meters	Badger Meters	\$ 75,600
410	52110	54251	Distribution	14729	5/16/2023	476	Badger Meters	Badger Meters	\$ 218,123
410	52210	52549	WWTP	13062-r1	7/1/2022	9123	Thomas & Hutton Engineering	SCADA CEI Services	\$ 6,680
410	52210	55655	WWTP	13682-R1	7/1/2022	9816	State of Tennessee Dept of Environment	Directors Order Fee	\$ 63,360
410	52304	59125	Distribution	13906-r1	7/1/2022	9393	Clayton Properties	Arbor Valley Tank	\$ 1,634,218
410	52305	59123	Water Plant	13743-R1	7/1/2022	9123	Thomas & Hutton Engineering	WTP: RWI Capacity Upgrade	\$ 584,693
410	52308	59201	Distribution	14720	5/12/2023	10099	Buckner Lane Partners	June Lake Water Storage Tank	\$ 583,521
410	52309	59123	Distribution	14719	5/26/2023	9123	Thomas & Hutton Engineering	Southeast Water Tank Engineering	\$ 215,610
410	52403	59125	WWTP	14299	11/10/2022	9573	Utility Services Co. Inc	WWTP: Ox Ditch Repair	\$ 1,704,696
410	52403	59125	WWTP	13725-r1	7/1/2022	9123	Thomas & Hutton Engineering	WWTP Oxidation /Filter Basin	\$ 237,047
410	52404	59123	Sewer Collections	13880-R1	7/1/2022	9123	Thomas & Hutton Engineering	PSA w/ T&H for Crooked Creek & Royalton Woods	\$ 84,260
410	52405	59125	Sewer Collections	13890-R1	7/1/2022	3378	OHM ENGINEERING ADVISORS	I&I Consulting Services	\$ 129,936
410	52407	59123	Sewer Collections	14178	9/16/2022	9123	Thomas & Hutton Engineering	Mahlon Moore Sewer	\$ 28,199
410	52410	59123	Sewer Collections	14331	11/18/2022	9123	Thomas & Hutton Engineering	McCutcheon Creek Gravity Sewer Line Upsizing	\$ 7,959
410	52412	59121	Distribution	14350	11/28/2022	9123	Thomas & Hutton Engineering	Advanced Purification Project	\$ 10,651
410	52503	59121	Distribution	14199	9/16/2022	9123	Thomas & Hutton Engineering	Water & Sewer Model Update	\$ 153,106
410	52507	59125	WWTP	13741-r1	7/1/2022	4113	Southern Flow	Scada Upgrade	\$ 36,427
416	43150	59000	Stormwater - MS4	14457	01/12/2023	9123	THOMAS & HUTTON ENGINEERING CO	DESIGN SVCS - AUGUSTA PL DRAINAGE IMPROVEMENTS	\$ 81,525
416	43150	59000	Stormwater - MS4	14458	01/12/2023	9123	THOMAS & HUTTON ENGINEERING CO	DESIGN SVCS - BUCKNER PL DRAINAGE IMPROVEMENTS	\$ 64,850
416	43150	59000	Stormwater - MS4	14459	01/12/2023	9123	THOMAS & HUTTON ENGINEERING CO	DESIGN SVCS - CAMERON FARMS DRAINAGE IMPROVEMENTS	\$ 55,670
416	43150	59000	Stormwater - MS4	14460	01/12/2023	9123	THOMAS & HUTTON ENGINEERING CO	DESIGN SVCS - TWEED PL DRAINAGE IMPROVEMENTS	\$ 71,568
416	43150	52681	Stormwater - MS4	13061-R1	07/01/2022	8585	FOLEY PRODUCTS COMPANY	HEADWALL & PIPE CAMERON FARMS REPAIRS	\$ 4,500
416	43150	52000	Stormwater - MS4	13888-R1	07/01/2022	9954	Rafelis Financial Consultants, Inc.	PRF SVCS SANITATION/STORMWATER RATE STUDY	\$ 2,825
110	42100	59411	Police Dept	14191	9/20/2022	6240	TT of Columbia	Durango's, Res 22-177	\$ 114,873
110	42100	59411	Police Dept	14202	9/20/2022	8513	Dana Safety Supply, INC	Equipment and Install, Durangos (9)	\$ 136,989
110	42100	53292	Police Dept	14345	11/30/2022	8252	Buds Police Supply	S&W M&P9 M2.0 Optics Ready 9mm (5)	\$ 2,168
110	42100	53261	Police Dept	14462	1/23/2023	1758	Galls, LLC	Uniform & Equip - 5 New Hires	\$ 2,645
110	42100	53261	Police Dept	14573	3/1/2023	10196	J. Higgins	Honor Guard Uniforms	\$ 1,930
110	42100	53728	Police Dept	14605	3/22/2023	9750	Flock Group, Inc	Stock IPR Cameras	\$ 3,550
110	42100	53272	Police Dept	14657	4/18/2023	8252	Buds Police Supply	M&P9's for New Hires (3)	\$ 1,301
110	42100	53727	Police Dept	14665	4/20/2023	10022	Ripcord Industries, LLC	Rifles for new hires (3)	\$ 4,200
110	42100	52611	Police Dept	14711	5/9/2023	8513	Dana Safety Supply, INC	Light Package	\$ 3,103
110	42100	53261	Police Dept	14715	5/11/2023	1758	Galls, LLC	Body Armor Replacements	\$ 20,501
110	42100	53281	Police Dept	14734	5/17/2023	10328	LCEO, LLC	L3 Harris Laser (2)	\$ 3,720
110	42100	53261	Police Dept	14786	6/5/2023	1758	Galls, LLC	Equipment and Uniforms for 2 New Hires	\$ 7,156
619	42100	53292	Police Dept	14780	6/5/2023	10365	Spring Hill Shed's	10x12 Utility Shed for Range	\$ 3,475
110	42100	59411	Police Dept	14763	6/7/2023	8513	Dana Safety Supply, INC	Equipment and Install for Durangos	\$ 34,727
110	42100	59411	Police Dept	14762	6/7/2023	6240	TT of Columbia	2023 Dodge Durango	\$ 126,574
110	42100	59411	Police Dept	14791	6/7/2023	8595	Motorola Solutions	3 Watchguard Cameras for 3 New Durango's	\$ 32,674
110	42100	59411	Police Dept	14790	6/7/2023	10202	Prologic ITS	Laptop Computers and Keyboards for 3 New Durango's	\$ 8,341
110	42100	59411	Police Dept	14789	6/7/2023	26	Auto Trim Design	Graphics for 3 New Durango's	\$ 2,100
110	42100	59411	Police Dept	14787	6/7/2023	4079	Stalker Radar	Radar Units	\$ 5,700
110	41641	52991	IT		14169 9/9/2022	8553	stringfellow Technology Group	stringfellow datto blanket	\$ 14,386
110	41641	Distributed	IT		14303 11/14/2022	6971	SHI International	adobe annual renewal	\$ 6,857
110	41641	52727	IT		14574 3/8/2023	1197	Dell Marketing LLP	25 additional G3 365 licenses	\$ 3,089
110	41641	52727	IT		14590 3/7/2023	8555	veristor	subscription renewal	\$ 18,687
110	41641	53141	IT		14641 4/10/2023	1197	Dell Marketing LLP	laptop for new GIS	\$ 3,666

