

ATTACH ILLUSTRATION OF PROPOSED SIGN DRAWN TO SCALE AND DIMENSIONED*, SHOWING (AS APPLICABLE):

- _____ TOTAL HEIGHT FROM GROUND
- _____ WIDTH
- _____ SQUARE FOOTAGE
- _____ THICKNESS
- _____ SIZE AND STYLE OF LETTERS
- _____ COLOR
- _____ TYPE OF ILLUMINATION
- _____ MATERIALS

ATTACH SITE PLAN AND/OR BUILDING ELEVATION PLANS DRAWN TO SCALE AND DIMENSIONED* SHOWING LOCATION OF PROPOSED SIGN AND ALL EXISTING SIGNS ON SITE AND (AS APPLICABLE):

- _____ EXISTING STRUCTURES
- _____ DRIVEWAYS
- _____ STREET AND RIGHT-OF-WAY
- _____ EXISTING SIGNS
- _____ PROPOSED SIGN
- _____ VISION CLEARANCE
- _____ ALL INCIDENTAL SIGNS

*** ONE COPY OF ALL MATERIALS NEEDS TO BE SUBMITTED IN AN 8.5" X 11" FORMAT.**

Applicant Signature / Date

City Staff Signature / Date

STAFF USE ONLY			
STAFF _____		APPROVED/DENIED DATE _____	
SITE PLAN INCLUDED	Y / N	SIGN ILLUSTRATION	Y / N
REVOCABLE RIGHT-OF-WAY PERMIT REQUIRED	Y / N	ELECTRICAL PERMIT REQUIRED	Y / N
ZONE _____		INSPECTION DATE _____	
VISION CLEARANCE _____			
NOTES _____			

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Permit #: _____	Permit Fees: _____
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