



Registering Your Business

You must register your business with the Tennessee Department of Revenue, and in some cases, with the Tennessee Secretary of State. Please go to www.tennessee.gov/revenue/business to get information on registering your business in Tennessee.

Once your business has been registered with the State of Tennessee, you will need to obtain both a city and county business tax license. To obtain your Spring Hill Business Tax License, please complete the following application (2 pages) and submit it for approval to the Building and Codes Department in the Spring Hill City Hall. Please attach copies of any of the documents from the list below that pertain to your business.

Certificate of Registration from the Tennessee Department of Revenue

Corporate Charter from the Tennessee Secretary of State

Articles of Organization from the Tennessee Secretary of State

Certificate of Limited Partnership from the Tennessee Secretary of State

Certificate of Authority for Out-of-State Corporations from the Tennessee Secretary of State

To obtain a county business tax license, please contact the appropriate county clerk's office:
Williamson County Business Tax License (615)-595-1218
Maury County Business Tax License (931)-375-5209.

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City of Spring Hill
Business Tax License Application
~~Codes Approval~~

This application must be submitted to the Spring Hill Building and Codes Department for approval before your business license can be processed.

DATE: _____

NAME OF BUSINESS: _____

NAME OF APPLICANT: _____

PHONE NUMBERS: () _____

() _____

(Please list numbers where you can be reached today.)

<u>FOR USE BY THE BUILDING & CODES DEPARTMENT</u>	
Zoning for business:	_____
Approved By:	_____
Rejected By:	_____
Date:	_____

<u>FOR USE BY THE ACCOUNTING DEPARTMENT</u>	
Payment Date:	_____
Receipt Number:	_____
Business Classification:	_____