FUND	DIVISION	OBJECT	DEPT NAME	NUMBER	ISSUE DATE	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT TO ROLL
110	41641	59421	IT	14659	4/18/2023	9148	VC3	Exchange Decommission	\$ 3,240
110	41641	52724	IT	14714	5/10/2023	1038	CDW-G	auto cal civil renewal	\$ 4,943
110	41641	59421	IT	14730	5/16/2023	9148	VC3	server purchase	\$ 172,140
110	41641	53139	IT	14750	5/30/2023	6971	SHI International	adobe services	\$ 1,565
110	41641	59705	IT	14761	6/7/2023	9148	VC3	Switch Upgrade	\$ 40,585
									\$ 20,681,917

ORDINANCE 23-14

AN ORDINANCE TO AMEND ORDINANCE NO. 18-21, THE SAME BEING THE ZONING ORDINANCE AND OFFICIAL ZONING MAP OF THE CITY OF SPRING HILL, BY REZONING APPROXIMATELY 33.7 ACRES OF PROPERTY, KNOWN AS WILLIAMSON COUNTY TAX MAP 166, PARCEL(S) 003.00 FROM AG (AGRICULTURAL) TO R-2, RESIDENTIAL, R-3 RESIDENTIAL, AND PR.

RZN 1356-2023 (TAX MAP 166, PARCEL 003.00)

WHEREAS, the City of Spring Hill Ordinance No. 18-21, the same being the Official Zoning Map of Spring Hill is hereby amended by rezoning the 33.7 acres described herein, and known as, Williamson County tax map 166, parcel 003.00 from AG, Agricultural to R-2, Residential; and

WHEREAS, said portion of property to be rezoned from AG, Agricultural, to R-2, R-3, PR, and Agricultural, is located within the corporate limits of the City of Spring Hill; and

WHEREAS, the request has been found to meet the Approval Standards of Section 13.2.E.1 of the Unified Development Code; and

WHEREAS, the Spring Hill Municipal Planning Commission forwarded the request to the Board of Mayor and Aldermen on July 10, 2023 with a recommendation for approval; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SPRING HILL, TENNESSEE, BOARD OF MAYOR AND ALDERMEN, WHILE IN REGULAR SESSION on August 21, 2023, to amend Ordinance No. 18-21, the same being the Zoning Map of the City of Spring Hill, adopted August 20, 2018, by rezoning 33.7 acres of property, being Williamson County Tax Map 166, parcel 003.00 from AG, Agricultural District to R-2, Residential District, R-3, and PR as depicted on Exhibit A, the public welfare requiring it.

NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE CITY OF SPRING HILL, TENNESSEE, BOARD OF MAYOR AND ALDERMEN, that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 1: The rezoning of the referenced tax parcels shall be as displayed on Exhibit A.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

Passed on First Reading:

Passed on Second Reading:

ORD 23-14, RZN 1356-2023 AG to R2, R3, PR

**RESOLUTION 22-47
OF THE PLANNING COMMISSION
OF THE CITY OF SPRING HILL, TENNESSEE**

**A RESOLUTION TO RECOMMEND APPLICATION RZN 1168-2022 (AG
to R-2) TO THE BOARD OF MAYOR AND ALDERMAN**

WHEREAS, pursuant to TCA 13-4-103, authority is granted to the Municipal Planning Commission to make recommendations relating to the plan and development of the municipality to public officials; and

WHEREAS, the Planning Commission had a regular meeting on the 9th day of May, 2022 and heard public testimony and input regarding application RZN 1168-2022; and

WHEREAS, the Planning Commission considered the materials submitted by the applicant and the reports written by City Staff;

NOW, THEREFORE BE IT RESOLVED, that the Spring Hill Planning Commission forwards the recommendation for application RZN 1168-2022 to the Board of Mayor and Alderman as follows.

APPROVAL OF RZN 1168-2022, rezoning of 33.7 acres from AG to R-2, to be consistent with staffs findings in the staff report provided to the Planning Commission

Passed and adopted this 9th day of May, 2022.


Jonathan Duda, Chairman

Calvin Abram, Secretary

June 27, 2023

Re: Proposed Rezoning for a portion of 2841 Hurt Road



Dear Sir or Madam,

I am writing to you as required by the Spring Hill Unified Development Code. The Property at 2841 Hurt Road, Tax Map 166, Parcel 6.00, in Williamson County, Spring Hill, Tennessee has an application pending to request a change in zoning from the AG Zoning District to the R2 & R3 Zoning District.

The purpose of the rezoning request is to allow for the development of single-family homes. The zoning ordinance requires that a public notice be mailed to the owners of all property within five hundred (500) feet of the subject site. This notice is sent to comply with that requirement.

The application for rezoning will be considered by the Spring Hill Planning Commission during a regular meeting on the 10th day of July, 2023, both held at 5:30 p.m. in the courtroom at Spring Hill City Hall (199 Town Center Parkway).

After the Spring Hill Planning Commission has given due consideration of the application a recommendation will be forwarded to the Board of Mayor and Alderman for final consideration. The Board of Mayor and Alderman will hold its first work session on the 17th day of July, 2023 with the first reading of this ordinance scheduled for the 7th day of August, 2023 at 6:00 p.m. as well as a Public Hearing and Second and Final reading on the 21st day of August, 2023 of the ordinance taking place at 6:00 p.m. You are invited to attend each of the above described meetings and are encouraged to voice your support for or against the proposed rezoning. If you have any questions regarding this application you can contact the Spring Hill Planning & Zoning Department at (931) 486-2252 ext. 232 or in person at 5000 Northfield Lane, Suite 520, Spring Hill, TN 37204.

Sincerely,

A handwritten signature in blue ink that reads "Adam Crunk".

Adam Crunk, PE
Crunk Engineering LLC

Spring Hill Planning Commission Regular Meeting

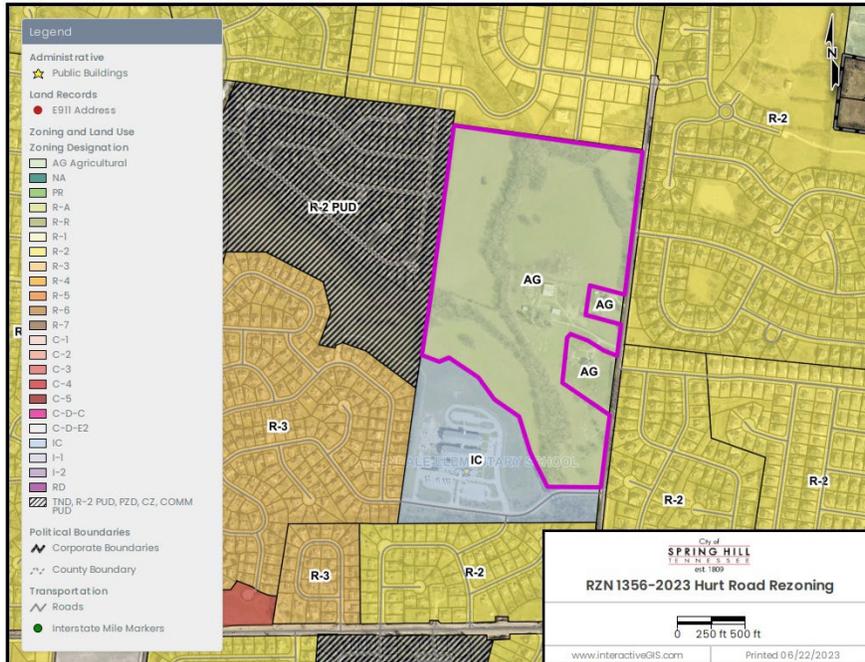


TO: Spring Hill Planning Commission
FROM: Austin Brass, AICP, City Planner
MEETING: July 10, 2023
SUBJECT: RZN 1356-2023 (AG to R-2 and R-3)

RZN 1168-2022: Submitted by Crunk Engineering LLC, for the rezoning of 12.63 acres from AG to R3 & 21.12 acres to be rezoned from AG to R-2 for a combined acreage of 33.7-acres of a 63-acre tract. The property is located at 2841 Hurt Road, in Williamson County at Map 166 Parcel 3.00.

