



CITY OF SPRING HILL TOWN CENTER TASK FORCE
REGULAR MEETING AGENDA
THURSDAY, JULY 18, 2019, 6:00 P.M AT CITY HALL

- I. Call meeting to order and introduction of members: Share your story, why you are interested in joining the town center task force, and what talents you feel will help our team!
- II. Responsibilities of the Task Force:

The charge of the Task Force includes:

- A) *Defining Vision Statement- (why this project is important to our community and the value or a comprehensive town center)*
- B) *Outlining scope of the task force in both area(s) of interest and responsibilities of the TCTF*
- C) *Working with the community, city personal, developers, and vested individuals to help develop a town center within Spring Hill.*
- D) *Informing BOMA of findings and recommendations as it applies to the task force discoveries*

These tasks may require the TCTF to accomplish:

- A) *Evaluate case studies to glean best practices on how to approach planning, design, land acquisition, fund raising, partnerships, construction, and operations*
- B) *Complete a market feasibility study if required*
- C) *Assist in defining design guidelines, pattern books, and changes to zoning that may support the development of the Spring Hill town center*

- III. Review officer(s) roles and duties

At its first meeting, the Task Force shall discuss election of officers among its member(s). Shall maintain records of meetings and findings which shall be open to inspection by the public. Shall, formally or informally, adopt its own rules of procedure, and adhere to said rules.

- a. *Chair*
- b. *Vice-Chair*
- c. *Secretary*
- d. *Treasurer*

- IV. Round Table Discussion

- V. Adjourn