Request: The applicant is requesting to rezone a portion of a 63-acre Lot from AG (Agricultural) to R-2 (21.1-acres, Single-Family District) and R-3 (12.96-acres, Single Family District). Historically, this property has requested for the same rezoning at the April 25,2022 Planning Commission; however, this request was denied. A concept plan for this request indicates 81 lots among the proposed R-2 & R-3 zoning districts. Among the overall site, 20.8 acres of the site is proposed to be dedicated to parkland space.

Property Description and History: This property is located north of Allendale Elementary School which is zoned Institutional Campus (IC), west of Hurt Road which is classified as a local road, west of Spring Hill Place Subdivision which is zoned R-2 and Benevento East Subdivision which is zoned R-2, south of Brixworth Subdivision which is zoned R-2, east of Wyngate east subdivision which is zoned R-2 PUD and R-3. A significant amount of the 63-acre parcel to include a portion of the proposed rezoned property have both a 303 D stream (Grassy Branch Creek) and Zone AE Flood Zones traversing the property. This property will need to be mapped and possibly complete both the CLOMR and LOMR process with the City of Spring Hill and FEMA. Currently, the property consists of a single-family home and multiple accessory structures.



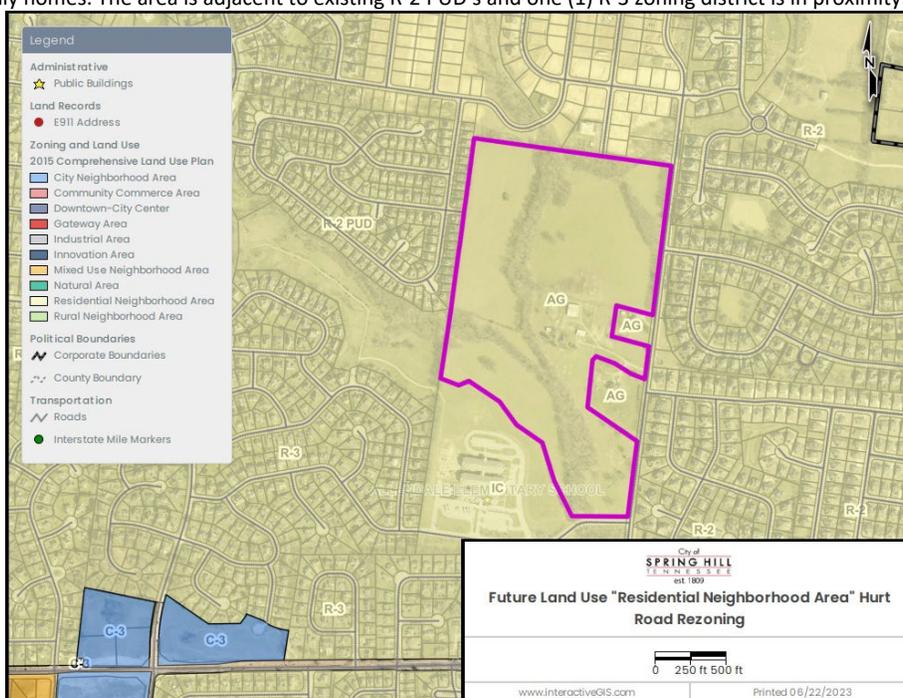
Spring Hill Rising: 2040: The Spring Hill Rising: 2040 comprehensive plan shows this property as the “Residential Neighborhood area” designation which describes the purpose of the area as follows:

“The Residential Neighborhood Area represents a transition between natural, and rural settings and more intense environments, such as mixed-use areas, city neighborhood areas, and community commerce areas. The intent of this category is to preserve natural features in the built environment, enhance the access to housing options and urban amenities such as jobs, retail services, and public services, and to create new opportunities to enhance the quality of life.

The development pattern of Residential Neighborhood Areas varies from a low to moderate density with clusters of similar one- and two-story residential dwellings in both conventional subdivision development and traditional neighborhood form. New development should integrate different housing types of appropriate scale and context and increase the connections between neighborhoods and other areas.

While these areas are primarily residential, the Residential Neighborhood Area encourages a traditional neighborhood development that incorporates low-intensity nonresidential uses intended to serve the surrounding neighborhood on corners and along connecting corridors. Buildings are located close to the street and designed to the scale and form of the surrounding neighborhood.”

The Spring Hill Rising Plan would support a rezoning of the property as R-2 and R-3 based on the Future Land Use Classification of “Residential Neighborhood” and uses that would be permitted in such district that primarily consists of single-family homes. The area is adjacent to existing R-2 PUD’s and one (1) R-3 zoning district is in proximity.



Access, Streets and Sidewalks: Vehicular access to the property indicates extension of Balisa Lane the currently stubs out to the west of the subject site and Savannah Park Drive to the east of the development site. The concept plan does not indicate a connection with Safehaven Place located to the north of the site. It has been stated that there was concern regarding this connection in previous discussions. It would be recommended if the rezoning is approved, that future preliminary plats indicate that this connection occur to be consistent with the goals and policies of Spring Hill Rising 2040 and historic precedents for best practice in subdivision design and layout in the City of Spring Hill. If the rezoning is approved by the Board of Mayor and Alderman; access, streets and sidewalks will be addressed at the time of site plan/development review. Hurt Road and Prescott Way are classified as a local road and may require a minimum Right-of-Way of 50' (25' from centerline). The Spring Hill Major Thoroughfare Plan identifies an extension of Baslia Lane to the property. A traffic impact study would be required at time of preliminary plat submittal.

Site Design: The applicant has submitted a non-binding site concept plan for illustrative purposes in support of this rezoning request. The site layout plan indicates a proposal of 31 lots conforming to all standards of the UDC within the proposed R-3 district and 47 lots proposed within the R-2 district. If the rezoning request is approved, a preliminary plat indicated how the site incorporates the cities bike and greenway plan and open space shall be indicated on the plat. In addition, a flood study is required to be submitted at time of preliminary plat submittal.

Table 4.1 Residential Districts Dimension Standards	
R-2	R-3
Min Lot area: 10,000 SF	Min Lot area: 8,000 SF
Min Lot width: 75'	Min lot width: 60'
Front – 25'	Front – 25'
Side – 10'	Side– 7.5'
Rear – 25'	Rear – 25'

Utilities: The applicant has completed a water and sewer capacity analysis that has been reviewed by Thomas & Hutton. The cities water and sewer capacity consultant Thomas & Hutton approved this study. There is an 8" and 10" sewer line on the property.

Zoning Map Amendments: Staff will place public notification signs on the property and published notice as required by the Unified Development Code. The applicant provided staff with copies of the mailed notices and proof of mailings. The mailed notification letters are sent to surrounding landowners within 500'. The UDC requires all notices to be mailed at least 10 days prior to the first scheduled action (June 26, 2023, Planning Commission Work Session).

Approval standards for zoning map amendments, as found in the Unified Development Code, Article 13, are below:

E. Approval Standards

The Board of Mayor and Aldermen decision on any zoning text or map amendment is a matter of legislative discretion that is not controlled by any standard. However, in making their recommendation and decision, the Planning Commission and the Board of Mayor and Aldermen must consider the following standards. The approval of amendments is based on a balancing of these standards.

1. Approval Standards for Map Amendments

- a. *The consistency of the proposed amendment with the Comprehensive Plan and any adopted land use policies.*
- b. *The compatibility with the existing use and zoning of nearby property.*
- c. *The extent to which the proposed amendment creates nonconformities.*
- d. *The trend of development, if any, in the general area of the property in question.*

- e. *That there are no adverse impacts on public health, safety, and welfare.*
- f. *Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to or concurrent with the development of the site, which would be permitted on the subject property if the amendment were adopted.*

Staff's response to the approval standards are as follows:

- a. The proposed amendment is consistent with the comprehensive plan classification of Residential Neighborhood Area which recommends low density residential.
- b. The overall zoning district abutting and adjacent to the parcel is R-2, with other zonings in proximity being R-2 PUD and one (1) R-3 zoning subdivision.
- c. The applicant has submitted a site concept plan to illustrate this rezoning request that adheres to all bulk and area standards of the UDC; therefore, would not create any known non-conformities. Any proposed and future preliminary plat would be required to conform to all such standards of an R-2 and R-3 zoning district.
- d. This rezoning request would adhere to the future land use classification of "residential neighborhood" as highlighted in *Spring Hill Rising 2040*. The general trend of development within this area is single-family low-density residential in which the applicant is seeking a zoning request for.
- e. Staff has not received notice that this rezoning would create any known adverse impacts. It shall be noted that a portion of this site is within area mapped per FEMA as a special flood hazard area that would require a flood study at time of preliminary plat.
- f. Staff has received comments from the following departments listed below:
 - **Codes** – No Comments
 - **Park and Recreation** – No Comments
 - **Fire** – No Comments
 - **Public Works**- No Comments
 - **Sewer** – No Comments
 - **Water** – The water capacity study will need to be approved by Thomas and Hutton. The applicant has responded by stating that capacity study has been sent to Thomas and Hutton and should be under review.
 - **Engineering**- Site is encumbered by floodplain (Grassy Branch Creek). Density appears to be pushing development into the floodplains. The development will be required to provide a flood study in accordance with the City regulations. Site layout and number of lots will be subject to the findings in the flood study. Development connectivity to existing road network must be explored (example being connection to Safehaven Place) Extension to public infrastructure (including water, sewer, and storm sewers) will be required to be explored and coordinated with staff with future applications.

Recommendation: This rezoning request adheres to the Comprehensive Plan within a "residential neighborhood future land use". It may be noted that a completed water and sewer capacity analysis be fully reviewed by Thomas and Hutton to ensure this rezoning with requested density will not have an adverse impact on such infrastructure.

June 30, 2023

City of Spring Hill
Planning Department
5000 Northfield Lane, Suite 520
Spring Hill, TN 37174



**RE: JMB Hurt Rd
Rezoning – Public Notification Affidavit.
RZN 1356-2023**

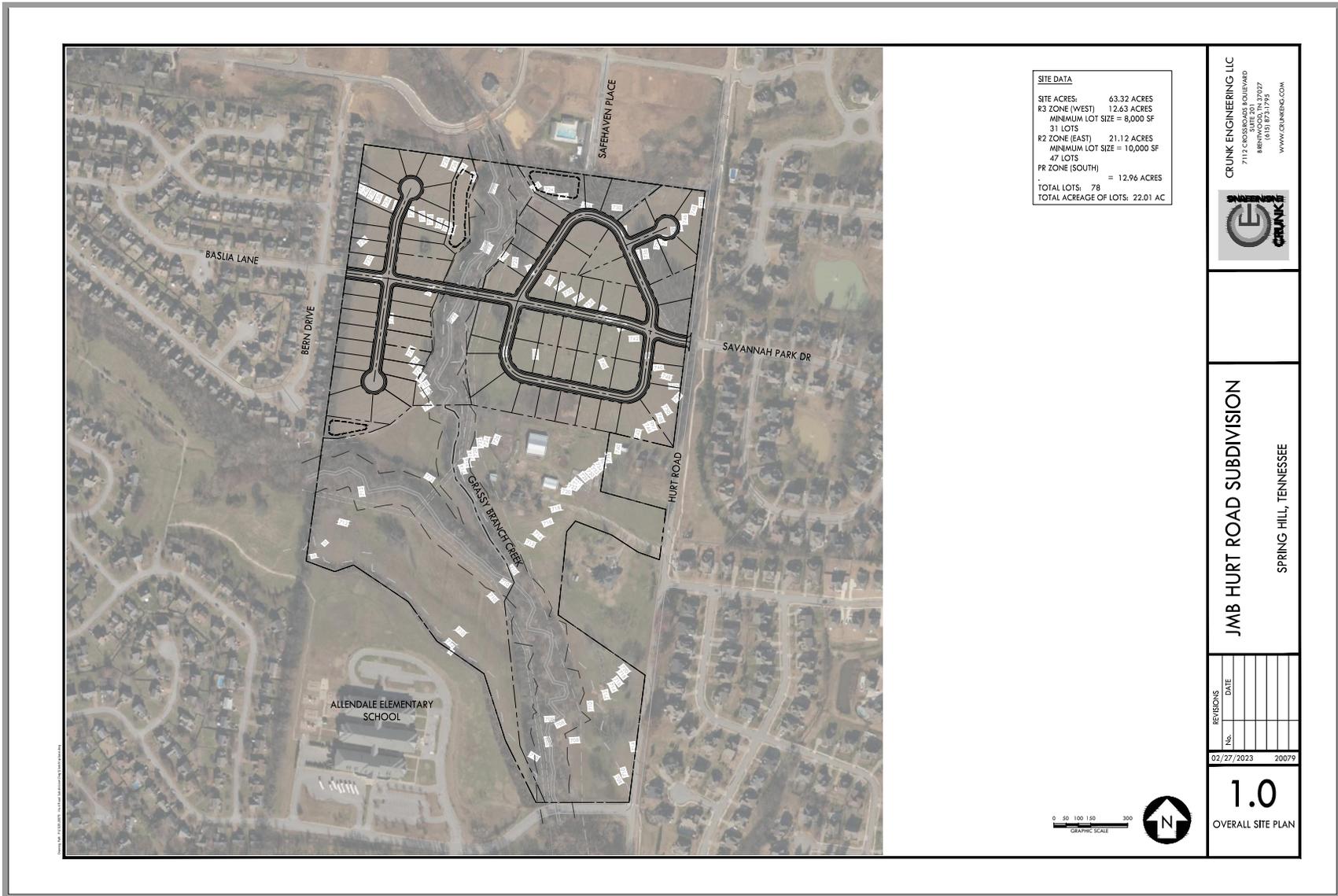
To Whom It May Concern:

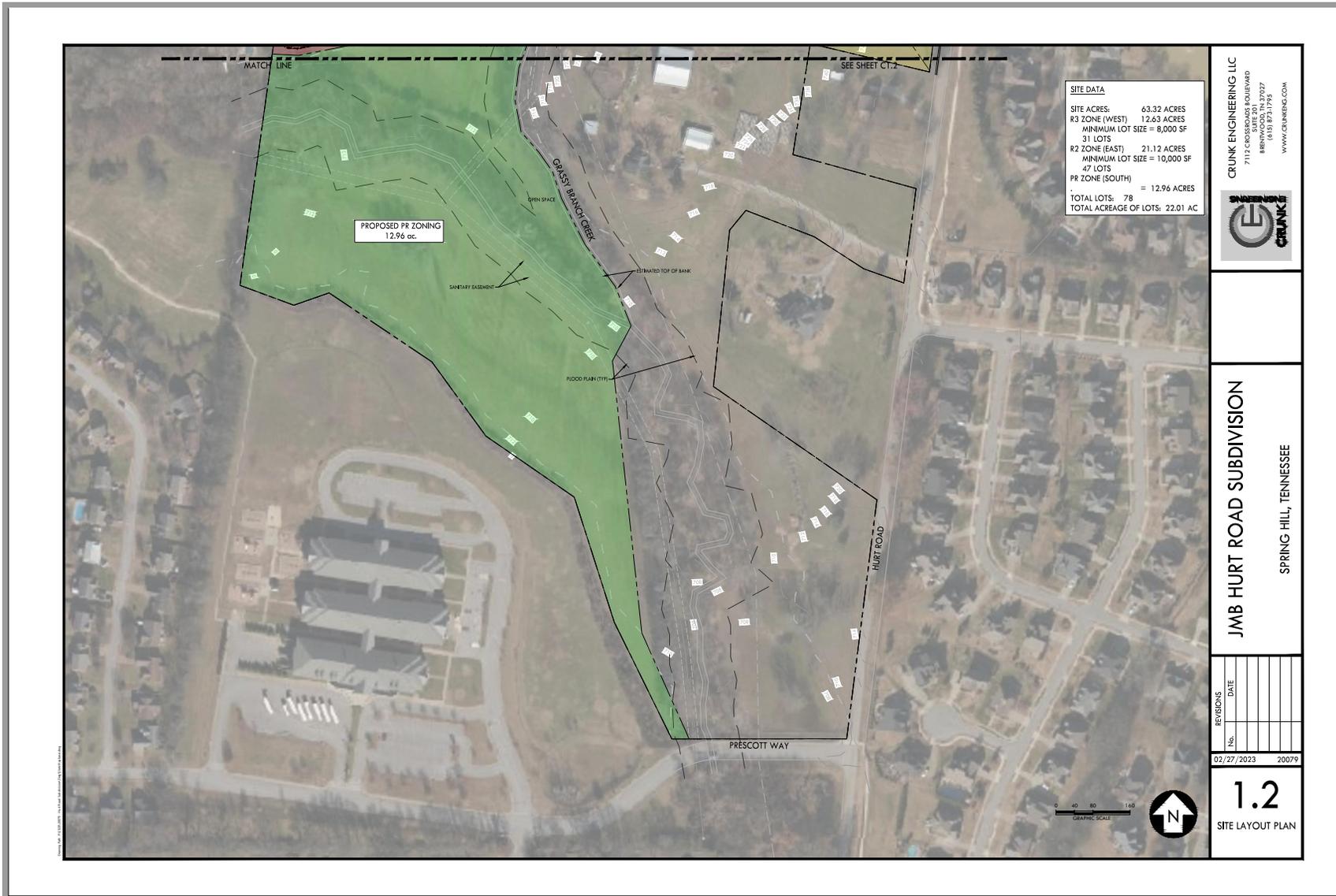
I, Adam Crunk, acting on behalf of the owner requesting the rezoning of the parcel located at Map 166, Parcel 3.00 in Williamson County, have submitted letters to neighbors within 500 feet of the subject properties via first class mail as required by the Spring Hill UDC. A copy of the letter that was sent, along with the full list of recipients is attached.

Sincerely,

A handwritten signature in blue ink that reads "Adam Crunk".

Adam Crunk, PE
Crunk Engineering LLC
615-873-1795
adam@crunkeng.com





BOMA AGENDA NOTES
MONDAY, AUGUST 21, 2023

CONSENT AGENDA:

1. **Consider Resolution 23-161, to approve Change Order No. 1 to the contract with Hensel Phelps Construction Co. for construction of the police department headquarters.** Hensel Phelps has submitted a change order to remove final asphalt topping of the parking area and to remove installation of landscaping. These were included in the original contract and contract amount as Owner Furnished as the City will oversee the installation and payment of these two items itself. Missy Stahl, CIP Manager

PREVIOUS BUSINESS:

1. **Consider Ordinance 23-11, to amend Ordinance 19-21, to comply with the new Tennessee Department of Environment and Conservation small MS4 permit.** The City of Spring Hill's Stormwater Department is a permitted with the Tennessee Department of Environment and Conservation (TDEC) under the State of Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (Small MS4) Permit Number TNS000000. The Stormwater Department completed the required Notice of Intent application for coverage under the permit in November 2022. TDEC's current permit became effective on September 1st, 2022, and it is required for the City to update its ordinances and policies to comply with the new permit within 12 months of the effective date (deadline being August 31, 2023). Permit Sections 4.2.4.a - Construction Site Stormwater Runoff Control and 4.2.5.1.c – Permanent Stormwater Management Plan specifically requires the City of Spring Hill to have ordinances and policies in place to enforce the requirements established in the permit. The attached revisions to Municipal Code 18-401, Storm Water Management Ordinance (Approved by Ordinance 07-45, Revised by Ordinance 19-21) are proposed to make the necessary revisions to be in compliance with the new TDEC MS4 permit. Pete Hughes, Development Director, Tyler Scroggins, PW Director, and Cory Hall, Thomas & Hutton
2. **Consider Ordinance 23-12, to amend the Water Quality Buffer zone Policy as set by Ordinance 07-47 and amended by Ordinance 19-22.** The City of Spring Hill's Stormwater Department is a permitted with the Tennessee Department of Environment and Conservation (TDEC) under the State of Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (Small MS4) Permit Number TNS000000. The Stormwater Department completed the required Notice of Intent application for coverage under the permit in November 2022. TDEC's current permit became effective on September 1st, 2022, and it is required for the City to update its ordinances and policies to comply with the new permit within 12 months of the effective date (deadline being August 31, 2023). Permit Sections 4.2.4.a - Construction Site Stormwater Runoff Control and 4.2.5.1.c – Permanent Stormwater Management Plan specifically requires the City of Spring Hill to have ordinances and policies in place to enforce the requirements established in the permit. The attached revisions to Water Quality Buffer Zone Policy (Approved by

Ordinance 07-47, Revised by Ordinance 19-22) are proposed to update terminology used by TDEC and to revise specific buffer zone requirements. Pete Hughes, Development Director, Tyler Scroggins, PW Director and Cory Hall, Thomas and Hutton

3. **Consider Ordinance 23-13, to amend Ordinance 18-21 by rezoning approximately 0.452 acres of property known as Maury County Tax Map 02P D 0003.00 from R-1 Residential to C-D-E1 Downtown Edge 1 Sub-District.** Submitted by Melissa Foust, to rezone a .45-acre parcel (100 X 195) from R-1 (Single-Family District) to CDC (Downtown Commercial District). The request for a rezoning change is to permit the use of single-family home to be occupied as a hair salon. The request has been amended in accordance with the Planning Commission recommendation to rezone to CDC-E1 to be consistent with neighboring zoning across the street. The planning commission made a favorable recommendation of this request to be forwarded on to the BOMA for further review. The Ordinance will be included with the packet for 1st and 2nd reading. Pete Hughes, Development Director

NEW BUSINESS:

1. **Consider Resolution 23-162, to award the contract for Buckner Lane North segment widening.** (will be added to packet Friday) Missy Stahl, CIP Manager
2. **Consider Resolution 23-163, to authorize extension of construction hours for T.W. Frierson Contractor, Inc., for Timberline Drive warehouse.** T.W. Frierson Contractor is requesting extension of construction hours to include Sunday work. The applicant is proposing to install curbing and asphalt on Sundays if approved. Pete Hughes, Development Director
3. **Consider Resolution 23-164, to adopt an updated compensation plan for employees of the City of Spring Hill.** This resolution is to rectify incorrect pay settings for police recruits and subsequent police grades that was discovered after the adoption of the schedule of authorized positions. Richard Stokes, HR Director
4. **Consider Resolution 23-165, to approve carryover of outstanding purchase orders for FY 2023-2024.** Debra Dutcher, Finance Director
5. **Consider Ordinance 23-14, an ordinance to amend ordinance 18-21. to rezone 21.12 acres from Ag to R2, R3, and PR on Hurt Road.** Submitted by Crunk Engineering LLC, for the rezoning of 12.63 acres to be rezoned from AG to R3, for 21.12 acres to be rezoned from AG to R2, and 12.96 acres to be rezoned from AG to PR. The property is located at 2841 Hurt Road, in Williamson County at Map 166 Parcel 3.00. A previous request to rezone this property was denied in 2022. This request differs in the inclusion of the request to rezone a portion of the property to PR – Public Recreation. Planning Commission made a favorable recommendation of this request to be forwarded on to the BOMA. The Ordinance will be included with the packet for 1st and 2nd reading. Pete Hughes, Development Director

WORK SESSION/DISCUSSION:

1. **Discussion – Water and Sewer Update.** Dan Allen, Assistant City Administrator
2. **Discussion – In-house Commercial Building Plan Review.** Discuss proposed change to the city's building plan review process for commercial projects. After careful consideration staff would like to bring the building plan review for commercial plans in-house, while simultaneously introducing third-party review as an as-needed service. This shift in process is aimed at enhancing our control over the plan review timeline and quality. Our new Building Official has a wealth of experience developing an in-house team and the city will be better positioned now and in the future by having in house plan review services. Additionally, the introduction of third-party review on a case-by-case basis will allow us to handle peaks in workload effectively, maintaining high standards without compromising on turnaround times. The city's education to maintaining the highest standards of building safety and compliance is the basis of this process improvement. Detailed guidelines and timelines will be communicated shortly. Peter Hughes, Development Services Director and Dwayne Hicks.
3. **Discussion – Fire Belle –** The SHFD Antique Fire Apparatus is in need of an engine replacement. Although the restoration made the appearance like new, the engine components did not receive the necessary attention. Options include funding the engine replacement or allowing the Fire Department to establish a Fund Raising initiative. Graig Temple, Fire Chief